

ROWSLEY PARISH COUNCIL

Clerk: Sarah Porter

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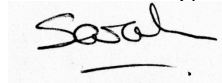
17th July 2017

Dear Councillor,

You are summoned to attend the Rowsley Parish Council meeting on **24th July 2017 at 7.30pm in the Village Hall, Rowsley.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

AGENDA

- | | <i>Report / Action
Required</i> |
|--|---|
| 1. Apologies for absence | To note |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to
b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and
action |
| 4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded
....." | |
| 5. To approve the Minutes of the Meeting held on 26 th June 2017 | To approve |
| 6. Matters Arising (non decision making) <ul style="list-style-type: none">• Rubbish from McDonalds – email sent to McDonalds. They do litter pick between the 2 roundabouts in Matlock• Well Dressing and Flower Festival congratulations sent• Card to John Hart sent• Golf on Recreation Ground• RHS Feedback was sent to Peak Park, DCC Highways, Chatsworth and the RHS• Bins and bin bags – Cllr Wild has updated the Council that the bin on Church Lane will be reinstated and all black bags will be collected as it is a statutory responsibility of DDDC• Defibrillator – Clerk has contacted the electrician for a date for installation• Vacancy has been filled• Road issues• Recreation Ground items• Burial Ground items• Allotment items• Signposting for Village Hall and School – no update | To note

To note
To note
Agenda Item 9
To note
To note

To note
To note
Agenda Item 7
Agenda Item 9
Agenda Item 10
Agenda Item 11
To note |
| 7. Road Issues <ul style="list-style-type: none">• Speed check – Clerk has contacted DCC and they can arrange a speed data collection camera for £195 plus VAT to be installed and a report issued. | To approve |

<ul style="list-style-type: none"> Coach stuck on Rowsley Bar – Clerk has chased the County Council copying in Cllr Atkin asking what it would be possible to do Pot hole on Church Lane – reported again and this has now been completed 30mph signage improvements on Chatsworth Road – Clerk has chased this 	To note
8. Planning Applications	
New:	To note
<ul style="list-style-type: none"> Peak Park- None Derbyshire Dales - None 	
Existing:	To note
<ul style="list-style-type: none"> Peak Park: <ul style="list-style-type: none"> NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending Derbyshire Dales: <ul style="list-style-type: none"> 16/00923/OUT - 381 dwellings in Cawdor Quarry, 87 on the former Permanite Site and 118 on the adjacent fields approaching Snitterton and Oker – application withdrawn and a new one submitted that does not include Snitterton 	
Enforcement – None	To note
9. Recreation Ground and Playground	
<ul style="list-style-type: none"> Signage – Clerk has spoken to the insurance company and the signs cover the Parish Council. Cannot enforce no golf and as long as the Parish Council are not providing the equipment then there is no liability to them. Junior football usage – No update Football – sponsorship and pavilion improvements – no update New entrance – Car boot <ul style="list-style-type: none"> Planning Application – Awaiting to hear from Mike Snow Trim trees by gates – quote received £80 Tree safety – A tree survey would cost £400 Rospa and other repairs: <ul style="list-style-type: none"> Cap missing covering one of the nuts on the bouncy horse – this is a low-down nut on both sides of the equipment. There is still a protective circle of plastic so no need to replace. Piece of equipment should be replaced within the next few years Climbing frame - missing the bottom kick board at the climbing ramp. This has been completely removed and not sure it needs replacing as it is at ground level. This piece of equipment will need replacing in the next few years. Inspection Feedback 	To note
	To note
	To note
	To discuss
	To note
	To discuss
	To discuss
	To discuss
	To discuss
	Cllr Scott
10. Burial Ground	To note
<ul style="list-style-type: none"> New memorial stone approved 	
11. Allotments	
<ul style="list-style-type: none"> All allotments let have now been paid for Improvements to the allotments – Clerk getting quotes for: <ul style="list-style-type: none"> Parking area and new stone on paths Water pipe trench 	To note
	To discuss
12. Finance and Audit	
<ul style="list-style-type: none"> Accounts to 16th July 2017 – Appendix A Clerk pay award. Move up a pay scale to SCP23 to £11.054 per hour S137 requests – None New expenditure to approve: <ul style="list-style-type: none"> Cheque 738 – Clerk Pay and expenses – £360.37 Cheque 739 – Parish magazine printing - £82 Cheque 740 – Ground Maintenance work including footpaths - £1310 Cheque 741 – Parish magazine printing for August - £82 Cheque 742 – Clerk pay for August - £331.62 Expenditure to note - None New income to note: <ul style="list-style-type: none"> Car boot income - £385 (£210 and £175) Interest £17.03 Burial ground income - £110 	To approve
	To approve
	To note
	To approve
	To note
	To note
13. Correspondence:	
<ul style="list-style-type: none"> Derbyshire Dales Local Plan Modifications Consultation 3rd July to 14th August Peak District National Park Management Plan consultation Parish and Town Council Liaison Forum 21 September 2017 Parishes Day 30th September 2017 	To respond?
	To respond?
	To attend?
	To attend?

