

ROWSLEY PARISH COUNCIL

Clerk: Sarah Porter

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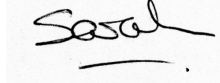
19th June 2017

Dear Councillor,

You are summoned to attend the Rowsley Parish Council meeting on **26th June 2017 at 7.30pm in the Village Hall, Rowsley.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

AGENDA

- | | <i>Report / Action
Required</i> |
|--|--|
| 1. Apologies for absence | To note |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to
b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and
action |
| 4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded
....." | |
| 5. To approve the Minutes of the Meeting held on 22 nd May 2017 | To approve |
| 6. Matters Arising (non decision making) <ul style="list-style-type: none">• Speed check• Coach stuck on Rowsley Bar• Vacancy• Parish Magazine• Defibrillator – existing defib is registered with the ambulance service. Phone box door has been eased and is being painted.• Planning• Recreation Ground items• Burial Ground items• Allotment items• Signposting for Village Hall and School – no update• Bins – DDDC checking the bin on Church Lane and say Recreation Ground is already emptied weekly.• Correspondence – actioned as agreed at the meeting | Agenda Item 8
Agenda Item 8
Agenda Item 7
Agenda Item 15
To note

Agenda Item 9
Agenda Item 10
Agenda Item 11
Update

Cllr Wild |
| 7. Vacancy <ul style="list-style-type: none">• Lauren Scott has expressed an interest | To co-opt |
| 8. Road Issues <ul style="list-style-type: none">• Speed check – this is now done directly via Crest. Clerk has requested on for the A6 coming in to Rowsley. One was also requested on B6029 when no cars parked. | |

- Coach stuck on Rowsley Bar – Clerk has emailed the County Council asking what it would be possible to do
 - Surfacing behind Chatsworth Road
 - Pot hole on Church Lane
9. Planning Applications
- New:
- Peak Park To discuss
 - NP/DDD/0517/0458 - Swallow Cottage, Pilhough, Rowsley - Domestic garage and store
 - Derbyshire Dales - None To note
- Existing:
- Peak Park: To note
 - NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending
 - DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending
 - Derbyshire Dales:
 - 16/00923/OUT - 381 dwellings in Cawdor Quarry, 87 on the former Permanite Site and 118 on the adjacent fields approaching Snitterton and Oker – Awaiting decision
 - Enforcement – Rowsley Woodyard – The owner has found another site outside the National Park to use for transhipment and are intending to clear the site by the 24 June as required by the enforcement notice
10. Recreation Ground and Playground
- Junior football usage – No update Update
 - Football – sponsorship and pavilion improvements To discuss
 - New entrance – Clerk met contractor on site on Wednesday 14th June Update
 - Car boot To discuss
 - Complaint from resident of Stanton in the Peak
 - Trim trees by gates
 - Rospa: To discuss
 - Timber rotting on fence in one area
 - Cap missing covering one of the nuts on the bouncy horse
 - Swings - There is decay to timber components which may affect structural integrity and metal holding swing should be de-scaled before over-painting. They recommend plan replacement of item.
 - Dogs in playground and defaced signs To discuss
 - Inspection Feedback Cllr Bean
11. Burial Ground: Update
- Gate – Dominic Pathe completed
 - Wall across small gate – Cllr Hockley completed
 - Stone – PCC feel this belongs to them and are removing
 - Sign – Confirm the colour as white with black writing and size as 560mm x 450mm
12. Allotments
- Allotments 6, 6A, 7 and 8 – Allotment 6, 6A and 7 have been let. To note
 - Improvements to the allotments:
 - Parking area and new stone on paths To discuss
 - Water – Severn Trent Water has written to confirm they will investigate the potential to add a tap To note
13. Footpaths To approve
- Quote to clear footpaths £220 per cut (£250 grant available):
 - Footpath 7 - £60 per cut
 - Footpath 8 - £100 per cut
 - Footpath 12 - £60 per cut
14. Finance and Audit
- Accounts to 16th June 2017 – Appendix A To approve
 - S137 requests – None To note
 - New expenditure to approve: To approve
 - Cheque 733 – Clerk Pay and expenses – £338.90
 - Cheque 734 – Rospa - £84 (VAT £14)
 - Cheque 735 – Parish magazine printing - £82
 - Cheque 736 – Maintenance work by Dominic Pathe - £134.13
 - Cheque 737 – Phone box repairs - £60.15
 - Expenditure to note - None To note
 - New income to note: To note
 - Car boot income - £768 (£250, £243 and £275)
 - Allotment rent - £70
 - DDDC Rent - £50

