

**ROWSLEY PARISH COUNCIL**

Clerk: Sarah Porter

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**ANNUAL GENERAL MEETING MINUTES**

**For the meeting held on 23<sup>rd</sup> May 2016 in The WI Room, Village Hall, Rowsley**

|                             |   |                |   |                     |   |
|-----------------------------|---|----------------|---|---------------------|---|
| <b>Councillors present:</b> | Kath Potter<br>Richard Bean<br>Robert Hockley | <b>Others:</b> | Stephen Bones<br>Cllr Jo Wild (Derbyshire Dales DC and Derbyshire CC)<br>Sarah Porter | <b>Apologies:</b>   | Cllr Polly Haylock<br>Cllr Victoria Friend<br>PCSO Hayley Grundy (Police) |
|                             |   |                |   | <b>Not present:</b> |   |

|                 |  | <i>Action Required</i>   |                 |                          |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
|-----------------|--|--------------------------|-----------------|--------------------------|--|--|--|--|--|----|--|------|--|----------|----------|------------|-------|--|---------|--|---|-----------------|----------------|----------|----------|----------|--|------------------|--------|--------|--------|--|------|--------|------|----------|--|-------|--------|--------|------|--|--------|--|--|--|--|-------------|--|--|--|--|-------|----------|----------|------|--|------------|--------|--------|---------|--|--------|--|--|--|--|-----------|--------|--------|------|--|-----------|--------|--------|----------|--|--------|--|--|--|--|-----------|------|------|------|--|-----------|--------|------|----------|--|--------|-------|--------|--------|--|------|--------|------|----------|--|------|------|------|------|--|-----------|--------|--------|-------|--|-----------|--------|--------|------|--|---------------|--------|--------|----------|--|----------|-------|--------|-------|--|------|----------|--------|----------|--|---------|-------|-------|-------|--|------|--------|--------|-------|--|-----------------------|-----------------|-----------------|-------------------|--|-----|--------|------|----------|-----------------------|
| 1.              | Election of Chairman<br>Cllr Bean nominated Cllr Potter and Cllr Bones seconded. This was unanimously approved.  |                          |                 |                          |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
| 2.              | Election of Vice-Chairman<br>Cllr Potter nominated Cllr Bean and Cllr Bones seconded. This was unanimously approved.   |                          |                 |                          |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
| 3.              | Apologies for absence were received from Cllr Friend, Cllr Haylock and PCSO Grundy   |                          |                 |                          |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
| 4.              | The Minutes of the Annual General Meeting held on 18 <sup>th</sup> May 2015 were approved  |                          |                 |                          |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
| 5.              | <p>Accounts for the year 2015-2016 and Annual Audit Return<br/>The 2015-2006 internally audited accounts and the annual audit return were approved.</p> <p><b>ROWSLEY PARISH ACCOUNTS 2015/16</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2"></th> <th colspan="3" style="background-color: #ffffcc;">Year to Date at 31.03.16</th> </tr> <tr> <th colspan="2"></th> <th></th> <th align="center">12</th> <th></th> </tr> <tr> <th>Date</th> <th></th> <th align="right">Actual £</th> <th align="right">Budget £</th> <th align="right">Difference</th> </tr> <tr> <th>Month</th> <th></th> <th align="right">To Date</th> <th></th> <th align="right">£</th> </tr> </thead> <tbody> <tr> <td><b>PAYMENTS</b></td> <td>Clerk's salary</td> <td align="right">2,619.36</td> <td align="right">2,500.00</td> <td align="right">(119.36)</td> </tr> <tr> <td></td> <td>Clerk's expenses</td> <td align="right">301.15</td> <td align="right">300.00</td> <td align="right">(1.15)</td> </tr> <tr> <td></td> <td>PAYE</td> <td align="right">217.37</td> <td align="right">0.00</td> <td align="right">(217.37)</td> </tr> <tr> <td></td> <td>Audit</td> <td align="right">125.00</td> <td align="right">125.00</td> <td align="right">0.00</td> </tr> <tr> <td></td> <td>Ground</td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>Maintenance</td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>Grass</td> <td align="right">2,499.99</td> <td align="right">2,500.00</td> <td align="right">0.01</td> </tr> <tr> <td></td> <td>Recreation</td> <td