

ROWSLEY PARISH COUNCIL

Clerk: Sarah Porter

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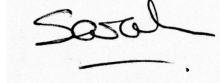
23rd January 2017

Dear Councillor,

You are summoned to attend the Rowsley Parish Council meeting on **30th January 2017 at 7.30pm in the Village Hall, Rowsley.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

AGENDA

- | | <i>Report / Action
Required</i> |
|--|---|
| 1. Apologies for absence | To note |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please Note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to
b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and
action |
| 4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded
....." | |
| 5. To approve the Minutes of the Meeting held on 28 th November 2016 | To approve |
| 6. Matters Arising (non decision making) <ul style="list-style-type: none">• Traffic problem letter – Clerk has tried to get the letter from Bakewell TC but nothing forthcoming.• From AGM - Register of Interest Forms – Need completing from Cllr Haylock• Defibrillator• Planning• Recreation Ground items• Burial Ground items• Allotment items• Footpaths• Signposting for Village Hall and School – Emailed photos to Peak Park• Correspondence – actioned as agreed at the meeting | To discuss

To complete
Agenda Item 7
Agenda Item 8
Agenda Item 9
Agenda Item 10
Agenda Item 11
Agenda Item 12
Update
To note |
| 7. Defibrillator <ul style="list-style-type: none">• Update on phone box installation. | Update |
| 8. Planning Applications
New: <ul style="list-style-type: none">• Peak Park –<ul style="list-style-type: none">◦ None• Derbyshire Dales<ul style="list-style-type: none">◦ 16/00903/PDE - 6 Chesterfield Road, Rowsley, Derbyshire DE4 2EG - | To discuss |

- Householder extension - single storey lean to extension projecting 4.15m, maximum height of 2.75m and 2.1m to eaves
- 16/00829/FUL - Unit 28B, Peak Village Estates, Chatsworth Road, Rowsley Derbyshire DE4 2JE - Reconfiguration of units and change of use to soft play centre (Use Class D2)

Existing:

- Peak Park:
 - NP/DDD/0712/0760 – New Pilhough Quarry, Lees Road, Stanton in the Peak – Resubmission – Continuation of stone extraction (in the form of block) from the consented area under varied conditions, the proposed extension to a permitted area of stone extraction and amendment of the permitted restoration landform at New Pilhough Quarry - Pending
 - DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending
- Derbyshire Dales –
 - None

Enforcement – None

To note

9. Recreation Ground and Playground

- Ground repairs:
 - Recycled bench has been delivered. Old bench needs removing. Should new bench be fixed (this is just a stake in the ground) To discuss
 - Car Park – Clerk has chased contractor To note
- Request to use Recreation Ground for keep fit – Clerk has emailed as discussed at the last meeting. To note
Cllrs Bean and Potter
- Inspection Feedback

10. Burial Ground:

- Perimeter wall bulging – Dominic has been chased

11. Allotments

- Just waiting to hear back still from one allotment holder. Left a phone and email message To note
- 2 plots still waiting to be let – promote further afield? To approve

12. Footpaths

- FP15 - The consultation period for the proposed official diversion at Fallinge. Cllr Haylock may know more? Cllr Haylock
- FP3 – As discussed at last meeting the Ramblers Association has been informed of the alternative path.
- Footpath grant – Nothing to submit as probation service not charged for their visit

13. Finance and Audit

- Accounts to 23rd January 2017 – Appendix A To approve
- Precept form has been submitted To note
- Ground Maintenance Contract – Appendix B To discuss
- S137 requests - None To note
- New expenditure to approve: To approve
 - Cheque 708 – Clerk Pay and expenses – £212.60
 - Cheque 709 – Bench - £442.20 (VAT £73.70)
 - Cheque 710 – Defib installation - £350
- Expenditure to note: To note
 - None
- New income to note: To note
 - £50 – Recreation Ground Rent from DCC
 - £1,051 – Reimbursable expenditure
 - £17.76 – Interest

