

ROWSLEY PARISH COUNCIL

Clerk: Sian Bacon

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15th July 2019

Dear Councillor,

You are summoned to attend the Rowsley Parish Council meeting on **Monday 22nd July 2019 at 7.30pm in the Village Hall, Rowsley.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sian Bacon

AGENDA

- | | <i>Report / Action
Required</i> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|
| 1. Apologies for absence | To note |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to
b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council, Peak Park or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and
action |
| 4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded | |
| 5. To approve the Minutes of the Meeting held on 20 th May 2019 | To approve |
| 6. Matters Arising (non-decision making) <ul style="list-style-type: none">• Road and Footpath Issues• Planning• Recreation Ground items including car boot• Allotment items• Travellers• Correspondence – actioned as agreed• Parish Magazine Editor• From previous meeting –<ul style="list-style-type: none">○ Phone Box on Chatsworth Road – Glass replacement - Requested Mr Pathe Repair○ Cobbles clearing on Church Lane - Requested Mr Pathe Repair○ Wire fence behind goal on Rec Ground – Requested Mr Pathe Repair○ Metal Strip in grass on road by the Recreation Ground – Reported to Highways○ Dog Mess Signs – requested from District Council○ Pot holes on School Lane outside the Recreation Ground – reported to Highways | Agenda Item 7
Agenda Item 8
Agenda Item 9
Agenda Item 10
Agenda Item 12
Agenda Item 13
Agenda Item 14
Update |
| 7. Road and Footpath Issues <ul style="list-style-type: none">• State of Roadway on back of Chatsworth Road – belongs to Waterloo Housing not DCC• Dustbins being left on road all week – The District Council will send another letter• Traffic issues on Rowsley Bar signage still isn't working and lorries getting stuck | Update
Update
To discuss |

13. Correspondence
- Temporary Road Closure of Chesterfield Road for the Eroica Britannia Cycle Event – 18th August 2019 - 8am – 10.30 am To discuss
 - Derbyshire Dales Electoral Boundary Consultation – 25th July To discuss
 - Peak Park Annual Parishes Day – Saturday 12th October To discuss
 - Road Closure at Woodhouse Rd – 29th July to 23rd August 2019 to facilitate sewer installation works To note
 - Peak Park Parish Statements Informal Consultation To discuss
 - Local Projects Fund from the District Council To note
 - Dales Area Ballot 2019 To note
 - Peak District National Park Development Management Policies (DMP) have been Adopted To note
14. A new Parish Magazine Editor will be required at the end of the year To discuss
15. For information –
- Wildfire Information To note
16. DALC Circulars (all circulated by email): To note
- Circular 09-2019- DALC - Neighbourhood Plan Process - DET Funding Scheme - Secret Ballots - NALC Lobby for Financial Services Ombudsman to cover local councils - Public Sector Bodies regs - Guidance on naming individuals in minutes - Training of To note 3 Councillors
 - Circular 8 2019 - AGM & Excellence Awards 22 October - Exec Comm. Nominations - Finance, exercise of public rights - Permitted dev. law change - 'More than a pub' campaign - Legal brief Data Prot fees - Hathersage PC - CiLCA fee
 - Circular 07-2019 - Excellence Awards year 2 - Community Organising Training - Report on Rural Economy - Town & Parish Council VE Day 75 - Use of Council Seal - Councillor Essential Training extra course
17. Reading (circulated by email): All to be read
- Clerks and Councils Direct (magazine)
 - Peak District News and Views
 - Beeley Parish Council Agenda Papers
 - Darley Dale Town Council Agenda Papers
 - Rural Bulletins
 - Peak Park Parishes Forum Meeting Minutes
 - Rural Matters Newsletter
 - Peak Park Authority Press Releases
 - Derbyshire Dales District Council Press Releases
 - Neighbourhood Alerts
 - Friends of the Peak District Press Releases

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND:

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- 27th January 2020
- 23rd March 2020
- 27th April 2020 – Parish Meeting
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MINUTES

For the meeting held on Monday 20th May 2019 in Rowsley Village Hall

Councillors present: Kath Potter Robert Hockley **Apologies:** Cllr Steve Bones
Richard Bean Victoria Friend Cllr Jason Atkin (DCC)
PCSO Anthony Boswell

Others: Sian Bacon (Clerk)

