

ROWSLEY PARISH COUNCIL

Clerk: Sarah Porter

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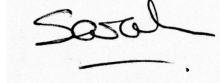
20th September 2017

Dear Councillor,

You are summoned to attend the Rowsley Parish Council meeting on **Wednesday 27th September at 7.30pm in the Village Hall, Rowsley.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

AGENDA

- | | <i>Report / Action
Required</i> |
|--|--|
| 1. Apologies for absence | To note |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to
b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and
action |
| 4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded
....." | |
| 5. To approve the Minutes of the Meeting held on 24 th July 2017 | To approve |
| 6. Matters Arising (non decision making) <ul style="list-style-type: none">• Defibrillator – Clerk has chased the electrician for a date for installation• Road issues• Recreation Ground items• Burial Ground items• Allotment items• Signposting for Village Hall and School – Clerk has chased contractor again | To note
Agenda Item 7
Agenda Item 9
Agenda Item 10
Agenda Item 11
To note |
| 7. Road Issues <ul style="list-style-type: none">• Speed check – DCC is undertaking the check over 2 weeks in September.• Coach stuck on Rowsley Bar – No update. Further incidents have been reported to DCC• 30mph signage improvements on Chatsworth Road – Clerk has chased this | To note

To note
To note |
| 8. Planning Applications
New: <ul style="list-style-type: none">• Peak Park<ul style="list-style-type: none">○ NP/DDD/0717/0746 - Beech House, School Lane, Rowsley - Demolition of a small section of the existing garden wall to allow for construction of new gated opening & gravel hard-standing for vehicle parking and turning behind○ NP/DDD/0717/0747 - Beech House, School Lane, Rowsley - Listed Building consent - Demolition of a small section of the existing garden wall to allow for | To discuss

To note |

construction of new gated opening & gravel hard-standing for vehicle parking and turning behind

- Derbyshire Dales - None

Existing:

- Peak Park:
 - NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending
 - DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending
- Derbyshire Dales:
 - 16/00923/OUT - 381 dwellings in Cawdor Quarry, 87 on the former Permanite Site and 118 on the adjacent fields approaching Snitterton and Oker – application withdrawn and a new one submitted that does not include Snitterton

To note
To note

Enforcement – None

Potential – There may be discussions happening about a housing development next to East Lodge. The Parish Council has not been informed of this

9. Recreation Ground and Playground

- Charging rate for club users
- Gate security has now been completed
- Incident with mowing contractor and after school club
- Vandalism of play area
- Junior football usage – No update
- Football – sponsorship and pavilion improvements – no update
- Car boot
 - Continue into October?
 - Environmental Services Application – Mike Snow has just returned the information required. Clerk has spoken to DDDC and agreed to apply in the new year as this needs to be an annual application.
 - Trim trees by gates – this work has been completed
- Tree safety – A tree survey has been commissioned.
- Inspection Feedback

To note
To note
To discuss
To discuss
To note
To note

To discuss
To note

To note

10. Burial Ground

- New signs have been placed in the burial ground and Dominic Pathe asked to secure them

To note

11. Allotments

- All allotments are now let and there is a waiting list. 2 ½ are not being looked after very well.
- Shed approval on Plot 8
- Improvements to the allotments – Clerk getting quotes for:
 - Parking area and new stone on paths
 - Water pipe trench

To note

To approve
To discuss

12. Finance and Audit

- Accounts to 18th September 2017 – Appendix A
- S137 requests – None
- New expenditure to approve:
 - Cheque 743 – Clerk Pay and expenses – £419.90
 - Cheque 744 - Ground Maintenance work including footpaths - £To be advised at the meeting
 - Cheque 746 – Tree work at Recreation Ground - £80
 - Cheque 747 – Spraying the allotments in April - £80
 - Cheque 748 – HMRC - £102.20
 - Cheque 749 – Audit - £120 (£20 VAT)
 - Cheque 750 – Hedge flailing - £162 (£27 VAT)
 - Cheque 751 – Telephone box repair - £192
- Expenditure to note - None
- New income to note:
 - Car boot income - £1,298 (£135.00, £212.00, £245.00, £263.00, £298.00 and £145.00)
 - Allotment rent - £17.50
 - DCC rent - £50

To approve
To note
To approve

To note
To note

13. Correspondence:

- RHS Chatsworth Flower Show - Liaison group meeting 12th October at 6pm at Chatsworth
- Snow Warden Scheme
- Parishes Day 30th September 2017
- Derbyshire Dales District Council's Area Community Forums - October / November 2017:
 - Southern - Tuesday 24 October, 7 pm – Henmore Suite, McMurtry & Harding

To attend?

To participate?
To attend?
To attend?

