

ROWSLEY PARISH COUNCIL

Clerk: Sarah Porter

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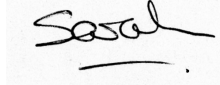
19th February 2018

Dear Councillor,

You are summoned to attend the Rowsley Parish Council meeting on **26th February at 7.30pm in the Village Hall, Rowsley.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

AGENDA

- | | <i>Report / Action
Required</i> |
|--|--|
| 1. Apologies for absence | To note |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
b) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
c) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and
action |
| 4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded | |
| 5. To approve the Minutes of the Meeting held on 29 th January 2018 | To approve |
| 6. Matters Arising (non decision making) <ul style="list-style-type: none">• Neighbourhood Watch Scheme• Christmas Event – Date agreed?• Road issues• Planning• Recreation Ground items• Allotment items• Signposting for Village Hall and School – Electrician going to take a look and then meet Clerk and Blacksmith to discuss further• Correspondence – Clean Up Project Application not yet submitted | Agenda Item 7
Update
Agenda Item 8
Agenda Item 9
Agenda Item 10
Agenda Item 11
Update

To note |
| 7. Neighbourhood Watch Scheme | Clerk/Cllr Bones |
| 8. Road Issues <ul style="list-style-type: none">• Speed check on A6 – Moving 30mph sign request to Derbyshire Country Council• Rowsley Bar | To discuss
Update |
| 9. Planning Applications
New: <ul style="list-style-type: none">• Peak Park - None• Derbyshire Dales - None Existing: <ul style="list-style-type: none">• Peak Park:<ul style="list-style-type: none">○ NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending○ DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending | To discuss

To note |

- Derbyshire Dales – None
- Enforcement – None To note
10. Recreation Ground and Playground To note
- Vandalism of play area – Climbing frame has been repaired To note
 - Car boot To note
 - Ground work – Matting has been purchased To note
 - Dates for 2018: To approve
- | | | | |
|--|---------------------------------------|--|-----------|
| • 1 st April | • 28 th May – Bank Holiday | • 5 th August | |
| • 2 nd April – Bank Holiday | • 3 rd June | • 12 th August | Cllr Bean |
| • 8 th April | • 10 th June | • 19 th August | |
| • 15 th April | • 17 th June | • 26 th August | |
| • 22 nd April | • 24 th June | • 27 th August – Bank Holiday | |
| • 29 th April | • 1 st July | • 2 nd September | |
| • 6 th May | • 8 th July | • 9 th September | |
| • 7 th May – Bank Holiday | • 15 th July | • 16 th September | |
| • 13 th May | • 22 nd July | • 23 rd September | |
| • 20 th May | • 29 th July | • 30 th September | |
| • 27 th May | | | |
- Inspection Feedback
11. Allotments To discuss
- Allotment plots: To discuss
 - One plot (7) is still vacant
 - One and a half plots has just become available (6 and 6a). Clerk not advertised as waiting to see if any takers for the first vacancy!
 - Improvements to the allotments To discuss
12. Finance and Audit To note
- Accounts to 7th February 2018 – Appendix A To note
 - S137 requests – None To note
 - New expenditure to approve: To approve
 - Cheque 770 – Clerk Pay and expenses – £382.17
 - Cheque 771 - Donation to Helen’s Trust - £35.99
 - Cheque 772 – Magazine printing - £82
 - Expenditure to note: To note
 - Cheque 769 – Quarterly magazine delivery - £60
 - DDDC no longer accept cheque payments so cheque 768 paid online
 - Online payment for matting £2,964.96 (£494.16 VAT) To note
 - New income to note
 - Burial ground - £550
 - Interest £5.94
 - Allotment rent - £70
 - Christmas Event - £185.99. Paid £150 to the band so £35.99 left to donate.
13. Correspondence To note
- Chatsworth Liason Group Meeting – 6th March – Cllr Potter attending for Rowsley PC To note
 - The Great British Spring Clean - 2 - 4 March – To run an event? On a different date? To discuss
14. Feedback from Meetings and Training Cllr Potter
- Area Community Forum
15. For information – None
16. DALC Circulars (all circulated by email): To note
- Circular 3-2018 - Data Protection Bill - GDPR Training - TranspyFund Final Call - Revised Legal T Ns - NALC Chair - Survey services in areas with high second & holiday homes - Help clean up Country - HR issue - Cllr census - Cllr Ess Training
17. Reading (circulated by email): All to be read
- Derbyshire County Council Scams Bulletin
 - Parishes Planning Bulletin
 - Neighbourhood Watch - Itunes Gift Card Scam Warning
 - Peak District News and Views
 - Beeley Parish Council Agenda Papers
 - Peak Park Authority Press Releases
 - Derbyshire Dales District Council Press Releases
 - Friends of the Peak District News and Views
 - Neighbourhood Alerts
 - Derbyshire Police and Crime Panel Newsletter

