

ROWSLEY PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 732365

Email: rowsleyparishcouncil@gmail.com

Web: www.rowsleyparishcouncil.co.uk

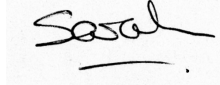
19th November 2018

Dear Councillor,

You are summoned to attend the Rowsley Parish Council meeting on **Monday 26th November 2018 at 7.30pm in the Village Hall, Rowsley.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

AGENDA

- | | <i>Report / Action
Required</i> |
|--|--|
| 1. Apologies for absence | To note |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
b) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
c) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and action |
| 4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded | |
| 5. To approve the Minutes of the Meeting held on 22 nd October 2018 | To approve |
| 6. Matters Arising (non decision making) <ul style="list-style-type: none">• Councillor and Clerk Vacancies• Benches• Planning• Recreation Ground items including car boot• Allotment items• Signposting for Village Hall and School• Correspondence – actioned as agreed• From previous meeting - Christmas Event | Agenda Item 7
Update
Agenda Item 8
Agenda Item 9
Agenda Item 10
Update
To note
To discuss |
| 7. Councillor and Clerk Vacancies | To discuss |
| 8. Planning Applications
New: <ul style="list-style-type: none">• Peak Park - None• Derbyshire Dales – None Existing: <ul style="list-style-type: none">• Peak Park:<ul style="list-style-type: none">○ NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending○ DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending• Derbyshire Dales – None | To note |
| 9. Bus stops, Recreation Ground and Playground <ul style="list-style-type: none">• Gates<ul style="list-style-type: none">○ Posts ordered and £500 grant from DCC | To discuss |

- Granite post still in debate
 - New Pavilion through Chesterfield College To discuss
 - Items to consider: To discuss
 - Swing fixings starting to corrode and need treating – Checked?
 - Inspection Feedback Cllr Bean
- 10. Allotments Update
 - Lease – Haddon Land Agent is preparing a new lease and a suggested cost of £500
 - Improvements to the allotments –
 - stone for paths and car park area
- 11. Finance and Audit
 - Accounts to 19th November 2018 – Appendix A To note
 - S137 requests – None To note
 - Draft budget 2019/2020 To discuss
 - Review Burial Ground Fees To discuss
 - Ground maintenance specification To discuss
 - New expenditure to approve: To approve
 - Cheque 797 – Friends of the Peak District Subscription - £50
 - Cheque 798 – Home office to end of 2018 and wreath - £67
 - Expenditure to note: To note
 - Clerk Pay by Standing Order - £349.29 each month
 - Parish Magazine by Standing Order - £84. Going to change to direct payments as only 10 a year
 - New income to note To note
 - Rebate from Ground maintenance - £120
- 12. Correspondence
 - Street Light request for help from a resident. Reported to DCC who are chasing it up To note
 - Parish and Town Council Liaison Forum 29 January 2019 6pm To attend?
- 13. Feedback from Meetings and Training – None
- 14. For information – None To note
- 15. DALC Circulars (all circulated by email): To note
 - Circular 14-2018 - Excellence Awards 2018 - Government updated model byelaws - External audit issues update - HS2 Consultation - Funding & Grant Bulletin - Elections 2019 - Data Protection Fee payments (GDPR) - VAT advice service - Tree Charter
- 16. Reading (circulated by email): All to be read
 - Clerks and Councils Direct (magazine)
 - Peakland Guardian (magazine)
 - Peak Park Parishes Forum AGM and consultation response
 - Parishes Day 2018 Feedback and supporting information
 - Julian Glover Review of Protected Landscapes
 - Derbyshire Dales Area Community Forums - notes from September 2018
 - Parishes Planning Bulletin
 - Peak District News and Views
 - Beeley Parish Council Agenda Papers
 - Peak Park Authority Press Releases
 - Derbyshire Dales District Council Press Releases
 - Friends of the Peak District News and Views
 - Neighbourhood Alerts
 - Derbyshire Police and Crime Panel Newsletter
 - Peak District National Park Management Plan