align="right">371.84</td> <td align="right">300.00</td> <td align="right">(71.84)</td> </tr> <tr> <td></td> <td>Ground</td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>Allotment</td> <td align="right">160.00</td> <td align="right">160.00</td> <td align="right">0.00</td> </tr> <tr> <td></td> <td>Community</td> <td align="right">280.00</td> <td align="right">150.00</td> <td align="right">(130.00)</td> </tr> <tr> <td></td> <td>Garden</td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>Bus stops</td> <td align="right">0.00</td> <td align="right">0.00</td> <td align="right">0.00</td> </tr> <tr> <td></td> <td>Footpaths</td> <td align="right">250.00</td> <td align="right">0.00</td> <td align="right">(250.00)</td> </tr> <tr> <td></td> <td>Safety</td> <td align="right">88.00</td> <td align="right">350.00</td> <td align="right">262.00</td> </tr> <tr> <td></td> <td>Rent</td> <td align="right">172.91</td> <td align="right">0.00</td> <td align="right">(172.91)</td> </tr> <tr> <td></td> <td>Snow</td> <td align="right">0.00</td> <td align="right">0.00</td> <td align="right">0.00</td> </tr> <tr> <td></td> <td>Hall hire</td> <td align="right">180.00</td> <td align="right">200.00</td> <td align="right">20.00</td> </tr> <tr> <td></td> <td>Insurance</td> <td align="right">597.91</td> <td align="right">600.00</td> <td align="right">2.09</td> </tr> <tr> <td></td> <td>Subscriptions</td> <td align="right">419.18</td> <td align="right">250.00</td> <td align="right">(169.18)</td> </tr> <tr> <td></td> <td>Training</td> <td align="right">65.00</td> <td align="right">100.00</td> <td align="right">35.00</td> </tr> <tr> <td></td> <td>S137</td> <td align="right">1,000.00</td> <td align="right">600.00</td> <td align="right">(400.00)</td> </tr> <tr> <td></td> <td>Website</td> <td align="right">64.80</td> <td align="right">90.00</td> <td align="right">25.20</td> </tr> <tr> <td></td> <td>Misc</td> <td align="right">166.48</td> <td align="right">200.00</td> <td align="right">33.52</td> </tr> <tr> <td></td> <td><b>Total Payments</b></td> <td align="right"><b>9,578.99</b></td> <td align="right"><b>8,425.00</b></td> <td align="right"><b>(1,153.99)</b></td> </tr> <tr> <td></td> <td>VAT</td> <td align="right">113.54</td> <td align="right">0.00</td> <td align="right">(113.54)</td> </tr> </tbody> </table> |                          |                 | Year to Date at 31.03.16 |  |  |  |  |  | 12 |  | Date |  | Actual £ | Budget £ | Difference | Month |  | To Date |  | £ | <b>PAYMENTS</b> | Clerk's salary | 2,619.36 | 2,500.00 | (119.36) |  | Clerk's expenses | 301.15 | 300.00 | (1.15) |  | PAYE | 217.37 | 0.00 | (217.37) |  | Audit | 125.00 | 125.00 | 0.00 |  | Ground |  |  |  |  | Maintenance |  |  |  |  | Grass | 2,499.99 | 2,500.00 | 0.01 |  | Recreation | 371.84 | 300.00 | (71.84) |  | Ground |  |  |  |  | Allotment | 160.00 | 160.00 | 0.00 |  | Community | 280.00 | 150.00 | (130.00) |  | Garden |  |  |  |  | Bus stops | 0.00 | 0.00 | 0.00 |  | Footpaths | 250.00 | 0.00 | (250.00) |  | Safety | 88.00 | 350.00 | 262.00 |  | Rent | 172.91 | 0.00 | (172.91) |  | Snow | 0.00 | 0.00 | 0.00 |  | Hall hire | 180.00 | 200.00 | 20.00 |  | Insurance | 597.91 | 600.00 | 2.09 |  | Subscriptions | 419.18 | 250.00 | (169.18) |  | Training | 65.00 | 100.00 | 35.00 |  | S137 | 1,000.00 | 600.00 | (400.00) |  | Website | 64.80 | 90.00 | 25.20 |  | Misc | 166.48 | 200.00 | 33.52 |  | <b>Total Payments</b> | <b>9,578.99</b> | <b>8,425.00</b> | <b>(1,153.99)</b> |  | VAT | 113.54 | 0.00 | (113.54) | Clerk to submit audit |
|                 |  | Year to Date at 31.03.16 |                 |                          |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
|                 |  |                          | 12              |                          |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
| Date            |  | Actual £                 | Budget £        | Difference               |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
| Month           |  | To Date                  |                 | £                        |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
| <b>PAYMENTS</b> | Clerk's salary   | 2,619.36                 | 2,500.00        | (119.36)                 |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
|                 | Clerk's expenses   | 301.15                   | 300.00          | (1.15)                   |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
|                 | PAYE   | 217.37                   | 0.00            | (217.37)                 |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
