

ROWSLEY PARISH COUNCIL

Clerk: Sarah Porter

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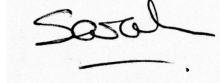
20th June 2016

Dear Councillor,

You are summoned to attend the Rowsley Parish Council meeting on **27th June 2016 at 7.30pm in the Village Hall, Rowsley.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

AGENDA

- | | <i>Report / Action
Required</i> |
|--|--|
| 1. Apologies for absence | To note |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please Note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and
action |
| 4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded
....." | |
| 5. To approve the Minutes of the Meeting held on 23 rd May 2016 | To approve |
| 6. Matters Arising (non decision making) <ul style="list-style-type: none">• From AGM - Register of Interest Forms – Need completing• Chatsworth Temporary Road change for Sunday of Country Fair• Defibrillator• Planning• Recreation Ground items• Burial Ground items• Allotment items• New Councillor - Appointed• Correspondence – actioned as agreed at the meeting• Website | To note
Update
Agenda Item 7
Agenda Item 8
Agenda Item 9
Agenda Item 10
Agenda Item 11
Noted
Noted
Agenda Item 13 |
| 7. Defibrillator <ul style="list-style-type: none">• CHT has been asked to install the defib in the BT box• Village Hall are seeking the necessary permissions | Update |
| 8. Planning Applications
New: <ul style="list-style-type: none">• Peak Park:<ul style="list-style-type: none">◦ NP/DIS/0616/0493 - Burntwood Quarry, Beeley Moor - Discharge of condition 59 from planning consent - NP/DDD/0513/0392• Derbyshire Dales: | To discuss |

- o None

Existing:

- Peak Park:
 - o NP/DDD/0416/0363 - Rowsley Wood Yard - Change of use of former wood yard to storage and transhipment of blockstone (retrospective) –not within Rowsley Parish – comments submitted which were amended to an objection
 - o DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Awaiting decision
- Derbyshire Dales:
 - o 16/00210/FUL - Enlargement of windows to units 1 and 26, Peak Village Estates, Chatsworth Road, Rowsley – Permitted with conditions

To note

Enforcement – Potential property being converted to a B&B – Now a 3 bedroom business

9. Recreation Ground and Playground

- Signage delivered and passed on to Dominic to install To note
- Ground repairs:
 - o Dominic Pathe hopes to do all the work required (fencing, stiles, signs up and playground repairs) in June To note
 - o Play equipment – 4 new swing seats have arrived and been passed to Dominic to install To note
- Request to use Recreation Ground – Torr de Force. June 2015 approved another sports use for £50 per annum and invited her to attend July’s meeting. No funds have been paid to date. To discuss
- Inspection Feedback – May and June Cllrs Friend and Bean To discuss
- Rospa report:

<i>Item</i>	<i>Issue</i>	<i>Risk</i>	<i>Suggestion</i>
Fencing	Timber rotting	Medium	Ask Dominic Pathe to examine and suggest way forward
Sun Safe Play System	Corrosion on rope fixing	Medium	To monitor
	Timber rotting below slide and roof	Medium	Dominic Pathe is replacing below slide. Ask him to quote for roof.
Junior Swings	Timber rotting	Medium	Check stability as part of inspections Have a replacement plan
	Corrosion on swing top fixings	Medium	Should be de-scaled before over painting – Ask Dominic Pathe if this is something he can do
Toddler Swings	Timber rotting	Medium	Check stability as part of inspections Have a replacement plan
	Corrosion on swing top fixings	Medium	Should be de-scaled before over painting – Ask Dominic Pathe if this is something he can do

10. Burial Ground:

- Signs delivered To note
- Perimeter wall bulging – needs rebuilding? To discuss

11. Allotments

- Apple tree has been removed. Awaiting quote for pruning Update
- Spraying allotment 5 To discuss
- Suggested planting of 4 new trees, not too large, to replace the apple one removed - 2 plum, a pear and an apple to create a communal orchard which anyone could visit, pick fruit and use the food for cooking, raising money for a charity via an honesty box and supply the church via the harvest festival To discuss
- Allotment Number 2 has paid their rent but work has not started. Clerk has tried to phone her. To note
- Allotment Number 5 has paid their rent but work has stopped on it. Clerk has emailed her and she is working in Oxford and will get to it as soon as she can. To note
- 2 allotments have yet to pay and have been chased To discuss

- Sign for gate delivered – Can someone put it up?

