

ROWSLEY PARISH COUNCIL

Clerk: Sian Bacon

Phone: 07545704384

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16th September 2019

Dear Councillor,

You are summoned to attend the Rowsley Parish Council meeting on **Monday 23rd September 2019 at 7.30pm in the Village Hall, Rowsley.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sian Bacon

AGENDA

- | | <i>Report / Action
Required</i> |
|--|--|
| 1. Co-option of Councillors | To note and action |
| 2. Apologies for absence | To note |
| 3. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 4. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council, Peak Park or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and action |
| 5. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded | |
| 6. To approve the Minutes of the Meeting held on 20 th May 2019 | To approve |
| 7. Matters Arising (non-decision making) <ul style="list-style-type: none">• Planning• Recreation Ground items including car boot• Allotment items• Travellers• Village Hall Update• Correspondence – actioned as agreed• Parish Magazine Editor• From previous meeting –<ul style="list-style-type: none">○ Phone Box on Chatsworth Road – Glass replacement - Requested Mr Pathe Repair○ Cobbles clearing on Church Lane - Requested Mr Pathe Repair○ Wire fence behind goal on Rec Ground – Requested Mr Pathe Repair○ Dog Mess Signs Update○ Pot holes on School Lane outside the Recreation Ground – reported to Highways○ State of Roadway on back of Chatsworth Road | Agenda Item 8
Agenda Item 9
Agenda Item 10
Agenda Item 12
Agenda Item 13
Agenda Item 14
Agenda Item 15
Update |
| 8. Planning Applications
New: <ul style="list-style-type: none">• Derbyshire Dales – None• Peak Park - None | To note |

Existing:		To note
<ul style="list-style-type: none"> • Peak Park: <ul style="list-style-type: none"> ○ NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending ○ DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending ○ NP/DDD/0219/0150 - Fold Cottage Church Lane Rowsley - Conversion and extension of outdoor toilet/garden store to garden room and study – Pending - Council had no objections. • Derbyshire County Council – Not Rowsley but neighbouring: <ul style="list-style-type: none"> ○ CM3/0918/49 -Stancliffe Quarry, Darley Dale - Formation of new access and road to existing quarry - Pending ○ CM3/0918/48 -Stancliffe Quarry - Amendment to condition 7, 10 & 11 of determined conditions approval R3/0699/17 (LET 7276). Relating to quarry permit 1390/9/2 (7 March 1952) - Pending • Derbyshire Dales – None 		
9. Bus stops, Recreation Ground and Playground		
<ul style="list-style-type: none"> • Gates <ul style="list-style-type: none"> ○ Gritstone post needs quotation • Items to consider and note: <ul style="list-style-type: none"> ○ Review of fees for Rec Ground sports pitch use ○ To consider a wedding to be held on the Recreation Ground ○ Tendering for Mowing 2020/21 		Update Cllr Bean To discuss To discuss To discuss
10. Allotments		
<ul style="list-style-type: none"> • To set Allotment Fees for the year 2020/21 • Allotment pond • Grounds keeper 		To discuss To discuss To discuss
11. Finance and Audit		
<ul style="list-style-type: none"> • Accounts to 16th September 2019 – Appendix A • S137 grants • New expenditure to approve: <ul style="list-style-type: none"> - Direct Payment - DDDC – Election Fee - £144.01 - Direct Payment - Clerk’s 1/2 Home Allowance to be paid in October - £100 - Direct Payment – Little Acorn Gardening Services – Allotment Spraying - £180 • Expenditure to note: <ul style="list-style-type: none"> - Clerk Pay by Standing Order Monthly- £350.10 - Parish Magazine by Standing Order - £85 have changed to direct payments as only 10 a year - BT – Direct Debit – £21.60 • Income to Note: <ul style="list-style-type: none"> ○ DCC – Quarterly Rent - £50 ○ Car boot - £604 ○ Allotment Fee 2019/20 - £35 ○ Parish Mag Adverts - £30 ○ Burial Ground Fees - £280 ○ Interest - £7.87 		To note To discuss To approve To note
12. Travellers		
<ul style="list-style-type: none"> • To discuss action taken and updates by DDDC 		Update
13. Village Hall Update from Cllr Friend		To discuss
14. Correspondence		
<ul style="list-style-type: none"> • Eroica road closure response • 2019 Parish and Town Council Liaison Forum Questionnaire • Review of Polling Districts, Places and Stations 2019 • Royal British Legion - Derbyshire Lamp Post Poppy Campaign 2019 – DCC blanket approval if informed which lamp posts • Parishioner Complaint about travellers on the Carpark • Snow Warden Scheme • East Midlands Airport Future Airspace Programme Consultation 		To discuss To respond? To discuss To note To discuss To discuss To respond?
15. A new Parish Magazine Editor will be required at the end of the year – Advert for new editor has been issued.		To discuss
16. For information – none		To note
17. DALC Circulars (all circulated by email):		To note
<ul style="list-style-type: none"> • Circular 10-19 - DALC Excellence Awards - AGM - NALC Larger Councils Committee - Government Paper on strengthen communities - Research on May elections - Council 		

