

ROWSLEY PARISH COUNCIL

Clerk: Sarah Porter

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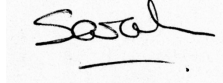
17th October 2016

Dear Councillor,

You are summoned to attend the Rowsley Parish Council meeting on **24th October 2016 at 7.30pm in the Village Hall, Rowsley.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

AGENDA

- | | <i>Report / Action
Required</i> |
|--|---|
| 1. Apologies for absence – Cllr Kath Potter | To note |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please Note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to
b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and
action |
| 4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded
....." | |
| 5. To approve the Minutes of the Meeting held on 27 th September 2016 | To approve |
| 6. Matters Arising (non decision making) <ul style="list-style-type: none">• Neighbourhood Plan/ Rural Action Derbyshire assistance• Complaints regarding traffic at Chatsworth Country Fair• From AGM - Register of Interest Forms – Need completing from Cllr Haylock, Cllr Bones and Cllr Bean• Defibrillator• Planning• Recreation Ground items• Burial Ground items• Allotment items• Correspondence – actioned as agreed at the meeting | Agenda Item 14
Agenda Item 14
To complete

Agenda Item 7
Agenda Item 8
Agenda Item 9
Agenda Item 10
Agenda Item 11
To note |
| 7. Defibrillator <ul style="list-style-type: none">• Clerk has completed the order form from CHT for 2 defibrillators and boxes. Awaiting more information from them on delivery. Received the invoice. | To note |
| 8. Planning Applications
New: <ul style="list-style-type: none">• Peak Park –<ul style="list-style-type: none">○ None• Derbyshire Dales<ul style="list-style-type: none">○ None | To discuss |

Existing:	To note
<ul style="list-style-type: none"> • Peak Park: <ul style="list-style-type: none"> ○ NP/DDD/0916/0898 - Village Hall, School Lane, Rowsley - External ramp to main entrance ○ NP/DDD/0916/0881 - Chatsworth House, Chatsworth, DE45 1PP - Temporary use of land for a horticultural show, including the erection of temporary structures, on a yearly basis, with associated operational development, river crossings and other features and the creation of temporary show gardens ○ NP/DDD/0816/0829 - The Manor House, Woodhouse Road, Rowsley - Listed building consent: fitting 13 new stone chimney pots to match existing ○ NP/DDD/0712/0760 – New Pilhough Quarry, Lees Road, Stanton in the Peak – Resubmission – Continuation of stone extraction (in the form of block) from the consented area under varied conditions, the proposed extension to a permitted area of stone extraction and amendment of the permitted restoration landform at New Pilhough Quarry ○ NP/DDD/0416/0363 - Rowsley Wood Yard - Change of use of former wood yard to storage and transhipment of blockstone (retrospective) –not within Rowsley Parish – comments submitted which were amended to an objection - pending ○ DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Awaiting decision • Derbyshire Dales – <ul style="list-style-type: none"> ○ 16/00560/VCOND - Variation of condition 7 of permission DDD/0595/0324 to allow four late night evening openings until 9 pm throughout a single calendar year - Peak Village Estates, Chatsworth Road, Rowsley – Permitted with conditions ○ 16/00653/FUL - Side and rear extensions – Woodside, Chatsworth Road, Rowsley 	
Enforcement – None	
9. Recreation Ground and Playground	
<ul style="list-style-type: none"> • Ground repairs: <ul style="list-style-type: none"> ○ Dominic Pathe work completed ○ Damage to gateways ○ New bench; <ul style="list-style-type: none"> ▪ Recycled bench costs £425 not including delivery ▪ Hardwood bench costs £460 with delivery • Request to use Recreation Ground for keep fit – No funds have been paid to date. • Inspection Feedback <ul style="list-style-type: none"> ○ October ○ Surfacing on car park ○ Dog poo 	<p>To note</p> <p>To discuss</p> <p>Cllr Haylock To discuss</p>
10. Burial Ground:	
<ul style="list-style-type: none"> • Perimeter wall bulging -Clerk awaiting confirmation from PCC • Memorial bench on Plot 118 – This row of plots nearest the wall have not been allocated (Clerk assumes as first few on row is by the tree and so roots will be in the way). The Clerk has had a request to put a memorial bench here from the family who have the plot in front (Mr Evans). It is the row furthest from the churchyard. 	<p>Update</p> <p>To discuss</p>
11. Allotments	
<ul style="list-style-type: none"> • Autumn work – Clerk has confirmed the work is to go ahead • State of allotments – Write to all reminding them of their responsibility and ask if want to continue with the plot? 	<p>To note</p> <p>To discuss</p>
12. Footpaths	
<ul style="list-style-type: none"> • FP15 - The consultation period for the proposed official diversion at Fallinge. Cllr Haylock may know more? • FP3 - This path is in even worse condition. The gaps in the thick hawthorn hedges are now so narrow & scratchy with outgrowth that they are effectively obstructions. The bottom rail of the rail stile at the A6 end is broken, making it very difficult to cross. Suggest members walk this path to see for themselves just how bad it is. Clerk has chased the Probation Service about what they can do • FP7 - This path has been worked . 	Cllr Haylock
13. Finance and Audit	
<ul style="list-style-type: none"> • Accounts to 12th October 2016 – Appendix A • Budget draft – Appendix B • Ground maintenance contract – Appendix C • S137 requests <ul style="list-style-type: none"> - Support to preschool • New expenditure to approve: <ul style="list-style-type: none"> - Cheque 700 – Clerk Pay and expenses – £415.91 (including contribution 	<p>To note</p> <p>To discuss</p> <p>To discuss</p> <p>To discuss</p> <p>To approve</p>

