

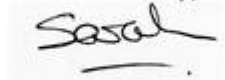
18th July 2016

Dear Councillor,

You are summoned to attend the Rowsley Parish Council meeting on **25th July 2016 at 7.30pm in the Village Hall, Rowsley.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

AGENDA

- | | <i>Report / Action
Required</i> |
|--|-------------------------------------|
| 1. Apologies for absence | To note |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest | To note |
| Please Note: | |
| a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to | |
| b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking. | |
| The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | |
| 3. Public speaking | To note and action |
| a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter. | |
| b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. | |
| c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | |
| 4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - | |
| Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item | |
| Item no y. This item title will then be the item to be discussed with press and public excluded | |
|" | |
| 5. To approve the Minutes of the Meeting held on 27 th June 2016 | To approve |
| 6. Matters Arising (non decision making) | |
| • From AGM - Register of Interest Forms – Need completing | To note |
| • Grass cutting, road sweeping and hedge cutting all reported to DDDC | To note |
| • Thank yous for Flower Festival sent | To note |
| • Pot holes reported to DCC | To note |
| • Chatsworth Temporary Road change for Sunday of Country Fair | Update |
| • Defibrillator | Agenda Item 7 |
| • Planning | Agenda Item 8 |
| • Recreation Ground items | Agenda Item 9 |
| • Burial Ground items | Agenda Item 10 |
| • Allotment items | Agenda Item 11 |
| • New Councillor - Appointed | Noted |
| • Correspondence – actioned as agreed at the meeting | Noted |
| • Website | Agenda Item 13 |
| 7. Defibrillator | Update |
| • CHT has been asked to install the defib in the BT box and supply a unit for the Village Hall | |
| 8. Planning Applications | |
| New: | |
| • Peak Park - None | |

- Derbyshire Dales - None To discuss
- Existing:
- Peak Park:
 - NP/DIS/0616/0493 - Burntwood Quarry, Beeley Moor - Discharge of condition 59 from planning consent - NP/DDD/0513/0392
 - NP/DDD/0416/0363 - Rowsley Wood Yard - Change of use of former wood yard to storage and transshipment of blockstone (retrospective) –not within Rowsley Parish – comments submitted which were amended to an objection To note
 - DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Awaiting decision
 - Derbyshire Dales - None
- Enforcement – None

9. Recreation Ground and Playground

- Ground repairs:
 - Clerk met Dominic Pathe and he will remove old signs and add to the stile to make it easier to climb To note
 - Play equipment – 4 new swing seats have arrived and been passed to Dominic to install To note
- Request to use Recreation Ground – Torr de Force. June 2015 approved another sports use for £50 per annum and invited her to attend July's meeting. No funds have been paid to date. Clerk has contacted both and had no responses! To discuss
- Business Rates – Don't have to pay To note
- Inspection Feedback – July – Should the car park be sprayed? Metal table not the football club's so remove? To discuss
- Rospa report: To discuss

Item	Issue	Risk	Suggestion
Fencing	Timber rotting	Medium	Couple of spots starting to rot. Dominic suggests inspecting in the Spring.
Sun Safe Play System	Timber rotting below slide and roof	Medium	Dominic Pathe is replacing below slide. He can either remove the roof or replace.
Junior Swings	Timber rotting	Medium	Check stability as part of inspections. Have a replacement plan. Dominic feels over cautious. Perhaps treat next year as done last year?
	Corrosion on swing top fixings	Medium	Corrosion on the swing fixings can be sorted by rubbing down, treating with 'rust eater' and oiled, as it is only surface rust. Recommended that all fixings should be checked for tightness, deterioration and oiled where necessary.
Toddler Swings	Timber rotting	Medium	Check stability as part of inspections. Have a replacement plan. Dominic feels over cautious. Perhaps treat next year as done last year?
	Corrosion on swing top fixings	Medium	Corrosion on the swing fixings can be sorted by rubbing down, treating with

			'rust eater' and oiled, as it is only surface rust. Recommended that all fixings should be checked for tightness, deterioration and oiled where necessary.