- | | |
|---|----------------------------------|
| 15. Parish Magazine | Cllr Friend/Clerk |
| 16. Correspondence: <ul style="list-style-type: none"> • Help Derbyshire Feel the Buzz (circulated by email) • Woodland Management Plan Felling Licence consultation FCE521 (64) - Haddon Estate | To support?
No objection made |
| 17. Feedback from Meetings and Training <ul style="list-style-type: none"> • None | To note |
| 18. For information <ul style="list-style-type: none"> • Pot holes on School Lane reported again (third time) – still no improvement • Audit return received by Grant Thornton | To note |
| 19. DALC Circulars (all circulated by email): <ul style="list-style-type: none"> • Circular 7 - Spring Seminar Feedback - Transparency Fund - Good Councillor Guide 2017 - Updated Legal Topic Notes - Neighbourhood Planning Bill - HR News - Coaching Sessions - NALC Star Councils Award 2017 - Grants & Funding - Derbyshire | To note |
| 20. Reading (circulated by email): <ul style="list-style-type: none"> • DDDC Programme of meetings 2017-2018 • Peak District News and Views • Beeley Parish Council Agenda Papers • Peak Park Authority Press Releases • Derbyshire Dales District Council Press Releases • Friends of the Peak District News and Views • Neighbourhood Alerts | All to be read |

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 24th July 2017
- 27th September 2017
- 23rd October 2017
- 27th November 2017
- 29th January 2018
- 26th February 2018
- 26th March 2018
- 23rd April 2018
- 21st May 2018

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MINUTES

For the meeting held on 22nd May 2017 in The WI Room, Village Hall, Rowsley

Councillors present:	Kath Potter Richard Bean	Stephen Bones Victoria Friend	Apologies:	Cllr Robert Hockley Cllr Jason Atkin (DDDC)
Others:	Cllr Jo Wild (DDDC) Sarah Porter			PCSO Anthony Boswell

PART 1 – NON CONFIDENTIAL ITEMS

*Report / Action
Required*

1. Apologies for absence were received from Cllr Robert Hockley, Cllr Jason Atkin and PCSO Anthony Boswell
2. There were no declaration of interests
3. Public speaking
 - Cllr Wild:
 - Environmental Health officers visited the traveller site twice.
 - The Leisure Centre outsourcing is in process
 - Cllr Potter - South Darley were having a Speedwatch. There was a discussion about having the police monitor in Rowsley. It was agreed to request one coming in to the village on the A6 Clerk
 - Cllr Friend
 - A luxury coach got stuck on Rowsley Bar and the police were called. A request was made to have a long vehicle and a hairpin bend sign at the top of Rowsley Bar. Clerk to write to the DCC. Clerk
 - The PCC has stated the stone in the burial ground from the wall is theirs. The Parish Council thought the stone belonged to Haddon but are happy for the PCC to investigate and remove. Clerk
4. There were no items on the agenda to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960).
5. The Minutes of the Meeting held on 24th April 2017 were approved subject to the date on the front being noted as not March.
6. Matters Arising (non decision making)
 - Accident on Stanton Woodhouse Lane – Police provided an update and Clerk sent a card to the victim
 - Vacancy – no update
 - Parish Magazine was discussed under Item 14
 - Defibrillator was discussed under Item 7
 - Planning was discussed under Item 8
 - Recreation Ground items was discussed under Item 9
 - Burial Ground items were discussed under Item 10
 - Allotment items was discussed under Item 11
 - Signposting for Village Hall and School was discussed under Item 12
 - Bins – DDDC checking the bin on Church Lane and say Recreation Ground is already emptied weekly. Cllr Wild is going to look into this. Cllr Wild
 - Correspondence – actioned as agreed at the meeting
7. Defibrillator
 - Clerk has chased Dominic and given him the paint. However, there is only undercoat in the box not the red paint. Clerk is chasing. Clerk
8. Planning Applications
New:
 - Peak Park – None
 - Derbyshire Dales - NoneExisting:
 - Peak Park:
 - NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending
 - DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending
 - Derbyshire Dales:
 - 16/00923/OUT - 381 dwellings in Cawdor Quarry, 87 on the former Permanite Site and 118 on the adjacent fields approaching Snitterton and Oker – Awaiting decision
 - Other –

Chairman's Signature Date.....