18. Reading (circulated by email):

All to be read

- Clerks and Councils Direct (magazine)
- Peak District News and Views
- Beeley Parish Council Agenda Papers
- Rural Bulletins
- Peak Park Parishes Forum Meeting Minutes
- Rural Matters Newsletter
- Peak Park Authority Press Releases
- Derbyshire Dales District Council Press Releases
- Neighbourhood Alerts
- Friends of the Peak District Press Releases
- Police Alerts and Releases

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND:

- 25th November 2019
- 27th January 2020
- 23rd March 2020
- 27th April 2020 – Parish Meeting
- 18th May 2020 – AGM & Ordinary Meeting held a week early to avoid the Bank Holiday

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MINUTES

For the meeting held on Monday 22nd July 2019 in Rowsley Village Hall

Councillors present: Kath Potter
Richard Bean
Matthew Buckler (DDDC)

Robert Hockley
Stephen Bones

Apologies: Cllr Victoria Friend
Cllr Jason Atkin (DCC)
PCSO Anthony Boswell

Others: Sian Bacon (Clerk)

PART 1 – NON CONFIDENTIAL ITEMS

*Report / Action
Required*

1. Apologies for absence were received from Cllr Victoria Friend, Cllr Atkin (DCC) & PCSO Anthony Boswell
2. There were no declaration of interests.
3. Public speaking
 - Cllr Potter – Pleased Matt Buckler has come. The Travellers are causing problems in Rowsley. Gary Purdey & Sue Hobson (Leaders of DDDC) have not mentioned about dealing with the Travellers in the DDDC plan that was sent out. On the Business park parking which is relied on by the business park. Customers not using car park so putting businesses at risk.
 - Cllr Bean – Concerned that DDDC want the Travellers on the Car park. The communication from DDDC is poor and leaving the Parish Council in the dark. Waste is being dumped and it is unacceptable. Staff and customers of the business park are having issues with abuse.
 - Cllr Buckler – DDDC looking for site but last one was rejected by the County Council due to a road being put through it.
 - Cllr Bones reported that he had received correspondence from DDDC stating that the Travellers were currently tolerated. His response was that the local residents and the customers are tolerating the issue and received no response to his query about how long the Travellers will be staying.
 - Cllr Buckler requested that all correspondence sent to the DDDC about the Travellers be sent to himself to see what he can do. DDDC has legal obligation to home the Travellers on the site and the obligations are not being met.
 - Cllr Bean noted that several families were on the site not just the one. This is taking up a huge amount of the Car park.
 - Cllr Buckler – reported that he was on the planning and commercial board. The Cllrs congratulated him on his appointment.
 - Cllr Hockley – The back of Chatsworth Road leaving bins out and the road is a state. The Clerk will send a letter to DDC and Waterloo. The road is not an unadopted highway. Clerk
4. There were no items on the agenda to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960).
5. The Minutes of the Meeting held on 20th May 2019 were approved.
6. Matters Arising (non-decision making)
 - Road and Footpath Issues
 - Planning
 - Recreation Ground items including car boot
 - Allotment items
 - Travellers
 - Correspondence – actioned as agreed
 - Parish Magazine Editor
 - From previous meeting –
 - Phone Box on Chatsworth Road – Glass replacement - Requested Mr Pathe Repair Clerk
 - Cobbles clearing on Church Lane - Requested Mr Pathe Repair Clerk
 - Wire fence behind goal on Rec Ground – Requested Mr Pathe Repair Clerk
 - Metal Strip in grass on road by the Recreation Ground – Reported to Highways Clerk
 - Dog Mess Signs – requested from District Council – DDDC sending 10. Clerk
 - Pot holes on School Lane/ Pictor Lane outside the Recreation Ground – reported to Highways Clerk
 - Cllr Potter – has cut hawthorn away from signs on Pictor Lane.