- | | |
|--|----------------|
| 14. Feedback from Meetings and Training – None | To note |
| 15. For information | To note |
| <ul style="list-style-type: none"> • Better health starts at home public consultation – sent round the village • No crimes in Rowsley during June and the Summer Solstice passed with only one report relating to a vehicle being damaged | |
| 16. DALC Circulars (all circulated by email): | To note |
| <ul style="list-style-type: none"> • Circular 8 - Relocation of DALC Office - Lobby Day at Westminster - NALC Larger Council's Conference - Plunkett Foundation, working with local councils to support communities - Royal Garden Party - Training Programme | |
| 17. Reading (circulated by email): | All to be read |
| <ul style="list-style-type: none"> • DDDC Programme of meetings 2017-2018 • Peak District News and Views • Beeley Parish Council Agenda Papers • Peak Park Authority Press Releases • Derbyshire Dales District Council Press Releases • Friends of the Peak District News and Views • Neighbourhood Alerts | |

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 27th September 2017
- 23rd October 2017
- 27th November 2017
- 29th January 2018
- 26th February 2018
- 26th March 2018
- 23rd April 2018
- 21st May 2018

ROWSLEY PARISH COUNCIL

Clerk: Sarah Porter

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MINUTES

For the meeting held on 26th June 2017 in The WI Room, Village Hall, Rowsley

Councillors present: Kath Potter
Richard Bean
Stephen Bones

Victoria Friend
Robert Hockley

Apologies: PCSO Anthony Boswell

Others: Cllr Jason Atkin (DCC)
Cllr Jo Wild (DDDC)
Katayune Jacquin (Peak Village)

Sue Fogg
Lauren Scott
Sarah Porter

PART 1 – NON CONFIDENTIAL ITEMS

*Report / Action
Required*

1. Apologies for absence were received from PCSO Anthony Boswell
2. There were no declaration of interests
3. Public speaking
 - Cllr Potter –
 - Rubbish from McDonalds is being left along the lanes near and in Rowsley. It was agreed to send a letter of complaint. Clerk
 - Flower Festival at Rowsley is worth a visit and is wonderful. It was agreed to send a letter of congratulations. Clerk
 - John Hart who was a Councillor for Rowsley has been in hospital. It has been agreed to send a card. Clerk
 - There have been complaints regarding dogs in the children's play area. The Council would be liable for any child getting poorly. Need to identify the people doing this and pass it to the Environmental Health at DDC.
 - Someone was playing golf on the Recreation Ground and this shouldn't be allowed. Need to look at the signage. Clerk
 - Cllr Bones – Fisher German has written to Waterloo Housing regarding dealing with the car parking blocking the farm access at Vicarage Croft.
 - Katayune Jacquin – has attended to complain about the loss of earnings from the RHS Chatsworth show. The traffic issues on Wednesday meant that no one was allowed to turn through Rowsley but they were pushing everyone along the A6. The person directing was challenged and he had no idea what he should be doing. The traffic improved after the Wednesday but no one came for the rest of the week. Kat contacted Highways and were very apologetic but had no solutions. Kat was not informed prior to the show. The Parish Council were the communication point and it was on their website and emailed round. The meeting moved on to discuss parking on Hinckley Court and a white van parking on the corner. Meeting on 20th July to look at the RHS Show but not sure who is invited. There is a meeting in the first week in September which may be for the Emergency Planners to look. There will be a liaison meeting in the autumn but a date has yet to be set. Suggested that there should be better communication of the bus routes and they should run a shuttle bus from Matlock Train Station. Blue Doors not open for visitors, whereas normally it is for visitors. The residents parking on Chatsworth Road had nothing to do with it. Concerned that signage was sending cars through Bakewell and this caused confusion. There was a general discussion about the impact on Chatsworth events generally. Cllr Friend also pointed out that businesses didn't benefit from the show and some lost earnings as per the news item from DCC. Clerk will compile a list of concerns that can be sent to the Chief Executive of Peak Park, Sarah Fowler, the RHS and Chatsworth. Clerk
 - Cllr Aitkin – Nothing to report as a change of administration.
 - Cllr Wild:
 - Bins – the DDC are aware of the issues and are looking in to it. Cllr Potter asked about the people who have black bags. Cllr Wild thought someone had emailed Cllr Potter about this and will chase it up. Clerk will put bin tidiness in the Parish Magazine. Cllr Wild
Clerk
 - Met the head of Highways recently and mentioned the event issues. He seemed to feel that there was no right to park on the highway and the cars on Chatsworth Road should move.
4. There were no items on the agenda to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960).
5. The Minutes of the Meeting held on 22nd May 2017 were approved.
6. Matters Arising (non-decision making)