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 26th March 2018
- 23rd April 2018
- 21st May 2018

ROWSLEY PARISH COUNCIL

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MINUTES

For the meeting held on Monday 29th January 2018 in The WI Room, Village Hall, Rowsley

^{3rd} Councillors present:	Kath Potter Richard Bean Victoria Friend	Robert Hockley Lauren Wilson	Apologies:	Cllr Stephen Bones Cllr Jason Atkin (DCC) PCSO Anthony Boswell
Others:	Cllr Jo Wild (DDDC)	Sarah Porter		

PART 1 – NON CONFIDENTIAL ITEMS

*Report / Action
Required*

1. Apologies for absence were received from Cllr Stephen Bones, Cllr Jason Atkin and PCSO Anthony Boswell.
2. There were no declaration of interests.
3. Public speaking
 - Cllr Potter –
 - At Church was asked if she knew anything of a suicide on Stanton Moor. She has tried to find out but not been able to do. It is believed to have been just under a fortnight ago.
 - The Finney family has contacted Cllr Potter requesting 2 plots in Rowsley Burial Ground. They have a connection to Rowsley Parish and so are eligible.
 - Thank you to Cllr Friend and Cllr Wilson for organising the Christmas Concert.
 - Cllr Wild – Heading towards Birchover there is a horrendous pot hole and cars have lost their wheels in it. It has been reported but please be careful. Cllr Potter mentioned another one in Pilhough.
4. There were no items on the agenda to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960).
5. The Minutes of the Meeting held on 27th November 2017 were approved.
6. Matters Arising (non decision making)
 - Neighbourhood Watch Scheme was discussed under Item 7
 - Christmas Event – Feedback. It was a wonderful event. A better date was discussed such as on a Thursday, Friday or Saturday. It was suggested a provisional date of 13th December 2018. Cllr Wilson will ask the band. Cllr Wilson
 - Road issues were discussed under Item 8
 - Planning was discussed under Item 9
 - Recreation Ground items was discussed under item 10
 - Allotment items was discussed under Item 11
 - Signposting for Village Hall and School – Heard from both potential contractors, the lamp would need to be disconnected by an electrician. Clerk will speak to one for Clerk
 - Correspondence – Actioned as agreed
7. Neighbourhood Watch Scheme
The Clerk has received some information about joining the Neighbourhood Watch. It was agreed to look at this in more depth at the next meeting when Cllr Bones is present. Clerk
8. Road Issues
 - Speed check on A6 – Traffic Toolkit received from DCC was discussed. Ideally the 30mph needs moving towards Bakewell. Clerk will ask DCC if we can move it 100 yards. Clerk
 - Rowsley Bar – A Committee report went to DCC Committee in January. Comments from residents and the Parish Council were submitted. DCC are looking again at the signage.
9. Planning Applications
New:
 - Peak Park -
 - Swallow Cottage – Pilhough, Rowsley - Domestic garage and store. (appeal) – This is not part of Rowsley Parish.
 - Derbyshire Dales - NoneExisting:
 - Peak Park:
 - NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending
 - DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending. At the last minerals meeting, there are 4 conditions which hadn't been met. They have been working to address this. There has been some ecology damage which will

Chairman's Signature Date.....

need to be rectified.

- Derbyshire Dales
 - 17/01019/FUL - Installation of 3 additional windows to 3 shop units - Peak Village Estates, Chatsworth Road, Rowsley – Permitted with conditions

Enforcement – None

10 Recreation Ground and Playground

- Tree Survey:
 - some mowing damage has been identified and it is recommended to request the mower is not taken near the trees
 - DCC tree on the verge damaging the wall of the playground. The Clerk has already reported this last year but can report again
 - When should the survey be carried out again. It was agreed every 5 years so 2022 Clerk
- Vandalism of play area
 - Bench – Has been installed.
 - Climbing Frame – Has yet to be repaired. Clerk will chase. Clerk
- Car boot
 - Ground work – The car boot team would like to pay for the installation of the Parish Council buy the matting to lay. The price of this varies but in the region of £2,000. Clerk
This was approved.
- Inspection Feedback – Cllr Hockley has inspected this month. There was some concern raised over the football nets but these are the responsibility of the football club. There is also some concern over parts of the ground.