14. Dementia

Cllr Bones

15. Correspondence:

- Community Safety To discuss
- Chatsworth Road – congestion To discuss
- Chatsworth Road - Proposed Gateway Features To discuss
- Scrutiny Review of Broadband Access To discuss
- Battle's Over - A Nation's Tribute & WW1 Beacons of Light 11th November 2018 To discuss
- RHS Chatsworth Liaison Group Meeting - Wednesday 1st February at 6pm To attend
- Derbyshire Dales Local Plan Submission December 2016 To note
- Derbyshire and Derby Minerals Local Plan To discuss

16. Feedback from Meetings and Training - None

17. For information

- Severn Trent Water leak fixed

To note

- SF 64 AZA, an articulated red backed lorry from Lockerbie having problems turning on the Woodhouse Road/ Children's play area

18. DALC Circulars (all circulated by email):

To note

- Circular 2-17 - Subscription charges 2017 18 - Transparency Code for Smaller Councils - Smaller Authorities Audit Appointments (SAAA) 2017 18 - 2021 22 returns - NALC New Year Message - HR Matters - Grants
- Circular 01 2017 – Summary of important 2016 elements of circulars
- Circular 19 – Proposal for Public Service Ombudsman - External Audit Changes - Big Conservation Conversation - Neighbourhood Planning Bill - Future of Assets in the Community - Spotlight Award - Funding opportunity - Training 2017-18
- Circular 18 2016 – Internal Audit - HR Employment future for Town & Parish Councils - Stoney Middleton PC Survey

19. Reading (circulated by email):

All to be read

- Peak District News and Views
- Beeley Parish Council Agenda Papers
- Peak Park Authority Press Releases
- Derbyshire Dales District Council Press Releases

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 27 February 2017
- 27 March 2017
- 24 April 2017 (preceded by the Annual Parish Meeting)
- 22 May 2017 (Annual Council Meeting)

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MINUTES

For the meeting held on 28th November 2016 in The WI Room, Village Hall, Rowsley

Councillors present:	Kath Potter Richard Bean	Stephen Bones Robert Hockley	Apologies:	Cllr Victoria Friend Cllr Polly Haylock Cllr Jo Wild (DDDC and DCC) PCSO Anthony Boswell
Others:	Sarah Porter		Not present:	

PART 1 – NON CONFIDENTIAL ITEMS

*Report / Action
Required*

1. Apologies for absence were received from Cllr Victoria Friend, Cllr Polly Haylock, Cllr Jo Wild and PCSO Anthony Boswell
2. There were no declaration of interests
3. Public speaking
 - Cllr Potter –
Raised concerns over traffic linked to Bakewell and Chatsworth events. She is upset that none of the RHS Show speakers talked about the traffic impact for the local area. She is upset that Cllr Wild did not speak at the planning committee or respond to Cllr Potter's email. It was agreed to email Cllr Wild. Cllr Potter went on to the clash of events of Bakewell Showground and Chatsworth. It was agreed to ask Bakewell Town Council for a copy of their letter regarding the traffic and who they sent it too. Send a similar letter to Bakewell Showground, Chatsworth and the Highways Department suggesting capping the visitors through ticket sales.
 - Police –
PCSO Anthony Boswell phoned in to report there had been no real calls for service. He asks that if anyone sees anything suspicious to report it to 101. There has been a series of builder van break ins over recent weeks in the area.
The Clerk has circulated an email from CREST regarding reporting speeding. This led to a discussion about the speed aware signs.
The Police do not come out to traffic congestion unless there has been an accident or an incident.
4. There were no items on the agenda to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960).
5. The Minutes of the Meeting held on 24th October 2016 were approved.
6. Matters Arising (non decision making)
 - From AGM - Register of Interest Forms – Need completing from Cllr Haylock – Agreed to send the ones got.
 - Defibrillator was discussed under Item 7
 - Planning was discussed under Item 8
 - Recreation Ground items was discussed under Item 9
 - Burial Ground items was discussed under Item 10
 - Allotment items was discussed under item 11
 - Neighbourhood Plan – Clerk has found one for the Parish from 2004. To ask for assistance from RAD will cost. It was agreed to leave the 2004 version. If one is required then the Parish Council will need to pull the areas of the DDDC Local Plan and PDNPA Local Plan
 - Signposting for Village Hall and School – The Council thinks this is a listed structure and therefore would need permission. Clerk to find out. If not DCC have been asked to provide one
 - Meeting with Police Commissioner – Clerk chased the Commissioner's office and the earliest date he can come to a Parish Council meeting is 27th March 2017
 - Correspondence – actioned as agreed at the meeting
7. Defibrillator
 - Clerk has received the 2 defibrillators and they are booked to be installed on 1st December.
8. Planning Applications
New:
 - Peak Park – None
 - Derbyshire Dales - None

