

## ROWSLEY PARISH COUNCIL

Clerk: Sarah Porter

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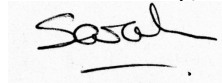
20<sup>th</sup> February 2017

Dear Councillor,

You are summoned to attend the Rowsley Parish Council meeting on **27<sup>th</sup> February 2017 at 7.30pm in the Village Hall, Rowsley.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

### AGENDA

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <i>Report / Action<br/>Required</i>                                                                                                              |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Apologies for absence                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | To note                                                                                                                                          |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest<br>Please Note:<br>a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.<br>The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note                                                                                                                                          |
| 3. Public speaking<br>a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.<br>b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.<br>c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.                                                                                                                                                                                                                                                                                                                                                                                                                                 | To note and<br>action                                                                                                                            |
| 4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -<br>Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item<br>Item no y. This item title will then be the item to be discussed with press and public excluded<br>....."                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                  |
| 5. To approve the Minutes of the Meeting held on 30 <sup>th</sup> January 2017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | To approve                                                                                                                                       |
| 6. Matters Arising (non decision making) <ul style="list-style-type: none"><li>• From AGM - Register of Interest Forms – Need completing from Cllr Haylock</li><li>• Defibrillator</li><li>• Planning</li><li>• Recreation Ground items</li><li>• Burial Ground items</li><li>• Allotment items</li><li>• Footpaths</li><li>• Signposting for Village Hall and School</li><li>• Correspondence – actioned as agreed at the meeting</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | To discuss<br>Agenda Item 7<br>Agenda Item 8<br>Agenda Item 9<br>Agenda Item 10<br>Agenda Item 11<br>Agenda Item 12<br>Agenda Item 13<br>To note |
| 7. Defibrillator <ul style="list-style-type: none"><li>• Update on phone box installation.</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Update                                                                                                                                           |
| 8. Planning Applications<br>New: <ul style="list-style-type: none"><li>• Other Parish –<ul style="list-style-type: none"><li>◦ Planning application 16/00923/OUT - 381 dwellings in Cawdor Quarry, 87 on the former Permanite Site and 118 on the adjacent fields approaching Snitterton and Oker.</li></ul></li><li>• Peak Park – None</li><li>• Derbyshire Dales - None</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | To discuss                                                                                                                                       |

- Existing:
- Peak Park:
    - NP/DDD/0712/0760 – New Pilhough Quarry, Lees Road, Stanton in the Peak – Resubmission – Continuation of stone extraction (in the form of block) from the consented area under varied conditions, the proposed extension to a permitted area of stone extraction and amendment of the permitted restoration landform at New Pilhough Quarry - Pending To note
    - DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending
  - Derbyshire Dales –
    - 16/00903/PDE - 6 Chesterfield Road, Rowsley, Derbyshire DE4 2EG - Householder extension - single storey lean to extension projecting 4.15m, maximum height of 2.75m and 2.1m to eaves
    - 16/00829/FUL - Unit 28B, Peak Village Estates, Chatsworth Road, Rowsley Derbyshire DE4 2JE - Reconfiguration of units and change of use to soft play centre (Use Class D2)
  - Other –
    - Bent Lane Quarry Application – Clerk placed an objection from Rowsley PC Enforcement – None
9. Recreation Ground and Playground To note
- Ground repairs:
    - Fence and bench – Dominic Pathe will undertake this work
    - Car Park – This has been resurfaced
  - Car Boot – New entrance in to the ground does not need planning permission. Application to DCC in progress for the permission to cross the verge. To discuss
  - Inspection Feedback Cllr Hockley
10. Burial Ground: To note
- Perimeter wall bulging – Dominic has been chased and will get on to this
  - Bin – Needs checking and emptying
11. Allotments To note
- Allotment 9 has been let. This leaves Allotments 6, 6A and 7 vacant. Clerk has emailed Bakewell but nothing back. Potential interest from a resident in Beeley.
  - Chased up contractor for the trees and he is coming in February or early March
12. Footpaths Cllr Haylock
- FP15 - The consultation period for the proposed official diversion at Fallinge. Cllr Haylock may know more?
13. Signpost To approve
- PDNPA has confirmed planning is not required for the new fingerpost on the existing sign. The Clerk has found a contractor who can provide a new finger sign for £162.57 and repaint the old one for £55 both excluding VAT.
14. Finance and Audit To approve
- Accounts to 20<sup>th</sup> February 2017 – Appendix A To note
  - S137 requests – None To discuss
  - Annual grant request for the Parish Magazine to improve communication - £500 To approve
  - New expenditure to approve:
    - Cheque 711 – Clerk Pay and expenses – £361.42
    - Cheque 712 – DALC subs - £158.08 or £248.08
    - Cheque 713 – Rent - £58.39
    - Cheque 714 – Paper - £15.59
  - Expenditure to note: To note
    - None
  - New income to note: To note
    - None
15. Dementia Cllr Bones
16. Correspondence: To note
- Ashover Parish Draft Neighbourhood Plan To discuss
  - Local Plan To discuss
  - Electoral Role – Available. Ask for a copy? To note
  - Off-Street Parking Places (Amendment no. 2) Order 2017
17. Feedback from Meetings and Training To note
- RHS Chatsworth Liaison Meeting – Cllr Potter and Clerk attended. Feedback sent by email.
18. For information To note
- The road at the back of Chatsworth Road is due for repair. Dales Housing are chasing