11 Allotments

- Allotment plots:
 - Invoices have been sent
 - One plot (7) is vacant again. It was agreed to advertise it. Clerk
- Improvements to the allotments – Cllr Bones was going to clarify what the lower quote covers. To be discussed again at the next meeting. Cllr Bones /Clerk

12 Finance and Audit

- External auditor appointed - PKF LITTLEJOHN LLP
- Accounts to 22nd January 2018 were noted
- Budget for 2018/2019 was approved and the precept set as £6,552 Clerk
- Magazine delivery increase from £15 to £20 was approved
- S137 requests – None
- New expenditure approved: Clerk
 - Cheque 765 – Clerk Pay and expenses – £446.16
 - Cheque 766 – Dalc training - £40
 - Cheque 767 – Tree survey – £480 (£80 VAT)
 - Cheque 768 – Emptying litter bins - £357.18 (£59.53 VAT)
- Expenditure noted:
 - Direct Debit – BT - £21.60
- New income noted
 - Phone box repair grant - £252.15
 - Bench grant - £435
 - Reimbursable expenditure - £1,051
 - Burial ground - £250
 - Rent - £50
 - Interest £20.05
 - Magazine adverts - £385
 - Allotment rent - £35

13 Correspondence

- Derbyshire Police and Crime Panel response was noted
- Clean up project application – Recreation ground – Litter pick and generally around the village Clerk
- Area Community Forums:
 - Tuesday 30 January 2018, 7 pm – Town Hall, Matlock, DE4 3NN
 - Wednesday 7 February 2018, 7 pm – Henmore Suite, McMurtry & Harding veterinary practice, Clifton Road, Ashbourne, DE6 2DH
 - Wednesday 14 February 2018, 7 pm – Agricultural Business Centre, Bakewell, DE45 1AH – Cllr Potter will attend Cllr Potter
- Save the Date - Parishes Day 2018 on Saturday 29 September
- Heritage Lottery Fund Consultation: Strategic Funding Framework 2019-2014 was noted

14 Feedback from Meetings and Training – None

15 For information –

- Public Space Protections Orders

- Modifications to the Publication Version of the Development Management Policies Document
- Adoption of the Derbyshire Dales Local Plan – Second attempt at a plan and just had an application which is not in the plan.
- Draft Transport Design Guide Supplementary Planning Document Consultation

16 DALC Circulars (all circulated by email):

- Circulars 1& 2 2018: Index of most important elements of 2017 Circls. - GDPR - We're here for you - HR & Appraisal Training - Annual Governance & Accountability Return
- Circular 15-2017 - External Audit 17-18 - Transparency Fund - GDPR - Pay Offer 18-20 - HR Update - Bird Flu - Civic Voice Design Awards - Community Infrast. Levy - New Angling Grant - Disposal of furniture - DALC Office Christmas Closure
- Circular 14 2017 - Introduction to Project Management Training - Business Rate survey - Spring Seminar 2018 - Parental Bereavement Leave - Diversity Comm - New Legal Briefings - NALC Consultations - Did you know? - CiLCA Spring - Law & Good Prac & GDPR

17 Reading (circulated by email):

- Pedal Peak 2 Moving up a gear
- Derbyshire Adult Care Newsletter - Winter 2017 Issue 10
- Derbyshire County Council Local List
- Derbyshire Police and Crime Panel Newsletter
- Planning Services Parish Bulletin for December 2017 and January 2018
- December Edition Neighbourhood watch Newsletter
- Peak District News and Views
- Beeley Parish Council Agenda Papers
- Peak Park Authority Press Releases
- Derbyshire Dales District Council Press Releases
- Friends of the Peak District News and Views
- Neighbourhood Alerts
- Derbyshire Police and Crime Panel Newsletter

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the WI Room of the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- | | | |
|----------------------|------------------|-----------------------|
| • 26th February 2018 | • 21st May 2018 | • 25th September 2018 |
| • 26th March 2018 | • 25th June 2018 | • 22nd October 2018 |
| • 23rd April 2018 | • 23rd July 2018 | • 26th November 2018 |