Clerk

Clerk

Clerk

Chairman's Signature Date.....

Existing:

- Peak Park:
 - NP/DDD/0916/0898 - Village Hall, School Lane, Rowsley - External ramp to main entrance – Granted conditionally
 - NP/DDD/0916/0881 - Chatsworth House, Chatsworth, DE45 1PP - Temporary use of land for a horticultural show, including the erection of temporary structures, on a yearly basis, with associated operational development, river crossings and other features and the creation of temporary show gardens – Granted conditionally for the requested 10 years
 - NP/DDD/0816/0829 - The Manor House, Woodhouse Road, Rowsley - Listed building consent: fitting 13 new stone chimney pots to match existing – Granted conditionally
 - NP/DDD/0712/0760 – New Pilhough Quarry, Lees Road, Stanton in the Peak – Resubmission – Continuation of stone extraction (in the form of block) from the consented area under varied conditions, the proposed extension to a permitted area of stone extraction and amendment of the permitted restoration landform at New Pilhough Quarry - Pending
 - NP/DDD/0416/0363 - Rowsley Wood Yard - Change of use of former wood yard to storage and transshipment of blockstone (retrospective) –not within Rowsley Parish – comments submitted which were amended to an objection - Refused
 - DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending
- Derbyshire Dales –
 - 16/00653/FUL - Side and rear extensions – Woodside, Chatsworth Road, Rowsley - Permitted with conditions

Enforcement – None

9. Recreation Ground and Playground

- Ground repairs:
 - Recycled bench has been ordered. Clerk has to confirm the fixing kit. Clerk
- Request to use Recreation Ground for keep fit – No funds have been paid to date. There was a discussion about this and it was agreed to email to say assuming no longer using the ground. Clerk
- Inspection Feedback – Cllr Bean will do December and Cllr Potter will do January Cllr Bean & Cllr Potter

10 Burial Ground:

- Perimeter wall bulging - Clerk is awaiting a quote from Dominic Pathe but is subject to what is going to happen with the stone. Following a discussion it was agreed to store it on the siding. It was suggested that there could be a work experience labourer. Clerk to mention to Dominic Clerk
- Burial Ground Rules, Regulation and Fees for 2017 – It was approved to keep them the same Clerk
- Bin – Cllr Bones will have a look Cllr Bones

11 Allotments

- State of allotments – Clerk has written to all plot holders. 2 have given up their plots for 2017 and 1 has asked the Council to address the weeds on the empty plot. It was noted that the contractor who was coming to work on the trees and spray has hurt his back and won't be able to come out until the new year. It was agreed to let the empty plot so advertise 3 locally and then to Bakewell. Clerk
- Allotment rules and fees for 2017 – It was approved to keep the rules and fees the same. Clerk

12 Footpaths

- FP15 - The consultation period for the proposed official diversion at Fallinge. Cllr Haylock may know more.
- FP3 - This path is in even worse condition. The gaps in the thick hawthorn hedges are now so narrow & scratchy with outgrowth that they are effectively obstructions. The bottom rail of the rail stile at the A6 end is broken, making it very difficult to cross. Suggest members walk this path to see for themselves just how bad it is. Clerk has chased the Probation Service about what they can do. It was felt nobody actually uses the official FP3 but cut through the railway line and woodyard. It was agreed to inform the Ramblers Association. Clerk