10. Burial Ground:
- Signs delivered and Dominic Pathe is erecting them
 - Perimeter wall bulging – needs rebuilding? – Appendix B
- To note
Cllr Hockley
11. Allotments
- Awaiting quote for pruning, spraying and new trees
 - All allotments have paid
 - Sign for gate delivered and Dominic Pathe erecting
- To note
12. Finance and Audit
- Accounts to 18th July 2016 – Appendix A
 - S137 requests
 - None
 - New expenditure to approve:
 - Cheque 692 – Clerk Pay and expenses - £305.37
 - Cheque 693 – Signs - £89
 - Cheque 694 – Clerk Pay for August - £315.90
 - Expenditure to note:
 - BT Direct Debit for website £16.20
 - New income to note:
 - £179 and £200 car boots
 - Interest £18.87
- To note
To note
To approve
To note
To note
13. Website
- Clerk has met the website developer and been shown the proposed site. It is brilliant and he has been given the go ahead to make it 'live'. Clerk will email Councillors when it is live so they can make any comments.
- To note
14. Correspondence:
- Area Community Forums – 26th July or 4th August at 7pm
 - Footpaths – Overgrown and muddy – reported to Chatsworth
 - Parishes Day - Saturday 24 September 2016
 - Special Planning Policy information event - 1 September 2016 at Aldern House 1730-1900
 - Newholme Hospital Action Groups
- To attend?
To note
To attend?
To attend?
To get involved?
To note
15. Feedback from Meetings and Training:
- None
16. For information
- None
- To note
17. DALC Circulars (all circulated by email):
- Chief Officer Vacancy email
 - Circular 12 – Annual Executive & AGM
 - Circular 11 2016 – General
 - Circular 10-2016 - DALC Chief Officer - DALC Annual Executive Meeting & AGM - Call for Executive Members 2016-2019
- To note
18. Reading:
- Peak District News and Views (circulated by email)
 - Beeley Parish Council Agenda Papers (circulated by email)
 - Peak Park Authority Press Releases (circulated by email)
 - Derbyshire Dales District Council Press Releases (circulated by email)
- All to be read

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 27 September 2016 – Clerk unable to be at the meeting
- 24 October 2016
- 28 November 2016
- 30 January 2017

ROWSLEY PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 732365

Email: rowsleyparishcouncil@gmail.com

Web: www.rowsleyparishcouncil.co.uk

MINUTES

For the meeting held on 27th June 2016 in The WI Room, Village Hall, Rowsley

Councillors present:	Kath Potter Richard Bean Stephen Bones	Victoria Friend Polly Haylock Robert Hockley	Apologies:	Cllr Jo Wild (Derbyshire Dales DC and Derbyshire CC) PCSO Hayley Grundy (Police)
Others:	Bernie Roome Sarah Porter		Not present:	

PART 1 – NON CONFIDENTIAL ITEMS

*Report / Action
Required*

1. Apologies for absence were received from Cllr Jo Wild and PCSO Hayley Grundy
2. There were no declaration of interests
3. Public speaking
 - Bernie Roome – Came to talk about NP/DDD/0416/0363 - Rowsley Wood Yard. Since the last meeting the County Council has commented on the application saying it will have a negative impact on the Monsal Trail extension. However, it doesn't say anything about the impact on the other roads around the site. Cllr Potter thinks this is because they have not exceeded their agreement about this. His personal point of view there has been a constant drone of machinery working in there during the working day. Stanton in the Peak has objected to this application too as have a number of residents.
 - Cllr Friend – Has been asked to report the over-hanging branches going along Chatsworth road towards Beeley after the Methodist Chapel and the next house. Cllr Potter also raised the Cedar tree opposite the Village Hall has dropped leaves and when wet they are slippery. Finally, the Churchyard was not cut in time for the flower festival. Clerk to report this to Derbyshire Dales DC about road sweeping, grass cutting and hedge cutting. Clerk
 - Cllr Potter –
 - Flower festival was wonderful. Very community minded. The Parish Council should thank the Church and the school. The school should also be congratulated for being chosen for one of 30 schools to do a project with Tim Peake and Space. Clerk
 - Teenager with a dog walked through the playground. This needs checking. Clerk
 - Pot hole on Rowsley Bar on Chesterfield Road and some on the lane by the children's play area. Clerk will report to DCC. Clerk
 - Solstice was a nightmare and lorries had to use different routes as the road was closed.
4. There were no items on the agenda to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960).
5. The Minutes of the Meeting held on 25th April 2016 were approved subject to the date being correct at the top of page 1.
6. Matters Arising (non decision making)
 - From AGM - Register of Interest Forms – Need completing. Clerk will send again Clerk
 - Chatsworth Temporary Road change for Sunday of Country Fair – this has been submitted to DCC and there is no scope for submitting comments. Clerk to write to the DCC to complain that there is no procedure for objecting, the Parish Council would like to see the legislation on this. Clerk to write to Ted Cadogan suggesting they write to all residents affected and offer them a goodwill gesture. There is a concern that this will be a repeated exercise for other events such as RHS Chatsworth. Clerk
 - Defibrillator was discussed under Item 7
 - Planning was discussed under Item 8
 - Recreation Ground items was discussed under Item 9
 - Burial Ground items was discussed under Item 10
 - Allotment items was discussed under Item 11
 - New Councillor - Appointed
 - Correspondence – actioned as agreed at the meeting
 - Website was discussed under Item 13
7. Defibrillator
 - CHT has been asked to install the defib in the BT box
 - Village Hall are seeking the necessary permissions. Cllr Friend has given permission for the defib to be erected to the outside of the building. Clerk to order one from the CHT