DCC to fully retarmac rather than patch.

19. DALC Circulars (all circulated by email): To note
- Circular 3 2017 - State of Rural Services - NALC Spotlight Council - Bradwell PC - Introduction of Discretionary business rate relief - Tree Charter - Keep Britain Tidy - Broadband Subsidy Scheme - Legal Topic Note updates
20. Reading (circulated by email): All to be read
- Peak District News and Views
  - Beeley Parish Council Agenda Papers
  - Peak Park Authority Press Releases
  - Derbyshire Dales District Council Press Releases
  - Neighbourhood Alerts
  - Friends of the Peak District Newsletter

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 27 March 2017
- 24 April 2017 (preceded by the Annual Parish Meeting)
- 22 May 2017 (Annual Council Meeting)

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## MINUTES

**For the meeting held on 30<sup>th</sup> January 2017 in The WI Room, Village Hall, Rowsley**

<b>Councillors present:</b>	Kath Potter Richard Bean Victoria Friend	Robert Hockley	<b>Apologies:</b>	Cllr Stephen Bones Cllr Polly Haylock Cllr Jo Wild (DDDC and DCC) PCSO Anthony Boswell
<b>Others:</b>	Jo Wildgoose Dave Marsh and Mike Snow Sarah Porter		<b>Not present:</b>	

### PART 1 – NON CONFIDENTIAL ITEMS

*Report / Action  
Required*

1. Apologies for absence were received from Cllr Stephen Bones, Cllr Polly Haylock, Cllr Jo Wild and PCSO Anthony Boswell
2. There were no declaration of interests
3. Public speaking
  - Jo Wildgoose – Came to speak about the traffic on Chatsworth Road. It is not just the level of traffic but the anger and abuse from the drivers. Cllr Potter explained that this is an on-going issue which the Council is aware of. The issue is when there are two events happening in the area e.g. Chatsworth and Bakewell. She explained that there is a RHS Liaison Group which will look at traffic in particular.
  - Dave Marsh and Mike Snow – Come from the Car Boot organisers. They are keen to continue to use the Recreation Ground and so are willing to share the cost of any ground improvements. There was a discussion about what would suit longer term. One suggestion is to look at a new entrance, another was a temporary road surface or another a more permanent surfacing. It was agreed Dave Marsh will look in to the options and email the Clerk. Clerk
  - Cllr Potter – Under the minerals plan there was no evidence of a quarry on Bent Lane. However, the owners of Stancliffe Stone has put in an application to the Minerals Plan to open up a quarry on Bent Lane. The lane is unacceptable for this kind of activity as not suitable for lorries, there is no quarry on that part of the lane and there are rare nesting birds in the area. There is a public meeting which Cllr Potter will attend and report back. It was agreed to object on the same grounds as the wind turbine application that was refused in that area. Cllr Bean abstained from the discussion. Cllr Potter  
Clerk
4. There were no items on the agenda to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960).
5. The Minutes of the Meeting held on 28<sup>th</sup> November 2016 were approved.
6. Matters Arising (non-decision making)
  - Traffic problem letter – Clerk has tried to get the letter from Bakewell TC but nothing forthcoming.
  - From AGM - Register of Interest Forms – Need completing from Cllr Haylock
  - Defibrillator was discussed under Item 7
  - Planning was discussed under Item 8
  - Recreation Ground items was discussed under Item 9
  - Burial Ground items was discussed under Item 10
  - Allotment items was discussed under Item 11
  - Footpaths was discussed under Item 12
  - Signposting for Village Hall and School – Emailed photos to Peak Park
  - Correspondence – actioned as agreed at the meeting
7. Defibrillator
  - Update on phone box installation. Dominic has quoted £45 for the repairs not including materials. It was agreed to let the CHT know the costs. Clerk
8. Planning Applications  
New:
  - Peak Park –
    - None
  - Derbyshire Dales
    - 16/00903/PDE - 6 Chesterfield Road, Rowsley, Derbyshire DE4 2EG - Householder Clerk