- towards new printer – old one went bang!)
 - Cheque 701 – Maintenance work by Dominic Pathe - £159.75
 - Cheque 702 – Locum Clerk - £90
 - Cheque 703 – Defibrillators - £4548 (£758 VAT)
 - Cheque 704 – Ground Maintenance - £933.33
 - Expenditure to note: To note
 - £16.20 Direct Debit to BT
 - New income to note: To note
 - £21.36 interest
14. Correspondence:
- Complaints regarding the one way system on Chatsworth Road – From matters arising To discuss
 - Neighbourhood Plan – From matters arising To discuss
 - Signposting for Village Hall and School Update
 - PDNPA Development Management Policies meeting 7th November at 10am
15. Feedback from Meetings and Training:
- None
16. For information To note
- None
17. DALC Circulars (all circulated by email): To note
- Annual Report 2015-16
18. Reading: All to be read
- Monitoring & Enforcement Quarterly Review October 2016 (circulated by email)
 - Peak Park Parishes Forum Committee minutes (circulated by email)
 - Peak District News and Views (circulated by email)
 - Beeley Parish Council Agenda Papers (circulated by email)
 - Peak Park Authority Press Releases (circulated by email)
 - Derbyshire Dales District Council Press Releases (circulated by email)

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 28 November 2016
- 30 January 2017
- 27 February 2017
- 27 March 2017
- 24 April 2017 (preceded by the Annual Parish Meeting)
- 22 May 2017 (Annual Council Meeting)

ROWSLEY PARISH COUNCIL

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MINUTES

For the meeting held on 27th September 2016 in The WI Room, Village Hall, Rowsley

Councillors present:	Kath Potter Stephen Bones	Victoria Friend Polly Haylock Robert Hockley	Apologies:	Sarah Porter PCSO Hayley Grundy (Police) Cllr Richard Bean
Others:	Cllr Jo Wild (DDDC and DCC) Hannah Owen Howard Griffith		Not present:	

