

ROWSLEY PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 732365

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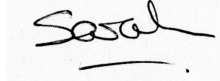
16th July 2018

Dear Councillor,

You are summoned to attend the Rowsley Parish Council meeting on **23rd July 2018 at 7.30pm in the Village Hall, Rowsley.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

AGENDA

- | | <i>Report / Action
Required</i> |
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| 1. Apologies for absence | To note |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
b) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
c) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and action |
| 4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded | |
| 5. To approve the Minutes of the Meeting held on 25 th June 2018 | To approve |
| 6. Matters Arising (non decision making) <ul style="list-style-type: none">• Councillor Vacancy• Road and footpath issues• Planning• Recreation Ground items including car boot• Allotment items• Burial ground invoice sent• Signposting for Village Hall and School• Correspondence – actioned as agreed<ul style="list-style-type: none">○ Tree Work by Haddon Estate – Clerk chasing○ Peak District Challenge, 13th & 14th July 2019 – use of recreation ground – Car Boot and organiser meeting to arrange | Agenda Item 7
Agenda Item 8
Agenda Item 9
Agenda Item 10
Agenda Item 11
To note
Update
To note |
| 7. Councillor Vacancy | |
| 8. Road and Footpath Issues <ul style="list-style-type: none">• Speed check on A6 – Moving 30mph sign request to Derbyshire Country Council but this is not possible• Issues on Rowsley Bar and Chatsworth Road• Flooding on B6012• The footpaths the Parish Council manage have all been cut back by the ground maintenance contractor | Update |
| 9. Planning Applications
New: <ul style="list-style-type: none">• Peak Park - None | To note |

- Derbyshire Dales - None
- Existing:
- Peak Park:
 - NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending
 - DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending
 - Derbyshire Dales
 - 18/00408/FUL – Peak Village – Formation of outdoor play and seating area - Withdrawn
10. Recreation Ground and Playground
- New Pavilion through Chesterfield College To discuss
 - Request from Bakewell Junior Football Team to use the ground To discuss
 - Items to consider: To note
 - Bouncers need cleaning – Clerk has done this
 - Swing fixings starting to corrode and need treating – Checked?
 - Wall bulge has been reported again to DCC
 - Inspection Feedback Cllr Bean
11. Allotments Update
- Lease – Haddon Land Agent is preparing a new lease
 - Improvements to the allotments –
 - stone for paths and car park area
 - use the water from the Church? Buy long hose?
 - Pond water level very low and concern about the fish
 - Spraying empty plots has been completed
 - Three vacancies – Clerk advertising two of them, third available from end of the year
12. Finance and Audit
- Accounts to 16th July 2018 – Appendix A To note
 - S137 requests - None To note
 - New expenditure to approve: To approve
 - Cheque 787 – Magazine printing - £83.00
 - Cheque 788 – Magazine delivery for quarter - £60
 - Cheque 789 – Ground Maintenance including footpaths - £1,170
 - Expenditure to note: To note
 - Clerk Pay by Standing Order - £349.29 for July
 - Online - S137 grant for the school use to the Village Hall - £2,000
 - Cheque 786 - ICO Registration - £40 as couldn't complete online
 - Direct Debit - BT for website - £21.60 To note
 - New income to note
 - Interest £0.85
 - Magazine adverts - £15
 - Car Boots - £665 from 10th June to 24th June
 - Burial Ground - £110
13. Correspondence
- Derbyshire County Council Bus Strategy To respond?
 - Derbyshire Dales Community Infrastructure Levy To respond?
14. Feedback from Meetings and Training - None
15. For information To note
- Film Crew base at Rowsley Village Hall – 12th June to 27th June
16. DALC Circulars (all circulated by email): To note
- Circular 09-2018 - Launch DALC Excellence Awards - DDDC Consults - Great British High Street Award - New powers for councils deliver homes for local families - LGA councillor workbooks - Updated LTN Procurement - Data Protection Fee
17. Reading (circulated by email): All to be read
- Parishes Planning Bulletin
 - Peak District News and Views
 - Beeley Parish Council Agenda Papers
 - Peak Park Authority Press Releases
 - Derbyshire Dales District Council Press Releases
 - Friends of the Peak District News and Views
 - Neighbourhood Alerts
 - Derbyshire Police and Crime Panel Newsletter