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND:

- 28th January 2019
- 25th March 2019
- 20th May 2019
- 22nd July 2019
- 23rd September 2019
- 25th November 2019

- DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending
 - Derbyshire Dales – Not Rowsley but neighbouring:
 - 18/00919/FUL - Darley Dale Smelter Oldfield Lane Warren Carr Derbyshire DE4 2LP - Installation of new equipment, diversion of access road, extend car park, construct retaining walls, relocate building and extension to existing building The Parish Council has commented and is going to the Committee tomorrow.
11. Bus stops, Recreation Ground and Playground
- Gates
 - The lorry damage is still in dispute
 - Recreation Ground gates – This was discussed along with thoughts to stop them coming through the hedge. It was agreed to order the lockable posts. One for each end. Clerk
 - New Pavilion through Chesterfield College - Electricians are being replaced and the football team are meeting the college co-ordinator and plumbing lecturer this week.
 - Items to consider:
 - Swing fixings starting to corrode and need treating – Need checking
 - Inspection Feedback – Cllr Bean to let Clerk have the paperwork Cllr Bean
12. Allotments
- Lease – Haddon Land Agent is preparing a new lease
 - Rent – Approve no rental increase for 2019
 - Improvements to the allotments –
 - stone for paths and car park area Cllr Bean
13. Finance and Audit
- Accounts to 12th October 2018 were noted
 - S137 requests – None
 - Ongoing funding support to the school and village hall will come back after the Village Hall Committee on 22nd November and as part of the budget discussion next month
 - New expenditure approved: Clerk
 - Cheque 795 – Magazine printing - £83.00
 - Cheque 796 – Ground Maintenance - £1,110
 - Expenditure noted:
 - Clerk Pay by Standing Order - £349.29 each month
 - Direct Debit - BT for website - £21.60
 - New income noted:
 - Interest £0.73
 - Car Boots - £490 from 9th September to 30th September
 - Burial Ground - £485
14. Correspondence
- Consultation on potential Council Tax hike to address long term empty homes issue
 - Duke of Edinburgh - Feedback from Parishes – Litter this year wasn't as bad
15. Feedback from Meetings and Training
- Annual Parishes' Day 2018 - Saturday 29 September 2018 – Cllr Potter attended
16. For information – None
17. DALC Circulars (all circulated by email):
- Circular 13-2018 - Awards for Excellence - Audit & AGAR Forms - Aviva Comm Fund - Govt Investment to overcome barriers to building - Beacon Lighting Safety - Dementia Friendly Communities - Arnold-Baker - Local Council Admin 11th Edition – Training
 - DALC AGM
18. Reading (circulated by email):
- Parishes Planning Bulletin
 - Peak District News and Views
 - Beeley Parish Council Agenda Papers
 - Peak Park Authority Press Releases
 - Derbyshire Dales District Council Press Releases
 - Friends of the Peak District News and Views
 - Neighbourhood Alerts
 - Derbyshire Police and Crime Panel Newsletter
 - Peak District National Park Management Plan
19. Reading (circulated by email):
- Parishes Planning Bulletin
 - Peak District News and Views
 - Beeley Parish Council Agenda Papers

- Peak Park Authority Press Releases
- Derbyshire Dales District Council Press Releases
- Friends of the Peak District News and Views
- Neighbourhood Alerts
- Derbyshire Police and Crime Panel Newsletter
- Peak District National Park Management Plan

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the WI Room of the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 26th November 2018

Rowsley Parish Council
Bank Rec. As at 19th November 2018

	RBS Current £	RBS Reserve £	Summary £
Cash Book : Bal b/fwd current A/C 1st April 2017	50.00	13,513.99	13,563.99
plus : receipts	14,754.87	6,221.12	
less : payments	-8,541.66		
To deposit	-6,213.21		
	<u>50.00</u>	<u>19,735.11</u>	<u>19,785.11</u>
Unpresented chqs			0.00
Unpresented receipts			0.00
Balance	<u>50.00</u>	<u>19,735.11</u>	<u>19,785.11</u>
Bank : Current A/C - 22/10/18	50.00		50.00
Deposit A/C - 22/10/18	0.00	18,685.82	18,685.82
			0.00
	<u>50.00</u>	<u>18,685.82</u>	<u>18,735.82</u>
difference	0.00	1,049.29	1,049.29