PART 1 – NON CONFIDENTIAL ITEMS

*Report / Action
Required*

1. Apologies for absence were received from Cllr Richard Bean, Sarah Porter and PCSO Hayley Grundy
2. There were no declaration of interests
3. Public speaking
 - Howard Griffith - Howard spoke to the Council about concerns regarding planning application NP/DDD/0712/0760. He highlighted issues with the documentation and raised further concerns that the documentation was not only out of date but rather confused. He stressed that he felt it would be most appropriate for a consultation and information session to take place with all interested parties.
Further issues were raised with enforcement and appeals which have not been carried through and the draft section 106 on the Peak Park website is inaccurate.
When Dale View planning application was turned down, Peak Park raised the point that conservation plan includes the surrounding area and this must also be considered with this application. In summary it was stressed that the documents for the proposal are not clear and many are out of date. It is felt the only way to resolve this matter would be to have full, transparent information sent to all parties along with a meeting.
 - Cllr Victoria Friend – The wifi in the Village Hall is now active.
Cllr Friend informed the Council that the National Lottery has awarded a sum of £73,600 for Rowsley Community Matters. Cllr Potter congratulated Cllr Friend on the hard work and success of the application process.
 - Cllr Kath Potter – Cllr Potter has raised concerns with the boundary map in the DDDC Local Plan. This has also been contested by Peak Park as a small area of the Parish has not been included. This matter will be followed up at the next meeting.
Cllr Kath Potter also highlighted areas in the Local Plan which the Parish Council will need to be aware of in the future. These were, EC4, Retention of Rowsley Industrial Estate and Page 123 regarding the building of 143 houses behind the old RBS building in Darley Dale. The area is listed as an open space corridor so such a proposal is a contradiction.
 - Cllr Jo Wilde - Public consultation on bins will end 30/09/2016. There is a consultation regarding the recycling centre. This will include proposed charges for disposal of soil and rubble and the need to produce ID to use the facility.
The Council expressed concern that no notification had been sent to them about the consultation. It was resolved for the Clerk to contact DCC expressing their concern in the lack of communication. *NB DCC did inform the Council and it was discussed at their July meeting. The Clerk responded to the consultation and it went in the Parish Magazine*
There is still funding available from the money allocated to district councillors to spend in their community. It was suggested to help towards purchasing a remote heating controller for the hall. Cllr Friend will complete the relevant paperwork and request this from Cllr Wilde.
4. There were no items on the agenda to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960).
5. The Minutes of the Meeting held on 25th July 2016 were approved.
6. Matters Arising (non decision making)
 - From AGM - Register of Interest Forms – Need completing from Cllr Haylock, Cllr Bones and Cllr Bean. These will be sent to the Clerk.
 - Dales Housing emailed over issues. Passed to an officer but no response yet.
 - ACPO emailed over drug haul success

Chairman's Signature Date.....

- Bin consultation responded to
- Clerk emailed Grouse and Claret about the music festival. They are keen to work with residents to make it successful and enjoyable for all.
- Clerk emailed First Movement now called Level Centre thanking them for their sign. They are pleased to have had the thanks and, as part of their community commitment they would like to offer the LEVEL Centre as a venue to a local group once a year for an event or meeting or anything they choose. It's a lovely building - anybody is welcome to come and have a look if they would like to see the building/the work.
- Defibrillator was discussed under Item 7
- Planning was discussed under Item 8
- Recreation Ground items was discussed under Item 9
- Burial Ground items was discussed under Item 10
- Allotment items was discussed under Item 11
- Correspondence – actioned as agreed at the meeting
- Website – Has gone live! The Clerk now has a login so she can update the site.

7. Defibrillator

- Clerk has completed the order form from CHT for 2 defibrillators and boxes. Awaiting more information from them. They have confirmed receipt of the order. Clerk will chase.

Clerk

8. Planning Applications

New:

- Peak Park –
 - NP/DDD/0916/0898 - Village Hall, School Lane, Rowsley - External ramp to main entrance. The Parish Council have no objections.
 - NP/DDD/0916/0881 - Chatsworth House, Chatsworth, DE45 1PP - Temporary use of land for a horticultural show, including the erection of temporary structures, on a yearly basis, with associated operational development, river crossings and other features and the creation of temporary show gardens. It was resolved that Rowsley PC would like to support the recent comments made by Beeley PC and Baslow and Bubnell PC who have responded saying "As the impact of large events at Chatsworth impact on surrounding communities, the Parish Council considered this application at their meeting on The Parish Council has no objection to this event but the traffic management needs to be handled carefully with excellent communication to the community and clear timings for any road changes. The recent Country Fair one way system was poorly communicated by Chatsworth and badly managed by the traffic management company."
 - NP/DDD/0816/0829 - The Manor House, Woodhouse Road, Rowsley - Listed building consent: fitting 13 new stone chimney pots to match existing. The Parish Council have no objections.
 - NP/DDD/0712/0760 – New Pilhough Quarry, Lees Road, Stanton in the Peak – Resubmission – Continuation of stone extraction (in the form of block) from the consented area under varied conditions, the proposed extension to a permitted area of stone extraction and amendment of the permitted restoration landform at New Pilhough Quarry – It was resolved that the acting clerk would contact Peak Park immediately asking that the timescale for the submission of a response be extended. The Acting Clerk will highlight the following points to support this request.

Acting Clerk

The application has been received during the month where the Parish Council do not meet and the Clerk is away until 10th October. Concerns have been highlighted regarding the accuracy of the documents and many of the documents are several years out of date. A consultation and meeting must be had between all interested parties so a clear understanding of the plans and proposals is given. The current presentation of proposal and plans is not satisfactory to pass an informed response. Clarity is needed regarding the draft section 106 document on the website as information on there is inaccurate.