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 25th September 2018
- 22nd October 2018
- 26th November 2018

ROWSLEY PARISH COUNCIL

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MINUTES

For the meeting held on Monday 25th June 2018 in The WI Room, Cavendish Village Hall, Beeley

3rd

Councillors present:	Kath Potter	Victoria Friend	Apologies:	Cllr Lauren Wilson
	Richard Bean	Robert Hockley		Cllr Jo Wild (DDDC)
Others:	Cllr Jason Atkin	Katrina Robinson		PCSO Anthony Boswell
	Sarah Porter	Gail Robinson		

PART 1 – NON CONFIDENTIAL ITEMS

*Report / Action
Required*

1. Apologies for absence were received from Cllr Lauren Wilson, Cllr Jo Wild and PCSO Anthony Boswell.
2. There were no declaration of interests.
3. Public speaking
 - Cllr Friend – Asked for an update on the flooding on Chatsworth Road. DCC are planning to put a camera down the pipe to check for cracks. Cllr Atkin will find out more. Cllr Atkin
 - Katrina Robinson – Is interested in the vacancy as a Councillor. She is also Chair of the Friends of Rowsley School and so wants to support the school using the hall. There was a discussion about the support for the school and the steps to getting to the Parish Council providing some support.
 - Cllr Atkin –
 - DDDC have had 340 burglaries not solved by the Police. The Police are prioritising other areas but this is not good enough.
 - He has offered £500 to Rowsley School, which was thanked.
4. There were no items on the agenda to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960).
5. The Minutes of the Meeting held on 21st May 2018 were approved
6. Matters Arising (non decision making)
 - Councillor Vacancy – There has been one expression of interest.
 - Village Hall and School support was discussed under public speaking
 - Road issues were discussed under Item 7
 - Planning was discussed under Item 8
 - Recreation Ground items including car boot were discussed under Item 9
 - Allotment items were discussed under Item 10
 - Signposting for Village Hall and School – Clerk updated the meeting that the electrician is struggling to isolate the lamp. Clerk trying one last time to sort this and then look at a hanging down sign instead. Clerk
 - Correspondence – actioned as agreed
 - Poppies – 9 needed for 1st World War and 3 for 2nd so agreed to buy 12 Clerk
7. Road Issues
 - Speed check on A6 – Moving 30mph sign request to Derbyshire Country Council
 - Issues on Rowsley Bar and Chatsworth Road – Clerk to chase Cllr Atkin Clerk
 - Flooding on B6012 – was raised under public speaking
 - Bus Stop vandalised – Cllr Potter suggested the bus stops should be added to the Recreation Ground inspection sheet. The Clerk will amend the recording sheet. There was a discussion about whether to replace the glass. It was agreed to leave empty, so buses could still be seen approaching. Clerk
8. Planning Applications
 - New:
 - Peak Park - None
 - Derbyshire Dales
 - 18/00408/FUL – Peak Village – Formation of outdoor play and seating area – The Parish Council responded by email as deadline was before the meeting “Rowsley Parish Council has considered this application via email and think this will be an asset for the area for both local residents and visitors. However, there are a number of ducks in that area which we hope will be able to stay nearby.”
 - Existing:
 - Peak Park:
 - NP/DDD/0418/0294 and NP/DDD/0318/0254 - Sycamore Cottage, Bakewell

Chairman's Signature Date.....

- Road, Rowsley - Listed Building consent & planning - Proposed garage and ancillary accommodation - Withdrawn
- NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending
- DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending
- Derbyshire Dales – None

9. Recreation Ground and Playground

- New Pavilion through Chesterfield College
- Car Boot:
 - Cones and fencing must be put away after each car boot. These are being left behind a bush in the play area. Clerk will raise with car boot. Clerk
 - Portaloo placed with agreement from football as only one loo in the pavilion
 - Paying in book for the car boot was agreed Clerk
- Rospa Report – Appendix B (sent separately). Items noted:
 - Timber rotting in places
 - Bouncers need cleaning – Clerk will try to clean Clerk
 - Swing fixings starting to corrode and need treating – Next inspection to check this
- Inspection Feedback
 - Pedestrian gate and climbing frame –Dominic Pathe has fixed
 - Clerk to chase up the tree pushing out the wall with DCC Clerk
 - Cllr Bean will undertake the inspection next month Cllr Bean