12. Finance and Audit

- Accounts to 16th June 2016 – Appendix C To note
- S137 requests To note
 - None
- New expenditure to approve: To approve
 - Cheque 687 – Clerk Pay and expenses - £353.85
 - Cheque 688 – Ground maintenance – to be advised at meeting
 - Cheque 689 – Insurance - £399.53
 - Cheque 690 – Swings - £352 (VAT £58.67)
 - Cheque 691 – Rospa - £84 (VAT £14)
- Expenditure to note: To note
 - None
- New income to note: To note
 - £228, £200, £247 and £76 car boots

13. Website

Clerk has met a website developer. He is going to develop a suggested website to show Councillors and if happy it can be transferred over. He thinks the cost will be about £150. To approve

14. Correspondence:

- Ramblers Association – Footpath report attached To discuss
- Bakewell Day Care Service and Derbyshire CVS – request to respond to DCC Consultation which is cutting funds to this service To discuss
- DCC Consultation on cutting support to CVS To respond?

15. Feedback from Meetings and Training:

- RHS Chatsworth Meeting – June 2016 Clerk

16. For information

- None To note

17. DALC Circulars (all circulated by email):

- None To note

18. Reading:

- Peak District News and Views (circulated by email) All to be read
- Beeley Parish Council Agenda Papers (circulated by email)
- Peak Park Authority Press Releases (circulated by email)
- Derbyshire Dales District Council Press Releases (circulated by email)

19. Meeting dates booked:

- 25 July 2016
- 27 September 2016 – Clerk unable to be at the meeting
- 24 October 2016
- 28 November 2016
- 30 January 2017
- 27 February 2017
- 27 March 2017
- 24 April 2017 (preceded by the Annual Parish Meeting)
- 22 May 2017 (Annual Council Meeting)

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 25th July 2016

ROWSLEY PARISH COUNCIL

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MINUTES

For the meeting held on 25th April 2016 in The WI Room, Village Hall, Rowsley

Councillors present:	Kath Potter Richard Bean	Stephen Bones	Apologies:	Cllr Polly Haylock Cllr Victoria Friend PCSO Hayley Grundy (Police)
Others:	Robert Hockley Cllr Jo Wild (Derbyshire Dales DC and Derbyshire CC) Sarah Porter		Not present:	