Concerns have been raised about the lack of buffer boundaries and health and safety issues. In summary a clear timeline of the existing applications and refusals, appeals, outcomes needs to be updated.

- Derbyshire Dales
 - 16/00560/VCOND - Variation of condition 7 of permission DDD/0595/0324 to allow four late night evening openings until 9 pm throughout a single calendar year - Peak Village Estates, Chatsworth Road, Rowsley - The Parish Council would like some management of the late night events, with neighbours being kept informed and communication being circulated. Also a review after the first evening needs to take place to address any issues.
 - 16/00653/FUL - Side and rear extensions – Woodside, Chatsworth Road, Rowsley The Parish Council has no objections.
 - 16/00592/FUL - Proposed agricultural building to house livestock and to store fodder - Tinkersley House, Tinkersley, Rowsley - The Parish Council did not have

any comments to make as the property is outside the parish.

Existing:

- Peak Park:
 - NP/DIS/0616/0493 - Burntwood Quarry, Beeley Moor - Discharge of condition 59 from planning consent - NP/DDD/0513/0392 – Conditions partly discharged
 - NP/DDD/0416/0363 - Rowsley Wood Yard - Change of use of former wood yard to storage and transshipment of blockstone (retrospective) –not within Rowsley Parish – comments submitted which were amended to an objection - pending
 - DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Awaiting decision
- Derbyshire Dales - None

Enforcement – None

9. Recreation Ground and Playground

- Ground repairs:
 - Dominic Pathe will remove the roof on the climbing frame and make it safe, treat the rust on the swings and he has added a cross bar step to the stile to help people climb it. *NB This work has been completed.*
- Request to use Recreation Ground – Torr de Force has used alternative recreation grounds. June 2015 approved another sports use for £50 per annum and invited her to attend July’s meeting. No funds have been paid to date. Clerk has contacted both and had no responses! Cllr Haylock will try and find out further information. Cllr Haylock
- Inspection Feedback
 - August – Cllr Potter has flagged the gate being open and the bench near the play area needs looking at. Clerk has a chain and padlock for the gate and it was agreed the organiser of the Car Boot will need a key for next year. Clerk feels the bench is past repair and Councillors agree to purchase a new bench but would like to look at the option of a recycled plastic bench. The Acting Clerk will pass details of a company in Wirksworth who supply benches to Tideswell Parish Council. The Clerk is to look into this further. Acting Clerk
Clerk
 - September- Cllr Friend has completed the inspection and will forward the report to the clerk.
 - The Council requested that the Clerk contact Rowsley Football Club and ask them to make sure sports tape be thrown away in litter bins and not left around the pitch. Clerk
 - Surfacing on car park – A quote to patch the pot holes and compact them with a vibrating roller is as follows:-

Truck roller and labour	1/2 day	£350.00
MOT type 2 limestone	2 tonnes	£ 70.00
=====		
£420.00		
 - The Car Boot management have offered to pay £200 towards the repair work. Cllr Bones will inform them of the quote. Cllr Bones
 - Damage to surfacing from car boot – surfacing seems to be in a good state again. We have had a comment on the website "But Cars are allowed during Car Boot Sales, this seems to be a contradiction to the signage. But, moving on. Once the Car Boot Sales have finished could you please remove the cones from the side of Pic Tor Lane, leaving them for the next sale not only looks very untidy, but it also makes it difficult to pass should two cars meet on the Lane. I would be interested in what would happen if a child or adult using the ground for its intended use, ie. Sports/games were to injure themselves on a sharp object dropped onto the field and left there after a boot sale. I think this could lead to a costly compensation claim against the Parish Council..." It was resolved to publish a response to this on the website, stating that all groups and users of the recreation ground must ensure they remove all cones and any items of litter. Issues have also been raised regarding dog mess. The Council would like to discuss this further. Clerk

10 Burial Ground:

- Perimeter wall bulging – Clerk and Cllr Hockley met with a stone waller. He has advised to remove the wall to the other side of the tree. Clerk has emailed the PCC and they agree that moving the wall back would be sensible. Clerk has suggested the Parish Council will pay for the wall if they see to the trees. It was also agreed that the gate should be removed between the two areas. Clerk
- Memorial bench on Plot 118 – This row of plots nearest the wall have not been allocated (Clerk assumes as first few on row is by the tree and so roots will be in the way). The Clerk has had a request to put a memorial bench here. It is the row furthest from the churchyard. The Council would like to look at this and think a recycled plastic bench here would be most suitable. The Council would like further information about who the bench is for and who has requested it. Clerk
- Plot purchase request – The sister of the deceased in 117 has requested to reserve the

plot next door (113). As with Mr Evans, they no longer live in Rowsley but have strong family links. The Council discussed this and approved the request. Clerk