|                 | Audit  | 125.00                   | 125.00          | 0.00                     |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
|                 | Ground   |                          |                 |                          |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
|                 | Maintenance  |                          |                 |                          |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
|                 | Grass  | 2,499.99                 | 2,500.00        | 0.01                     |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
|                 | Recreation   | 371.84                   | 300.00          | (71.84)                  |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
|                 | Ground   |                          |                 |                          |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
|                 | Allotment  | 160.00                   | 160.00          | 0.00                     |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
|                 | Community  | 280.00                   | 150.00          | (130.00)                 |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
|                 | Garden   |                          |                 |                          |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
|                 | Bus stops  | 0.00                     | 0.00            | 0.00                     |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
|                 | Footpaths  | 250.00                   | 0.00            | (250.00)                 |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
|                 | Safety   | 88.00                    | 350.00          | 262.00                   |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
|                 | Rent   | 172.91                   | 0.00            | (172.91)                 |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
|                 | Snow   | 0.00                     | 0.00            | 0.00                     |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
|                 | Hall hire  | 180.00                   | 200.00          | 20.00                    |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
|                 | Insurance  | 597.91                   | 600.00          | 2.09                     |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
|                 | Subscriptions  | 419.18                   | 250.00          | (169.18)                 |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
|                 | Training   | 65.00                    | 100.00          | 35.00                    |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
|                 | S137   | 1,000.00                 | 600.00          | (400.00)                 |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
|                 | Website  | 64.80                    | 90.00           | 25.20                    |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
|                 | Misc   | 166.48                   | 200.00          | 33.52                    |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
|                 | <b>Total Payments</b>  | <b>9,578.99</b>          | <b>8,425.00</b> | <b>(1,153.99)</b>        |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |
|                 | VAT  | 113.54                   | 0.00            | (113.54)                 |  |  |  |  |  |    |  |      |  |          |          |            |       |  |         |  |   |                 |                |          |          |          |  |                  |        |        |        |  |      |        |      |          |  |       |        |        |      |  |        |  |  |  |  |             |  |  |  |  |       |          |          |      |  |            |        |        |         |  |        |  |  |  |  |           |        |        |      |  |           |        |        |          |  |        |  |  |  |  |           |      |      |      |  |           |        |      |          |  |        |       |        |        |  |      |        |      |          |  |      |      |      |      |  |           |        |        |       |  |           |        |        |      |  |               |        |        |          |  |          |       |        |       |  |      |          |        |          |  |         |       |       |       |  |      |        |        |       |  |                       |                 |                 |                   |  |     |        |      |          |                       |