13 Finance and Audit

- NALC Pay Award – SCP 22 has increased 10p an hour to be backdated to 1st April 2016. This was approved. Clerk
- Pensions Regulator – Need to register a work based pension. This was noted and the Clerk will register a free one in the new year. Clerk
- Accounts to 21st November 2016 were noted
- Budget draft – Appendix D was discussed and it was agreed to keep the precept the same at £6,552. Clerk

- S137 requests - None
- New expenditure approved:
 - Cheque 705 – Clerk Pay and expenses – £388.83 (including backdated pay award)
 - Cheque 706 – Friends of the Peak District subscription - £50
 - Cheque 707 - Clerk pay for December as no meeting - £318.90
- Expenditure noted - None
- New income noted:
 - £300 – Recreation Ground Rent from Football Club
 - £375 – Burial ground plot exclusive right of burial
 - £339 – Car Boot Income for 3 weekends

14 Correspondence:

- BT Telephone Box Closure Programme Consultation. It was agreed not to respond
- Peak District Rural Housing Association - Annual Report for 2015-2016
- Consultation on Publication version of the Development Management Policies document, forming Part 2 of the Local Plan for the Peak District National Park – A hard copy should be requested at a fee of £10 so comments can be made. Clerk
- Traffic email – Clerk has responded thanking the resident for making contact.

15 Feedback from Meetings and Training:

- None

16 For information

- Have your say in Derbyshire Dales Open Spaces Survey – put on website

17 DALC Circulars (all circulated by email):

- Circular 16 - Farewell to Sarita Welcome Wendy - AGM update - National Min Wage - Police & Crime Commissioner Funding - Bright Ideas Fund - Neighbourhood Planning update - Grants for Green Spaces – Training
- Circular 17 - 16-18 National Salary Award - Derbyshire Alert Messaging System - HR for busy councils - DCC Parish & Town Liaison Forum - Responsive Bus Service for Rural Residents - Updated Legal Topic Notes - NALC opposes council tax referendum principles for local Councils

18 Reading (circulated by email):

- Peakland Guardian Newsletter (paper copy)
- Update on Better Care Closer to Home Consultation
- Peak District News and Views
- Beeley Parish Council Agenda Papers
- Peak Park Authority Press Releases
- Derbyshire Dales District Council Press Releases

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Rowsley Parish Council
Bank Rec. As at 23rd January 2017

	RBS Current £	RBS Reserve £	Summary £	
Cash Book :				
Bal b/fwd current A/C 1st April 2016	50.00	11,693.47	11,743.47	
plus : receipts	12,945.30	101.49		
less : payments	-12,884.04			
To deposit	-61.26			
	<u>50.00</u>	<u>11,794.96</u>	<u>11,844.96</u>	-101.49
Unpresented chqs			0.00	
Unpresented receipts			0.00	
Balance	<u>50.00</u>	<u>11,794.96</u>	<u>11,844.96</u>	
Bank :				
Current A/C - 30/12/16	50.00		50.00	
Deposit A/C - 30/12/16	0.00	11,794.96	11,794.96	
			0.00	
	<u>50.00</u>	<u>11,794.96</u>	<u>11,844.96</u>	
difference	0.00	0.00	0.00	

