

# ROWSLEY PARISH COUNCIL

Clerk: Sarah Porter

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## MINUTES

### **For the meeting held on Monday 26<sup>th</sup> February 2018 in The WI Room, Village Hall, Rowsley**

3<sup>rd</sup>

<b>Councillors present:</b>	Kath Potter Robert Hockley	Victoria Friend Lauren Wilson	<b>Apologies:</b>	Cllr Richard Bean Cllr Stephen Bones Cllr Jason Atkin (DCC) Cllr Jo Wild (DDDC) PCSO Anthony Boswell
<b>Others:</b>	Sarah Porter			

#### PART 1 – NON CONFIDENTIAL ITEMS

*Report / Action  
Required*

1. Apologies for absence were received from Cllr Jason Atkin, Cllr Jo Wild and PCSO Anthony Boswell. Cllr Stephen Bones has resigned from the Parish Council with immediate effect. The Parish Council thanked him for all his work and wished him well. The Clerk will advertise the vacancy. Clerk
2. There were no declaration of interests.
3. Public speaking
  - Cllr Atkin (via email) - will be having a public meeting with the chief planning officer at DCC on the topic of the minerals plan in general and Bent Lane new parish quarry, Darley Dale in the future he will email with the venue and date. There was a general discussion about quarrying locally.
  - Cllr Friend – Took a call from the Headteacher at the School to say they can no longer afford to hire the Village Hall. She has then received a letter from the Governors confirming that. This is a big impact on the income for the Hall but also sad that the school will no longer be able to have a space to bring the school together. Cllr Friend has asked the Village Hall Committee to allow them to continue until the end of the Summer term and then work with the school to look at alternative options to allow the school to continue to have access to the hall. There was a will in the Parish Council to look at providing a grant to enable them to continue using the Village Hall. Cllr Friend will work with the school to look at the future options. Cllr Friend
  - Cllr Hockley – Is sick of pot holes.
4. There were no items on the agenda to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960).
5. The Minutes of the Meeting held on 29<sup>th</sup> January were approved.
6. Matters Arising (non decision making)
  - Neighbourhood Watch Scheme was discussed under Item 7
  - Christmas Event – Date agreed as 16<sup>th</sup> December and Clerk will start promoting it. Clerk
  - Road issues was discussed under Item 8
  - Planning was discussed under Item 9
  - Recreation Ground items was discussed under Item 10
  - Allotment items was discussed under Item 11
  - Signposting for Village Hall and School – Electrician going to take a look and then meet Clerk and Blacksmith to discuss further
  - Correspondence – Clean Up Project Application not yet submitted
7. Neighbourhood Watch Scheme – It was agreed to stick to the system we have currently got
8. Road Issues
  - Speed check on A6 – Moving 30mph sign request to Derbyshire Country Council
  - Rowsley Bar – No update
  - Flooding on B6012 – Cllr Friend’s house along with her neighbours nearly got flooded due to the water coming down from Rowsley Bar and coming out of the farm. The water was missing the drains until Chatsworth Road but these couldn’t cope with the volume of water. The water was going in to one drain and up the other. The flooding was stopped due to Cllr Friend opening a drain cover. The Rowsley Bar camber needs improving to push the water to the drains on Rowsley Bar. Clerk will email Cllr Atkin and mention pot holes at the same time. Clerk
9. Planning Applications
  - New:
    - Peak Park - None
    - Derbyshire Dales - None
  - Existing:

Chairman’s Signature ..... Date.....

- Peak Park:
  - NP/DDD?0218/0106 – Wye Cottage, School Lane, Rowsley – New pedestrian gate within existing wall and new fence to replace existing gate off school playground – Pending
  - NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending. The Clerk has had a request for comment again. The same comments will be sent again.
  - DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending
- Derbyshire Dales – None

Enforcement – None

#### 10 Recreation Ground and Playground

- Vandalism of play area – Climbing frame has been repaired and Cllr Potter has cleared some waste wood from around the area.
- Car boot
  - Ground work – Matting has been installed
  - Dates for 2018 were approved subject to making sure the matting is not ruined during the first few:

- |  |                                       |  |
|--|---------------------------------------|--|
| • 1 <sup>st</sup> April                | • 28 <sup>th</sup> May – Bank Holiday | • 5 <sup>th</sup> August                 |
| • 2 <sup>nd</sup> April – Bank Holiday | • 3 <sup>rd</sup> June                | • 12 <sup>th</sup> August                |
| • 8 <sup>th</sup> April                | • 10 <sup>th</sup> June               | • 19 <sup>th</sup> August                |
| • 15 <sup>th</sup> April               | • 17 <sup>th</sup> June               | • 26 <sup>th</sup> August                |
| • 22 <sup>nd</sup> April               | • 24 <sup>th</sup> June               | • 27 <sup>th</sup> August – Bank Holiday |
| • 29 <sup>th</sup> April               | • 1 <sup>st</sup> July                | • 2 <sup>nd</sup> September              |
| • 6 <sup>th</sup> May                  | • 8 <sup>th</sup> July                | • 9 <sup>th</sup> September              |
| • 7 <sup>th</sup> May – Bank Holiday   | • 15 <sup>th</sup> July               | • 16 <sup>th</sup> September             |
| • 13 <sup>th</sup> May                 | • 22 <sup>nd</sup> July               | • 23 <sup>rd</sup> September             |
| • 20 <sup>th</sup> May                 | • 29 <sup>th</sup> July               | • 30 <sup>th</sup> September             |
| • 27 <sup>th</sup> May                 |                                       |  |