PART 1 – NON CONFIDENTIAL ITEMS

Report / Action Required

1. Apologies for absence were received from Cllr Victoria Friend, Cllr Polly Haylock and PCSO Hayley Grundy
2. There was a declaration of Interest from Cllr Bean for Item 8 – Planning regarding Rowsley Wood Yard. He did not vote on the decision
3. Public speaking
 - Cllr Potter -
 - Flower festival at the end of June and School Lane is quite weedy. Clerk to report to Derbyshire Dales DC but thought they were due to be sprayed soon. Clerk
 - Thank you to whoever helped dead head the daffodils
 - John Hart has suggested that the railway track by the Community Garden should be parked on.
 - Rowsley Wood Yard has put forward a retrospective planning application despite saying that they were finished with the site. This will mean the new cycle track will cross the access road. Jim Dixon promised that Rowsley would have 3 bridges to take all walkers, cyclists, horses and the train. This application will affect Rowsley Parish and the access road jeopardises one of them. This will be discussed further under Planning Item 8
 - Burntwood Quarry – Chatsworth are looking to apply for a Section 73 amendment to their original planning application to allow bigger trucks to remove stone (the trucks would carry a 10 tonne load). Currently only 3 tonnes can be carried) and to extend the quarrying period from 15 years to 30 years. There is a not change to the size of quarry or the amount of stone which can be removed. This was discussed. The Clerk has requested that the application is submitted so that it can be discussed at a meeting rather than consultation during August.
4. There were no items on the agenda to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960).
5. The Minutes of the Meeting held on 25th April 2016 were approved subject to Cllr Richard Bean not being both present and apologies. He was not present.
6. Matters Arising (non decision making)
 - Chatsworth Temporary Road change for Sunday of Country Fair – Clerk has been told the application has been submitted. The Parish Council will be consulted but as yet nothing has arrived.
 - Defibrillator was discussed under Item 7
 - Planning was discussed under Item 8
 - Recreation Ground items was discussed under Item 9
 - Burial Ground items was discussed under Item 10
 - Allotment items was discussed under Item 11
 - New Councillor was discussed under Item 12
 - Correspondence – actioned as agreed at the meeting
 - Website was discussed under Item 14
 - Car rally – Clerk has spoken to Derbyshire County Council. This particular rally often don't inform the authorities properly.
7. Defibrillator
 - Clerk has spoken to BT and they no longer own the box, CHT do so any defibrillator there would need to be with them at a cost of £1,775. Another option would be to find a different site and can purchase for around £1,500 including training from East of England

Chairman's Signature Date.....

Ambulance. Following a discussion it was agreed to use CHT to install one in the old phone box. Clerk

- Quote for the installation at the Village Hall is £350. It was agreed that the Parish Council are happy to fund a defibrillator and the installation of it. However the Village Hall Committee need to ensure the correct permissions have been sought for it. Clerk

8. Planning Applications

New:

- Peak Park:
 - NP/DDD/0416/0363 - Rowsley Wood Yard - Change of use of former wood yard to storage and transhipment of blockstone (retrospective) – Although this is not within Rowsley Parish it does affect the Parish as it may alter the proposal for the three bridges for all traffic for the White Loop proposal. There is also concern that there will be increased traffic movements. Clerk
- Derbyshire Dales:
 - 16/00210/FUL - Enlargement of windows to units 1 and 26, Peak Village Estates, Chatsworth Road, Rowsley – no objection on this Clerk

Existing:

- Peak Park:
 - DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Awaiting decision
- Derbyshire Dales:
 - None

Enforcement – Potential property being converted to a B&B – there is concern the website shows 4 rooms. Clerk to speak to Peak Park. Clerk

9. Recreation Ground and Playground

- Signage ordered
- Ground repairs:
 - Dominic Pathe hopes to do all the work required (fencing, stiles, signs up and playground repairs) in June – this was noted
 - Play equipment – 4 new swing seats have been ordered. The cost will be £352 (VAT £57) – this was noted
- Bench donation – This has been installed
- Inspection Feedback – Cllr Friend was not present to update the meeting. Cllr Bean will undertake the inspection Clerk
- Car Boot – It was approved to allow the car boot to move to Rowsley if Bakewell is flooded. Cllr Bones will inform him. Clerk

10 Burial Ground:

- Signs ordered. The Clerk has received a chase on this from the PCC as the dog mess is upsetting visitors to the burial ground. It was agreed to amend the sign to say "Dogs on lead. No fouling." Clerk
- There is a concern the wall in the burial ground is bulging and may collapse on a grave. This needs examining and possibly repairing. All to inspect. Clerk

11 Allotments

- Apple tree removal and pruning – It was agreed to get a price for felling the tree by the gate and both sorts of pruning Clerk
- Allotment Number 2 has paid their rent so expect work to start. Cllr Bones will check. Clerk
- Sign ordered for gate Clerk

12 New Councillor

Jackie Wardle and Robert Hockley both expressed an interest in the vacancy before the last meeting and were invited to this meeting. In the meantime Jackie Wardle has stood aside until a future vacancy occurs. Therefore the Council need to agree to co-opt Robert Hockley if he is still interested in the position. Robert confirmed he is still happy to stand and the Council unanimously voted to co-opt him on. He was welcomed as a Councillor.