11 Allotments

Autumn work quotes:

- Cost of trees, on wires would be approx. £150.00 assuming soil condition is good. If soil has to be improved with compost, looking at an extra £25.00 for 4 x 75 litre bags incorporated into soil. Price includes spraying off planting areas
- Cost to spray off allotment 5 would be £35.00
- Cost to fell tree near gate will be £120.00, with debris taken away
- To carry out pruning of tree near shed, probably looking at £100.00 again with debris removed. This price would cover a 'heavy' prune or a detailed prune to encourage fruiting.

All the above work has been approved and the clerk is to make arrangements for the work to take place. Clerk

Concerns have been raised regarding the state of several allotments. Existing users have voiced concerns about the lack of maintenance on some allotments. This needs further discussion as to how best to manage and the council requested it remains on the Agenda for next meeting. Clerk

12 Finance and Audit

- Accounts to 19th September 2016 were noted
- Audit – Grant Thornton has confirmed the Audit. Clerk has been asked to minute the finances and governance statement separately in future.
- S137 requests - None
- New expenditure approved: Clerk
 - Cheque 695 – Clerk Pay and expenses – £342.19 (including £100 home office contribution for 6 months)
 - Cheque 696 – Maintenance work by Dominic Pathe - £330
 - Cheque 697 – Grant Thornton Audit - £120 (£20 VAT)
 - Cheque 698 – Website - £150
- New income noted:
 - £767 in July and £515 in August - car boots
 - Burial £570
 - Rent £50

13 Correspondence:

- Area Community Forums – Tuesday 18 October, 7 pm (Central Forum), Tuesday 25 October, 7 pm (Southern Forum) or Tuesday 1 November, 7 pm (Northern Forum) Cllr Kath Potter is unable to attend.
- Complaints regarding the one way system on Chatsworth Road. This matter was discussed and it was agreed to discuss further at the next meeting. It was also suggested that a note to the public was put out to invite them to attend the meeting and encourage them to make comments regarding this matter. The Council was disappointed no members of the public attended this meeting to voice concerns when many comments were made on social media.
- Derbyshire Dales Local Plan Pre-Submission Draft Plan
- Parish and Town Council Liaison Forum Monday 31 October 2016 – 6pm to 8pm at County Hall. Cllr Kath Potter is unable to attend.
- Neighbourhood Plan- Cllr Kath Potter raised concerns about the possibility of a neighbourhood plan when there is Peak Park planning and DDDC Planning to consider. The Acting Clerk suggested contacting Rural Action Derbyshire for some guidance in the matter. Clerk
- Footpath Survey – Ramblers Association have flagged the following:
 - FP15 - The consultation period for the proposed official diversion at Fallinge ended on 15 May, nearly 4 months ago, and I was hoping to see the improved path around the farm building in place and the new route waymarked, but everything is exactly as before.
 - FP8 - The overhanging dead tree branch is still there. I reported it to Haddon in May but a change in staff has meant this has been missed. Ruth from Haddon is arranging removal.
 - FP3 - This path is in even worse condition. The gaps in the thick hawthorn hedges are now so narrow & scratchy with outgrowth that they are effectively obstructions. The bottom rail of the rail stile at the A6 end is broken, making it very difficult to cross. Suggest members walk this path to see for themselves just how bad it is. Clerk has chased the Probation Service about what they can do. They visited to start work on site on Sunday 25th September. They will visit at least once more. The council requested this item be discussed further at the next meeting. Clerk
 - FP7 - This path from the retail outlet to the B6012 was in fairly good condition in May & I improved it by draining two wet sections, but it does now have 3

problems.