Chairman's Signature Date.....

- An email will be sent to the resident who suggested the defibrillators to let him know it is moving forward. Clerk

8. Planning Applications

New:

- Peak Park:
 - NP/DIS/0616/0493 - Burntwood Quarry, Beeley Moor - Discharge of condition 59 from planning consent - NP/DDD/0513/0392 – There was a discussion about this application. Some Councillors raised their concerns over this application and some felt this was a sensible application. Following a debate it was agreed to make no comments. Clerk
- Derbyshire Dales:
 - None

Existing:

- Peak Park:
 - NP/DDD/0416/0363 - Rowsley Wood Yard - Change of use of former wood yard to storage and transshipment of blockstone (retrospective) –not within Rowsley Parish – comments submitted which were amended to an objection
 - DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Awaiting decision. The Quarry management company is in trouble and so this may be withdrawn.
- Derbyshire Dales:
 - 16/00210/FUL - Enlargement of windows to units 1 and 26, Peak Village Estates, Chatsworth Road, Rowsley – Permitted with conditions

Enforcement – Potential property being converted to a B&B – Now a 3 bedroom business

9. Recreation Ground and Playground

- Signage delivered and passed on to Dominic to install – It is thought this has now been done.
- Ground repairs:
 - Dominic Pathe hopes to do all the work required (fencing, stiles, signs up and playground repairs) in June. This has now been completed.
 - Play equipment – 4 new swing seats have arrived and been passed to Dominic to install – These have still to be done.
- Request to use Recreation Ground – Torr de Force. June 2015 approved another sports use for £50 per annum and invited her to attend July's meeting. No funds have been paid to date. It was agreed to contact Jo Giroux regarding her usage and approve the use of the ground for Torr de Force provided it doesn't clash. Clerk
- Inspection Feedback – May and June
 - Cllr Friend reported some metal dumped by the pavilion. Clerk to check it is not linked to the football club and if not then it should be removed. Clerk
 - Cllr Bean reported that the portaloos are not very clean.
 - Both litter picked the car park and a note to go in the newsletter Clerk
- Rospa report:

<i>Item</i>	<i>Issue</i>	<i>Risk</i>	<i>Suggestion</i>
Fencing	Timber rotting	Medium	Ask Dominic Pathe to examine and suggest way forward
Sun Safe Play System	Corrosion on rope fixing	Medium	To monitor
	Timber rotting below slide and roof	Medium	Dominic Pathe is replacing below slide. Ask him to quote for roof.
Junior Swings	Timber rotting	Medium	Check stability as part of inspections Have a replacement plan
	Corrosion on swing top fixings	Medium	Should be de-scaled before over painting – Ask Dominic Pathe if this is something he can do
Toddler Swings	Timber rotting	Medium	Check stability as part of inspections Have a replacement plan
	Corrosion on swing top fixings	Medium	Should be de-scaled before over painting

			– Ask Dominic Pathe if this is something he can do
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10 Burial Ground:

- Signs delivered – Ask Dominic Pathe to erect these. Clerk
- Perimeter wall bulging – needs rebuilding? Cllr Hockley will go and inspect this and report back. Cllr Hockley