Chairman's Signature Date.....

- Speed check was discussed under Item 8
- Coach stuck on Rowsley Bar was discussed under Item 8
- Vacancy was discussed under Item 7
- Parish Magazine was discussed under Item 15
- Defibrillator – existing defib is registered with the ambulance service. Phone box door has been eased and is being painted. Clerk will book the electrician to fit the defib. Clerk
- Planning was discussed under Item 9
- Recreation Ground items was discussed under Item 10
- Burial Ground items was discussed under Item 11
- Allotment items was discussed under Item 12
- Signposting for Village Hall and School – no update. Clerk has emailed again.
- Bins – DDDC checking the bin on Church Lane and say Recreation Ground is already emptied weekly.
- Correspondence – actioned as agreed at the meeting

7. Vacancy

- Lauren Scott has expressed an interest. She explained that as a resident of the Parish and a mum of small children and she would like to get more involved. Lauren Scott was asked to leave the meeting whilst a discussion was held. Following a discussion, it was agreed to co-opt Lauren Scott on to the Parish Council. She was invited back to the meeting and offered the co-option. The Parish Council explained that as a Councillor you are expected to uphold all the Parish Council decisions. Clerk

8. Road Issues

- Speed check – this is now done directly via Crest. Clerk has requested on for the A6 coming in to Rowsley. One was also requested on B6029 when no cars parked. Crest response was this was not possible due to strict safety, visibility and legal requirements they must abide by. It was suggested to contact Steve Alcock who has sorted signage in the village and see if he can arrange a fixed camera for 2 weeks Clerk
- Coach stuck on Rowsley Bar – Clerk has emailed the County Council asking what it would be possible to do. Clerk has yet to receive a response. Clerk to chase again. Clerk
- Surfacing behind Chatsworth Road – DCC has no funding for this. Clerk
- Pot hole on Church Lane – Clerk will report again Clerk

9. Planning Applications

New:

- Peak Park
 - NP/DDD/0517/0458 - Swallow Cottage, Pilhough, Rowsley - Domestic garage and store – Not Rowsley but Stanton in the Peak
- Derbyshire Dales - None

Existing:

- Peak Park:
 - NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending
 - DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending
- Derbyshire Dales:
 - 16/00923/OUT - 381 dwellings in Cawdor Quarry, 87 on the former Permanite Site and 118 on the adjacent fields approaching Snitterton and Oker – Awaiting decision. Developer has said they will not build on Snitterton
- Enforcement – Rowsley Woodyard – The owner has found another site outside the National Park to use for transhipment and are intending to clear the site by the 24 June as required by the enforcement notice. It was reported that the area is empty.