13 Finance and Audit

- Asset Register was noted
- Risk Assessments were approved
- Accounts to 15th May 2016 were noted
- Insurance renewal – Came and Company quote is £623.83 and Zurich quote is £411.68 for 1 year or £399.53 for 3 years. It was approved to go for 3 years with Zurich
- S137 requests
 - None
- New expenditure approved:
 - Cheque 684 – Clerk Pay and Home office - £243.53
 - Cheque 685 – Ground maintenance - £873.33
 - Cheque 686 – Internal audit - £39.30

- Expenditure noted:
 - None
- New income noted:
 - £155 and £140 car boot
 - £6,552 precept and £175 Council Tax grant
 - £250 footpath grant
 - £190 allotment rent
 - £113.54 VAT repayment

14 Website

Clerk has contacted a website developer. She is meeting him on 24th May to discuss the requirement and get a quote. Clerk

15 Correspondence:

- Derby and Derbyshire Mineral Plan – have already commented and will comment Clerk
- Footpath Right of way scheme - £315 has been allocated to Rowsley PC
- Community Speed Watch – Clerk updated the Parish Council on the offer from Wardlow Community Speed Watch Committee. There was a general discussion about speeding and whether the website fixmystreet could help. It was agreed to express an interest. Clerk
- Harrison Almshouses Charity - £500 donation request. Following a discussion it was agreed not to support. Clerk

16 Feedback from Meetings and Training:

- Ineos Shale Community Presentation on Fracking – The Clerk attended a meeting on this. There are some potential sites in the Peak Park however there are no plans to develop these sites by Ineos.
- Burntwood Quarry meeting was discussed under Public Speaking

17 For information

- None

18 DALC Circulars (all circulated by email):

- Circular 9 2016 - General
- Circular 8 2016 -Governance & Accountability - Locum Clerks - Neighbourhood Planning Champion- Local Council Award Scheme - Section 137 & Power of Gen Competence - TescoBags of Help - NALC Star Councils - Sheepwatch UK - Arnold-Baker LocalCouncil Admin Tenth Edition - CiLCA Training - Vacancies

19 Reading:

- CPRE Magazine
- Planning bulletin
- Peak District News and Views (circulated by email)
- Beeley Parish Council Agenda Papers (circulated by email)
- Peak Park Authority Press Releases (circulated by email)
- Derbyshire Dales District Council Press Releases (circulated by email)

20 Meeting dates were approved:

- 27 June 2016
- 25 July 2016
- Tuesday 27 September 2016 to avoid the Harvest Supper
- 24 October 2016
- 28 November 2016
- 30 January 2017
- 27 February 2017
- 27 March 2017
- 24 April 2017 (preceded by the Annual Parish Meeting)
- 22 May 2017 (Annual Council Meeting)

Clerk

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the WI Room of the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 27 June 2016

Rowsley Parish Council
Bank Rec. As at 13th June 2016

	RBS Current £	RBS Reserve £	Summary £	
Cash Book : Bal b/fwd current A/C 1st April 2015	50.00	11,693.47	11,743.47	
plus : receipts	8,461.54	6,407.99		
less : payments	-2,053.55			
To deposit	-6,407.99			
	<u>50.00</u>	<u>18,101.46</u>	<u>18,151.46</u>	-6,407.99
Unpresented chqs		1,156.16	1,156.16	
Unpresented receipts		801.00	801.00	
Balance	<u>50.00</u>	<u>18,456.62</u>	<u>20,108.62</u>	
Bank : Current A/C - 27/05/16	50.00		50.00	
Deposit A/C - 27/05/16	0.00	18,456.52	18,456.52	
			0.00	
	<u>50.00</u>	<u>18,456.52</u>	<u>18,506.52</u>	
difference	0.00	0.10	1,602.10	