PART 1 – NON CONFIDENTIAL ITEMS

*Report / Action
Required*

1. Apologies for absence were received from Cllr Steve Bones, Cllr Atkin (DCC) & PCSO Anthony Boswell
2. There were no declaration of interests.
3. Public speaking
 - Cllr Potter reported that she had attended, last Wednesday, the meeting at County Hall where the Climate emergency proposal from Cllr Ann Western & Cllr Irene Ratcliffe was discussed. They quoted that 34 councils have adopted the same proposal. There was an amendment by Cllr Barry Lewis which passed.
 - Cllr Potter has cut down the vegetation on School Lane bend that was obscuring the sign. Cllr Potter
 - The osprey has made an appearance. Cllr Potter has reported it to the RSPB and the Peak Park. Clerk
Clerk
 - On the Recreation ground The 10th pole for five meters had not been rectified and the mesh is still down by the goal posts. The Clerk will report this to Dominic Pathe to get it repaired. Any future repairs will be discussed with the football club. Clerk
 - Dog mess has been an issue on the Rec so the Clerk will look to get signs.
 - Cllr Robert Hockley – Bins being reportedly been left on the highway on Chatsworth Road at the back. Signage needed. The Clerk will report this issue to DDDC Clerk
 - Cllr Hockley - Damage to road on Chatsworth Road has still not dealt with. The Clerk will report this. Clerk
 - Cllr Friend - Damage to the signs at the play area on Chatsworth Road has occurred this has been reported to DDDC. The Clerk will chase this up.
4. There were no items on the agenda to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960).
5. The Minutes of the Meeting held on 25th March 2019 were approved – Amended Max and Keira’s Law to 2020 not 2019 and 10 issues for the Parish Magazine (item 13) not 12.
6. Matters Arising (non-decision making)
 - Nomination for Peak Park Representative
 - Road and Footpath Issues
 - Planning
 - Recreation Ground items including car boot
 - Allotment items
 - Signposting for Village Hall and School – due to issues with establishing the location of the electricity supply the Parish Council has agreed to end the project.
 - Travellers
 - Correspondence – actioned as agreedFrom previous meeting – in agenda
7. Peak Park Representative Nomination – Cllr Kath Potter has been selected by Rowsley Parish Council – It was RESOLVED, proposed by Cllr Bean, seconded by Cllr Hockley, that the Parish Council will vote for Cllr Potter in the Peak Park Elections. All
8. Road and Footpath Issues
 - Road damage to Vicarage Croft on Church Lane – this has been reported to Severn Trent who will be out to repair the damage.
 - The bench on Church Lane cobblestone clearing – The Clerk has asked Dominic Pathe to look at clearing the cobbles.
 - Traffic issues on Chesterfield Road including speed signage
 - Footpath report – Undertaken by the Ramblers associationAll paths in good order:

Chairman’s Signature Date.....

- Apart from a wet patch on FP15 at the Parish Boundary
- A waymark at the stone stile beyond the house from Church Lane on FP3 is desired
- A diversion order on FP15 is in progress.

Tree destruction on the footpath up to Burntwood Quarry from Tollbar Cottage to be reported to the Peak Park Tree Officer.

Clerk

9. Planning Applications

New:

- Derbyshire Dales – None
- Peak Park - None

Existing:

- Peak Park:
 - NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending
 - DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending
 - NP/DDD/0219/0150 - Fold Cottage Church Lane Rowsley - Conversion and extension of outdoor toilet/garden store to garden room and study – Pending - Council had no objections.
- Derbyshire County Council – Not Rowsley but neighbouring:
 - CM3/0918/49 -Stancliffe Quarry, Darley Dale - Formation of new access and road to existing quarry - Pending
 - CM3/0918/48 -Stancliffe Quarry - Amendment to condition 7, 10 & 11 of determined conditions approval R3/0699/17 (LET 7276). Relating to quarry permit 1390/9/2 (7 March 1952) - Pending
- Derbyshire Dales – None

10. Bus stops, Recreation Ground and Playground

- Gates
 - Gritstone post needs quotation
- New Pavilion through Chesterfield College
- Inspection Feedback – Clerk will send form & add bus shelters to it. Cllr Bean to do June
- Items to consider and note:
 - Car boot dates – the council RESOLVED to seek planning permission from Peak Park for over 14 dates
 - Water in Matting – the clerk has reported this to Mike Snow who is dealing with the problem.
 - Phone Box on Chatsworth Road – Glass replacement – Dominic Pathe sorting glass and replacement
 - Metal strip in grass – Reported to Highways at DCC
 - Pot holes on School Lane outside the Recreation Ground to be reported

Cllr Bean

Clerk & Cllr Bean

Clerk

Clerk

11. Allotments

- Lease – The Clerk has received and reviewed the Lease – this will require registering
- Improvements to the allotments –
 - stone for paths and car park area – the council will not move forward with this.
 - Quotations for Allotment wall repairs – Richard Hathaway is the quote selected at £600 for repairs.
 - Allotment spraying – Clerk has organised and emailed dates to allotment holders.

