

# ROWSLEY PARISH COUNCIL

Clerk: Sarah Porter

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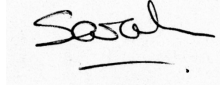
18<sup>th</sup> June 2018

Dear Councillor,

You are summoned to attend the Rowsley Parish Council meeting on **25<sup>th</sup> June 2018 at 7.30pm in the Village Hall, Beeley.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

## AGENDA

- |  | <i>Report / Action<br/>Required</i>   |
|--|---|
| 1. Apologies for absence   | To note   |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest<br>Please note:<br>a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.<br>b) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.<br>The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note   |
| 3. Public speaking<br>a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.<br>b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.<br>c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.   | To note and<br>action   |
| 4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -<br>Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item<br>Item no y. This item title will then be the item to be discussed with press and public excluded .....  |   |
| 5. To approve the Minutes of the Meeting held on 21 <sup>st</sup> May 2018   | To approve  |
| 6. Matters Arising (non decision making) <ul style="list-style-type: none"><li>• Councillor Vacancy – still no interest. Continues to be advertised.</li><li>• Village Hall and School support</li><li>• Road issues</li><li>• Planning</li><li>• Recreation Ground items including car boot</li><li>• Allotment items</li><li>• Signposting for Village Hall and School</li><li>• Correspondence – actioned as agreed<ul style="list-style-type: none"><li>○ Poppies – 9 needed for 1<sup>st</sup> World War and 3 for 2<sup>nd</sup> so buy 11?</li></ul></li></ul>  | To note<br>Update<br>Agenda Item 7<br>Agenda Item 8<br>Agenda Item 9<br>Agenda Item 10<br>Update<br>To note<br>To discuss |
| 7. Road Issues <ul style="list-style-type: none"><li>• Speed check on A6 – Moving 30mph sign request to Derbyshire Country Council</li><li>• Issues on Rowsley Bar and Chatsworth Road</li><li>• Flooding on B6012</li><li>• Bus Stop vandalised</li></ul>   | Update  |
| 8. Planning Applications<br>New: <ul style="list-style-type: none"><li>• Peak Park - None</li><li>• Derbyshire Dales<ul style="list-style-type: none"><li>○ 18/00408/FUL – Peak Village – Formation of outdoor play and seating area – The Parish Council responded by email as deadline was before the meeting “Rowsley Parish Council has considered this application via email and think this will be an asset for the area for both local residents and visitors. However, there are a number of ducks in that area which we hope will be able</li></ul></li></ul>   | To note   |

to stay nearby.”

Existing:

- Peak Park:
  - NP/DDD/0418/0294 and NP/DDD/0318/0254 - Sycamore Cottage, Bakewell Road, Rowsley - Listed Building consent & planning - Proposed garage and ancillary accommodation - Withdrawn
  - NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending
  - DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending
- Derbyshire Dales – None

