

ROWSLEY PARISH COUNCIL

Clerk: Sarah Porter

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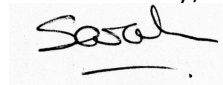
14th February 2016

Dear Councillor,

You are summoned to attend the Rowsley Parish Council meeting on **22nd February 2016 at 7.30pm at the Village Hall, Rowsley.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

AGENDA

- | | <i>Report / Action
Required</i> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Apologies for absence | To note |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please Note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
• Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and
action |
| 4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded
....." | |
| 5. To approve the Minutes of the Meeting held on 25 th January 2016 | To approve |
| 6. Matters Arising (non decision making) <ul style="list-style-type: none">• Parking on Chatsworth Road• Request to park at Recreation Ground car park was granted and Clerk informed the group.• Road sweeping and potholes were reported by Cllr Wild. The roads have been swept.• Dales Housing Car Park leaves were reported by the Clerk• Vandalised bench was reported by the Clerk and has been removed• Defibrillator• Parking and signage in Rowsley and lorries on School Lane• Planning• Recreation Ground items• Burial Ground items• Correspondence – actioned as agreed at the meeting• Village Correspondence – actioned as agreed.• Snow Scheme – Clerk wrote to Ken Trickett thanking him. | Agenda Item 8
To note
To note
To note
Agenda Item 7
Agenda Item 8
Agenda Item 9
Agenda Item 10
Agenda Item 11
To note
To note
To note |
| 7. Defibrillator – Clerk informed the CHT and is awaiting firm costings | Update |
| 8. Parking and signage in Rowsley: <ul style="list-style-type: none">• Chatsworth Road – File on this has been passed to Cllr Potter• Clerk has received the following from the County Council "Through investigations we have established that the existing signage for the current Weight and Length | Update |

Restrictions are all in place, in accordance with the Traffic Regulation Order; they are well located, visible at appropriate junctions and considered fit for purpose. However it was agreed that, subject to funding, additional signage on the A6, positively routing HGV traffic along the A6 to Darley Dale, would be investigated. I'm sure you will appreciate that funding for such measures is limited and I cannot say at present when the required funds will become available."

9. Planning Applications

New:

- Peak Park:
 - None
- Derbyshire Dales:
 - None

To note

Existing:

- Peak Park:
 - DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Awaiting decision
- Derbyshire Dales:
 - 15/00741/FUL - Peak Village Estates Ltd. Chatsworth Road, Rowsley, Derbyshire DE4 2JE - Use of outdoor area for assembly and leisure (Use Class D2) and outdoor market (Use Class A1) and farmers market – Awaiting decision
 - 15/00708/S106M - Rowsley Bar Farm, Chesterfield Road, Rowsley - Modification of Section 106 Planning Obligation dated 1st July 2005 to exclude barn and curtilage – Awaiting decision

10. Recreation Ground and Playground

- Meeting feedback on signage and ground repairs:
 - There needs to be new signage on the gates into the playground, in the playground and around the recreation ground. There is currently a mixture of signs.
 - There are 2 dog poo bins near the car park and none near the pedestrian entrance on to the Recreation Ground. There are also 2 bins near the pedestrian entrance and none by the car park. Clerk has contacted the District Council about this.
 - The fence behind the football goal needs repairing and a style put in. Clerk to obtain quotes.
 - There was rubbish around the football team shelters and the Clerk has emailed Kevin Wagstaff at the football club asking them to care for the area and that regular inspections will now be taking place.
 - Play equipment – the swings need attention and the Clerk has contacted a play provider for a quote
- Rospa recommended repairs
- Bench donation
- Inspection Feedback

To discuss

Cllr Bean
To discuss
Cllrs Potter & Bean

11. Burial Ground:

- Signs at entrances asking for dogs to be kept on leads – not yet commissioned as linked to signs above

To note

12. Allotments

- One plot still available – promote outside of the village?