- o veterinary practice, Clifton Road, Ashbourne, DE6 2DH
- o Northern – Wednesday 1 November, 7 pm - Agricultural Business Centre, Bakewell, DE45 1AH
- o Central – Wednesday 8 November, 7 pm – Town Hall, Matlock, DE4 3NN

14. Feedback from Meetings and Training – None To note
15. For information To note
- Better care closer to home consultation
 - Burglary on Chatsworth Road, Rowsley at the end of July
16. DALC Circulars (all circulated by email): To note
- Circular 9 - DALC AGM - New General Data Protection Regs - DALC's new offices - Local Councils Explained for £10 - HR Advice statutory breaks for employees - Report, Voice of the Councillor - Legal Briefing - £13M Woodland Grant confirmed
 - Circular 10- 2017 - DALC Survey - Derbyshire Cllr in final 8 of NALC Cllr of year awards - HR responsibilities & appraisals - Big Lottery Fund - Win 40k match funding - Heritage Lottery - Gen Data Protection Regs - PAT testing - Litter Innovation Fund
17. Reading (circulated by email): All to be read
- Derbyshire County Council Scams Bulletin - 29 August 2017
 - Chief Executive's Bulletin 26 - 14 July 2017
 - PPPF AGM and Finances
 - Neighbourhood Watch Newsletter August Edition
 - Peak District News and Views
 - Beeley Parish Council Agenda Papers
 - Peak Park Authority Press Releases
 - Derbyshire Dales District Council Press Releases
 - Friends of the Peak District News and Views
 - Neighbourhood Alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 23rd October 2017
- 27th November 2017
- 29th January 2018
- 26th February 2018
- 26th March 2018
- 23rd April 2018
- 21st May 2018

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MINUTES

For the meeting held on 24th July 2017 in The WI Room, Village Hall, Rowsley

Councillors present: Richard Bean Stephen Robert Hockley
Bones Victoria Friend Lauren Scott

Apologies: Cllr Kath Potter
PCSO Anthony Boswell
Cllr Jason Atkin (DCC)

Others: Cllr Jo Wild (DDDC) Sarah Porter

PART 1 – NON CONFIDENTIAL ITEMS

*Report / Action
Required*

1. Apologies for absence were received from Cllr Kath Potter, PCSO Anthony Boswell and Cllr Jason Atkin.
2. There were no declaration of interests
3. Public speaking
 - Cllr Wild – The travellers were obviously an issue for the village and she suggests maybe they could be offered the empty woodyard site on the A6 be temporarily. It was agreed to write to Haddon suggesting this.
4. There were no items on the agenda to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960).
5. The Minutes of the Meeting held on 26th June 2017 were approved.
6. Matters Arising (non decision making)
 - Rubbish from McDonalds – email sent to McDonalds. They do litter pick between the 2 roundabouts in Matlock. Following a discussion this was noted and agreed to apply for a grant from them wen needed for play equipment
 - Well Dressing and Flower Festival congratulations sent
 - Card to John Hart sent
 - Golf on Recreation Ground was discussed under Item 9
 - RHS Feedback was sent to Peak Park, DCC Highways, Chatsworth and the RHS. There has been a meeting with Peak Park, the RHS and Chatsworth and a wider meeting will be held later in the year of the Liaison group.
 - Bins and bin bags – Cllr Wild has updated the Council that the bin on Church Lane will be reinstated and all black bags will be collected as it is a statutory responsibility of DDDC
 - Defibrillator – Clerk has contacted the electrician for a date for installation
 - Vacancy has been filled
 - Road issues was discussed under Item 7
 - Recreation Ground was discussed under Item 9
 - Burial Ground was discussed under Item 10
 - Allotment items was discussed under Item 11
 - Signposting for Village Hall and School – Clerk has chased and the contractor promised to get on to it asap.
7. Road Issues
 - Speed check – Clerk has contacted DCC and they can arrange a speed data collection camera for £195 plus VAT to be installed and a report issued. This was agreed and the preferred location was for catching cars coming from Bakewell.
 - Coach stuck on Rowsley Bar – Clerk has chased the County Council copying in Cllr Atkin asking what it would be possible to do. Still no update.
 - Pot hole on Church Lane – reported again and this has now been completed
 - 30mph signage improvements on Chatsworth Road – Clerk has chased this and they are all completed
8. Planning Applications
 - New:
 - Peak Park- None
 - Derbyshire Dales - None
 - Existing:
 - Peak Park:
 - NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending
 - DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending
 - Derbyshire Dales:
 - 16/00923/OUT - 381 dwellings in Cawdor Quarry, 87 on the former Permanite Site and 118 on the adjacent fields approaching Snitterton and Oker – application