Rowsley Parish Council
Bank Rec. As at 7th February 2018

	RBS Current £	RBS Reserve £	Summary £
Cash Book : Bal b/fwd current A/C 1st April 2017	50.00	9,521.96	9,571.96
plus : receipts	18,120.01	6,014.55	
less : payments	-12,169.28		
To deposit	-5,950.73		
	<u>50.00</u>	<u>15,536.51</u>	<u>15,586.51</u>
Unpresented chqs		120.00	120.00
Unpresented receipts			0.00
Balance	<u>50.00</u>	<u>15,656.51</u>	<u>15,706.51</u>
Bank : Current A/C - 05/02/18	50.00		50.00
Deposit A/C - 05/02/18	0.00	15,656.51	15,656.51
			0.00
	<u>50.00</u>	<u>15,656.51</u>	<u>15,706.51</u>
difference	0.00	0.00	0.00

Signed by Responsible Finance Officer

Date

Signed by Chairman

Date

Monthly Budget Monitoring

ROWSLEY PARISH COUNCIL		Year to Date at 07/02/18			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2017 - 2018		10					
Date	7th February 2018	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	10	To Date	To Date	£	Projected	For Year	£
PAYMENTS	Administration						
	Clerk's salary	3,374.29	2,083.33	(1,290.96)	2,500.00	2,500.00	0.00
	Clerk's expenses	397.34	250.00	(147.34)	300.00	300.00	0.00
	PAYE	113.40	0.00	(113.40)	0.00	0.00	0.00
	Audit fees	126.80	116.67	(10.13)	140.00	140.00	0.00
	Hall Hire & Rent	0.00	225.00	225.00	270.00	270.00	0.00
	Subscriptions	56.00	141.67	85.67	170.00	170.00	0.00
	Communication including website and parish magazine	1,014.01	125.00	(889.01)	1,350.00	150.00	(1,200.00)
	Insurance	411.04	350.00	(61.04)	420.00	420.00	0.00
	Snow	0.00	0.00	0.00	0.00	0.00	0.00
	Training	40.00	41.67	1.67	50.00	50.00	0.00
		5,532.88	3,333.33	(2,199.55)	5,200.00	4,000.00	(1,200.00)
	Ground Maintenance						
	Grass cutting	2,990.00	2,083.33	(906.67)	0.00	2,500.00	2,500.00
	Recreation Ground	1,426.04	666.67	(759.37)	50.00	800.00	750.00
	Allotment	314.90	416.67	101.77	2,500.00	500.00	(2,000.00)
	Community Garden	104.75	125.00	20.25	800.00	150.00	(650.00)
	Bus Stops	0.00	0.00	0.00	500.00	0.00	(500.00)
	Footpaths	220.00	0.00	(220.00)	150.00	0.00	(150.00)
		5,055.69	3,291.67	(1,764.02)	4,000.00	3,950.00	(50.00)
	Safety	1,033.20	166.67	(866.53)	200.00	200.00	0.00
		1,033.20	166.67	(866.53)	200.00	200.00	0.00
	S137 Grants						
	S137 grants	150.00	500.00	350.00	600.00	600.00	0.00
		150.00	500.00	350.00	600.00	600.00	0.00
	Total Payments	11,771.77	7,291.67	(4,480.10)	10,000.00	8,750.00	(1,250.00)
	VAT	397.51	0.00	(397.51)	0.00	0.00	0.00
	Total Payments after VAT	12,169.28	7,291.67	(4,877.61)	10,000.00	8,750.00	# (1,250.00)
		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
	Grant	873.14	83.33	789.81	100.00	100.00	0.00
	Bank Interest	63.82	41.67	22.15	50.00	50.00	0.00
	Communication	885.00	286.67	598.33	344.00	344.00	0.00
	Allotment	327.50	287.50	40.00	345.00	345.00	0.00
	Recreation Ground	5,795.00	2,500.00	3,295.00	3,000.00	3,000.00	0.00
	Burial Ground	1,535.00	0.00	1,535.00	0.00	0.00	0.00
	DDDC Reimbursements	1,051.00	875.83	175.17	1,051.00	1,051.00	0.00
	Rent	150.00	166.67	(16.67)	200.00	200.00	0.00
	Footpath Grant	0.00	208.33	(208.33)	250.00	250.00	0.00
	Vat	951.37	250.00	701.37	951.37	300.00	651.37
	Total Receipts before precept	11,631.83	4,700.00	6,931.83	6,291.37	5,640.00	651.37
RECEIPTS	Precept	6,552.00	5,460.00	1,092.00	6,552.00	6,552.00	0.00
		18,183.83	10,160.00	8,023.83	12,843.37	12,192.00	651.37
		6,014.55	2,868.33	12,901.44	2,843.37	3,442.00	1,901.37