To discuss

13. Finance and Audit

- New audit requirements – Sector Led Audit Body
- Accounts to 9th February 2016 – Appendix A
- Budget for 2016-2017 has been submitted
- S137 requests
 - None
- New expenditure to approve:
 - Cheque 674 – Clerk Pay and Expenses - £257.99
 - Cheque 675 – Allotment rent to Haddon - £58.39
- Expenditure to note:
 - Cheque 672 – PAYE - £1.20
 - Cheque 673 – Planning training - £10
- New income to note:
 - £50 quarterly rent from DCC
 - £300 Football rent

To approve
To approve
To note
To note

To approve

To note

To note

14. Correspondence:

- Highways Asset Infrastructure Management Strategy - Survey for Parish and Town Councils
- Draft Neighbourhood Plan - Ashover Parish – Circulated by email

To respond?

Any comments?

- Dales Housing Neighbourhood Plan For information
15. Feedback from Meetings and Training:
- Planning Training Cllr Friend
16. For information To note
- Breast Cancer Care Chatsworth Pink Ribbonwalk - Saturday 4 June 2016
17. DALC Circulars (all circulated by email): To note
- Circular 3 2016 - External Audit for Smaller Authorities - Transparency Fund - DALC Subscriptions 2016-2017 - DALC Spring Seminar - Training - Vacancies
18. Reading: All to be read
- RBS Statement
 - Beeley Parish Council Agenda Papers (circulated by email)
 - Peak Park Authority Press Releases (circulated by email)
 - Derbyshire Dales District Council Press Releases (circulated by email)

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 21 March 2016
- 25 April 2016 (preceded by the Annual Parish Meeting)
- 23 May 2016

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MINUTES

For the meeting held on 25th January 2016 in The WI Room, Village Hall, Rowsley

Councillors present:	Kath Potter Stephen Bones	Richard Bean Victoria Friend	Apologies:	Cllr Polly Haylock PCSO Hayley Grundy (Police)
Others:	Cllr Jo Wild (Derbyshire Dales DC and Derbyshire CC) Ted Cadogan – Chatsworth Cllrs Bob Damarell and Chris Hornsby (Beeley PC) Sarah Porter		Not present:	

PART 1 – NON CONFIDENTIAL ITEMS

*Report / Action
Required*

1. Apologies for absence were received from Cllr Polly Haylock and PCSO Hayley Grundy
2. There was one declaration of Interest declared by Cllr Potter for Item 9 and she left the meeting.
3. Public speaking
 - Ted Cadogan – Parking on Chatsworth Road. Ted started with a brief presentation about Chatsworth and how Chatsworth supports the local economy. Traffic coming to Chatsworth has not changed in recent years. Congestion is not good for anyone. The Police have given Chatsworth permission to traffic cone Chatsworth Road for events. Cllr Potter explained that lots of options have been discussed and looked into. There was an option to buy the field next to the old shop and the cost would be £60,000. A scheme would need to be looked at around traffic calming, traffic restriction and alternative parking provision. There was a discussion about this. It was agreed that Ted Cadogan would look into this further and the Clerk will look in to the files for the history of what has already been tried. Clerk
 - Request to park at car park at Recreation Ground on Wednesday 26th January from a walking group who will be walking from Rowsley to Stanton Moor and back. They will start at 10:30 and leave about 14:30. There will be probably 4 cars. This was agreed as a public car park. Clerk
 - The roads in Rowsley need sweeping. Cllr Wild will report this. Some of the culverts on Church Lane are blocked and the water is running down and beginning to lift the tarmac in places. Cllr Wild will report this too. Cllr Wild
 - Planning – Cllr Potter raised that she is concerned that Parish Council comments on planning applications are being ignored. Cllr Potter thinks the Council should make a complaint to dalc. Cllr Wild asked which ones so she could investigate. Cllr Potter gave the cycleway as the example for County Council and the gypsy site with the District Council. Cllr Wild disagreed on the gypsy site about ignoring the Parish Council's comments but the decision was made based on the need to provide a site in the area. There has been a micro scrutiny committee which needs discussing with the public excluded.
 - Potholes on the lane to the Recreation Ground need addressing. Cllr Wild will report this. Cllr Wild
 - The Dales Housing Association Car Park is full of leaf which has compressed and become slippery. Clerk to write to Dales Housing and ask them to address this. Clerk
 - The seat by the phone box in the middle of the village has been vandalised and all the wooden slats are broken. Clerk to report to Derbyshire Dales DC Clerk
4. It was agreed that the end of Item no 9 a resolution to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960).
5. The Minutes of the Meeting held on 23rd November 2015 were approved.
6. Matters Arising (non decision making)
 - Bakewell Mannerians use of Recreation Ground confirmed for 2016 for Under 13s
 - Defibrillator was discussed under Item 7
 - Parking and signage in Rowsley and lorries on School Lane was discussed under Item 8
 - Waymark on FP4 - sharp bend on Peaktor Lane west to Stantonhall Lane has been approved by Haddon Estate and the Ramblers' Association informed.
 - Planning was discussed under Item 9