Signed by Responsible Finance Officer

Date

Signed by Chairman

Date

Monthly Budget Monitoring

ROWSLEY PARISH COUNCIL		Year to Date at 19/11/18			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2018 - 2019		7					
Date	19th November 2018	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	7	To Date	To Date	£	Projected	For Year	£
PAYMENTS	Administration						
	Clerk's salary	2,078.07	1,458.33	(619.74)	2,500.00	2,500.00	0.00
	Clerk's expenses	106.96	175.00	68.04	300.00	300.00	0.00
	PAYE	9.80	0.00	(9.80)	0.00	0.00	0.00
	Audit fees	26.20	81.67	55.47	140.00	140.00	0.00
	Hall Hire & Rent	0.00	157.50	157.50	270.00	270.00	0.00
	Subscriptions	40.00	99.17	59.17	170.00	170.00	0.00
	Communication including website and parish magazine	752.16	87.50	(664.66)	1,350.00	150.00	(1,200.00)
	Insurance	413.51	245.00	(168.51)	420.00	420.00	0.00
	Snow	0.00	0.00	0.00	0.00	0.00	0.00
	Training	0.00	29.17	29.17	50.00	50.00	0.00
		3,426.70	2,333.33	(1,093.37)	5,200.00	4,000.00	(1,200.00)
	Ground Maintenance						
	Grass cutting	250.00	1,458.33	1,208.33	0.00	2,500.00	2,500.00
	Recreation Ground	1,300.00	466.67	(833.33)	50.00	800.00	750.00
	Burial Ground	600.00	0.00	(600.00)	0.00	0.00	0.00
	Allotment	624.96	291.67	(333.29)	2,500.00	500.00	(2,000.00)
	Community Garden	0.00	87.50	87.50	800.00	150.00	(650.00)
	Bus Stops	0.00	0.00	0.00	500.00	0.00	(500.00)
	Footpaths	256.00	0.00	(256.00)	150.00	0.00	(150.00)
		3,030.96	2,304.17	(726.79)	4,000.00	3,950.00	(50.00)
	Safety	84.00	116.67	32.67	200.00	200.00	0.00
		84.00	116.67	32.67	200.00	200.00	0.00
	S137 Grants						
	S137 grants	2,000.00	350.00	(1,650.00)	600.00	600.00	0.00
		2,000.00	350.00	(1,650.00)	600.00	600.00	0.00
	Total Payments	8,541.66	5,104.17	(3,437.49)	10,000.00	8,750.00	(1,250.00)
	VAT	0.00	0.00	0.00	0.00	0.00	0.00
	Total Payments after VAT	8,541.66	5,104.17	(3,437.49)	10,000.00	8,750.00	# (1,250.00)
		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
	Grant	0.00	58.33	(58.33)	100.00	100.00	0.00
	Bank Interest	7.91	29.17	(21.26)	50.00	50.00	0.00
	Communication	67.50	200.67	(133.17)	344.00	344.00	0.00
	Allotment	232.50	201.25	31.25	345.00	345.00	0.00
	Recreation Ground	5,106.20	1,750.00	3,356.20	3,000.00	3,000.00	0.00
	Burial Ground	1,805.00	0.00	1,805.00	0.00	0.00	0.00
	DDDC Reimbursements	0.00	613.08	(613.08)	1,051.00	1,051.00	0.00
	Rent	100.00	116.67	(16.67)	200.00	200.00	0.00
	Footpath Grant	0.00	145.83	(145.83)	250.00	250.00	0.00
	Vat	891.67	175.00	716.67	951.37	300.00	651.37
	Total Receipts before precept	8,210.78	3,290.00	4,920.78	6,291.37	5,640.00	651.37
RECEIPTS	Precept	6,552.00	3,822.00	2,730.00	6,552.00	6,552.00	0.00
		14,762.78	7,112.00	7,650.78	12,843.37	12,192.00	651.37
		6,221.12	2,007.83	4,213.29	2,843.37	3,442.00	1,901.37