- Inspection Feedback – Cllr Wilson confirmed the play area is in good condition. Cllr Hockley will do April's. Cllr Hockley
- Rospa annual inspection to book. Quote is £66.50 and this was approved Clerk

#### 11 Allotments

- Allotment plots – all re-let
- Improvements to the allotments – There was a suggestion to use woodchip rather than stone on the paths but it was felt to carry on with stone. There was a discussion about what to do and it was agreed to spray asap and then look at the bigger project at the next meeting. Clerk

#### 12 Finance and Audit

- Accounts to 15<sup>th</sup> March 2018 were noted
- To adopt the NALC Policies and approve the Financial Regulations and Standing Orders for 2018 were approved Clerk
- Asset Register 2018 was approved but suggested revisiting the insurance policy based on this. Clerk
- GDPR – The Clerk updated the Parish Council on the situation with GDPR, the need for consent forms and privacy notices. The Clerk has contacted DALC for some further guidance regarding the Data Protection Officer and whether her Parish Council laptop should be encrypted. Clerk
- S137 requests – None
- New expenditure approved: Clerk
  - Cheque 774 – Clerk pay and expenses - £238.85
  - Online payment – Recreation Ground Rent - £68.07 (increase of £9.68 on last year)
  - Online payment – DALC Subs - £161.08
  - Cheque 775 – Magazine Printing - £83
  - Cheque 776 – Peak Park Parishes Forum subscription - £6
- Expenditure noted: Clerk
  - Cheque 769 – Quarterly magazine delivery - £60
  - DDDC no longer accept cheque payments so cheque 768 paid online
  - Online payment for matting £2,964.96 (£494.16 VAT)
  - Cheque 770 – Clerk Pay and expenses – £382.17
  - Cheque 771 - Donation to Helen's Trust - £35.99
  - Cheque 772 – Magazine printing - £82
  - Cheque 773 – Bench and climbing frame - £253.94
  - Direct Debit – BT for Website – £21.60
- New income noted: Clerk
  - Burial ground - £2,100
  - Interest £5.94 and 60p
  - Allotment rent - £70

- Christmas Event - £185.99. Paid £150 to the band so £35.99 left to donate.
- Magazine adverts - £60

### 13 Correspondence

- The Great British Spring Clean - 2 - 4 March – There was a discussion about the rubbish down station yard. It was agreed to submit this to the Probation Service. Clerk
- Derbyshire Dales Community Infrastructure Levy was noted
- Remembering the end of World War 1 – look at commemorating the end of the war. There was a discussion about what was happening locally. Clerk to find out what Derbyshire Dales DC have planned. Lady Manners School has some memorabilia from a Rowsley Resident. Clerk
- Peak District National Park Management Plan - final consultation was noted
- Notice of Submission of the Peak District National Park Local Plan Part 2 was noted
- Revised Statement of Community Involvement (SCI) Consultation Document
- Letter of Thanks - from Cllr Barry Lewis was noted.

### 14 Feedback from Meetings and Training

- Area Community Forum – Cllr Potter complained about the roads and she then put a letter in the paper which led to the pot holes being repaired.
- Chatsworth Liaison Group Meeting – 6<sup>th</sup> March – Cllr Potter attended and wrote a speech. There was a discussion about better communication and more enforcement. There was a discussion about improvements to Chatsworth Road that would enable the residents to park and cars to flow.

### 15 For information – None

### 16 DALC Circulars (all circulated by email):

- There was a discussion about affordable housing and the ratio of permanent residents to second homes in a village.
- Circular 4-2018 - DALC Spring Seminar - New Training Offered - GDPR - NALC Lobby - Keep Britain Tidy - Census Survey of Cllrs - National Agreement Clerk Contract - Collab working with principal council - Consultations - New Legal Briefing
- Circular 3-2018 - Data Protection Bill - GDPR Training – Transparency Fund Final Call - Revised Legal T Ns - NALC Chair - Survey services in areas with high second & holiday homes - Help clean up Country - HR issue - Cllr census - Cllr Essential Training

### 17 Reading (circulated by email):

- Derbyshire County Council Scams Bulletin
- Parishes Planning Bulletin
- Neighbourhood Watch - Itunes Gift Card Scam Warning
- Peak District News and Views
- Beeley Parish Council Agenda Papers
- Peak Park Authority Press Releases
- Derbyshire Dales District Council Press Releases
- Friends of the Peak District News and Views
- Neighbourhood Alerts
- Derbyshire Police and Crime Panel Newsletter

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the WI Room of the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- |                   |                       |                      |
|-------------------|-----------------------|----------------------|
| • 23rd April 2018 | • 23rd July 2018      | • 22nd October 2018  |
| • 21st May 2018   | • 25th September 2018 | • 26th November 2018 |
| • 25th June 2018  |                       |                      |