10. Allotments

- Improvements to the allotments – It was agreed to put the garden furniture out to encourage the village to use the area. It was agreed to put stone for paths and car park area. It was agreed to ask Tomlinsons to have a look at this. It was highlighted that the lease has run out and so nothing should be done until this is sorted. Clerk
- Spraying has happened. It was agreed to get the empty plots sprayed. Clerk
- Two vacancies – Clerk advertising them Clerk

11. Burial Ground

- Application to buy a plot next to 192 so plot 197 – This was agreed due to the family link to 197 Clerk

12. Finance and Audit

- Accounts to 18th June 2018 were noted
- GDPR completed with registration to the ICO
- Audit has been submitted
- S137 requests:
 - Rowsley Village Hall with the school - £2,000. This was approved. Clerk
- Buy a picnic bench and bench for the ground of Rowsley Village Hall. This was approved. Clerk
- Clerk has suggested asking Cllr Atkin to match fund this.
- New expenditure approved: Clerk
 - Cheque 784 – Magazine printing - £83.00
 - Online – ICO Registration - £40
 - Online – ROSPA - £84 (VAT £14)
 - Cheque 785 – Ground maintenance - £100
- Expenditure noted:
 - Clerk Pay by Standing Order - £349.29 for June
- New income noted
 - Interest £0.86
 - Allotment rent - £35
 - Magazine adverts - £15
 - Car Boots - £1,810 for May and to 10th June
 - DCC recreation ground rent - £50
 - Burial - £250

13. Correspondence

- Tree Work by Haddon Estate – This was discussed, and it was felt nothing came to the Parish Council for consultation. The Clerk will continue to look in to this. Clerk
- ID10 The Inspector Interim Views, Peak District National Park Development Management Policies Examination was noted
- Dog poo on the path between the Grouse and Claret and Peak Village – It was agreed to look in to buying a bin Clerk
- DDDC Consultation on draft supplementary planning document was noted
- DCC Community Involvement Scheme – following a discussion, it was agreed to be part of this and decide on the input depending on the cost implications. Clerk
- Peak District Challenge, 13th & 14th July 2019 – use of recreation ground. It was agreed to talk to the car boot and organiser about this. Clerk
- Request to use the Recreation Ground on 13th July 2018 – this was approved Clerk

- Complaint about greenery and trees by the footpath – Clerk will ask Haddon Landscape to look at this. Clerk
- Footpaths are being blocked by cars on Chatsworth Road. Clerk to report. Clerk
- Cyclists in the village are also an issue. It was agreed to write to our MP and copy in DALC Clerk

14. Feedback from Meetings and Training:

- Cllr Potter is going to speak at the planning committee for Snitterton Fields planning application

15. For information

- Film Crew base at Rowsley Village Hall – 12th June to 27th June

16. DALC Circulars (all circulated by email):

- Circular 07 - 2018 - GDPR - DPO - Guidance - Update on Data Protection Fees - Potential Issue with PWLB balances - National Grid Gas - Planning & Building Control Survey - Publication Guide to effective partnerships
- Circular 08-18 - High Court Ruling - CIL Survey - Councillor Commission 'Voice of the Councillor' workshops - Neighbourhood Planning Grants - Angling Grant Fund - Dementia Friendly Guide - Training

17. Reading (circulated by email):

- Parishes Planning Bulletin
- Peak District News and Views
- Beeley Parish Council Agenda Papers
- Peak Park Authority Press Releases
- Derbyshire Dales District Council Press Releases
- Friends of the Peak District News and Views
- Neighbourhood Alerts
- Derbyshire Police and Crime Panel Newsletter

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- | | |
|-----------------------|----------------------|
| • 23rd July 2018 | • 22nd October 2018 |
| • 25th September 2018 | • 26th November 2018 |

Rowsley Parish Council
Bank Rec. As at 16th July 2018

	RBS Current £	RBS Reserve £	Summary £
Cash Book : Bal b/fwd current A/C 1st April 2018	50.00	13,513.99	13,563.99
plus : receipts	11,876.87	7,447.92	
less : payments	-4,431.27		
To deposit	-7,445.60		
	<u>50.00</u>	<u>20,961.91</u>	<u>21,011.91</u>
Unpresented chqs		83.00	83.00
Unpresented receipts			0.00
Balance	<u>50.00</u>	<u>21,044.91</u>	<u>21,094.91</u>
Bank : Current A/C - 16/07/18	50.00		50.00
Deposit A/C - 16/07/18	0.00	20,344.91	20,344.91
			0.00
	<u>50.00</u>	<u>20,344.91</u>	<u>20,394.91</u>
difference	0.00	700.00	700.00