Chairman's Signature Date.....

7. Road and Footpath Issues
- State of Roadway on back of Chatsworth Road – belongs to Waterloo Housing not DCC – Clerk will send letter.
 - Dustbins being left on road all week – The District Council will send another letter Clerk
 - Traffic issues on Rowsley Bar signage still isn't working and lorries getting stuck – Clerk has reported to the police requesting recommendations.
 - Cllr Potter thanked the Council for their support in her election to the Peak Park once again.
8. Planning Applications
- New:
- Derbyshire Dales – None
 - Peak Park - None
- Existing:
- Peak Park:
 - NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending
 - DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending
 - NP/DDD/0219/0150 - Fold Cottage Church Lane Rowsley - Conversion and extension of outdoor toilet/garden store to garden room and study – Pending - Council had no objections – Now Withdrawn
 - School roof is having asbestos removed from the roof so it is expensive and taking a while to finish.
 - Derbyshire County Council – Not Rowsley but neighbouring:
 - CM3/0918/49 -Stancliffe Quarry, Darley Dale - Formation of new access and road to existing quarry - Pending
 - CM3/0918/48 -Stancliffe Quarry - Amendment to condition 7, 10 & 11 of determined conditions approval R3/0699/17 (LET 7276). Relating to quarry permit 1390/9/2 (7 March 1952) – Pending
 - Derbyshire Dales – None
9. Bus stops, Recreation Ground and Playground
- Gates
 - Gritstone post needs quotation Clerk
 - Rospa Inspection Feedback:
 - Some items in need of repair – Clerk will report to Dominic Pathe for repair. Clerk
 - both swings are showing cracks and signs of decay at the feet of the timber supports. – will look at replacing either the swings or posts Clerk
 - The big swing is in need of treatment for the corroded chains and hinges. Clerk
 - The wire on the left ladder is exposed and needs covering – Cllr Hockley will cover with electrical tape. Cllr Hockley
 - The fence is in need of some timbers replacing. – Clerk will request Mr Pathe replace timbers. Clerk
 - A cap on the blue rocking horse has come off and requires replacement – Clerk will contact company for cap. Clerk
 - Items to consider and note:
 - Car boot dates – planning permission for over 14 dates – the Clerk & Cllr Potter will apply to the Peak Park for planning permission Clerk/ Cllr Potter
 - Review of fees for Rec Ground sports pitch use – set meeting with football club for discussion about costs Clerk
 - Fees for single use of Rec Ground – RESOLVED £50 for a full day and £25 for a half day. Clerk will put together Hiring agreement. Clerk
10. Allotments
- Lease – The Clerk has received and reviewed the Lease – Cllr Potter to Sign and Clerk will return Clerk/ Cllr Potter
 - Allotment pond – Cllrs to inspect on 17th August at 8am All
 - Vandalism at the Allotments
 - Improvements to the allotments –
 - Allotment wall repairs will take place in September
11. Finance and Audit
- Accounts to 14th July 2019 – Appendix A - Noted Noted
 - S137 – School Trip funded by the Council – Clerk is liaising with the headteacher. Clerk
 - New expenditure Approved Approved
 - Cheque 808 – M Burnett – Hedge Cutting 17/18 - £324.00
 - Cheque 809 – Haddon Landscapes – Mowing - £1136.66
 - Direct Payment – Victoria Friend - Parish magazine delivery - £40
 - Expenditure Noted:
 - Clerk Pay by Standing Order Monthly- £350.10