Chairman's Signature ..... Date.....

|                                    |                                      |                 |                 |                   |
|------------------------------------|--------------------------------------|-----------------|-----------------|-------------------|
| <b>Total Payments after VAT</b>    |                                      | <b>9,692.53</b> | <b>8,425.00</b> | <b>(1,267.53)</b> |
| <b>RECEIPTS</b>                    | Allotment                            | 269.00          | 269.00          | 0.00              |
|                                    | Recreation Ground                    | 2,014.00        | 0.00            | 2,014.00          |
|                                    | Burial Ground                        | 815.00          | 0.00            | 815.00            |
|                                    | Interest                             | 65.92           | 50.00           | 15.92             |
|                                    | Rent                                 | 500.00          | 200.00          | 300.00            |
|                                    | Reimbursable expenditure             | 1,051.00        | 1,051.00        | 0.00              |
|                                    | Footpath grant                       | 506.74          | 250.00          | 256.74            |
|                                    | VAT                                  | 1,005.63        | 1,200.00        | (194.37)          |
|                                    | <b>Total Receipts before precept</b> | <b>6,227.29</b> | <b>3,020.00</b> | <b>3,207.29</b>   |
|                                    | Precept and Tax Grant                | 6,552.00        | 6,903.00        | (351.00)          |
| <b>Total Receipts with precept</b> | <b>12,779.29</b>                     | <b>9,923.00</b> | <b>2,856.29</b> |                   |
| <b>Difference</b>                  | <b>3,086.76</b>                      | <b>1,498.00</b> | <b>1,588.76</b> |                   |

  

|                 |             | Current account | Deposit Account | Combined    |
|-----------------|-------------|-----------------|-----------------|-------------|
| Start balance   |             | £ 919.00        | £ 7,737.71      | £ 8,656.71  |
| Current balance | 30/03/2016  | £ 50.00         | £11,693.47      | £ 11,743.47 |
| Current balance | Spreadsheet | £ 50.00         | £11,693.47      | £ 11,743.47 |

  

|    |  |     |
|----|--|-----|
| 6. | Standing Orders<br>It was approved that no changes were required and the existing Standing Orders continue   |     |
| 7. | Financial Regulations<br>It was approved that no changes were required and the existing Regulations continue   |     |
| 8. | Appointments to outside bodies: <ul style="list-style-type: none"> <li>Village Hall Committee – Cllr Victoria Friend</li> <li>Outside meetings – Cllr Kath Potter</li> </ul> |     |
| 9. | Code of Conduct<br>This was approved   |     |
| 10 | Register of Interest Forms<br>These need completing by all Councillors   | All |
| 11 | GM Closed move on to Council meeting at 7.36   |     |

DATE OF NEXT AGM

- Monday 22<sup>nd</sup> May 2016

Held at 7.30pm in the Village Hall

Chairman's Signature ..... Date .....

**ROWSLEY PARISH COUNCIL**

Clerk: Sarah Porter

Phone: 01629 732365

Email: [rowsleyparishcouncil@gmail.com](mailto:rowsleyparishcouncil@gmail.com)

Web: [www.rowsleyparishcouncil.co.uk](http://www.rowsleyparishcouncil.co.uk)

**MINUTES**

**For the meeting held on 25<sup>th</sup> April 2016 in The WI Room, Village Hall, Rowsley**

|                             |  |               |                     |   |
|-----------------------------|--|---------------|---------------------|---|
| <b>Councillors present:</b> | Kath Potter<br>Richard Bean  | Stephen Bones | <b>Apologies:</b>   | Cllr Polly Haylock<br>Cllr Victoria Friend<br>PCSO Hayley Grundy (Police) |
| <b>Others:</b>              | Robert Hockley<br>Cllr Jo Wild (Derbyshire Dales DC and Derbyshire CC)<br>Sarah Porter |               | <b>Not present:</b> |   |

