

ROWSLEY PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 732365

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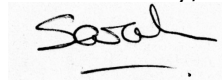
15th October 2018

Dear Councillor,

You are summoned to attend the Rowsley Parish Council meeting on **Monday 22nd October 2018 at 7.30pm in the Village Hall, Rowsley.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

AGENDA

- | | <i>Report / Action
Required</i> |
|--|--|
| 1. Apologies for absence – Cllr Potter | To note |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and action |
| 4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded | |
| 5. To approve the Minutes of the Meeting held on 25 th September 2018 | To approve |
| 6. Matters Arising (non decision making) <ul style="list-style-type: none">• Councillor and Clerk Vacancies• Meeting Dates for 2019• Benches• Road and footpath issues• Planning• Recreation Ground items including car boot• Allotment items• Signposting for Village Hall and School• Correspondence – actioned as agreed | Agenda Item 7
Agenda Item 8
Update
Agenda Item 9
Agenda Item 10
Agenda Item 12
Agenda Item 13
Update
To note |
| 7. Councillor and Clerk Vacancies | To discuss |
| 8. Meeting Dates for 2019: <ul style="list-style-type: none">• 28th January 2019• 25th March 2019 (Parish Meeting beforehand)• 20th May 2019 (AGM) week early to avoid Bank Holiday• 22nd July 2019• 23rd September 2019 – May clash with Harvest Festival• 25th November 2019 | To discuss |
| 9. Road and Footpath Issues <ul style="list-style-type: none">• Flooding on B6012• Parking | Update |

- | | |
|--|--|
| 10. Planning Applications | To note |
| New: | |
| <ul style="list-style-type: none"> • Peak Park - None • Derbyshire Dales – None | |
| Existing: | |
| <ul style="list-style-type: none"> • Peak Park: <ul style="list-style-type: none"> ○ NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending ○ DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending • Derbyshire Dales – Not Rowsley but neighbouring: <ul style="list-style-type: none"> ○ 18/00919/FUL - Darley Dale Smelter Oldfield Lane Warren Carr Derbyshire DE4 2LP - Installation of new equipment, diversion of access road, extend car park, construct retaining walls, relocate building and extension to existing building | |
| 11. Bus stops, Recreation Ground and Playground | |
| <ul style="list-style-type: none"> • Gates • New Pavilion through Chesterfield College • Items to consider: <ul style="list-style-type: none"> ○ Swing fixings starting to corrode and need treating – Checked? • Inspection Feedback | |
| | To discuss
To discuss
To discuss

Cllr Bean |
| 12. Allotments | Update |
| <ul style="list-style-type: none"> • Lease – Haddon Land Agent is preparing a new lease • Rent – Approve no rental increase for 2019 • Improvements to the allotments – <ul style="list-style-type: none"> - stone for paths and car park area | |
| 13. Finance and Audit | |
| <ul style="list-style-type: none"> • Accounts to 12th October 2018 – Appendix A • S137 requests – None • Ongoing funding support to the school and village hall • New expenditure to approve: <ul style="list-style-type: none"> - Cheque 795 – Magazine printing - £83.00 - Cheque 796 – Ground Maintenance - £1,110 • Expenditure to note: <ul style="list-style-type: none"> - Clerk Pay by Standing Order - £349.29 each month - Direct Debit - BT for website - £21.60 • New income to note <ul style="list-style-type: none"> - Interest £0.73 - Car Boots - £490 from 9th September to 30th September - Burial Ground - £485 | |
| | To note
To note
To discuss
To approve