10 Recreation Ground and Playground

- Junior football usage – No update but Rowsley 86 are trying to help.
- Football – sponsorship and pavilion improvements. The Clerk explained that the club want to move up a league and there are certain things which need to happen. They need to allow sponsorship whilst matches are being played. There was a discussion about this and the Parish Council agreed for sponsorship to be erected during matches. They also need to improve the pavilion. They are looking at either extending what they have or replacing. There was a discussion about this and the Parish Council are supportive for the club to look in to this further and keep them informed. Clerk
- New entrance – Clerk met contractor on site on Wednesday 14th June and waiting to hear back. There has been a suggestion that the pedestrian gate by the road could be widened instead. Clerk
- Car boot
 - Complaint from resident of Stanton in the Peak – Following a discussion, it was agreed that planning should be sought or reduce the number of car boots to comply. Clerk
 - Trim trees by gates – This was agreed and the Clerk suggested having a tree survey at the same time. Clerk
- Rospa: Clerk

- Timber rotting on fence in one area
- Cap missing covering one of the nuts on the bouncy horse – Need to replace and Clerk will arrange this.
- Swings - There is decay to timber components which may affect structural integrity and metal holding swing should be de-scaled before over-painting. They recommend plan replacement of item. Agreed to have a longer-term plan to replace. Clerk will look at prices.
- Dogs in playground and defaced signs was discussed under public speaking.
- Bottom section on the climbing frame where the rope climbing frame is seems broken. Clerk to investigate. Clerk
- Inspection Feedback – Forms been completed

11 Burial Ground:

- Gate – Dominic Pathe completed
- Wall across small gate – Cllr Hockley completed
- Stone – PCC feel this belongs to them and are removing
- Sign – Confirmed the colour as white with black writing and size as 560mm x 450mm Clerk

12 Allotments

- Allotments 6, 6A, 7 and 8 – Allotment 6, 6A and 7 have been let. Payment has been received for 6 and 6A. Others were going to pay electronically so need bank statement to check. Clerk
- Improvements to the allotments:
 - Parking area and new stone on paths – Clerk struggling to get a contractor to do this
 - Water – Severn Trent Water has quoted to add water. The quote is £853.84. Following a discussion, it was agreed to get quotes to install the pipe. This could be part of the other required work. Clerk

13 Footpaths

- Quote to clear footpaths £220 per cut (£250 grant available):
 - Footpath 7 - £60 per cut
 - Footpath 8 - £100 per cut
 - Footpath 12 - £60 per cut
 It was agreed to ask for this to be done twice a year in June and August. Clerk

14 Finance and Audit

- Accounts to 16th June 2017 were approved
- S137 requests – None
- New expenditure approved: Clerk
 - Cheque 733 – Clerk Pay and expenses – £338.90
 - Cheque 734 – Rospa - £84 (VAT £14)
 - Cheque 735 – Maintenance work by Dominic Pathe - £134.13
 - Cheque 736 – Phone box repairs - £60.15
 - Cheque 737 – Parish magazine printing - £82
 - Cash – Parish magazine delivery - £30
- Expenditure noted - None
- New income noted:
 - Car boot income - £768 (£250, £243 and £275) and a further £466 (£203 and £263) since the agenda went out
 - Allotment rent - £70 and a further £47.50 since the agenda went out
 - DDDC Rent - £50

15 Parish Magazine – Nothing to raise

16 Correspondence:

- Help Derbyshire Feel the Buzz (circulated by email) - noted
- Woodland Management Plan Felling Licence consultation FCE521 (64) - Haddon Estate – No objection made

17 Feedback from Meetings and Training – None

18 For information

- Pot holes on School Lane reported again (third time) – still no improvement
- Audit return received by Grant Thornton

19 DALC Circulars (all circulated by email) noted:

- Circular 7 - Spring Seminar Feedback - Transparency Fund - Good Councillor Guide 2017 - Updated Legal Topic Notes - Neighbourhood Planning Bill - HR News - Coaching Sessions - NALC Star Councils Award 2017 - Grants & Funding - Derbyshire

20 Reading (circulated by email):

- DDDC Programme of meetings 2017-2018
- Peak District News and Views
- Beeley Parish Council Agenda Papers
- Peak Park Authority Press Releases
- Derbyshire Dales District Council Press Releases
- Friends of the Peak District News and Views
- Neighbourhood Alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the WI Room of the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 24th July 2017
- Wednesday 27th September 2017
- 23rd October 2017
- 27th November 2017
- 29th January 2018
- 26th February 2018
- 26th March 2018
- 23rd April 2018