- Bent Lane Quarry Application – Clerk placed an objection from Rowsley PC – No update

Enforcement – Rowsley Woodyard – The owner has found another site outside the National Park to use for transshipment and are intending to clear the site by the 24 June as required by the enforcement notice

9. Recreation Ground and Playground

- Travellers – They have moved on and the Recreation Ground seems to not have been damaged.
- Dogs on playground – A resident is allowing their dog on the playground whilst their children are playing. Clerk has written a piece in the Parish Magazine. Clerk
- New toddler slide has appeared in the playground. There was a concern over the insurance if there was an accident as they are not set in the ground.
- Ground repairs:
 - Fence and bench – Dominic Pathe will undertake this work
- Junior football usage – Clerk met Rowsley 86 and discussed the pavilion, dug outs and general up keep. He was going to try and find out about the Junior Football team. Clerk
- New entrance – Clerk spoke to Fisher German about this as Land Agent’s for Haddon. They do not see there being a problem but asked to see the application to DCC for them to consider too. Clerk
- Bins – ask to empty them weekly instead of fortnightly between April and September – apparently, they are.
- Inspection Feedback - Cllr Bean has not yet been but the Clerk and Cllr Potter have inspected.

10 Burial Ground:

- Gate – PCC has agreed to it being re-hung. Clerk has asked Dominic Pathe for a price
- Wall across small gate – Cllr Hockley completed with students? Clerk to check if this has happened. Clerk
- Sign – In progress.

11 Allotments

- Allotments 2, 6, 6A, 7 and 8 – Allotment 2 has been let.
- Improvements to the allotments:
 - Parking area and new stone on paths – Clerk has met a potential contractor regarding the work and is awaiting a quote. Clerk will contact another contractor too. Clerk
 - Water – Clerk has prepared an application for an assessment and it will cost £137.88 including VAT. Clerk

12 Signpost – No update and will be taken off the agenda until something to report.

Clerk

13 Finance and Audit

- Accounts to 15th May 2017 were approved
- Insurance – Zurich £411.04 an increase from £399.53.
- S137 requests – None
- New expenditure approved: Clerk
 - Cheque 727 – Clerk Pay and expenses – £374.36
 - Cheque 728 – Severn Trent Water application £137.88 (VAT £22.98)
 - Cheque 729 – Insurance - £411.04
 - Cheque 780 – Website - £30
 - Cheque 781 – Audit - £26.80
 - Cheque 782 – Parish magazine printing - £82
- Expenditure to noted - None
- New income noted:
 - Car boot income - £553 (£219, £64 and £270)
 - Allotment rent - £87.50
 - VAT – £951.37
 - Precept - £6,552
 - More car boot income - £156

14 Parish Magazine

Cllr Friend has an update regarding the travellers

15 Correspondence:

- Pension automatic enrolment letter of compliance was noted

16 Feedback from Meetings and Training - None

17 For information

- Charging at Harrison Way has been removed
- Pot holes on School Lane reported again (third time)

- Road closure – Congreave Lane, Stanton In The Peak, 19 June 2017 to 23 June 2017 for laying electric cables
- Footpath closure - Beeley No. 3 (Part), Beeley Bridleway No. 10, the whole of Beeley Footpaths No. 11 and No. 12, and Rowsley Bridleway No.9 (Part), will be closed on the 20th May 2017, to facilitate public safety due to the Chatsworth charity clay pigeon shoot taking place in the surrounding area.

18 DALC Circulars (all circulated by email):

- Circular 06-2017 - Devolution of Services to Parishes - General Election & Purdah - Commission on Future of Localism - Neighbourhood Plan Examiners new Guidance - Village of the Year 2017 - Consultation on Park Runs - Training Diary

19 Reading (circulated by email):

- CPRE Peak Guardian Magazine (not email)
- Peak Park Parishes Forum Management Committee Minutes
- Derbyshire Pcc Spotlight Spring 2017
- Peak District News and Views
- Beeley Parish Council Agenda Papers
- Peak Park Authority Press Releases
- Derbyshire Dales District Council Press Releases
- Neighbourhood Alerts
- Friends of the Peak District Newsletter
- PPPF Minutes of the Management Committee

20 Dates for meetings:

- 25th September 2017 – Is the Harvest Supper. Agreed Wednesday 27th September 2017
- 24th September 2018 – Is likely to be the Harvest Supper – Agreed to change to Tuesday 25th September 2018

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- 26th June 2017
- 24th July 2017