Chairman's Signature Date.....

- Recreation Ground items was discussed under Item 10
- Burial Ground items was discussed under Item 11
- Correspondence – actioned as agreed at the meeting
- Village Correspondence – actioned as agreed.
- Snow Scheme – The grit has been delivered to Home Farm and some delivered to near the elderly people’s housing. There was a discussion about where to distribute the grit. Clerk will write to thank Ken Trickett for his help in storing the grit.

Clerk

7. Defibrillator

- Clerk has contacted an electrician to quote for installation at the Village Hall
- The phone box on Chatsworth Road has been looked at by the Community Heartbeat Trust to convert into a defibrillator. The charity is focused on installing and maintaining these sites with the support of the local Parish councils and members of the village, by making sure the right equipment for community use (i.e untrained users) is chosen, supplying a full governance system, community training solutions, long term support processes, insurance and liabilities are addressed correctly and ensuring that all policies and procedures are in place. The cost for this is between £1,600-£2,000 dependant on the site. BT will offer free electricity to all sites that CHT are supporting for a minimum of 7 years. If you install through another source then BT permission would need to be gained by writing a business case to them, as under their adoption agreement they only allow 8W for the light only, for one year, and this would not cover electricity for a cabinet. CHT have also warranted with BT that any equipment installed will meet minimum specifications to avoid any vicarious liabilities for BT. In addition, the British Coatings Federation offer free red paint to renovate the kiosk to any projects undertaken with CHT, on presentation of the CHT project reference number. Following a discussion it was agreed to pursue this.

Clerk

8. Parking and signage in Rowsley and lorries on School Lane – No update on this.

9. Planning Applications

New:

- Peak Park:
 - DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Following a discussion it was agreed to resend previous comments bearing in mind the original application dates 1998. These being:-
 - July 2008 new legislation for ROMPs giving MPA’s more powers to bring those quarries which did not go through the 1995 Environment Act to fruition.
 - 3rd November 2008 a ROMPS’s document posted on this quarry stated that if outstanding information wasn’t received by the 24th November 2008 the MPA could use the new powers, as stated above, to bring closure on the said quarry.
 - 2 years passed and the SMQ went into suspension. Legally advised that if after 2 years the outstanding information had not been received it could be considered that these quarries would not re-open.
 - A waiting game transpired until November 2013 Planning Committee when members were asked to give an extra 4 months to Blockstone to supply outstanding information (when they already had had 16 years to supply this information at this point) and most members voted for this, obviously believing it was permissible to do so. However several people including some members of the Authority and residents were disbelieving of this action and asked for the legal documentation to prove that this action was permissible. Repeated requests produced no evidence to support this action therefore it can only be assumed that such an action was ultra vires and that this quarry is now dead and buried.
 - This means that according to the September 2012 Planning Committee decision that the Stanton Moor Principles are dead and buried and confined to history.