9. Recreation Ground and Playground To discuss
- New Pavilion through Chesterfield College
  - Car Boot:
    - Cones and fencing must be put away after each car boot
    - Portaloo placed with agreement from football as only one loo in the pavilion
  - Rospa Report – Appendix B (sent separately). Items to consider:
    - Timber rotting in places
    - Bouncers need cleaning
    - Swing fixings starting to corrode and need treating
  - Inspection Feedback
    - Pedestrian gate and climbing frame –Dominic Pathe fixing
10. Allotments Update
- Improvements to the allotments – stone for paths and car park area
  - Spraying has happened
  - Two vacancies – Clerk advertising them
11. Burial Ground Clerk
- Application to buy a plot next to 192 so plot 197
12. Finance and Audit
- Accounts to 18<sup>th</sup> June 2018 – Appendix A To note
  - GDPR completed with registration to the ICO To note
  - Audit has been submitted To note
  - S137 requests: To approve
    - Rowsley Village Hall with the school - £2,000
  - Buy a picnic bench and bench for the ground of Rowsley Village Hall To approve
  - New expenditure to approve: To approve
    - Cheque 785 – Magazine printing - £83.00
    - Online – ICO Registration - £40
    - Online – ROSPA - £84 (VAT £14)
  - Expenditure to note: To note
    - Clerk Pay by Standing Order - £349.29 for June
  - New income to note To note
    - Interest £0.86
    - Allotment rent - £35
    - Magazine adverts - £15
    - Car Boots - £1,810 for May and to 10<sup>th</sup> June
    - DCC recreation ground rent - £50
    - Burial - £250
13. Correspondence
- Tree Work by Haddon Estate To discuss
  - ID10 The Inspector Interim Views, Peak District National Park Development Management Policies Examination To note
  - Dog poo on the path between the Grouse and Claret and Peak Village To discuss
  - DDDC Consultation on draft supplementary planning document To respond?
  - DCC Community Involvement Scheme To join?
  - Peak District Challenge, 13th & 14th July 2019 – use of recreation ground To support?
14. Feedback from Meetings and Training - None
15. For information To note
- Film Crew base at Rowsley Village Hall – 12<sup>th</sup> June to 27<sup>th</sup> June
16. DALC Circulars (all circulated by email): To note
- Circular 07 - 2018 - GDPR - DPO - Guidance - Update on Data Protection Fees - Potential Issue with PWLB balances - National Grid Gas - Planning & Building Control Survey - Publication Guide to effective partnerships
  - Circular 08-18 - High Court Ruling - CIL Survey - Councillor Commission 'Voice of the Councillor' workshops - Neighbourhood Planning Grants - Angling Grant Fund - Dementia Friendly Guide - Training

17. Reading (circulated by email):

All to be read

- Parishes Planning Bulletin
- Peak District News and Views
- Beeley Parish Council Agenda Papers
- Peak Park Authority Press Releases
- Derbyshire Dales District Council Press Releases
- Friends of the Peak District News and Views
- Neighbourhood Alerts
- Derbyshire Police and Crime Panel Newsletter

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 23rd July 2018
- 25th September 2018
- 22nd October 2018
- 26th November 2018

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## MINUTES

### For the meeting held on Monday 21<sup>st</sup> May 2018 in The WI Room, Village Hall, Rowsley

3<sup>rd</sup>

<b>Councillors present:</b>	Kath Potter	Robert Hockley	<b>Apologies:</b>	Cllr Victoria Friend
	Richard Bean	Lauren Wilson		Cllr Jo Wild (DDDC)
<b>Others:</b>	Cllr Jason Atkin			PCSO Anthony Boswell
	Sarah Porter			