- It is overgrown with nettles between the allotments & the woods. Someone from the allotments keeps the path clear up to there with a strimmer. It was reported this has now been strimmed.
- At the Peak Village end, a pyracantha hedge from an adjacent rear garden is extending out into the path a good 2 feet. The owner should cut it back to their boundary. The house is 5 Sunnybank Drive. The Council has asked the clerk to write to the home owner on her return. Clerk
- Where the path enters the woods, I discovered some himalayan balsam. This has a pretty pink flower but it is an evil alien invasive species. If left unchecked it will rapidly take over and smother all the native vegetation. I pulled up all the plants I could see, but someone needs to keep an eye on this on an ongoing basis. All that is required is to pull plants up by their (shallow) roots to stop them seeding when they are flowering between July & September. Their seeds are spring-loaded which is how they can spread very rapidly. Nip this in the bud now, or the whole area will be infested in a few years. Cllr Friend is to monitor the situation. Cllr Friend

14 Feedback from Meetings and Training:

- Area Community Forum Cllr Kath Potter attended.
- Parishes Day - Saturday 24 September 2016 Cllr Potter & Friend attended the day. It was felt some of the information provided was not very clear.
- Special Planning Policy information event - 1 September 2016 at Aldern House 1730-1900 This was not attended.

15 For information

- Peak Pedal – Clerk was asked to email about usage signs on the new section of path through Rowsley to make it clear that this is a multi user trail and cyclists do not have right-of-way over pedestrians. The response was “we are intending to provide additional signage which will also include messages about responsible use. We have been very careful throughout the project to refer to the new route as a multi –user trail catering for all users and not to refer to it as just a cycle route. We have also been concerned about the speed of cyclists along the new route and I have commissioned some temporary signage to put up at either end of the new boardwalk in particular, which will say: “Cyclists – Please Slow Down. Give Way to Pedestrians”. More permanent signs with the same message will be erected later. Although the route is physically available to users between Rowsley and Churchtown, in addition to the signage, work is still needed to improve the crossing at Harrison Drive and the onward sections down to Matlock are still being constructed so the route will not be formally opened or promoted until all the works have been completed. I would also like to inform the Parish Council that additional funds have recently been allocated within the County Council’s capital programme in order to progress the designs for the onward continuation of the trail between Rowsley and Bakewell, part of the commitment given to the Parish Council to promote and develop a through route. Negotiations are currently ongoing with the Haddon Estate and their advisors over the basis for an agreement and once this has been achieved we will start on the detailed designs and be in touch with the Parish Council at an early stage”

16 DALC Circulars (all circulated by email):

- Circular 13 - 2016 - What does Vote Leave mean for Town & Parish Councils? - Derbyshire Dales CVS Seminar on Automatic Enrolment for Employers - Chair Skills Training Course
- Circular 14-2016 - Appointment of new CO for DALC, Change of Venue for Annual Executive Meeting & AGM - Chatsworth, Training & Events, NALC Smaller Councils Survey, Information Commissioner's Tool Kit
- Circular 15 – 2016 Council Tax Referendum Principles - New DALC Service Cemeteries & Burial Grounds, Tesco Bags of Help, Neighbourhood Planning

17 Reading:

- Proposals for a Sheffield Mayor for Chesterfield
- Healthcare provision changes
- Your Derbyshire
- Peak District News and Views (circulated by email)
- Beeley Parish Council Agenda Papers (circulated by email)
- Peak Park Authority Press Releases (circulated by email)
- Derbyshire Dales District Council Press Releases (circulated by email)

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the WI Room of the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 24 October 2016
- 28 November 2016
- 30 January 2017

Chairman’s Signature Date

- 27 February 2017
- 27 March 2017
- 24 April 2017 (preceded by the Annual Parish Meeting)
- 22 May 2017 (Annual Council Meeting)

Rowsley Parish Council
Bank Rec. As at 12th October 2016

	RBS Current £	RBS Reserve £	Summary £	
Cash Book :				
Bal b/fwd current A/C 1st April 2016	50.00	11,693.47	11,743.47	
plus : receipts	10,812.54	4,889.65		
less : payments	-5,963.12			
To deposit	-4,849.42			
	<u>50.00</u>	<u>16,583.12</u>	<u>16,633.12</u>	-4,889.65
Unpresented chqs		942.19	942.19	
Unpresented receipts			0.00	
Balance	<u>50.00</u>	<u>17,525.31</u>	<u>17,575.31</u>	
Bank :				
Current A/C - 30/09/16	50.00		50.00	
Deposit A/C - 30/09/16	0.00	17,525.31	17,525.31	
			0.00	
	<u>50.00</u>	<u>17,525.31</u>	<u>17,575.31</u>	
difference	0.00	0.00	0.00	