Signed by Responsible Finance Officer

_____ Date

Signed by Chairman

_____ Date

Monthly Budget Monitoring

ROWSLEY PARISH COUNCIL		Year to Date at 23/01/17			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2016 - 2017		9					
Date	23rd January 2017	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	9	To Date	To Date	£	Projected	For Year	£
PAYMENTS	Administration						
	Clerk's salary	2,834.07	1,875.00	(959.07)	1,878.03	2,500.00	621.97
	Clerk's expenses	319.46	225.00	(94.46)	350.00	300.00	(50.00)
	PAYE	0.00	0.00	0.00	0.00	0.00	0.00
	Audit fees	139.30	104.48	(34.83)	200.00	139.30	(60.70)
	Hall Hire & Rent	56.60	192.45	135.85	100.00	256.60	156.60
	Subscriptions	211.74	121.31	(90.44)	65.00	161.74	96.74
	Website	198.60	187.50	(11.10)	200.00	250.00	50.00
	Insurance	399.53	299.65	(99.88)	200.00	399.53	199.53
	Snow	0.00	0.00	0.00	0.00	0.00	0.00
	Training	0.00	37.50	37.50	0.00	50.00	50.00
		4,159.30	3,042.88	(1,116.42)	2,993.03	4,057.17	1,064.14
	Ground Maintenance						
	Grass cutting	2,539.99	1,875.00	(664.99)	0.00	2,500.00	2,500.00
	Recreation Ground	893.08	600.00	(293.08)	0.00	800.00	800.00
	Allotment	440.00	375.00	(65.00)	440.00	500.00	60.00
	Community Garden	25.00	112.50	87.50	25.00	150.00	125.00
	Bus Stops	0.00	0.00	0.00	0.00	0.00	0.00
	Footpaths	0.00	0.00	0.00	608.00	0.00	(608.00)
		3,898.07	2,962.50	(935.57)	1,073.00	3,950.00	2,877.00
	Safety	3,949.00	119.25	(3,829.75)	0.00	159.00	159.00
		3,949.00	119.25	(3,829.75)	0.00	159.00	159.00
	S137 Grants						
	S137 grants	758.00	225.00	(533.00)	400.00	300.00	(100.00)
		758.00	225.00	(533.00)	400.00	300.00	(100.00)
	Total Payments	12,764.37	6,349.63	(6,414.74)	4,466.03	8,466.17	4,000.14
	VAT	119.67	0.00	(119.67)	30.00	0.00	(30.00)
	Total Payments after VAT	12,884.04	6,349.63	(6,534.41)	4,496.03	8,466.17	# 3,970.14
		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
	Grant	175.00	111.00	64.00	148.00	148.00	0.00
	Bank Interest	40.23	37.50	2.73	50.00	50.00	0.00
	Allotment	362.76	201.75	161.01	269.00	269.00	0.00
	Recreation Ground	3,346.00	750.00	2,596.00	1,000.00	1,000.00	0.00
	Burial Ground	945.00	0.00	945.00	0.00	0.00	0.00
	DDDC Reimbursements	1,051.00	788.25	262.75	1,051.00	1,051.00	0.00
	Rent	150.00	150.00	0.00	200.00	200.00	0.00
	Footpath Grant	250.00	187.50	62.50	250.00	250.00	0.00
	Vat	113.54	900.00	(786.46)	1,200.00	1,200.00	0.00
	Total Receipts before precept	6,433.53	3,126.00	3,307.53	4,168.00	4,168.00	0.00
RECEIPTS	Precept	6,552.00	4,914.00	1,638.00	6,552.00	6,552.00	0.00
		12,985.53	8,040.00	4,945.53	10,720.00	10,720.00	0.00
		101.49	1,690.37	11,479.94	6,223.97	2,253.83	# -3,970.14

Tenders 2017

	1	2	3	4	5
(a) the mowing at approximately 2 cuts per month from April to October inclusive of lawn area of the Community Garden;	320	280			350
(b)the mowing at approximately 2 cuts per month from April to October inclusive of the Recreation Ground, with an additional cut in June when grass is growing at a premium (i.e. a total of 13 cuts), plus the strimming of the area around the two picnic tables;	1500	1800			1680
(c) the mowing of the children's play area at approximately 2 cuts per month from April to October inclusive;	390	420			350
(d)the strimming of the car park margins on the basis of 1 strim per month from April to October.	120	70			140
(e) the mowing at approximately 2 cuts per month from April to October inclusive of the burial ground	520	420			560
TOTAL	2850	2990	2966.88	3250	3080

plus VAT plus VAT