Clerk

- Derbyshire Dales:
 - 15/00741/FUL - Peak Village Estates Ltd. Chatsworth Road, Rowsley, Derbyshire DE4 2JE - Use of outdoor area for assembly and leisure (Use Class D2) and outdoor market (Use Class A1) and farmers market – It was agreed to comment that the Parish Council are concerned about early morning noise, increased traffic levels and parking issues. When these events have happened in the past it caused a lot of problems in these areas. When there are events at Chatsworth this exacerbates the situation.

Clerk

Existing:

- Peak Park:
 - NP/DDD/0715/0718 - Bridge House Farm, School Lane, Rowsley - Listed

Building consent - First floor internal alterations and widening of vehicular access – Granted conditionally

- Derbyshire Dales:
 - 15/00396/DCOND - Barn Adjacent To Rowsley Bar Farm, Chesterfield Road, Rowsley - Discharge of Condition(s) 2 and 3 – Granted
 - 15/00708/S106M - Rowsley Bar Farm, Chesterfield Road, Rowsley - Modification of Section 106 Planning Obligation dated 1st July 2005 to exclude barn and curtilage – Discharged conditions fully

Item no 9 - This item title will be discussed with press and public excluded - Cllr Potter update

10. Recreation Ground and Playground

- Car Boot dates have been proposed - 18 from April until September. March would not be suitable as the ground is too wet and rugby use the pitch. Need to check the September dates with junior rugby. Cllr Bones will lead on this. Cllr Bones
- Tax implications to income generation - Parish Council services are not subject to Income Tax. Income Tax regulations apply only to the Clerk's salary and any Members Allowances paid in accordance with the Members Allowances Regulations (which Rowsley do not pay)
- As there were a number of issues around signage, stile between the playground and recreation ground, football goals, wire fencing, ground repairs and the play equipment it was agreed to have a site meeting to look at addressing these. This was set for Wednesday 3rd February at 9am All
- Hawthorne hedge – Mike Burnett is felling when the weather is appropriate.

11. Burial Ground:

- Database – It was agreed not to proceed with this.
 - Scribe 2000 - £145 per annum
 - Epitaph - £145 per annum for 5 years or £160 per annum for 3 years
- Signs at entrances asking for dogs to be kept on leads was approved.
- Space for the interment of cremated remains is identified on the plan as Garden of Remembrance

12. Allotments

- Rental fees for 2016 – 2015 was £35 and it was agreed to keep it the same for 2016-2017
- One plot available.
- Spraying quote - £240 to spray and trim weeds. Apple tree £60 for a heavy prune. This was approved. Clerk

13. Finance and Audit

- New audit requirements – Sector Led Audit Body
- Pension – Legally obliged to set up a work based auto enrolment pension by 1st May 2017. This was noted Clerk
- Accounts to 18th January 2016 were noted.
- Budget for 2016-2017
 - Tax support grant £175
 - It was agreed to keep the precept the same as £6,552 Clerk
- S137 requests
 - None
- New expenditure approved: Clerk
 - Cheque 22149 – Clerk Pay and Expenses - £399.03
 - Cheque 22150 – S137 for Village Hall - £1,000
- Expenditure noted:
 - None
- New income noted:
 - £50 quarterly rent from DCC
 - £110 from the burial ground
 - £17.56 interest
- It was agreed the signatures

14. Correspondence:

- Friends of the Peak District Membership card and letter was noted
- Derbyshire and Derby Minerals Local Plan consultation was responded to previously
- Area Community Forums – No one was available to attend

15. Feedback from Meetings and Training:

- Digital by Default Training - 25 November – This was a selling event.

16. For information

- Works Notification - White Peak Loop Phase 4 – Put on noticeboards and website. Cllr Potter has had a number of complaints. The majority of the trees by Firth Rixson has been removed.