Signed by Responsible Finance Officer

_____ Date

Signed by Chairman

_____ Date

Monthly Budget Monitoring

ROWSLEY PARISH COUNCIL		Year to Date at 17/10/16			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2016 - 2017		7					
Date	17th October 2016	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	7	To Date	To Date	£	Projected	For Year	£
PAYMENTS	Administration						
	Clerk's salary	1,716.40	1,458.33	(258.07)	1,878.03	2,500.00	621.97
	Clerk's expenses	223.49	175.00	(48.49)	350.00	300.00	(50.00)
	PAYE	0.00	0.00	0.00	0.00	0.00	0.00
	Audit fees	139.30	72.92	(66.38)	200.00	125.00	(75.00)
	Hall Hire & Rent	56.60	116.67	60.07	100.00	200.00	100.00
	Subscriptions	161.74	145.83	(15.91)	65.00	250.00	185.00
	Website	182.40	52.50	(129.90)	200.00	90.00	(110.00)
	Insurance	399.53	233.33	(166.20)	200.00	400.00	200.00
	Snow	0.00	0.00	0.00	0.00	0.00	0.00
	Training	0.00	58.33	58.33	0.00	100.00	100.00
		2,879.46	2,312.92	(566.54)	2,993.03	3,965.00	971.97
	Ground Maintenance						
	Grass cutting	1,746.66	1,458.33	(288.33)	0.00	2,500.00	2,500.00
	Recreation Ground	733.33	175.00	(558.33)	0.00	300.00	300.00
	Allotment	300.00	93.33	(206.67)	300.00	160.00	(140.00)
	Community Garden	25.00	87.50	62.50	25.00	150.00	125.00
	Bus Stops	0.00	0.00	0.00	0.00	0.00	0.00
	Footpaths	0.00	0.00	0.00	608.00	0.00	(608.00)
		2,804.99	1,814.17	(990.82)	933.00	3,110.00	2,177.00
	Safety	159.00	204.17	45.17	0.00	350.00	350.00
		159.00	204.17	45.17	0.00	350.00	350.00
	S137 Grants						
	S137 grants	0.00	350.00	350.00	400.00	600.00	200.00
		0.00	350.00	350.00	400.00	600.00	200.00
	Total Payments	5,843.45	4,681.25	(1,162.20)	4,326.03	8,025.00	3,698.97
	VAT	119.67	0.00	(119.67)	30.00	0.00	(30.00)
	Total Payments after VAT	5,963.12	4,681.25	(1,281.87)	4,356.03	8,025.00	# 3,668.97
		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
	Grant	175.00	86.33	88.67	148.00	148.00	0.00
	Bank Interest	40.23	29.17	11.06	50.00	50.00	0.00
	Allotment	345.00	156.92	188.08	269.00	269.00	0.00
	Recreation Ground	2,707.00	583.33	2,123.67	1,000.00	1,000.00	0.00
	Burial Ground	570.00	0.00	570.00	0.00	0.00	0.00
	DDDC Reimbursements	0.00	613.08	(613.08)	1,051.00	1,051.00	0.00
	Rent	100.00	116.67	(16.67)	200.00	200.00	0.00
	Footpath Grant	250.00	145.83	104.17	250.00	250.00	0.00
	Vat	113.54	700.00	(586.46)	1,200.00	1,200.00	0.00
	Total Receipts before precept	4,300.77	2,431.33	1,869.44	4,168.00	4,168.00	0.00
RECEIPTS	Precept	6,552.00	3,822.00	2,730.00	6,552.00	6,552.00	0.00
		10,852.77	6,253.33	4,599.44	10,720.00	10,720.00	0.00
		4,889.65	1,572.08	5,881.31	## ## 6,363.97	# 2,695.00	# -3,668.97