To note

To note |
| 14. Correspondence | |
| <ul style="list-style-type: none"> • Consultation on potential Council Tax hike to address long term empty homes issue • Duke of Edinburgh - Feedback from Parishes | |
| | To respond?
To respond? |
| 15. Feedback from Meetings and Training | |
| <ul style="list-style-type: none"> • Annual Parishes' Day 2018 - Saturday 29 September 2018 | |
| 16. For information – None | To note |
| 17. DALC Circulars (all circulated by email): | To note |
| <ul style="list-style-type: none"> • Circular 13-2018 - Awards for Excellence - Audit & AGAR Forms - Aviva Comm Fund - Govt Investment to overcome barriers to building - Beacon Lighting Safety - Dementia Friendly Communities - Arnold-Baker - Local Council Admin 11th Edition – Training • DALC AGM | |
| 18. Reading (circulated by email): | All to be read |
| <ul style="list-style-type: none"> • Parishes Planning Bulletin • Peak District News and Views • Beeley Parish Council Agenda Papers • Peak Park Authority Press Releases • Derbyshire Dales District Council Press Releases • Friends of the Peak District News and Views • Neighbourhood Alerts • Derbyshire Police and Crime Panel Newsletter • Peak District National Park Management Plan | |

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND - 26th November 2018

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MINUTES

For the meeting held on Tuesday 25th September 2018 in The WI Room, Cavendish Village Hall, Beeley

Councillors present:	Kath Potter	Robert Hockley	Apologies:	Cllr Victoria Friend
	Richard Bean	Lauren Wilson		Cllr Jo Wild (DDDC)
Others:	Cllr Jason Atkin	Katrina Coleman		PCSO Anthony Boswell
	Chris Baker	Gail Robinson		
	Sarah Porter			

PART 1 – NON CONFIDENTIAL ITEMS

*Report / Action
Required*

1. Apologies for absence were received from Cllr Victoria Friend, Cllr Jo Wild and PCSO Anthony Boswell.
2. There were no declaration of interests.
3. Public speaking
 - Chris Baker – Has come to listen to the debate about the travellers. There has been a suggestion about blocking the entrances with stone. Ken Trickett would do this and move them as events happen at £30 a time. Also looking to get a quote from a steel fabricator to have a new gate with a protected padlock. The Police couldn't do a lot but did investigate a shooting. Only way it will be sorted is if the law is changed. Ireland had changed their law and Government are looking to do a similar law change.
 - Cllr Atkin – Offered £500 towards improvements to the entrances for the Recreation Ground. Unitary discussion are off the table at the moment and looking at a powerhouse.
 - Cllr Potter –
 - A lady on Chatsworth Road has been in touch with Chatsworth concerning the Village Hall and the School continuing to use the Hall. Ted Cadogan has suggested trying to get a grant from the Duke of Devonshire's Charitable Trust. Clerk
 - John Scott had a meeting regarding the future of Peak Rail. Cllr Potter queried what comments were going to be made and he responded with the article in PurePeak.
 - White Peak Loop planning – Cllr Potter has asked 9 questions regarding it.
 - Cawdor Quarry planning application – no one could understand why only 2 against and subsequently found out that the Community Infrastructure Levy benefits the local council from the new houses and can be spent on wider projects. If the planning application goes to appeal, then the local council doesn't get the money. Currently at DDDC, Section 106 money is applied which can only be used for certain things.
 - Cllr Wilson –
 - Has had a request to have 2 new benches in memory to the postman and Eugene Swift. Perhaps the bench for the Village Hall.
 - Date for Christmas Concert was agreed in March for 16th December. Cllr Wilson
 - Cllr Hockley – State of road off Chatsworth Road. Clerk to report to DCC and Dales Housing. Clerk
4. There were no items on the agenda to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960).
5. The Minutes of the Meeting held on 25th June 2018 were approved
6. Matters Arising (non decision making)
 - Councillor Vacancy was discussed under Item 7
 - Road and footpath issues was discussed under Item 10
 - Planning was discussed under Item 11
 - Recreation Ground items including car boot were discussed under Item 13
 - Allotment items were discussed under Item 14
 - Burial ground invoice sent and paid
 - Signposting for Village Hall and School – This has not moved forward and so Clerk suggested Plan B to cut off the old sign and make a new sign
 - Correspondence – actioned as agreed
 - Tree Work by Haddon Estate
 - Peak District Challenge, 13th & 14th July 2019 – use of recreation ground – Car

Chairman's Signature Date.....