17. DALC Circulars (all circulated by email):

- Sector Led Audit Body for audit procurement
- Circular 27-2015 - Local Council Award Scheme & Review - NALC Website update - Smaller Authorities' Audit - Provisional Local Government Financial Settlement - Spring Seminar 2016 - Training Events 2016 - DALC Subscriptions 16-17 - Managing Employee's Performance
- Circular 26 - 2015 - LIAS - Housing - CPRE Report & Spending Review - Revised LTNs - Your Agenda - Transparency Fund - Auto Enrolment – *NB The agenda is altered to reflect the advice in this circular!*
- Circular 01 - Summary of important elements of 2015 circulars
- 02-2016 Circular - Revised Legal Topic Notes & Briefing - Consultation National Planning Policy Exec Sum - Consultation NewHomes Bonus - DALC Executive Vacancies - Spring Seminar - Training March 2016 - HM Queen's 90th Birthday celebrations – Agreed not to do anything.
- Important information on HM Treasury Budget 2016

18. Reading:

- RBS Statement
- Beeley Parish Council Agenda Papers (circulated by email)
- Peak Park Authority Press Releases (circulated by email)
- Derbyshire Dales District Council Press Releases (circulated by email)

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the WI Room of the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 22 February 2016
- 21 March 2016
- 25 April 2016
- 23 May 2016

ROWSLEY PARISH ACCOUNTS 2015/16

Date 9th February 2016
Month 10

Year to Date at 09.02.16				
		10		
		Actual £ To Date	Budget £	Difference £
PAYMENTS	Clerk's salary	2,161.30	2,500.00	338.70
	Clerk's expenses	267.17	300.00	32.83
	PAYE	165.37	0.00	(165.37)
	Audit	125.00	125.00	0.00
	Ground Maintenance £ 2,119.64			
	Grass	2,499.99	2,500.00	0.01
	Recreation Ground	226.98	300.00	73.02
	Allotment	160.00	160.00	0.00
	Community Garden	146.00	150.00	4.00
	Bus stops	0.00	0.00	0.00
	Footpaths	250.00	0.00	(250.00)
	Safety	88.00	350.00	262.00
	Rent	114.52	0.00	(114.52)
	Snow	0.00	0.00	0.00
	Hall hire	180.00	200.00	20.00
	Insurance	597.91	600.00	2.09
	Subscriptions	263.44	250.00	(13.44)
	Training	65.00	100.00	35.00
	S137	1,000.00	600.00	(400.00)
	Website	48.60	90.00	41.40
	Misc	166.48	200.00	33.52
	Total Payments	8,525.76	8,425.00	(100.76)
	VAT	127.54	0.00	(127.54)
	Total Payments after VAT	8,653.30	8,425.00	(228.30)

RECEIPTS

Allotment	269.00	269.00	0.00
Recreation Ground	2,014.00	0.00	2,014.00
Burial Ground	815.00	0.00	815.00
Interest	49.84	50.00	(0.16)
Rent	450.00	200.00	250.00
Reimbursable expenditure	1,051.00	1,051.00	0.00
Footpath grant	0.00	250.00	(250.00)
VAT	1,005.63	1,200.00	(194.37)
Total Receipts before precept	5,654.47	3,020.00	2,634.47
Precept and Tax Grant	6,903.00	6,903.00	0.00
Total Receipts with precept	12,557.47	9,923.00	2,634.47

Difference	3,904.17	1,498.00	2,406.17
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		Current account	Deposit Account	Combined
Start balance		£ 919.00	£ 7,737.71	£ 8,656.71
Current balance	29/01/2016	£ 50.00	£ 13,621.11	£ 13,671.11
Current balance	Spreadsheet	£ 50.00	£ 12,638.42	£ 12,688.42
diff			-£ 982.69	-£ 982.69

Unpresented cheques