	2014-2015 actual	2015-2016 actual	2016-2017 budget	2016-2017 actual to decisions made 27/09/16	Revised estimate 2016-2017	Proposed Budget 2017- 2018
Expenditure						
Clerk Salary	£1,742.12	£2,619.36	£2,500.00	£1,716.40	£2,500.00	£2,500.00
Clerk Expenses and home office contribution	£580.12	£301.15	£300.00	£223.49	£300.00	£300.00
PAYE	£150.60	£217.37	£0.00	£0.00	£0.00	£0.00
Audit and inspections	£223.00	£125.00	£125.00	£139.30	£139.30	£140.00
Hall Hire & Rent	£112.99	£172.91	£200.00	£56.60	£256.60	£270.00
Subscriptions	£255.97	£419.18	£250.00	£161.74	£161.74	£170.00
Website	£66.64	£64.80	£90.00	£182.40	£250.00	£150.00
Insurance	£562.80	£597.91	£400.00	£399.53	£399.53	£420.00
Snow	£192.00	£0.00	£0.00	£0.00	£0.00	£0.00
Training	£45.00	£65.00	£100.00	£0.00	£50.00	£50.00
M a i n t e n a n c e	Grass cutting	£2,379.99	£2,499.99	£2,500.00	£1,746.66	£2,500.00
	Recreation Ground	£5,273.09	£371.84	£300.00	£733.33	£800.00
	Allotment		£160.00	£160.00	£300.00	£500.00
	Community Garden	£1,889.88	£280.00	£150.00	£25.00	£150.00
	Bus stops	£90.00	£0.00	£0.00	£0.00	£0.00
	Footpaths	£300.00	£250.00	£0.00	£0.00	£0.00
Safety		£88.00	£350.00	£159.00	£159.00	£200.00
S137 Grants	£600.00	£1,000.00	£600.00	£0.00	£300.00	£600.00
Misc	£115.20	£0.00	£0.00	£0.00	£0.00	£0.00
Total Expenditure	£14,579.40	£9,232.51	£8,025.00	£5,843.45	£8,466.17	£8,750.00
VAT		£113.54	£0.00	£119.67		
Total Expenditure	£14,579.40	£9,346.05	£8,025.00	£5,963.12	£8,466.17	£8,750.00

Income						
Tax support grant	£526.00	£250.00	£148.00	£175.00	£175.00	£100.00
Bank Interest	£68.82	£65.92	£50.00	£40.23	£50.00	£50.00
Allotment rents	£472.00	£269.00	£269.00	£345.00	£345.00	£345.00
Recreation Ground	£2,582.00	£2,314.00	£1,000.00	£2,707.00	£3,000.00	£3,000.00
Burial Ground fees	£1,604.00	£815.00	£0.00	£570.00	£600.00	£0.00
Reimbursement from DDDC – Rec Gmd (Grass	£1,051.00	£1,051.00	£1,051.00	£0.00	£1,051.00	£1,051.00
Derbyshire County Council (DCC) Rental – School	£320.00	£200.00	£200.00	£100.00	£200.00	£200.00
Reimbursement from DCC – Footpath	£250.00	£506.74	£250.00	£250.00	£500.00	£250.00
VAT Rebate	£461.55	£1,005.63	£1,200.00	£113.54	£350.00	£300.00
Precept	£6,300.00	£6,302.00	£6,552.00	£6,552.00	£6,552.00	£6,552.00
Total Income	£13,635.37	£12,779.29	£10,720.00	£10,852.77	£12,823.00	£11,848.00

Balance bought forward from previous year	£9,448.84	£8,504.81	£11,743.47	£11,743.47	£11,743.47	£16,100.30
Plus income	£13,635.37	£12,779.29	£10,720.00	£10,852.77	£12,823.00	£11,848.00
Less expenditure	£14,579.40	£9,346.05	£8,025.00	£5,963.12	£8,466.17	£8,750.00
Annual Profit/loss	£-944.03	£3,433.24	£2,695.00	£4,889.65	£4,356.83	£3,098.00
Savings account	£10,100.00	£11,693.47	£11,743.47	£17,525.31	£16,100.30	£9,193.24
Balance carry forward	£8,504.81	£11,743.47	£14,438.47	£16,633.12	£16,100.30	£19,198.30

Actual cheques unrepresented

ROWSLEY PARISH COUNCIL

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Contract for the mowing of the Community Garden, Recreation Ground, Children's Play Area and Strimming of the Car Park margins

1. The Community Garden is part of the allotments opposite the Church on Church Lane, Rowsley. The Rowsley Recreation Ground and Children's Play Area comprise an area of land of approximately 2.2 hectares (5.5 acres) off Peak Tor Road, Rowsley. The car park is adjacent to the recreation ground.
2. Quotations are invited for:-
 - (a) the mowing at approximately 2 cuts per month from April to October inclusive of lawn area;
 - (b) the mowing at approximately 2 cuts per month from April to October inclusive of the Recreation Ground, with an additional cut in June when grass is growing at a premium (i.e. a total of 13 cuts), plus the strimming of the area around the two picnic tables;
 - (c) the mowing of the children's play area at approximately 2 cuts per month from April to October inclusive;
 - (d) the strimming of the car park margins on the basis of 1 strim per month from April to October.
3. The quotation to be renewed annually.
4. The contractor to be responsible for providing both equipment and manpower for undertaking the contract. The contractor to be responsible for providing suitable insurance to cover any damage caused to the Council's property, his own or any third party and to undertake the necessary Health and Safety precautions.