	2014-2015 actual	2015-2016 actual	2016-2017 actual	2017-2018 actual	2018-2019 budget	2018-2019 actual to decisions made 09/18	Revised estimate 2018-2019	Proposed Budget 2019- 2020	
Expenditure									
Clerk Salary	£1,742.12	£2,619.36	£3,752.29	£3,954.62	£4,000.00	£2,078.07	£4,000.00	£4,000.00	
Clerk Expenses and home office contribution	£580.12	£301.15	£319.46	£438.03	£300.00	£106.96	£300.00	£300.00	
PAYE	£150.60	£217.37	£0.00	£113.40	£200.00	£9.80	£50.00	£200.00	
Audit and inspections	£223.00	£125.00	£139.30	£126.80	£140.00	£26.20	£126.80	£140.00	
Hall Hire & Rent	£112.99	£172.91	£173.06	£68.07	£100.00	£0.00	£100.00	£100.00	
Subscriptions	£255.97	£419.18	£369.82	£223.08	£170.00	£40.00	£170.00	£170.00	
Communication	£66.64	£64.80	£235.79	£1,201.61	£1,000.00	£585.16	£1,000.00	£1,000.00	
Insurance	£562.80	£597.91	£399.53	£411.04	£420.00	£413.51	£413.51	£420.00	
Snow	£192.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Training	£45.00	£65.00	£0.00	£40.00	£50.00	£0.00	£50.00	£50.00	
M a i n t e n a n c e	Grass cutting	£2,379.99	£2,499.99	£2,539.99	£2,990.00	£2,990.00	£250.00	£2,990.00	£2,990.00
	Recreation Ground	£5,273.09	£371.84	£1,681.58	£4,150.78	£1,200.00	£650.00	£1,200.00	£1,200.00
	Burial Ground						£300.00	£500.00	£500.00
	Allotment		£160.00	£810.00	£314.90	£500.00	£464.96	£500.00	£500.00
	Community Garden	£1,889.88	£280.00	£290.00	£104.75	£150.00	£0.00	£150.00	£150.00
	Bus stops	£90.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
	Footpaths	£300.00	£250.00	£0.00	£220.00	£440.00	£256.00	£220.00	£440.00
Safety		£88.00	£4,299.00	£1,033.20	£650.00	£84.00	£100.00	£250.00	Defibs in 16-17
S137 Grants	£600.00	£1,000.00	£100.00	£185.99	£500.00	£2,000.00	£2,000.00	£2,000.00	
Misc	£115.20	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£140.00	Election in 19/20
Total Expenditure	£14,579.40	£9,232.51	£15,109.82	£15,576.27	£12,810.00	£7,264.66	£13,870.31	£14,550.00	
VAT		£113.54	£951.37	£891.67	£200.00	£257.98	£300.00	£300.00	
Total Expenditure	£14,579.40	£9,346.05	£16,061.19	£16,467.94	£13,010.00	£7,522.64	£14,170.31	£14,850.00	