Rowsley Parish Council
Bank Rec. As at 30th June 2017

	RBS Current £	RBS Reserve £	Summary £
Cash Book : Bal b/fwd current A/C 1st April 2017	50.00	9,521.96	9,571.96
plus : receipts	11,574.37	7,776.22	
less : payments	-3,815.18		
To deposit	-7,759.19		
	<u>50.00</u>	<u>17,298.18</u>	<u>17,348.18</u>
Unpresented chqs		0.00	0.00
Unpresented receipts		245.00	245.00
Balance	<u>50.00</u>	<u>17,053.18</u>	<u>17,593.18</u>
Bank : Current A/C - 05/07/17	50.00		50.00
Deposit A/C - 05/07/17	0.00	16,956.58	16,956.58
			0.00
	<u>50.00</u>	<u>16,956.58</u>	<u>17,006.58</u>
difference	0.00	96.60	586.60

Signed by Responsible Finance Officer

_____ Date

Signed by Chairman

_____ Date

Monthly Budget Monitoring

ROWSLEY PARISH COUNCIL		Year to Date at 16/07/17			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2016 - 2017		3					
Date	16th July 2017	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	3	To Date	To Date	£	Projected	For Year	£
PAYMENTS	Administration						
	Clerk's salary	1,004.54	625.00	(379.54)	2,500.00	2,500.00	0.00
	Clerk's expenses	127.62	75.00	(52.62)	300.00	300.00	0.00
	PAYE	0.00	0.00	0.00	0.00	0.00	0.00
	Audit fees	26.80	35.00	8.20	140.00	140.00	0.00
	Hall Hire & Rent	0.00	67.50	67.50	270.00	270.00	0.00
	Subscriptions	6.00	42.50	36.50	170.00	170.00	0.00
	Communication including website and parish magazine	351.00	37.50	(313.50)	1,350.00	150.00	(1,200.00)
	Insurance	411.04	105.00	(306.04)	420.00	420.00	0.00
	Snow	0.00	0.00	0.00	0.00	0.00	0.00
	Training	0.00	12.50	12.50	50.00	50.00	0.00
		1,927.00	1,000.00	(927.00)	5,200.00	4,000.00	(1,200.00)
	Ground Maintenance						
	Grass cutting	950.00	625.00	(325.00)	0.00	2,500.00	2,500.00
	Recreation Ground	504.40	200.00	(304.40)	50.00	800.00	750.00
	Allotment	114.90	125.00	10.10	2,500.00	500.00	(2,000.00)
	Community Garden	64.75	37.50	(27.25)	800.00	150.00	(650.00)
	Bus Stops	0.00	0.00	0.00	500.00	0.00	(500.00)
	Footpaths	0.00	0.00	0.00	150.00	0.00	(150.00)
		1,634.05	987.50	(646.55)	4,000.00	3,950.00	(50.00)
	Safety	130.15	50.00	(80.15)	200.00	200.00	0.00
		130.15	50.00	(80.15)	200.00	200.00	0.00
	S137 Grants						
	S137 grants	0.00	150.00	150.00	600.00	600.00	0.00
		0.00	150.00	150.00	600.00	600.00	0.00
	Total Payments	3,691.20	2,187.50	(1,503.70)	10,000.00	8,750.00	(1,250.00)
	VAT	123.98	0.00	(123.98)	0.00	0.00	0.00
	Total Payments after VAT	3,815.18	2,187.50	(1,627.68)	10,000.00	8,750.00	# (1,250.00)
		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
	Grant	0.00	25.00	(25.00)	100.00	100.00	0.00
	Bank Interest	17.03	12.50	4.53	50.00	50.00	0.00
	Communication	350.00	86.00	264.00	344.00	344.00	0.00
	Allotment	275.00	86.25	188.75	345.00	345.00	0.00
	Recreation Ground	3,336.00	750.00	2,586.00	3,000.00	3,000.00	0.00
	Burial Ground	110.00	0.00	110.00	0.00	0.00	0.00
	DDDC Reimbursements	0.00	262.75	(262.75)	1,051.00	1,051.00	0.00
	Rent	0.00	50.00	(50.00)	200.00	200.00	0.00
	Footpath Grant	0.00	62.50	(62.50)	250.00	250.00	0.00
	Vat	951.37	75.00	876.37	951.37	300.00	651.37
	Total Receipts before precept	5,039.40	1,410.00	3,629.40	6,291.37	5,640.00	651.37
RECEIPTS	Precept	6,552.00	1,638.00	4,914.00	6,552.00	6,552.00	0.00
		11,591.40	3,048.00	8,543.40	12,843.37	12,192.00	651.37
		7,776.22	860.50	10,171.08	2,843.37	3,442.00	# 1,901.37