Chairman's Signature ..... Date.....

- extension - single storey lean to extension projecting 4.15m, maximum height of 2.75m and 2.1m to eaves - No comment
- 16/00829/FUL - Unit 28B, Peak Village Estates, Chatsworth Road, Rowsley Derbyshire DE4 2JE - Reconfiguration of units and change of use to soft play centre (Use Class D2) – No comment

Existing:

- Peak Park:
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  - DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending
- Derbyshire Dales –
  - None

Enforcement – None

9. Recreation Ground and Playground

- Ground repairs:
  - Recycled bench has been delivered. Old bench needs removing. It was agreed the new bench should be fixed and chained to the fence Clerk
  - Car Park – Clerk has chased contractor
- Request to use Recreation Ground for keep fit – Clerk has emailed as discussed at the last meeting.
- Inspection Feedback – Cllr Potter and Cllr Bean have both inspected the area. The fencing in the play area needs some work as it is rotten. Football shelter is leaning over and so the Clerk will email the Football Club. The wire of the fencing is being pulled down again. The second pair of goalposts is a concern. One goal mouth is laid on the ground and needs removing as it is loose and could be viewed as dangerous to other users of the area. The netting on both goals needs removing when football not going on. Clerk will email the Football Club about that too – non-fixed items shouldn't be left and netting should be removed. Clerk

10 Burial Ground:

- Perimeter wall bulging – Dominic has quoted £225 for labour and £40 for materials (grass seed). This was approved.

11 Allotments

- Clerk has now heard back from all plot holders. One has still to make a decision about keeping their plots. 2 are vacant. 2 have had children in the last year which has reduced their time on the allotment. They are hoping it will improve this year.
- 2 plots still waiting to be let – One plot has now been taken and one plot remaining.

12 Footpaths

- FP15 - The consultation period for the proposed official diversion at Fallinge. Cllr Haylock may know more? Cllr Haylock
- FP3 – As discussed at last meeting the Ramblers Association has been informed of the alternative path. There was a further discussion about this and it was agreed to write to Haddon and ask them to address it.
- Footpath grant – Nothing to submit as probation service not charged for their visit

13 Finance and Audit

- Accounts to 23<sup>rd</sup> January 2017 were approved
- Precept form has been submitted
- Ground Maintenance Contract – The tenders were discussed and it was agreed to go with contractor number 1. This is Clerk
- S137 requests - None
- New expenditure approved: Clerk
  - Cheque 708 – Clerk Pay and expenses – £212.60
  - Cheque 709 – Bench - £442.20 (VAT £73.70)
  - Cheque 710 – Defib installation - £350
- Expenditure noted:
  - None
- New income noted:
  - £50 – Recreation Ground Rent from DCC
  - £1,051 – Reimbursable expenditure
  - £17.76 – Interest