Signed by Responsible Finance Officer

_____ Date _____

Signed by Chairman

_____ Date _____

Monthly Budget Monitoring

ROWSLEY PARISH COUNCIL		Year to Date at 16/07/18			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2018 - 2019		Actual £	Budget £	Difference	Actual £	Budget £	Difference
Date	16th July 2018	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	4	To Date	To Date	£	Projected	For Year	£
PAYMENTS	Administration						
	Clerk's salary	1,030.20	1,333.33	303.13	4,000.00	4,000.00	0.00
	Clerk's expenses	106.96	100.00	(6.96)	300.00	300.00	0.00
	PAYE	9.80	66.67	56.87	200.00	200.00	0.00
	Audit fees	26.20	46.67	20.47	140.00	140.00	0.00
	Hall Hire & Rent	0.00	33.33	33.33	100.00	100.00	0.00
	Subscriptions	40.00	56.67	16.67	170.00	170.00	0.00
	Communication including website and parish magazine	330.60	333.33	2.73	1,000.00	1,000.00	0.00
	Insurance	413.51	140.00	(273.51)	413.51	420.00	6.49
	Snow	0.00	0.00	0.00	0.00	0.00	0.00
	Training	0.00	16.67	16.67	50.00	50.00	0.00
		1,957.27	2,126.67	169.40	6,373.51	6,380.00	6.49
	Ground Maintenance						
	Grass cutting	250.00	996.67	746.67	2,990.00	2,990.00	0.00
	Recreation Ground	0.00	400.00	400.00	1,200.00	1,200.00	0.00
	Burial Ground	0.00	0.00	0.00	0.00	0.00	0.00
	Allotment	140.00	166.67	26.67	500.00	500.00	0.00
	Community Garden	0.00	50.00	50.00	150.00	150.00	0.00
	Bus Stops	0.00	0.00	0.00	0.00	0.00	0.00
	Footpaths	0.00	440.00	440.00	440.00	440.00	0.00
		390.00	2,053.33	1,663.33	5,280.00	5,280.00	0.00
	Safety	84.00	216.67	132.67	650.00	650.00	0.00
		84.00	216.67	132.67	650.00	650.00	0.00
	S137 Grants						
	S137 grants	2,000.00	166.67	(1,833.33)	500.00	500.00	0.00
		2,000.00	166.67	(1,833.33)	500.00	500.00	0.00
	Total Payments	4,431.27	4,563.33	132.06	12,803.51	12,810.00	6.49
	VAT	0.00	0.00	0.00	200.00	0.00	(200.00)
	Total Payments after VAT	4,431.27	4,563.33	132.06	13,003.51	12,810.00	# (193.51)
		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
	Grant	0.00	0.00	0.00	0.00	0.00	0.00
	Bank Interest	2.32	20.00	(17.68)	60.00	60.00	0.00
	Communication	67.50	333.33	(265.83)	1,000.00	1,000.00	0.00
	Allotment	157.50	116.67	40.83	350.00	350.00	0.00
	Recreation Ground	2,948.20	1,833.33	1,114.87	5,500.00	5,500.00	0.00
	Burial Ground	1,210.00	0.00	1,210.00	0.00	0.00	0.00
	DDDC Reimbursements	0.00	350.33	(350.33)	1,051.00	1,051.00	0.00
	Rent	50.00	66.67	(16.67)	200.00	200.00	0.00
	Footpath Grant	0.00	83.33	(83.33)	250.00	250.00	0.00
	Vat	891.67	66.67	825.00	200.00	200.00	0.00
	Total Receipts before precept	5,327.19	2,870.33	2,456.86	8,611.00	8,611.00	0.00
RECEIPTS	Precept	6,552.00	2,184.00	4,368.00	6,552.00	6,552.00	0.00
		11,879.19	5,054.33	6,824.86	15,163.00	15,163.00	0.00
		7,447.92	491.00	6,956.92	2,159.49	2,353.00	-193.51