Clerk

Chairman's Signature Date.....

withdrawn and a new one submitted that does not include Snitterton
Enforcement – None

9. Recreation Ground and Playground

- Travellers – Following a discussion it was agreed that the Clerk will contact Haddon regarding an alternative site and Cllr Bean will look into options and prices for a new gate. If the alternative site is not possible then the Clerk will start the eviction process. It was noted that the Recreation Ground has no fires on its sign and yet the Travellers are having them; Clerk will see what can be done. *NB Since the meeting the sign was checked and it doesn't mention fires just camping...* Clerk
- Signage – Clerk has spoken to the insurance company and the signs cover the Parish Council. Cannot enforce no golf and as long as the Parish Council are not providing the equipment then there is no liability to them. Clerk
- Junior football usage – No update
- Football – sponsorship and pavilion improvements – no update
- New entrance – The Clerk has heard from Mike Snow and he would rather keep the vehicle system as it is and has offered to permanently fence along the playground. Following a discussion, it was agreed to not pursue another entrance and ask Mike Snow to improve the ground along the playground this Autumn. Another entrance would mean another way for Travellers to potentially get on to the site. Clerk
- Car boot
 - Planning Application and DDDC licence – It was agreed to apply for the DDDC license Clerk
 - Trim trees by gates – quote received £80 was approved Clerk
 - Complaint from Stanton in the Peak Parish Council was noted along with the Clerk's response
- Tree safety – A tree survey would cost £400. This was approved and the Councillors would like to know how often this should be undertaken and, if something happens, does his insurance cover it. The Burial Ground and Allotment trees should also be checked. Clerk
- Rospa and other repairs:
 - Cap missing covering one of the nuts on the bouncy horse – this is a low-down nut on both sides of the equipment. There is still a protective circle of plastic so no need to replace. Piece of equipment should be replaced within the next few years
 - Climbing frame - missing the bottom kick board at the climbing ramp. This has been completely removed and not sure it needs replacing as it is at ground level. This piece of equipment will need replacing in the next few years.
- Inspection Feedback – Cllr Scott had nothing to raise. Cllr Bean will do until the next meeting. Cllr Bean

10 Burial Ground

- New memorial stone approved was noted

11 Allotments

- All allotments let have now been paid for. Allotment 8 is possibly let, Clerk waiting to hear back from interested party.
- Improvements to the allotments – Clerk getting quotes for:
 - Parking area, new stone on paths and water pipe trench – One quote received which is high. At least one more to be sought Clerk

12 Finance and Audit

- Accounts to 16th July 2017 were approved
- Clerk pay award. Move up a pay scale to SCP23 to £11.054 per hour Clerk
- S137 requests – None
- New expenditure approved: Clerk
 - Cheque 738 – Clerk Pay and expenses – £360.37
 - Cheque 739 – Parish magazine printing - £82
 - Cheque 740 – Ground Maintenance work including footpaths - £1310
 - Cheque 741 – Parish magazine printing for August - £82
 - Cheque 742 – Clerk pay for August - £331.62
- Expenditure noted - None
- New income noted:
 - Car boot income - £385 (£210 and £175)
 - Interest £17.03
 - Burial ground income - £110

13 Correspondence:

- Derbyshire Dales Local Plan Modifications Consultation 3rd July to 14th August – No response
- Peak District National Park Management Plan consultation – Peak Park Parishes Forum response was noted and supported
- Parish and Town Council Liaison Forum 21 September 2017 – No one can attend this

Chairman's Signature Date

- Parishes Day 30th September 2017 – Cllr Potter is attending
- Ashover Neighbourhood Plan – this was noted

14 Feedback from Meetings and Training – None

15 For information – noted:

- Better health starts at home public consultation – sent round the village
- No crimes in Rowsley during June and the Summer Solstice passed with only one report relating to a vehicle being damaged

16 DALC Circulars (all circulated by email) noted:

- Circular 8 - Relocation of DALC Office - Lobby Day at Westminster - NALC Larger Council's Conference - Plunkett Foundation, working with local councils to support communities - Royal Garden Party - Training Programme

17 Reading (circulated by email) noted:

- DDDC Programme of meetings 2017-2018
- Peak District News and Views
- Beeley Parish Council Agenda Papers
- Peak Park Authority Press Releases
- Derbyshire Dales District Council Press Releases
- Friends of the Peak District News and Views
- Neighbourhood Alerts