14 Dementia

Cllr Bones was not present so this will be on the next agenda. Clerk

15 Correspondence:

- Community Safety – Clerk read out the email regarding a community safety scheme. It was agreed not to progress this.
- Chatsworth Road – congestion – The emails were read out. There was a discussion about the options and it was agreed to see what the RHS Liaison Group discusses.
- Chatsworth Road - Proposed Gateway Features – This was approved. Clerk
- Scrutiny Review of Broadband Access – Clerk emailed a response.
- Battle's Over - A Nation's Tribute & WW1 Beacons of Light 11<sup>th</sup> November 2018 – It was decided not to do anything.
- RHS Chatsworth Liaison Group Meeting - Wednesday 1st February at 6pm – No one can attend. The Councillors asked for the Clerk to express the concerns of the Parish Council as described in the letter of complaint regarding the Country Fair, the emails received regarding the Christmas Market and wedding guests not being able to make a wedding in November. Clerk
- Derbyshire Dales Local Plan Submission December 2016 – Cllr Potter explained there was concern about the number of houses being proposed in Darley Dale.
- Derbyshire and Derby Minerals Local Plan – Cllr Potter has passed the comments for Rowsley to respond prior to this meeting. All okayed them. Clerk to respond. Clerk

16 Feedback from Meetings and Training - None

17 For information noted:

- Severn Trent Water leak fixed
- SF64 AZA, an articulated red backed lorry from Lockerbie having problems turning on the Woodhouse Road/ Children's play area

18 DALC Circulars (all circulated by email) noted:

- Circular 2-17 - Subscription charges 2017 18 - Transparency Code for Smaller Councils - Smaller Authorities Audit Appointments (SAAA) 2017 18 - 2021 22 returns - NALC New Year Message - HR Matters - Grants
- Circular 01 2017 – Summary of important 2016 elements of circulars
- Circular 19 – Proposal for Public Service Ombudsman - External Audit Changes - Big Conservation Conversation - Neighbourhood Planning Bill - Future of Assets in the Community - Spotlight Award - Funding opportunity - Training 2017-18
- Circular 18 2016 – Internal Audit - HR Employment future for Town & Parish Councils - Stoney Middleton PC Survey

19 Reading (circulated by email) noted:

- Peak District News and Views
- Beeley Parish Council Agenda Papers
- Peak Park Authority Press Releases
- Derbyshire Dales District Council Press Releases

The meeting ended with a thanks to Cllr Friend for the huge improvements to the Village Hall  
The new website is [www.rowsleyvillagehall.com](http://www.rowsleyvillagehall.com)

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**Rowsley Parish Council**  
**Bank Rec. As at 20th February 2017**

	RBS Current £	RBS Reserve £	Summary £	
Cash Book : Bal b/fwd current A/C 1st April 2016	50.00	11,693.47	11,743.47	
plus : receipts	12,945.30	-903.31		
less : payments	-13,888.84			
To deposit	943.54			
	<u>50.00</u>	<u>10,790.16</u>	<u>10,840.16</u>	903.31
Unpresented chqs		1,004.80	1,004.80	
Unpresented receipts			0.00	
Balance	<u><b>50.00</b></u>	<u><b>11,794.96</b></u>	<u><b>11,844.96</b></u>	
Bank : Current A/C - 30/12/16	50.00		50.00	
Deposit A/C - 30/12/16	0.00	11,794.96	11,794.96	
			0.00	
	<u><b>50.00</b></u>	<u><b>11,794.96</b></u>	<u><b>11,844.96</b></u>	
difference	0.00	0.00	0.00	