- Parish Magazine by Standing Order - £85 (up £1 from last year) have changed to direct payments as only 10 a year
 - BT – Direct Debit – £21.60
 - Direct Payment– Haddon Estate – Rent for Playing Fields - £67.48
 - Direct Payment – Rospa Play Ground Inspection - £86.40
 - Information Commissioners office – Data Protection Fee - £35 by yearly Direct Debit
 - Income Noted:
 - DCC – Quarterly Rent - £50
 - Parish Magazine Adverts - £90
 - Car boot - £1142.00
 - Deeds removed from Royal Bank of Scotland – clerk to create electronic copies
12. Travellers
- To look a working with the District, County and other Parish Councils to find a permanent site. Matt Buckler, Bakewell Town Council, Wirksworth Town Council to be included. Meeting will be set for October.
 - To discuss action taken by DDDC – discussed in the public speaking section.
13. Correspondence
- Temporary Road Closure of Chesterfield Road for the Eroica Britannia Cycle Event – 18th August 2019 - 8am – 10.30 am – Clerk has sent an email with the Council’s Objections.
 - Derbyshire Dales Electoral Boundary Consultation – 25th July – Cllr Potter to attend
 - Peak Park Annual Parishes Day – Saturday 12th October
 - Road Closure at Woodhouse Rd – 29th July to 23rd August 2019 to facilitate sewer installation works – Clerk will notify the car boot organisers
 - Peak Park Parish Statements Informal Consultation
 - Local Projects Fund from the District Council
 - Dales Area Ballot 2019
 - Peak District National Park Development Management Policies (DMP) have been Adopted
14. A new Parish Magazine Editor will be required at the end of the year
- Thank you given to Cllr Friend for all her hard work.
 - The Clerk will advertise for a new volunteer.
15. For information –
- Wildfire Information - Noted
16. DALC Circulars (all circulated by email):
- Circular 09-2019- DALC - Neighbourhood Plan Process - DET Funding Scheme - Secret Ballots - NALC Lobby for Financial Services Ombudsman to cover local councils - Public Sector Bodies regs - Guidance on naming individuals in minutes - Training of To note 3 Councillors
 - Circular 8 2019 - AGM & Excellence Awards 22 October - Exec Comm. Nominations - Finance, exercise of public rights - Permitted dev. law change - 'More than a pub' campaign - Legal brief Data Prot fees - Hathersage PC - CiLCA fee
 - Circular 07-2019 - Excellence Awards year 2 - Community Organising Training - Report on Rural Economy - Town & Parish Council VE Day 75 - Use of Council Seal - Councillor Essential Training extra course
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Rowsley Parish Council

Bank Rec. As at 15th September 2019

	RBS Current £	RBS Reserve £	Summary £
Cash Book : Bal b/fwd current A/C 1st April 2019	50.00	18,147.20	18,197.20
plus : receipts	10,308.44	3,958.43	
less : payments	-6,368.80		
To deposit	-3,939.64		
	<u>50.00</u>	<u>22,105.63</u>	<u>22,155.63</u>
Unpresented chqs			0.00
Unpresented receipts			0.00
Balance	<u>50.00</u>	<u>22,105.63</u>	<u>22,155.63</u>
Bank : Current A/C - 15/09/19	50.00	0.00	50.00
Deposit A/C - 15/09/19	0.00	22,105.63	22,105.63
			0.00
	<u>50.00</u>	<u>22,105.63</u>	<u>22,155.63</u>
difference	0.00	0.00	0.00