Income									
Grant	£526.00	£250.00	£175.00	£873.14	£100.00	£0.00	£500.00	£500.00	
Bank Interest	£68.82	£65.92	£54.38	£64.96	£50.00	£4.05	£60.00	£60.00	
Communication	£0.00	£0.00	£0.00	£945.00	£344.00	£67.50	£1,000.00	£1,000.00	
Allotment rents	£472.00	£269.00	£362.76	£327.50	£345.00	£232.50	£250.00	£350.00	
Recreation Ground Income	£2,582.00	£2,314.00	£3,346.00	£5,795.00	£3,000.00	£5,106.20	£5,200.00	£5,200.00	Car Boot
Burial Ground fees	£1,604.00	£815.00	£1,785.00	£3,085.00	£0.00	£1,430.00	£1,430.00	£0.00	Fluctuates
Reimbursement from DDDC – Rec Grnd (Grass	£1,051.00	£1,051.00	£1,051.00	£1,051.00	£1,051.00	£0.00	£1,051.00	£1,051.00	
Derbyshire County Council (DCC) Rental – School	£320.00	£200.00	£200.00	£500.00	£200.00	£100.00	£200.00	£200.00	
Reimbursement from DCC – Footpath Maintenance	£250.00	£506.74	£250.00	£315.00	£250.00	£0.00	£250.00	£250.00	
VAT Rebate	£461.55	£1,005.63	£113.54	£951.37	£951.37	£891.67	£891.67	£200.00	
Precept	£6,300.00	£6,302.00	£6,552.00	£6,552.00	£6,552.00	£6,552.00	£6,552.00	£6,552.00	
Total Income	£13,635.37	£12,779.29	£13,889.68	£20,459.97	£12,843.37	£14,383.92	£17,384.67	£15,363.00	

Balance bought forward from previous year	£9,448.84	£8,504.81	£11,743.47	£9,571.96	£13,563.99	£13,563.99	£13,563.99	£16,778.35
Plus income	£13,635.37	£12,779.29	£13,889.68	£20,459.97	£12,843.37	£14,383.92	£17,384.67	£15,363.00
Less expenditure	£14,579.40	£9,346.05	£16,061.19	£16,467.94	£13,010.00	£7,522.64	£14,170.31	£14,850.00
Annual Profit/loss	£-944.03	£3,433.24	£-2,171.51	£3,992.03	£-166.63	£20,425.27	£16,778.35	£17,291.35
Savings account	£10,100.00	£11,693.47	£9,521.96	£13,513.99	£17,751.29	£17,751.29	£17,751.29	£17,751.29
Balance carry forward	£8,504.81	£11,743.47	£9,571.96	£13,563.99	£13,397.36	£20,425.27	£16,778.35	£17,291.35

ROWSLEY PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 732365

Address: Brooklands, Beeley, Matlock, Derbyshire DE4 2NR

Email: rowsleyparishcouncil@gmail.com

Web: www.rowsleyparishcouncil.co.uk

**ROWSLEY PARISH BURIAL GROUND
TABLE OF FEES AS FROM 1st FEBRUARY 2015**

PART I - EXCLUSIVE RIGHTS OF BURIAL

Exclusive Right of Burial in Earthen Graves

For the exclusive right of burial for a period not exceeding 100 years in an earthen grave 2.5 metres x 1.2 metres :-

- | | |
|---|----------------|
| 1. The inhabitants or parishioners of the Parish of Rowsley | £300.00 |
| 2. It will be at the discretion of the Council to grant burial rights for a person living outside the Parish who may have a strong association with the Parish. | |

In such cases the fee will be:	£375.00
--------------------------------	----------------

Garden of Remembrance

For the exclusive right of burial of cremated remains for a period not exceeding 100 years, in an earthen grave not exceeding 450mm x 350mm	£120.00
---	----------------

PART II - INTERMENTS

The fees indicated :-

(a) do not include the digging of the grave;

(b) apply only where the interment is made between the hours of 10.00am and 4.00pm Monday to Friday or on the certificate of a Coroner or Registered Medical Practitioner that immediate interment is necessary. In any other case, an additional fee of **£22.00** is payable and **£11.00** in the case of the interment of cremated remains.

For the interment in a grave in respect of which exclusive right of burial **has not** been granted:-

of the body of a still born child, or a child whose age did not exceed one month	No charge
of the body of a child whose age at the time of death exceeded one month but did not exceed 16 years	£100.00
of the body of a person whose age at the time of death exceeded 16 years	£250.00

For the interment in a grave in respect of which an exclusive right of burial **has** been granted:-

	<u>1st Int</u>	<u>2nd Int</u>
of the body of a still born child or a child whose age at the time of death did not exceed one month	No charge	No charge
of the body of a child whose age at the time of death exceeded one month but did not exceed 16 years	£85.00	£85.00
of the body of a person whose age at the time of death exceeded 16 years of age	£250.00	£250.00
For the interment of cremated remains in the Garden of Remembrance or in a grave	£85.00	