Boot and organiser meeting to arrange

7. Councillor Vacancy
Katrina will have a think and let the Clerk know.
Clerk handed in her notice and will contact DALC for support in recruiting a new Clerk. Katrina Clerk
8. Meeting Dates for 2019
There was a discussion about what dates to set for 2019. There have been 2 meetings this year that haven't been quorate. Following a discussion, it was agreed to set bi-monthly meetings. Clerk
9. Postman
There was a discussion about having some kind of memorial. It was agreed to put a plaque on the bench donated to the Village Hall as a community hub. Clerk
10. Road and Footpath Issues
- Issues on Rowsley Bar and Chatsworth Road – Car parking on Chatsworth Road blocking the footpath was reported to DDDC
 - Flooding on B6012 – This repair is on-going now.
 - The footpaths the Parish Council manage have all been cut back by the ground maintenance contractor
 - Cyclists – written to MP and have had a response from the Department of Transport saying not a lot can be done.
11. Planning Applications
- New:
- Peak Park - None
 - Derbyshire Dales – Not Rowsley but neighbouring:
 - 18/00919/FUL - Darley Dale Smelter Oldfield Lane Warren Carr Derbyshire DE4 2LP - Installation of new equipment, diversion of access road, extend car park, construct retaining walls, relocate building and extension to existing building – Cllr Potter is attending a meeting regarding this. She is going to raise the number of lorries ignoring the signs. Cllr Potter
- Existing:
- Peak Park:
 - NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending
 - DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending
 - Derbyshire Dales
 - 18/00408/FUL – Peak Village – Formation of outdoor play and seating area - Withdrawn
12. Recreation Ground and Playground
- Travellers was discussed under public speaking
 - Small Grant application was agreed. Clerk
 - Broken gate post – The Clerk is chasing this
 - Pavilion improvements through Chesterfield College is progressing
 - Request from Bakewell Junior Football Team to use the ground – It was agreed to charge £50
 - Memorial Bench – The car boot team has requested a bench in memory of their colleague. This was approved Clerk
 - Items to consider:
 - Bouncers need cleaning – Clerk has done this
 - Swing fixings starting to corrode and need treating – Cllr Bean will check Cllr Bean
 - Wall bulge has been reported again to DCC
 - Inspection Feedback – Car boot leaving up the temporary fence. Cllr Bean will undertake Cllr Bean for the next meeting.
13. Allotments
- Lease – Haddon Land Agent is preparing a new lease
 - Improvements to the allotments –
 - stone for paths and car park area – Cllr Potter will ask about delivery
 - use the water from the Church? It was agreed to the proposal from Church to pay for any amount over £100. It was agreed to buy a long hose
 - Pond water level very low and concern about the fish
 - Spraying empty plots has been completed
 - No vacancies!
14. Finance and Audit
- Accounts to 16th September 2018 were noted
 - S137 requests – None
 - Ongoing funding support to the school and village hall. There was a discussion about how best to support the village hall. The Parish Council wants to support the community asset of the Hall but feel nervous about match-funding the PTA fundraising. The Parish Clerk

Chairman's Signature Date

- Council would like a request to come forward from the Village Hall when they know
- New expenditure approved:
 - Cheque 790 – Magazine printing - £83.00 for missing June cheque and £83 for August - £166. It was agreed to set up a standing order. The request to increase the print run of the Parish Magazine by 5 was agreed
 - Cheque 791 – Stamps - £6.96
 - Cheque 792 – Allotment spraying - £225
 - Cheque 793 – Hose pipe - £99.96 (£16.98 VAT)
 - Cheque 794 – Poppies - £36. There was a discussion about putting up the poppies at the end of October.
- Expenditure noted:
 - Cheque 786 - ICO Registration - £40 as couldn't complete online
 - Cheque 787 – Magazine printing - £83.00
 - Cheque 788 – Magazine delivery for quarter - £60
 - Cheque 789 – Ground Maintenance including footpaths - £1,170
 - Clerk Pay by Standing Order - £349.29 each month
 - Online - S137 grant for the school use to the Village Hall - £2,000
 - Direct Debit - BT for website - £21.60
- New income noted:
 - Interest £2.58
 - Magazine adverts - £15
 - Allotments - £75
 - Car Boots - £1,668 from 10th June to 3rd September
 - Burial Ground - £110