Rowsley Parish Council
Bank Rec. As at 16th June 2017

	RBS Current £	RBS Reserve £	Summary £
Cash Book : Bal b/fwd current A/C 1st April 2017	50.00	9,521.96	9,571.96
plus : receipts	10,530.87	7,444.87	
less : payments	-3,086.00		
To deposit	-7,444.87		
	<u>50.00</u>	<u>16,966.83</u>	<u>17,016.83</u>
Unpresented chqs		512.24	512.24
Unpresented receipts		894.00	894.00
Balance	<u>50.00</u>	<u>16,585.07</u>	<u>18,423.07</u>
Bank : Current A/C - 30/05/17	50.00		50.00
Deposit A/C - 30/05/17	0.00	16,585.07	16,585.07
			0.00
	<u>50.00</u>	<u>16,585.07</u>	<u>16,635.07</u>
difference	0.00	0.00	1,788.00

Signed by Responsible Finance Officer

_____ Date

Signed by Chairman

_____ Date

Monthly Budget Monitoring

ROWSLEY PARISH COUNCIL		Year to Date at 16/06/17			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2016 - 2017		2					
Date	16th June 2017	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	1	To Date	To Date	£	Projected	For Year	£
PAYMENTS	Administration						
	Clerk's salary	685.64	416.67	(268.97)	2,500.00	2,500.00	0.00
	Clerk's expenses	107.62	50.00	(57.62)	300.00	300.00	0.00
	PAYE	0.00	0.00	0.00	0.00	0.00	0.00
	Audit fees	26.80	23.33	(3.47)	140.00	140.00	0.00
	Hall Hire & Rent	0.00	45.00	45.00	270.00	270.00	0.00
	Subscriptions	6.00	28.33	22.33	170.00	170.00	0.00
	Communication including website and parish magazine	239.00	25.00	(214.00)	1,350.00	150.00	(1,200.00)
	Insurance	411.04	70.00	(341.04)	420.00	420.00	0.00
	Snow	0.00	0.00	0.00	0.00	0.00	0.00
	Training	0.00	8.33	8.33	50.00	50.00	0.00
		1,476.10	666.67	(809.43)	5,200.00	4,000.00	(1,200.00)
	Ground Maintenance						
	Grass cutting	950.00	416.67	(533.33)	0.00	2,500.00	2,500.00
	Recreation Ground	435.02	133.33	(301.69)	50.00	800.00	750.00
	Allotment	114.90	83.33	(31.57)	2,500.00	500.00	(2,000.00)
	Community Garden	0.00	25.00	25.00	800.00	150.00	(650.00)
	Bus Stops	0.00	0.00	0.00	500.00	0.00	(500.00)
	Footpaths	0.00	0.00	0.00	150.00	0.00	(150.00)
		1,499.92	658.33	(841.59)	4,000.00	3,950.00	(50.00)
	Safety	0.00	33.33	33.33	200.00	200.00	0.00
		0.00	33.33	33.33	200.00	200.00	0.00
	S137 Grants						
	S137 grants	0.00	100.00	100.00	600.00	600.00	0.00
		0.00	100.00	100.00	600.00	600.00	0.00
	Total Payments	2,976.02	1,458.33	(1,517.69)	10,000.00	8,750.00	(1,250.00)
	VAT	109.98	0.00	(109.98)	0.00	0.00	0.00
	Total Payments after VAT	3,086.00	1,458.33	(1,627.67)	10,000.00	8,750.00	# (1,250.00)
		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
	Grant	0.00	16.67	(16.67)	100.00	100.00	0.00
	Bank Interest	0.00	8.33	(8.33)	50.00	50.00	0.00
	Communication	350.00	57.33	292.67	344.00	344.00	0.00
	Allotment	192.50	57.50	135.00	345.00	345.00	0.00
	Recreation Ground	2,485.00	500.00	1,985.00	3,000.00	3,000.00	0.00
	Burial Ground	0.00	0.00	0.00	0.00	0.00	0.00
	DDDC Reimbursements	0.00	175.17	(175.17)	1,051.00	1,051.00	0.00
	Rent	0.00	33.33	(33.33)	200.00	200.00	0.00
	Footpath Grant	0.00	41.67	(41.67)	250.00	250.00	0.00
	Vat	951.37	50.00	901.37	951.37	300.00	651.37
	Total Receipts before precept	3,978.87	940.00	3,038.87	6,291.37	5,640.00	651.37
RECEIPTS	Precept	6,552.00	1,092.00	5,460.00	6,552.00	6,552.00	0.00
		10,530.87	2,032.00	8,498.87	12,843.37	12,192.00	651.37
		7,444.87	573.67	10,126.54	2,843.37	3,442.00	# 1,901.37