Signed by Responsible Finance Officer

\_\_\_\_\_ Date \_\_\_\_\_

Signed by Chairman

\_\_\_\_\_ Date \_\_\_\_\_

Monthly Budget Monitoring

ROWSLEY PARISH COUNCIL		Year to Date at 20/02/17			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2016 - 2017		10					
Date	20th February 2017	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	10	To Date	To Date	£	Projected	For Year	£
<b>PAYMENTS</b>	<b>Administration</b>						
	Clerk's salary	3,046.67	2,083.33	(963.34)	1,878.03	2,500.00	621.97
	Clerk's expenses	319.46	250.00	(69.46)	350.00	300.00	(50.00)
	PAYE	0.00	0.00	0.00	0.00	0.00	0.00
	Audit fees	139.30	116.08	(23.22)	200.00	139.30	(60.70)
	Hall Hire & Rent	56.60	213.83	157.23	100.00	256.60	156.60
	Subscriptions	211.74	134.78	(76.96)	65.00	161.74	96.74
	Website	198.60	208.33	9.73	200.00	250.00	50.00
	Insurance	399.53	332.94	(66.59)	200.00	399.53	199.53
	Snow	0.00	0.00	0.00	0.00	0.00	0.00
	Training	0.00	41.67	41.67	0.00	50.00	50.00
		4,371.90	3,380.98	(990.93)	2,993.03	4,057.17	1,064.14
	<b>Ground Maintenance</b>						
	Grass cutting	2,539.99	2,083.33	(456.66)	0.00	2,500.00	2,500.00
	Recreation Ground	1,261.58	666.67	(594.91)	0.00	800.00	800.00
	Allotment	440.00	416.67	(23.33)	440.00	500.00	60.00
	Community Garden	25.00	125.00	100.00	25.00	150.00	125.00
	Bus Stops	0.00	0.00	0.00	0.00	0.00	0.00
	Footpaths	0.00	0.00	0.00	608.00	0.00	(608.00)
		4,266.57	3,291.67	(974.90)	1,073.00	3,950.00	2,877.00
	Safety	4,299.00	132.50	(4,166.50)	0.00	159.00	159.00
		4,299.00	132.50	(4,166.50)	0.00	159.00	159.00
	<b>S137 Grants</b>						
	S137 grants	758.00	250.00	(508.00)	400.00	300.00	(100.00)
		758.00	250.00	(508.00)	400.00	300.00	(100.00)
	<b>Total Payments</b>	<b>13,695.47</b>	<b>7,055.14</b>	<b>(6,640.33)</b>	<b>4,466.03</b>	<b>8,466.17</b>	<b>4,000.14</b>
	VAT	193.37	0.00	(193.37)	30.00	0.00	(30.00)
	<b>Total Payments after VAT</b>	<b>13,888.84</b>	<b>7,055.14</b>	<b>(6,833.70)</b>	<b>4,496.03</b>	<b>8,466.17</b>	<b># 3,970.14</b>
		<b>Actual £</b>	<b>Budget £</b>	<b>Difference</b>	<b>Actual £</b>	<b>Budget £</b>	<b>Difference</b>
		<b>To Date</b>	<b>To Date</b>	<b>£</b>	<b>Projected</b>	<b>For Year</b>	<b>£</b>
	Grant	175.00	123.33	51.67	148.00	148.00	0.00
	Bank Interest	40.23	41.67	(1.44)	50.00	50.00	0.00
	Allotment	362.76	224.17	138.59	269.00	269.00	0.00
	Recreation Ground	3,346.00	833.33	2,512.67	1,000.00	1,000.00	0.00
	Burial Ground	945.00	0.00	945.00	0.00	0.00	0.00
	DDDC Reimbursements	1,051.00	875.83	175.17	1,051.00	1,051.00	0.00
	Rent	150.00	166.67	(16.67)	200.00	200.00	0.00
	Footpath Grant	250.00	208.33	41.67	250.00	250.00	0.00
	Vat	113.54	1,000.00	(886.46)	1,200.00	1,200.00	0.00
	<b>Total Receipts before precept</b>	<b>6,433.53</b>	<b>3,473.33</b>	<b>2,960.20</b>	<b>4,168.00</b>	<b>4,168.00</b>	<b>0.00</b>
<b>RECEIPTS</b>	Precept	6,552.00	5,460.00	1,092.00	6,552.00	6,552.00	0.00
		<b>12,985.53</b>	<b>8,933.33</b>	<b>4,052.20</b>	<b>10,720.00</b>	<b>10,720.00</b>	<b>0.00</b>
		<b>-903.31</b>	<b>1,878.19</b>	<b>10,885.90</b>	<b>6,223.97</b>	<b>2,253.83</b>	<b># -3,970.14</b>