Clerk

Clerk

15. Correspondence

- Derbyshire County Council Bus Strategy
- Derbyshire Dales Community Infrastructure Levy
- District and Parish Council Elections May 2019
- Royal British Legion - Derbyshire Lamp Post Poppy Campaign 2018 - Approval
- The Off-Street Parking Places (Amendment No. 5) Order 2018
- Snow Warden Scheme – Clerk signed up
- Derbyshire Dales District Council Statement of Community Involvement 2018
- Derbyshire Dales Local Plan
- Draft Conversion of Farm Buildings Design Guidance Supplementary Planning Document 2018
- Request for burial plot in Rowsley Burial Ground for a lady who was born in Rowsley but now lives in Two Dales. This was approved.

Clerk

16. Feedback from Meetings and Training

- Area Community Forum – Cllr Potter didn't make it but the focus was on the waste consultation.
- Community Involvement Scheme – Clerk attended a meeting with DCC to look at ways services could be delivered by Parishes. The main message to DCC from the Parishes was that they could if some funding was available.

17. For information

- County Lines or "Going Country" leaflet

18. DALC Circulars (all circulated by email):

- Circular 12-18 - DALC Constitution - Wingerworth Award - Derbyshire Police Councils Evening - Surveillance Camera Commissioner - Parish Precepts feedback - Interview Skills Training - DALC AGM reminder - Planning Training - Comm Engagement
- Circular 11-2018 - AGM - Exec Vacancies - NALC Larger Councils Comm - Civil Society Strategy - Code of Conduct - Precept capping deferral - Princes Countryside Fund - Power to increase taxation - Community-led housing - Women's Awards - Etc
- Circular 10 - 2018 - DALC Annual Executive Meeting and Annual General Meeting - The Dave Mackay Lounge, Derby County Football Club, Pride Park, Derby DE24 8XL
- Circular 09-2018 - Launch DALC Excellence Awards - DDDC Consults - Great British High Street Award - New powers for councils deliver homes for local families - LGA councillor workbooks - Updated LTN Procurement - Data Protection Fee

19. Reading (circulated by email):

- Parishes Planning Bulletin
- Peak District News and Views
- Beeley Parish Council Agenda Papers
- Peak Park Authority Press Releases
- Derbyshire Dales District Council Press Releases
- Friends of the Peak District News and Views
- Neighbourhood Alerts

- Derbyshire Police and Crime Panel Newsletter
- Peak District National Park Management Plan

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- 22nd October 2018
- 26th November 2018

Rowsley Parish Council
Bank Rec. As at 12th October 2018

	RBS Current £	RBS Reserve £	Summary £
Cash Book : Bal b/fwd current A/C 1st April 2018	50.00	13,513.99	13,563.99
plus : receipts	14,754.87	7,494.99	
less : payments	-7,264.66		
To deposit	7,490.21		
	<u>50.00</u>	<u>21,008.98</u>	<u>21,058.98</u>
Unpresented chqs		99.96	99.96
Unpresented receipts		1,143.00	1,143.00
Balance	<u>50.00</u>	<u>19,965.94</u>	<u>20,015.94</u>
Bank : Current A/C - 12/10/18	50.00		50.00
Deposit A/C - 12/10/18	0.00	18,472.94	18,472.94
			0.00
	<u>50.00</u>	<u>18,472.94</u>	<u>18,522.94</u>
difference	0.00	1,493.00	1,493.00