PART III - ERECTION OF HEADSTONES, TABLETS AND INSCRIPTIONS

EARTHEN GRAVES

NOTE : The only long-term memorial permitted on a grave is a single headstone

For the Right to Erect a Memorial on a grave in respect of which an exclusive right of burial has been granted **£60.00**

For permission to place on a grave in respect of which exclusive right of burial has been granted:-

1. A headstone not exceeding 838mm in height, 650mm in width, including first inscription
(NOTE: **NO** concrete foundation is provided) **£50.00**
2. Each inscription after the first **£30.00**

GARDEN OF REMEMBRANCE

For the Right to Erect a Memorial on a grave containing cremated remains in respect of which an exclusive right of burial has been granted **£60.00**
 For permission to place on a grave containing cremated remains in respect of which the exclusive right of burial has been granted:-

a memorial stone slab at ground level not exceeding 300mm in length x **£30.00**

250mm in width, including the first inscription

a vase not exceeding 300mm in height, including first inscription **£30.00**

Permission for each inscription after the first **£20.00**

PART IV - SCATTERING OF ASHES

For the right to scatter cremated remains on a purchased grave or in area reserved in the Garden of Remembrance **£50.00**

PART V - MISCELLANEOUS FEES

Fees for searches of register books and for copies and extracts to be taken there from:-

every search covering a period of up to 1 year **£25.00**

for every additional year (after the first) **£25.00**

every certified copy of an entry of burial in the register books
£25.00

SAFETY INSPECTIONS

Where a memorial is found to be unsafe following an inspection by the Council, the Council will make no charge if the deed-holder voluntarily makes the memorial safe on a long-term basis as required by the Cemetery Regulations.

NOTE: All the above charges are outside the scope of VAT.

Please make cheques payable to “Rowsley Parish Council” and send to the above address

Or

By BACS to RBS account number 11865803 and sort code 16-1730

ROWSLEY PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 732365

Email: rowsleyparishcouncil@gmail.com

Web: www.rowsleyparishcouncil.co.uk

Ground Maintenance Specification

1. This specification sets out what is required from the grounds maintenance contactor.
2. The areas are:
 - (a) The Community Garden which is part of the allotments opposite the Church on Church Lane, Rowsley.
 - (b) The Rowsley Recreation Ground and Children's Play Area which comprises an area of land of approximately 2.2 hectares (5.5 acres) off Peak Tor Road, Rowsley. The car park is adjacent to the recreation ground.
 - (c) The burial ground through the churchyard at St Katherine's Church, Rowsley
 - (d) Footpaths 7, 8 and 10 as detailed on Derbyshire County Council's map of paths
3. Quotations are invited for:-
 - (a) the mowing at approximately 2 cuts per month from April to October inclusive of lawn area of the Community Garden;
 - (b) the mowing at approximately 2 cuts per month from April to October inclusive of the Recreation Ground, with an additional cut in June when grass is growing at a premium (i.e. a total of 13 cuts), plus the strimming of the area around the two picnic tables;
 - (c) the mowing of the children's play area at approximately 2 cuts per month from April to October inclusive;
 - (d) the strimming of the car park margins on the basis of 1 strim per month from April to October.
 - (e) the mowing at approximately 2 cuts per month from April to October inclusive of the burial ground
 - (f) to strim the footpaths twice a year
4. The quotation to be renewed annually.
5. The contractor to be responsible for providing both equipment and manpower for undertaking the contract. The contractor to be responsible for providing suitable insurance to cover any damage caused to the Council's property, his own or any third party and to undertake the necessary Health and Safety precautions.

If you would like to discuss any of this please contact the Clerk on 01629 732365 or rowsleyparishcouncil@gmail.com

Please return the quote by 5th January 2018 to rowsleyparishcouncil@gmail.com or Brooklands, Beeley, Matlock, Derbyshire DE4 2NR