Signed by Responsible Finance Officer

Date

Signed by Chairman

Date

Monthly Budget Monitoring

ROWSLEY PARISH COUNCIL		Year to Date at 15/09/2019			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2019 - 2020		6					
Date	15th September 2019	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	6	To Date	To Date	£	Projected	For Year	£
PAYMENTS	Administration						
	Clerk's salary	1,750.50	2,000.00	249.50	4,000.00	4,000.00	0.00
	Clerk's expenses	149.55	150.00	0.45	300.00	300.00	0.00
	PAYE	0.00	100.00	100.00	0.00	200.00	200.00
	Audit fees	25.00	70.00	45.00	140.00	140.00	0.00
	Hall Hire & Rent	0.00	50.00	50.00	100.00	100.00	0.00
	Subscriptions	170.14	85.00	(85.14)	170.00	170.00	0.00
	Communication including website and parish magazine	521.60	500.00	(21.60)	1,000.00	1,000.00	0.00
	Insurance	330.00	210.00	(120.00)	420.00	420.00	0.00
	Snow	0.00	0.00	0.00	0.00	0.00	0.00
	Training	0.00	25.00	25.00	50.00	50.00	0.00
		2,946.79	3,190.00	243.21	6,180.00	6,380.00	200.00
	Ground Maintenance						
	Grass cutting	2,273.32	1,495.00	(778.32)	0.00	2,990.00	2,990.00
	Recreation Ground	758.76	600.00	(158.76)	50.00	1,200.00	1,150.00
	Allotment	62.33	250.00	187.67	2,990.00	500.00	(2,490.00)
	Community Garden	0.00	325.00	325.00	1,200.00	650.00	(550.00)
	Bus Stops	0.00	0.00	0.00	500.00	0.00	(500.00)
	Footpaths	0.00	440.00	440.00	650.00	440.00	(210.00)
		3,094.41	3,110.00	15.59	5,390.00	5,780.00	390.00
	Safety	327.60	125.00	(202.60)	250.00	250.00	0.00
		327.60	125.00	(202.60)	250.00	250.00	0.00
	S137 Grants						
	S137 grants	0.00	300.00	300.00	600.00	600.00	0.00
		0.00	300.00	300.00	600.00	600.00	0.00
	Total Payments	6,368.80	6,725.00	356.20	12,420.00	13,010.00	590.00
	VAT	0.00	0.00	0.00	0.00	0.00	0.00
	Total Payments after VAT	6,368.80	6,725.00	356.20	12,420.00	13,010.00	590.00
		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
	Grant	0.00	250.00	(250.00)	500.00	500.00	0.00
	Bank Interest	18.79	30.00	(11.21)	60.00	60.00	0.00
	Communication	120.00	500.00	(380.00)	1,000.00	1,000.00	0.00
	Allotment	55.44	175.00	(119.56)	350.00	350.00	0.00
	Recreation Ground	3,091.00	2,600.00	491.00	5,200.00	5,200.00	0.00
	Burial Ground	390.00	0.00	390.00	0.00	0.00	0.00
	DDDC Reimbursements	0.00	525.50	(525.50)	1,051.00	1,051.00	0.00
	Rent	100.00	100.00	0.00	200.00	200.00	0.00
	Footpath Grant	0.00	125.00	(125.00)	250.00	250.00	0.00
	Vat	0.00	100.00	(100.00)	200.00	200.00	0.00
	Total Receipts before precept	3,775.23	4,405.50	(630.27)	8,811.00	8,811.00	0.00
RECEIPTS	Precept	6,552.00	3,276.00	3,276.00	6,552.00	6,552.00	0.00
		10,327.23	7,681.50	2,645.73	15,363.00	15,363.00	0.00
		3,958.43	956.50	3,001.93	2,943.00	2,353.00	-590.00