Signed by Responsible Finance Officer

_____ Date

Signed by Chairman

_____ Date

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1														
2		ROWSLEY PARISH COUNCIL												
3		RECEIPTS & PAYMENTS ACCOUNT 2018 - 2019												
4	Date	12th October 2018												
5	Month	7												
6														
7	PAYMENTS	Administration												
8		Clerk's salary	2,078.07	2,333.33	255.26					4,000.00	4,000.00	0.00		
9		Clerk's expenses	106.96	175.00	68.04					300.00	300.00	0.00		
10		PAYE	9.80	116.67	106.87					200.00	200.00	0.00		
11		Audit fees	26.20	81.67	55.47					140.00	140.00	0.00		
12		Hall Hire & Rent	0.00	58.33	58.33					100.00	100.00	0.00		
13		Subscriptions	40.00	99.17	59.17					170.00	170.00	0.00		
14		Communication including website and parish magazine	585.16	583.33	(1.83)					1,000.00	1,000.00	0.00		
15		Insurance	413.51	245.00	(168.51)					413.51	420.00	6.49		
16		Snow	0.00	0.00	0.00					0.00	0.00	0.00		
17		Training	0.00	29.17	29.17					50.00	50.00	0.00		
18			3,259.70	3,721.67	461.97					6,373.51	6,380.00	6.49		
19		Ground Maintenance												
20		Grass cutting	250.00	1,744.17	1,494.17					2,990.00	2,990.00	0.00		
21		Recreation Ground	650.00	700.00	50.00					1,200.00	1,200.00	0.00		
22		Burial Ground	300.00	0.00	(300.00)					0.00	0.00	0.00		
23		Allotment	464.96	291.67	(173.29)					500.00	500.00	0.00		
24		Community Garden	0.00	87.50	87.50					150.00	150.00	0.00		
25		Bus Stops	0.00	0.00	0.00					0.00	0.00	0.00		
26		Footpaths	256.00	440.00	184.00					440.00	440.00	0.00		
27			1,920.96	3,263.33	1,342.37					5,280.00	5,280.00	0.00		
28														
29		Safety	84.00	379.17	295.17					650.00	650.00	0.00		
30			84.00	379.17	295.17					650.00	650.00	0.00		
31		S137 Grants												
32		S137 grants	2,000.00	291.67	(1,708.33)					500.00	500.00	0.00		
33			2,000.00	291.67	(1,708.33)					500.00	500.00	0.00		
34														
35		Total Payments	7,264.66	7,655.83	391.17					12,803.51	12,810.00	6.49		
36														
37		VAT	0.00	0.00	0.00					200.00	0.00	(200.00)		
38		Total Payments after VAT	7,264.66	7,655.83	391.17					13,003.51	12,810.00	# (193.51)		
39														
40														
41			Actual £	Budget £	Difference					Actual £	Budget £	Difference		
42			To Date	To Date	£					Projected	For Year	£		
43		Grant	0.00	0.00	0.00					0.00	0.00	0.00		
44		Bank Interest	4.78	35.00	(30.22)					60.00	60.00	0.00		
45		Communication	67.50	583.33	(515.83)					1,000.00	1,000.00	0.00		
46		Allotment	232.50	204.17	28.33					350.00	350.00	0.00		
47		Recreation Ground	5,106.20	3,208.33	1,897.87					5,500.00	5,500.00	0.00		
48		Burial Ground	1,805.00	0.00	1,805.00					0.00	0.00	0.00		
49		DDDC Reimbursements	0.00	613.08	(613.08)					1,051.00	1,051.00	0.00		
50		Rent	100.00	116.67	(16.67)					200.00	200.00	0.00		
51		Footpath Grant	0.00	145.83	(145.83)					250.00	250.00	0.00		
52		Vat	891.67	116.67	775.00					200.00	200.00	0.00		
53		Total Receipts before precept	8,207.65	5,023.08	3,184.57					8,611.00	8,611.00	0.00		
54														
55	RECEIPTS	Precept	6,552.00	3,822.00	2,730.00					6,552.00	6,552.00	0.00		
56														
57			14,759.65	8,845.08	5,914.57					15,163.00	15,163.00	0.00		
58														
59			7,494.99	1,189.25	6,305.74					2,159.49	2,353.00	-193.51		