11 Allotments

- Apple tree has been removed. Awaiting quote for pruning. Clerk to chase. Clerk
- Spraying allotment 5 – Ask for a quote Clerk
- Suggested planting of 4 new trees, not too large, to replace the apple one removed - 2 plum, a pear and an apple to create a communal orchard which anyone could visit, pick fruit and use the food for cooking, raising money for a charity via an honesty box and supply the church via the harvest festival. The Parish Council thought this would be a good idea. There was a discussion that this could be on lines down to the summer house. Clerk to look into this. Clerk
- Allotment Number 2 has paid their rent but work has not started. Clerk has tried to phone her. It was reported this
- Allotment Number 7 has paid their rent but work has stopped on it. Clerk has emailed her and she is working in Oxford and will get to it as soon as she can.
- 2 allotments have yet to pay and have been chased. They have now paid.
- Sign for gate delivered – Ask Dominic Pathe Clerk

12 Finance and Audit

- Accounts to 16th June 2016 – noted
- S137 requests
 - None Clerk
- New expenditure approved:
 - Cheque 687 – Clerk Pay and expenses - £353.85
 - Cheque 688 – Ground maintenance – £873.33
 - Cheque 689 – Insurance - £399.53
 - Cheque 690 – Swings - £352 (VAT £58.67)
 - Cheque 691 – Rospa - £84 (VAT £14)
 - Cheque 692 – Flailing - £162 (VAT £27)
- Expenditure noted:
 - None
- New income noted:
 - £228, £200, £247 and £76 car boots
 - £70 allotment rent

13 Website

Clerk has met a website developer. He is going to develop a suggested website to show Councillors and if happy it can be transferred over. He thinks the cost will be about £150. This was approved. Clerk

14 Correspondence:

- Ramblers Association – Footpath report attached. It was agreed to contact the Probation Service to look at cutting the vegetation back along the footpaths. Clerk
- Bakewell Day Care Service and Derbyshire CVS – request to respond to DCC Consultation which is cutting funds to this service. It was agreed to respond. Clerk
- DCC Consultation on cutting support to CVS. It was agreed to respond.

15 Feedback from Meetings and Training:

- RHS Chatsworth Meeting – June 2016 – This was touched upon above. The RHS are undertaking a traffic management plan. They would like the villages to decorate the route to Chatsworth. The Clerk has asked for more details.

16 For information

- None

17 DALC Circulars (all circulated by email):

- Circular 10-2016 - DALC Chief Officer - DALC Annual Executive Meeting & AGM - Call for Executive Members 2016-2019

18 Reading:

- Peak District News and Views (circulated by email)
 - Beeley Parish Council Agenda Papers (circulated by email)
 - Peak Park Authority Press Releases (circulated by email)
 - Derbyshire Dales District Council Press Releases (circulated by email)
- All to be read

19 Meeting dates booked:

- 25 July 2016
- Tuesday 27 September 2016 – Clerk unable to be at the meeting and it was agreed to have a stand in Clerk
- 24 October 2016
- 28 November 2016
- 30 January 2017
- 27 February 2017
- 27 March 2017
- 24 April 2017 (preceded by the Annual Parish Meeting)
- 22 May 2017 (Annual Council Meeting)

Clerk

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the WI Room of the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 25 July 2016

Rowsley Parish Council
Bank Rec. As at 18th July 2016

	RBS Current £	RBS Reserve £	Summary £	
Cash Book : Bal b/fwd current A/C 1st April 2015	50.00	11,693.47	11,743.47	
plus : receipts	8,910.54	4,634.95		
less : payments	-4,294.46			
To deposit	-4,616.08			
	<u>50.00</u>	<u>16,328.42</u>	<u>16,378.42</u>	-4,634.95
Unpresented chqs		1,870.86	1,870.86	
Unpresented receipts		379.00	379.00	
Balance	<u>50.00</u>	<u>17,820.28</u>	<u>18,628.28</u>	
Bank : Current A/C - 30/06/16	50.00		50.00	
Deposit A/C - 30/06/16	0.00	17,820.28	17,820.28	
			0.00	
	<u>50.00</u>	<u>17,820.28</u>	<u>17,870.28</u>	
difference	0.00	0.00	758.00	