Cllr Potter & Clerk

Clerk

12. Finance and Audit

- Accounts to 13th May 2019 – Appendix A - Noted
- S137 requests – School Trip funded by the Council – This is to be discussed with the Head Teacher of Rowsley Primary School for the school year starting in September.
- Parish Council Insurance Quotes for 1st June 2019 – It was RESOLVED to go with Inspire through Came & Co for 3 years at £330.00.
- New expenditure Approved:
 - Direct Payment - Miss V Friend – Reimbursement for Parish Magazine delivery costs – £40
 - Cheque 806 – Haddon Estate – Rent for Playing Fields - £62.33
 - Direct Payment - Miss S Bacon – Clerk’s expenses – Keys, Stamps & Paper - £25.95
 - Direct Payment – Miss S Bacon - Clerk’s expenses – Printer toner - £23.60
 - Direct Payment – Community Heartbeat Trust – 5x Defibrillator Pads – £241.20
 - Direct Payment – Peak Park Parishes’ Forum Subscription - £6.00
 - Direct Payment – DDDC – Emptying of Litter Bins - £367.28
 - Direct Payment – Mr B Wood – Internal Audit Fee -£25
 - Direct Payment – Came & Co – Parish Council Insurance – £330
 - Cheque 807 – Haddon Landscapes – Mowing - £1136.66
- Expenditure Noted:
 - Clerk Pay by Standing Order April- £350.10

Clerk

- Clerk Pay by Standing Order May - £350.10
- Clerk's Home Office Allowance April - £100 every 6 months (April & October)
- Parish Magazine by Standing Order - £85 (up £1 from last year) have changed to direct payments as only 10 a year
- BT – Direct Debit – £21.60

Deeds removed from Royal Bank of Scotland

13. Travellers
 • The travellers are due to be found a better temporary site once the newly formed District Council have had a meeting. The District Council Officers and the Clerk will remain in contact during this time to resolve issues that arise prior to the decisions being made. The Clerk has been assured that neither the car park or the Recreation Ground are under consideration as sites. Clerk
14. Correspondence
 • Derbyshire County Council Action Grants posters – To be displayed on notice boards Clerk
 • Chatsworth Cattle Grid Improvements Notice - noted
 • Friends of the Peak District – Declare a Climate Emergency - noted
 • Temporary Road Closure of Chesterfield Road for the Eroica Britannia Cycle Event – 18th August 2019 - 8am – 10.30 am – it was agreed to respond with Beeley Parish Council about the disruption the event causes. Clerk
15. Feedback from Meetings and Training
 • Parish and Town Council Liaison Forum – 3rd April 2019- Cllr Potter reported that she had attended the Forum which covered Parking, HS2 petitioning and a community involvement update.
16. For information – None
17. DALC Circulars (all circulated by email):
 • Circular 06-2019 - DALC Spring Seminar - Precept increases across the country - Community Infrastructure Levy Legal Briefing - Plunkett trusteeships - Police & Crime Comm. Newsletter - Funding Streams - Changes to pension credit - Lamp Post Poppy 2019
 • Circular 05-19 - Excellence Awards 2019 - Year 2 Launch - Internal Audit Check List - External Audit - Data Protection, Cllr Exemption - Adverse publicity for Parish & Town Councils - New Training Courses
 • Circular 04-2019 - VAT making Tax Digital Update, Purdah Guidance, External Audit News, Report from Committee on Standards in Public Life, BREXIT, Government Guidance, Rural England's State of Rural Services, Persimmon Homes, giving £1M
18. Reading (circulated by email):
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 • Rural Matters Newsletter
 • Peak Park Authority Press Releases
 • Derbyshire Dales District Council Press Releases
 • Neighbourhood Alerts
 • Friends of the Peak District Press Releases
19. To Approve dates of meetings for 2020 – it was RESOLVED to continue with the meetings held on the fourth Monday every two months for Ordinary meetings and with the Parish Meeting to be held in April 2020. The Clerk will release a list. Clerk