**PART 1 – NON CONFIDENTIAL ITEMS**

*Report / Action Required*

1. Apologies for absence were received from Cllr Victoria Friend, Cllr Polly Haylock and PCSO Hayley Grundy
2. There was a declaration of Interest from Cllr Bean for Item 8 – Planning regarding Rowsley Wood Yard. He did not vote on the decision
3. Public speaking
  - Cllr Potter -
    - Flower festival at the end of June and School Lane is quite weedy. Clerk to report to Derbyshire Dales DC but thought they were due to be sprayed soon. Clerk
    - Thank you to whoever helped dead head the daffodils
    - John Hart has suggested that the railway track by the Community Garden should be parked on.
    - Rowsley Wood Yard has put forward a retrospective planning application despite saying that they were finished with the site. This will mean the new cycle track will cross the access road. Jim Dixon promised that Rowsley would have 3 bridges to take all walkers, cyclists, horses and the train. This application will affect Rowsley Parish and the access road jeopardises one of them. This will be discussed further under Planning Item 8
    - Burntwood Quarry – Chatsworth are looking to apply for a Section 73 amendment to their original planning application to allow bigger trucks to remove stone (the trucks would carry a 10 tonne load). Currently only 3 tonnes can be carried) and to extend the quarrying period from 15 years to 30 years. There is a not change to the size of quarry or the amount of stone which can be removed. This was discussed. The Clerk has requested that the application is submitted so that it can be discussed at a meeting rather than consultation during August.
4. There were no items on the agenda to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960).
5. The Minutes of the Meeting held on 25<sup>th</sup> April 2016 were approved subject to Cllr Richard Bean not being both present and apologies. He was not present.
6. Matters Arising (non decision making)
  - Chatsworth Temporary Road change for Sunday of Country Fair – Clerk has been told the application has been submitted. The Parish Council will be consulted but as yet nothing has arrived.
  - Defibrillator was discussed under Item 7
  - Planning was discussed under Item 8
  - Recreation Ground items was discussed under Item 9
  - Burial Ground items was discussed under Item 10
  - Allotment items was discussed under Item 11
  - New Councillor was discussed under Item 12
  - Correspondence – actioned as agreed at the meeting
  - Website was discussed under Item 14
  - Car rally – Clerk has spoken to Derbyshire County Council. This particular rally often don't inform the authorities properly.
7. Defibrillator
  - Clerk has spoken to BT and they no longer own the box, CHT do so any defibrillator there would need to be with them at a cost of £1,775. Another option would be to find a different site and can purchase for around £1,500 including training from East of England

Chairman's Signature ..... Date.....

Ambulance. Following a discussion it was agreed to use CHT to install one in the old phone box. Clerk

- Quote for the installation at the Village Hall is £350. It was agreed that the Parish Council are happy to fund a defibrillator and the installation of it. However the Village Hall Committee need to ensure the correct permissions have been sought for it. Clerk

## 8. Planning Applications

New:

- Peak Park:
  - NP/DDD/0416/0363 - Rowsley Wood Yard - Change of use of former wood yard to storage and transhipment of blockstone (retrospective) – Although this is not within Rowsley Parish it does affect the Parish as it may alter the proposal for the three bridges for all traffic for the White Loop proposal. There is also concern that there will be increased traffic movements. Clerk
- Derbyshire Dales:
  - 16/00210/FUL - Enlargement of windows to units 1 and 26, Peak Village Estates, Chatsworth Road, Rowsley – no objection on this Clerk

Existing:

- Peak Park:
  - DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Awaiting decision
- Derbyshire Dales:
  - None

Enforcement – Potential property being converted to a B&B – there is concern the website shows 4 rooms. Clerk to speak to Peak Park. Clerk

## 9. Recreation Ground and Playground

- Signage ordered
- Ground repairs:
  - Dominic Pathe hopes to do all the work required (fencing, stiles, signs up and playground repairs) in June – this was noted
  - Play equipment – 4 new swing seats have been ordered. The cost will be £352 (VAT £57) – this was noted
- Bench donation – This has been installed
- Inspection Feedback – Cllr Friend was not present to update the meeting. Cllr Bean will undertake the inspection Clerk
- Car Boot – It was approved to allow the car boot to move to Rowsley if Bakewell is flooded. Cllr Bones will inform him. Cllr Bones