Signed by Responsible Finance Officer

_____ Date _____

Signed by Chairman

_____ Date _____

Monthly Budget Monitoring

ROWSLEY PARISH COUNCIL		Year to Date at 18/7/16			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2016 - 2017		3					
Date	18th July 2016	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	3	To Date	To Date	£	Projected	For Year	£
PAYMENTS	Administration						
	Clerk's salary	852.94	625.00	(227.94)	1,878.03	2,500.00	621.97
	Clerk's expenses	123.49	75.00	(48.49)	350.00	300.00	(50.00)
	PAYE	0.00	0.00	0.00	0.00	0.00	0.00
	Audit fees	39.30	31.25	(8.05)	200.00	125.00	(75.00)
	Hall Hire	0.00	50.00	50.00	100.00	200.00	100.00
	Subscriptions	161.74	62.50	(99.24)	65.00	250.00	185.00
	Website	16.20	22.50	6.30	200.00	90.00	(110.00)
	Insurance	399.53	100.00	(299.53)	200.00	400.00	200.00
	Snow	0.00	0.00	0.00	0.00	0.00	0.00
	Training	0.00	25.00	25.00	0.00	100.00	100.00
		1,593.20	991.25	(601.95)	2,993.03	3,965.00	971.97
	Ground Maintenance						
	Grass cutting	1,746.66	625.00	(1,121.66)	0.00	2,500.00	2,500.00
	Recreation Ground	428.33	75.00	(353.33)	0.00	300.00	300.00
	Allotment	356.60	40.00	(316.60)	356.60	160.00	(196.60)
	Community Garden	0.00	37.50	37.50	0.00	150.00	150.00
	Bus Stops	0.00	0.00	0.00	0.00	0.00	0.00
	Footpaths	0.00	0.00	0.00	608.00	0.00	(608.00)
		2,531.59	777.50	(1,754.09)	964.60	3,110.00	2,145.40
	Safety	70.00	87.50	17.50	0.00	350.00	350.00
		70.00	87.50	17.50	0.00	350.00	350.00
	S137 Grants						
	S137 grants	0.00	150.00	150.00	400.00	600.00	200.00
		0.00	150.00	150.00	400.00	600.00	200.00
	Total Payments	4,194.79	2,006.25	(2,188.54)	4,357.63	8,025.00	3,667.37
	VAT	99.67	0.00	(99.67)	30.00	0.00	(30.00)
	Total Payments after VAT	4,294.46	2,006.25	(2,288.21)	4,387.63	8,025.00	# 3,637.37
		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
	Grant	175.00	37.00	138.00	148.00	148.00	0.00
	Bank Interest	18.87	0.25	18.62	1.00	1.00	0.00
	Allotment	345.00	0.25	344.75	1.00	1.00	0.00
	Recreation Ground	1,425.00	0.25	1,424.75	1.00	1.00	0.00
	Burial Ground	0.00	125.00	(125.00)	500.00	500.00	0.00
	DDDC Reimbursements	0.00	71.25	(71.25)	285.00	285.00	0.00
	Rent	50.00	12.50	37.50	50.00	50.00	0.00
	Footpath Grant	250.00	12.50	237.50	50.00	50.00	0.00
	Vat	113.54	7.50	106.04	30.00	30.00	0.00
	Total Receipts before precept	2,377.41	266.50	2,110.91	1,066.00	1,066.00	0.00
RECEIPTS	Precept	6,552.00	1,098.25	5,453.75	4,097.00	4,393.00	-296.00
		8,929.41	1,364.75	7,564.66	5,163.00	5,459.00	(296.00)
		4,634.95	-641.50	9,852.87	## ## 775.37	# -2,566.00	# -3,933.37

Rowsley Parish Council

Bob Hockley

Church Graveyard wall Rowsley C of E.

I went as requested to view the wall at the cemetery and these are my conclusions;

- The wall is in need of repair to prevent it collapsing.
- It can be completely removed, however!
- If the wall is removed completely it leaves an outstanding meter of the wall which will probably collapse quicker.
- We can reduce the height of the wall from the gate past the tree and replace the coping stones.
- We can try to maintain some of the wall.
- This could be achieved by reducing the height down to the affected area in steps, using the coping stones so that it maintains some stability to the isolated section by the gate and then step it back up again.
- This will cloak some of the root and the soil that would be apparent if the whole of the wall was removed.
- It may be that once the wall has been reduced in height that it is still bowed slightly although at a height that a collapse wouldn't cause damage to the grave stone in close proximity.
- Initially I would recommend reducing the wall to ground level then re-assess.
- I am prepared carry out any of these solutions once a decision is made.

Thanks

Bob