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Rowsley Parish Council

Bank Rec. As at 15th July 2019

	RBS Current £	RBS Reserve £	Summary £
Cash Book : Bal b/fwd current A/C 1st April 2019	50.00	18,147.20	18,197.20
plus : receipts	8,947.44	4,785.42	
less : payments	-4,172.94		
To deposit	-4,774.50		
	<u>50.00</u>	<u>22,932.62</u>	<u>22,982.62</u>
Unpresented chqs	-45.00		-45.00
Unpresented receipts			0.00
Balance	<u>5.00</u>	<u>22,932.62</u>	<u>22,937.62</u>
Bank : Current A/C - 15/07/19	-120.00	0.00	-120.00
Deposit A/C - 15/07/19	0.00	23,057.62	23,057.62
			0.00
	<u>-120.00</u>	<u>23,057.62</u>	<u>22,937.62</u>
difference	125.00	-125.00	0.00

Signed by Responsible Finance Officer

_____ Date

Signed by Chairman

_____ Date

Monthly Budget Monitoring

ROWSLEY PARISH COUNCIL		Year to Date at 15/07/19			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2019 - 2020		4					
Date	15th July 2019	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	4	To Date	To Date	£	Projected	For Year	£
PAYMENTS	Administration						
	Clerk's salary	1,050.30	1,333.33	283.03	4,000.00	4,000.00	0.00
	Clerk's expenses	149.55	100.00	(49.55)	300.00	300.00	0.00
	PAYE	0.00	66.67	66.67	0.00	200.00	200.00
	Audit fees	25.00	46.67	21.67	140.00	140.00	0.00
	Hall Hire & Rent	0.00	33.33	33.33	100.00	100.00	0.00
	Subscriptions	170.14	56.67	(113.47)	170.00	170.00	0.00
	Communication including website and parish magazine	486.60	333.33	(153.27)	1,000.00	1,000.00	0.00
	Insurance	330.00	140.00	(190.00)	420.00	420.00	0.00
	Snow	0.00	0.00	0.00	0.00	0.00	0.00
	Training	0.00	16.67	16.67	50.00	50.00	0.00
		2,211.59	2,126.67	(84.92)	6,180.00	6,380.00	200.00
	Ground Maintenance						
	Grass cutting	1,136.66	996.67	(139.99)	0.00	2,990.00	2,990.00
	Recreation Ground	434.76	400.00	(34.76)	50.00	1,200.00	1,150.00
	Allotment	62.33	166.67	104.34	2,990.00	500.00	(2,490.00)
	Community Garden	0.00	216.67	216.67	1,200.00	650.00	(550.00)
	Bus Stops	0.00	0.00	0.00	500.00	0.00	(500.00)
	Footpaths	0.00	440.00	440.00	650.00	440.00	(210.00)
		1,633.75	2,220.00	586.25	5,390.00	5,780.00	390.00
	Safety	327.60	83.33	(244.27)	250.00	250.00	0.00
		327.60	83.33	(244.27)	250.00	250.00	0.00
	S137 Grants						
	S137 grants	0.00	200.00	200.00	600.00	600.00	0.00
		0.00	200.00	200.00	600.00	600.00	0.00
	Total Payments	4,172.94	4,630.00	457.06	12,420.00	13,010.00	590.00
	VAT	0.00	0.00	0.00	0.00	0.00	0.00
	Total Payments after VAT	4,172.94	4,630.00	457.06	12,420.00	13,010.00	# 590.00
		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
	Grant	0.00	166.67	(166.67)	500.00	500.00	0.00
	Bank Interest	10.92	20.00	(9.08)	60.00	60.00	0.00
	Communication	75.00	333.33	(258.33)	1,000.00	1,000.00	0.00
	Allotment	20.44	116.67	(96.23)	350.00	350.00	0.00
	Recreation Ground	2,140.00	1,733.33	406.67	5,200.00	5,200.00	0.00
	Burial Ground	110.00	0.00	110.00	0.00	0.00	0.00
	DDDC Reimbursements	0.00	350.33	(350.33)	1,051.00	1,051.00	0.00
	Rent	50.00	66.67	(16.67)	200.00	200.00	0.00
	Footpath Grant	0.00	83.33	(83.33)	250.00	250.00	0.00
	Vat	0.00	66.67	(66.67)	200.00	200.00	0.00
	Total Receipts before precept	2,406.36	2,937.00	(530.64)	8,811.00	8,811.00	0.00
RECEIPTS	Precept	6,552.00	2,184.00	4,368.00	6,552.00	6,552.00	0.00
		8,958.36	5,121.00	3,837.36	15,363.00	15,363.00	0.00
		4,785.42	491.00	4,294.42	2,943.00	2,353.00	-590.00