## 10 Burial Ground:

- Signs ordered. The Clerk has received a chase on this from the PCC as the dog mess is upsetting visitors to the burial ground. It was agreed to amend the sign to say "Dogs on lead. No fouling." Clerk
- There is a concern the wall in the burial ground is bulging and may collapse on a grave. This needs examining and possibly repairing. All to inspect. Clerk

## 11 Allotments

- Apple tree removal and pruning – It was agreed to get a price for felling the tree by the gate and both sorts of pruning Clerk
- Allotment Number 2 has paid their rent so expect work to start. Cllr Bones will check. Cllr Bones
- Sign ordered for gate

## 12 New Councillor

Jackie Wardle and Robert Hockley both expressed an interest in the vacancy before the last meeting and were invited to this meeting. In the meantime Jackie Wardle has stood aside until a future vacancy occurs. Therefore the Council need to agree to co-opt Robert Hockley if he is still interested in the position. Robert confirmed he is still happy to stand and the Council unanimously voted to co-opt him on. He was welcomed as a Councillor.

## 13 Finance and Audit

- Asset Register was noted
- Risk Assessments were approved
- Accounts to 15<sup>th</sup> May 2016 were noted
- Insurance renewal – Came and Company quote is £623.83 and Zurich quote is £411.68 for 1 year or £399.53 for 3 years. It was approved to go for 3 years with Zurich
- S137 requests
  - None
- New expenditure approved:
  - Cheque 684 – Clerk Pay and Home office - £243.53
  - Cheque 685 – Ground maintenance - £873.33
  - Cheque 686 – Internal audit - £39.30

- Expenditure noted:
  - None
- New income noted:
  - £155 and £140 car boot
  - £6,552 precept and £175 Council Tax grant
  - £250 footpath grant
  - £190 allotment rent
  - £113.54 VAT repayment

14 Website

Clerk has contacted a website developer. She is meeting him on 24<sup>th</sup> May to discuss the requirement and get a quote. Clerk

15 Correspondence:

- Derby and Derbyshire Mineral Plan – have already commented and will comment Clerk
- Footpath Right of way scheme - £315 has been allocated to Rowsley PC
- Community Speed Watch – Clerk updated the Parish Council on the offer from Wardlow Community Speed Watch Committee. There was a general discussion about speeding and whether the website fixmystreet could help. It was agreed to express an interest. Clerk
- Harrison Almshouses Charity - £500 donation request. Following a discussion it was agreed not to support. Clerk

16 Feedback from Meetings and Training:

- Ineos Shale Community Presentation on Fracking – The Clerk attended a meeting on this. There are some potential sites in the Peak Park however there are no plans to develop these sites by Ineos.
- Burntwood Quarry meeting was discussed under Public Speaking

17 For information

- None

18 DALC Circulars (all circulated by email):

- Circular 9 2016 - General
- Circular 8 2016 -Governance & Accountability - Locum Clerks - Neighbourhood Planning Champion- Local Council Award Scheme - Section 137 & Power of Gen Competence - TescoBags of Help - NALC Star Councils - Sheepwatch UK - Arnold-Baker LocalCouncil Admin Tenth Edition - CiLCA Training - Vacancies

19 Reading:

- CPRE Magazine
- Planning bulletin
- Peak District News and Views (circulated by email)
- Beeley Parish Council Agenda Papers (circulated by email)
- Peak Park Authority Press Releases (circulated by email)
- Derbyshire Dales District Council Press Releases (circulated by email)

20 Meeting dates were approved:

- 27 June 2016
- 25 July 2016
- Tuesday 27 September 2016 to avoid the Harvest Supper
- 24 October 2016
- 28 November 2016
- 30 January 2017
- 27 February 2017
- 27 March 2017
- 24 April 2017 (preceded by the Annual Parish Meeting)
- 22 May 2017 (Annual Council Meeting)

Clerk

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the WI Room of the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 27 June 2016