Signed by Responsible Finance Officer

_____ Date

Signed by Chairman

_____ Date

Monthly Budget Monitoring

ROWSLEY PARISH COUNCIL		Year to Date at 13/6/16			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2016 - 2017		2					
Date	16th June 2016	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	2	To Date	To Date	£	Projected	For Year	£
PAYMENTS	Administration						
	Clerk's salary	515.98	416.67	(99.31)	1,878.03	2,500.00	621.97
	Clerk's expenses	106.60	50.00	(56.60)	350.00	300.00	(50.00)
	PAYE	0.00	0.00	0.00	0.00	0.00	0.00
	Audit fees	39.30	20.83	(18.47)	200.00	125.00	(75.00)
	Hall Hire	0.00	33.33	33.33	100.00	200.00	100.00
	Subscriptions	161.74	41.67	(120.07)	65.00	250.00	185.00
	Website	0.00	15.00	15.00	200.00	90.00	(110.00)
	Insurance	0.00	66.67	66.67	200.00	400.00	200.00
	Snow	0.00	0.00	0.00	0.00	0.00	0.00
	Training	0.00	16.67	16.67	0.00	100.00	100.00
		823.62	660.83	(162.79)	2,993.03	3,965.00	971.97
	Ground Maintenance						
	Grass cutting	873.33	416.67	(456.66)	0.00	2,500.00	2,500.00
	Recreation Ground	0.00	50.00	50.00	0.00	300.00	300.00
	Allotment	356.60	26.67	(329.93)	356.60	160.00	(196.60)
	Community Garden	0.00	25.00	25.00	0.00	150.00	150.00
	Bus Stops	0.00	0.00	0.00	0.00	0.00	0.00
	Footpaths	0.00	0.00	0.00	608.00	0.00	(608.00)
		1,229.93	518.33	(711.60)	964.60	3,110.00	2,145.40
	Safety	0.00	58.33	58.33	0.00	350.00	350.00
		0.00	58.33	58.33	0.00	350.00	350.00
	S137 Grants						
	S137 grants	0.00	100.00	100.00	400.00	600.00	200.00
		0.00	100.00	100.00	400.00	600.00	200.00
	Total Payments	2,053.55	1,337.50	(716.05)	4,357.63	8,025.00	3,667.37
	VAT	0.00	0.00	0.00	30.00	0.00	(30.00)
	Total Payments after VAT	2,053.55	1,337.50	(716.05)	4,387.63	8,025.00	# 3,637.37
		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
	Grant	175.00	24.67	150.33	148.00	148.00	0.00
	Bank Interest	0.00	0.17	(0.17)	1.00	1.00	0.00
	Allotment	275.00	0.17	274.83	1.00	1.00	0.00
	Recreation Ground	1,046.00	0.17	1,045.83	1.00	1.00	0.00
	Burial Ground	0.00	83.33	(83.33)	500.00	500.00	0.00
	DDDC Reimbursements	0.00	47.50	(47.50)	285.00	285.00	0.00
	Rent	50.00	8.33	41.67	50.00	50.00	0.00
	Footpath Grant	250.00	8.33	241.67	50.00	50.00	0.00
	Vat	113.54	5.00	108.54	30.00	30.00	0.00
	Total Receipts before precept	1,909.54	177.67	1,731.87	1,066.00	1,066.00	0.00
RECEIPTS	Precept	6,552.00	732.17	5,819.83	4,097.00	4,393.00	-296.00
		8,461.54	909.83	7,551.71	5,163.00	5,459.00	(296.00)
		6,407.99	-427.67	8,267.76	## ## 775.37	# -2,566.00	# -3,933.37