#### PART 1 – NON CONFIDENTIAL ITEMS

Report / Action  
Required

1. Apologies for absence were received from Cllr Victoria Friend, Cllr Jo Wild and PCSO Anthony Boswell.
2. There were no declaration of interests.
3. Public speaking
  - Cllr Atkin –
    - Update on what has been happened in the area. DCC has organised events for dementia care week especially in Meadow View, £16.2 million to adult social care and 64 beds for temporary residential support, supported local business supporting people with learning disabilities, Council Tax freeze, grants for local businesses and given housing grants in Derbyshire Dales, grant to the Police for 2 speed laser guns, fitting defibs on all their buildings, healthy you campaign, 345 trusted traders within 10 miles of Rowsley School, £1 million extra to repair pot holes and £665,375 on highways and capital programme in 17/18.
    - Horse Trials traffic was a lot better this year and the Clerk has had no complaints. There was an issue on Chatsworth Road regarding a car not moving. There is a concern that with no cars then there would be speeding.
  - Cllr Wilson –
    - Car boot fencing is being left in the playground. Clerk will email them. Clerk
    - She has had a plea from parents for some more playground equipment needs updating or some equipment adding.
    - Peak District Deli has been established. In our hands is a film about supporting your local producers. Peak District Deli are going to arrange a showing in the Village Hall.
  - Cllr Potter – Peak Rail would like to go further up the valley. The new Councillors need to be aware of the past. On 10<sup>th</sup> May 2013, Cllr Potter attended a conference regarding the White Peak Loop – Eastern section along 12km of disused railway including a new viaduct at Rowsley. The ruling was all problems had to be resolved before it could be put in to place, the deadline was 30<sup>th</sup> April 2013. There were 65 pages of letters of support on DCC website but Rowsley PC knew nothing about it until 10<sup>th</sup> May 2013. The Parish Council held a meeting to discuss the scheme and the Cllr Potter attended a meeting raising the Parish's concerns and the promises not fulfilled such as the bridges. There is a meeting on Wednesday to look at the future of this and Peak Rail. There was then a general discussion about the schemes.
4. There were no items on the agenda to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960).
5. The Minutes of the Meeting held on 23<sup>rd</sup> April were approved (the date was wrong on the agenda).
6. Matters Arising (non decision making)
  - Councillor Vacancy – still no interest. Continues to be advertised.
  - Village Hall and School support – Cllr Friend to update in June
  - Road issues were discussed under Item 7
  - Planning were discussed under Item 8
  - Recreation Ground items were discussed under Item 9
  - Allotment items were discussed under Item 10
  - Signposting for Village Hall and School
  - Correspondence – actioned as agreed
7. Road Issues Update
  - Speed check on A6 – Moving 30mph sign request to Derbyshire Country Council – No update
  - Issues on Rowsley Bar and Chatsworth Road – No update
  - Flooding on B6012 – DCC are sorting this

Chairman's Signature ..... Date.....

## 8. Planning Applications

### New:

- Peak Park - None
- Derbyshire Dales - None

### Existing:

- Peak Park:
  - NP/DDD/0418/0294 and NP/DDD/0318/0254 - Sycamore Cottage, Bakewell Road, Rowsley - Listed Building consent & planning - Proposed garage and ancillary accommodation - Pending
  - NP/DDD/0218/0106 and 0107 - Wye Cottage, School Lane, Rowsley - New pedestrian gate within existing wall and new fence to replace existing gate off school playground - Granted conditionally
  - NP/DDD/0317/0204 - Burntwood Quarry - variation of conditions - Pending
  - DDD/1198537 - Stanton Moor Quarry - Determination of Conditions - Pending. From attending the Stanton Moor Mineral Liaison Group, a question was asked by a member of one of the Action Groups now that Blockstones application had been determined and all old consent quarries had been resolved under the Stanton Moor Principles isn't it time to get rid of them as they no longer serve any purpose. Several attendees were astounded when the landowner implied he should be compensated because where the two quarries met (Blockstone and Dale View) he would lose 50,000 tonnes of stone. The chair agreed with him, but this discussion caused anger because they had already signed the relevant documents to finalise the closure of Stanton Moor Quarry.
- Derbyshire Dales - None

## 9. Recreation Ground and Playground

- Thank you from the Village Hall for allowing use of the Recreation Ground
- Inspection Feedback
  - Pedestrian gate and climbing frame - Reported to Dominic Pathe. Quote received and approved. Clerk

## 10. Allotments

- Improvements to the allotments - it was agreed that the mains water was not feasible and to advise the allotment holders they could put water butts on them. Clerk
- Spraying was due to happen in early May but the wind was too strong and happened last weekend.
- Three vacancies - Clerk will advertise them Clerk

## 11. Burial Ground Plan

Clerk has met the grave digger on site and discovered the plan will not fit on the field! However, due to the numbering the plots can't be lost easily. The grave digger and Clerk have identified some could be cremated remains instead. This was noted and the new plan acknowledged. Clerk