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- 23rd April 2018

PDF PRO Trial

Rowsley Parish Council
Bank Rec. As at 18th September 2017

	RBS Current £	RBS Reserve £	Summary £
Cash Book : Bal b/fwd current A/C 1st April 2017	50.00	9,521.96	9,571.96
plus : receipts	13,453.87	7,489.73	
less : payments	-5,981.17		
To deposit	-7,472.70		
	<u>50.00</u>	<u>17,011.69</u>	<u>17,061.69</u>
Unpresented chqs		82.00	82.00
Unpresented receipts		1,365.50	1,365.50
Balance	<u>50.00</u>	<u>15,728.19</u>	<u>18,509.19</u>
Bank : Current A/C - 30/08/17	50.00		50.00
Deposit A/C - 30/08/17	0.00	15,741.59	15,741.59
	<u>50.00</u>	<u>15,741.59</u>	<u>0.00</u>
	<u>50.00</u>	<u>15,741.59</u>	<u>15,791.59</u>
difference	0.00	-13.40	2,717.60

Signed by Responsible Finance Officer

_____ Date

Signed by Chairman

_____ Date

PDF PRO Trial

Monthly Budget Monitoring

ROWSLEY PARISH COUNCIL		Year to Date at 18/09/17			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2016 - 2017		5					
Date	18th September 2017	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	5	To Date	To Date	£	Projected	For Year	£
PAYMENTS	Administration						
	Clerk's salary	1,667.78	1,041.67	(626.11)	2,500.00	2,500.00	0.00
	Clerk's expenses	156.37	125.00	(31.37)	300.00	300.00	0.00
	PAYE	0.00	0.00	0.00	0.00	0.00	0.00
	Audit fees	26.80	58.33	31.53	140.00	140.00	0.00
	Hall Hire & Rent	0.00	112.50	112.50	270.00	270.00	0.00
	Subscriptions	6.00	70.83	64.83	170.00	170.00	0.00
	Communication including website and parish magazine	515.00	62.50	(452.50)	1,350.00	150.00	(1,200.00)
	Insurance	411.04	175.00	(236.04)	420.00	420.00	0.00
	Snow	0.00	0.00	0.00	0.00	0.00	0.00
	Training	0.00	20.83	20.83	50.00	50.00	0.00
		2,782.99	1,666.67	(1,116.32)	5,200.00	4,000.00	(1,200.00)
	Ground Maintenance						
	Grass cutting	2,040.00	1,041.67	(998.33)	0.00	2,500.00	2,500.00
	Recreation Ground	504.40	333.33	(171.07)	50.00	800.00	750.00
	Allotment	114.90	208.33	93.43	2,500.00	500.00	(2,000.00)
	Community Garden	64.75	62.50	(2.25)	800.00	150.00	(650.00)
	Bus Stops	0.00	0.00	0.00	500.00	0.00	(500.00)
	Footpaths	220.00	0.00	(220.00)	150.00	0.00	(150.00)
		2,944.05	1,645.83	(1,298.22)	4,000.00	3,950.00	(50.00)
	Safety	130.15	83.33	(46.82)	200.00	200.00	0.00
		130.15	83.33	(46.82)	200.00	200.00	0.00
	S137 Grants						
	S137 grants	0.00	250.00	250.00	600.00	600.00	0.00
		0.00	250.00	250.00	600.00	600.00	0.00
	Total Payments	5,857.19	3,645.83	(2,211.36)	10,000.00	8,750.00	(1,250.00)
	VAT	123.98	0.00	(123.98)	0.00	0.00	0.00
	Total Payments after VAT	5,981.17	3,645.83	(2,335.34)	10,000.00	8,750.00	# (1,250.00)
		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
	Grant	0.00	41.67	(41.67)	100.00	100.00	0.00
	Bank Interest	17.03	20.83	(3.80)	50.00	50.00	0.00
	Communication	350.00	143.33	206.67	344.00	344.00	0.00
	Allotment	292.50	143.75	148.75	345.00	345.00	0.00
	Recreation Ground	5,148.00	1,250.00	3,898.00	3,000.00	3,000.00	0.00
	Burial Ground	110.00	0.00	110.00	0.00	0.00	0.00
	DDDC Reimbursements	0.00	437.92	(437.92)	1,051.00	1,051.00	0.00
	Rent	50.00	83.33	(33.33)	200.00	200.00	0.00
	Footpath Grant	0.00	104.17	(104.17)	250.00	250.00	0.00
	Vat	951.37	125.00	826.37	951.37	300.00	651.37
	Total Receipts before precept	6,918.90	2,350.00	4,568.90	6,291.37	5,640.00	651.37
RECEIPTS	Precept	6,552.00	2,730.00	3,822.00	6,552.00	6,552.00	0.00
		13,470.90	5,080.00	8,390.90	12,843.37	12,192.00	651.37
		7,489.73	1,434.17	10,726.24	2,843.37	3,442.00	# 1,901.37