## 12. Finance and Audit

- Accounts to 14<sup>th</sup> May 2018 were noted
- Clerk Pay Award has been announced. Clerk to move to spinal point 24 and pay £11.643 per hour. This was approved. Clerk
- Haddon rent review for Recreation Ground to £67.48 per year was approved Clerk
- GDPR - Clerk has attended training and will prepare a privacy notice for the website and email the newsletter group to confirm that people can unsubscribe at any time. Councillors have completed the security checklist and shouldn't hold data on their personal computers. Clerk also needs to register with the information commissioner's office. Clerk
- S137 requests - None
- New expenditure approved: Clerk
  - Cheque 780 - Clerk expenses - £6.96
  - Cheque 781 - Magazine delivery (April, May and June) - £60
  - Cheque 782 - HMRC - £9.80
  - Cheque 783 - Magazine printing - £83.00
  - Online - Audit - £26.20
- Expenditure noted:
  - Clerk Pay by Standing Order - £331.62 for May but should be £349.29 from now on
- New income to note
  - Precept - £6,552
  - Interest £0.61
  - Allotment rent - £35
  - Magazine adverts - £15
  - Car Boots - £534
  - VAT - £891.67
  - Burial - £550

## 13. Correspondence

Chairman's Signature ..... Date .....

- Brownfield Land Register 'Expressions of Interest' 2018 was noted
- The Off-Street Parking Places (Amendment No. 4) Order 2018 ("Amendment No. 4 Order") was noted
- Derbyshire Lamp Post Poppy Campaign 2018 – 9 would be needed for Rowsley and it was agreed to buy these and put the names on them. Clerk
- Darley Dale Neighbourhood Plan: Regulation 14 Consultation

14. Feedback from Meetings and Training

- GDPR Training – Discussed under Item 11

15. For information

- Rural Crime Survey – circulated to village

16. DALC Circulars (all circulated by email):

- Circular 6 - 2018 - External Audit News - Neighbourhood Planning Grant - Section 137 allowance - GDPR update & training - Updated Standing Orders & LTN - Councillor Essentials Training

17. Reading (circulated by email):

- Parishes Planning Bulletin
- Peak District News and Views
- Beeley Parish Council Agenda Papers
- Peak Park Authority Press Releases
- Derbyshire Dales District Council Press Releases
- Friends of the Peak District News and Views
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DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the WI Room of the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- |                  |                       |                      |
|------------------|-----------------------|----------------------|
| • 25th June 2018 | • 23rd July 2018      | • 22nd October 2018  |
|                  | • 25th September 2018 | • 26th November 2018 |

**Rowsley Parish Council**  
**Bank Rec. As at 31st May 2018**

	RBS Current £	RBS Reserve £	Summary £
Cash Book : Bal b/fwd current A/C 1st April 2018	50.00	13,513.99	13,563.99
plus : receipts	11,014.37	9,262.46	
less : payments	-1,753.38		
To deposit	-9,260.99		
	<u>50.00</u>	<u>22,776.45</u>	<u>22,826.45</u>
Unpresented chqs		60.00	60.00
Unpresented receipts		720.00	720.00
Balance	<u><b>50.00</b></u>	<u><b>22,116.45</b></u>	<u><b>23,606.45</b></u>
Bank : Current A/C - 18/06/18	50.00		50.00
Deposit A/C - 18/06/18	0.00	21,409.85	21,409.85
			0.00
	<u><b>50.00</b></u>	<u><b>21,409.85</b></u>	<u><b>21,459.85</b></u>
difference	0.00	706.60	2,146.60

Signed by Responsible Finance Officer

\_\_\_\_\_ Date

Signed by Chairman

\_\_\_\_\_ Date

Monthly Budget Monitoring

ROWSLEY PARISH COUNCIL		Year to Date at 14/05/18			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2018 - 2019		3					
Date	18th June 2018	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	3	To Date	To Date	£	Projected	For Year	£
<b>PAYMENTS</b>	<b>Administration</b>						
	Clerk's salary	680.91	1,000.00	319.09	4,000.00	4,000.00	0.00
	Clerk's expenses	106.96	75.00	(31.96)	300.00	300.00	0.00
	PAYE	9.80	50.00	40.20	200.00	200.00	0.00
	Audit fees	26.20	35.00	8.80	140.00	140.00	0.00
	Hall Hire & Rent	0.00	25.00	25.00	100.00	100.00	0.00
	Subscriptions	0.00	42.50	42.50	170.00	170.00	0.00
	Communication including website and parish magazine	226.00	250.00	24.00	1,000.00	1,000.00	0.00
	Insurance	413.51	105.00	(308.51)	413.51	420.00	6.49
	Snow	0.00	0.00	0.00	0.00	0.00	0.00
	Training	0.00	12.50	12.50	50.00	50.00	0.00
		1,463.38	1,595.00	131.62	6,373.51	6,380.00	6.49
	<b>Ground Maintenance</b>						
	Grass cutting	250.00	747.50	497.50	2,990.00	2,990.00	0.00
	Recreation Ground	0.00	300.00	300.00	1,200.00	1,200.00	0.00
	Burial Ground	0.00	0.00	0.00	0.00	0.00	0.00
	Allotment	40.00	125.00	85.00	500.00	500.00	0.00
	Community Garden	0.00	37.50	37.50	150.00	150.00	0.00
	Bus Stops	0.00	0.00	0.00	0.00	0.00	0.00
	Footpaths	0.00	440.00	440.00	440.00	440.00	0.00
		290.00	1,650.00	1,360.00	5,280.00	5,280.00	0.00
	Safety	0.00	162.50	162.50	650.00	650.00	0.00
		0.00	162.50	162.50	650.00	650.00	0.00
	<b>S137 Grants</b>						
	S137 grants	0.00	125.00	125.00	500.00	500.00	0.00
		0.00	125.00	125.00	500.00	500.00	0.00
	<b>Total Payments</b>	<b>1,753.38</b>	<b>3,532.50</b>	<b>1,779.12</b>	<b>12,803.51</b>	<b>12,810.00</b>	<b>6.49</b>
	VAT	0.00	0.00	0.00	200.00	0.00	(200.00)
	<b>Total Payments after VAT</b>	<b>1,753.38</b>	<b>3,532.50</b>	<b>1,779.12</b>	<b>13,003.51</b>	<b>12,810.00</b>	<b># (193.51)</b>
		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
	Grant	0.00	0.00	0.00	0.00	0.00	0.00
	Bank Interest	1.47	15.00	(13.53)	60.00	60.00	0.00
	Communication	30.00	250.00	(220.00)	1,000.00	1,000.00	0.00
	Allotment	157.50	87.50	70.00	350.00	350.00	0.00
	Recreation Ground	2,533.20	1,375.00	1,158.20	5,500.00	5,500.00	0.00
	Burial Ground	800.00	0.00	800.00	0.00	0.00	0.00
	DDDC Reimbursements	0.00	262.75	(262.75)	1,051.00	1,051.00	0.00
	Rent	50.00	50.00	0.00	200.00	200.00	0.00
	Footpath Grant	0.00	62.50	(62.50)	250.00	250.00	0.00
	Vat	891.67	50.00	841.67	200.00	200.00	0.00
	<b>Total Receipts before precept</b>	<b>4,463.84</b>	<b>2,152.75</b>	<b>2,311.09</b>	<b>8,611.00</b>	<b>8,611.00</b>	<b>0.00</b>
<b>RECEIPTS</b>	Precept	6,552.00	1,638.00	4,914.00	6,552.00	6,552.00	0.00
		<b>11,015.84</b>	<b>3,790.75</b>	<b>7,225.09</b>	<b>15,163.00</b>	<b>15,163.00</b>	<b>0.00</b>
		<b>9,262.46</b>	<b>258.25</b>	<b>9,004.21</b>	<b>2,159.49</b>	<b>2,353.00</b>	<b>-193.51</b>