

ROWSLEY PARISH COUNCIL

Clerk: Sian Bacon

Phone: 07545704384

Email: rowsleyparishcouncil@gmail.com

Web: www.rowsleyparishcouncil.co.uk

17th November 2019

Dear Councillor,

You are summoned to attend the Rowsley Parish Council meeting on **Monday 25th November 2019 at 7.30pm in the Village Hall, Rowsley.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sian Bacon

AGENDA

Report / Action Required

1. Apologies for absence To note
2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest To note
Please note:
 - a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to
 - b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.
3. Public speaking To note and action
 - a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
 - b) If the Police Liaison Officer, a County Council, Peak Park or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded"
5. To approve the Minutes of the Meeting held on 23rd September 2019 To approve
6. Flooding To discuss & action
7. Matters Arising (non-decision making) Agenda Item 8
Agenda Item 9
Agenda Item 10
Agenda Item 12
Agenda Item 13
Agenda Item 14
Agenda Item 15
Update
 - Planning
 - Recreation Ground items including car boot and village Maintenance
 - Dangerous Cycling through the Village
 - Travellers
 - Village Hall
 - Burial Ground
 - Correspondence – actioned as agreed
 - From previous meeting –
 - Phone Box on Chatsworth Road – Glass replacement - Requested Mr Pathe Repair
 - Cobbles clearing on Church Lane - Requested Mr Pathe Repair
 - Wire fence behind goal on Rec Ground – Requested Mr Pathe Repair
 - State of Roadway on back of Chatsworth Road
 - Grit bins checked and no action required for now
 - Casual Vacancy advertised but no firm responses as yet
8. Planning Applications To note

New:

 - Derbyshire Dales – None
 - Peak Park - None

Existing:

 - Peak Park: To note

- NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending
 - DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending
 - Derbyshire County Council – Not Rowsley but neighbouring:
 - CM3/0918/49 -Standcliffe Quarry, Darley Dale - Formation of new access and road to existing quarry - Pending
 - CM3/0918/48 -Standcliffe Quarry - Amendment to condition 7, 10 & 11 of determined conditions approval R3/0699/17 (LET 7276). Relating to quarry permit 1390/9/2 (7 March 1952) - Pending
 - Derbyshire Dales – None
9. Bus stops, Recreation Ground and Playground
- Gates
 - Gritstone post quotation and repair To discuss
 - Items to consider and note:
 - Tendering for Mowing 2020/21 To discuss
 - Tendering for Village Groundskeeper 2020/21 To discuss
10. Dangerous Cycling in the Village
- To look at suggestions made by the police To discuss
11. Finance and Audit
- Accounts to 18th November 2019 – Appendix A To note
 - S137 grants To discuss
 - Budget and Precept 2020/21 To discuss
 - New expenditure to approve: To approve
 - Cheque 810 – Haddon Landscapes Mowing – 1136.66
 - Cheque 811 – Royal British Legion – Wreath - £18.50
 - BACS – R Hathaway – Wall Repair - £600
 - BACS - Moss Solicitors – Allotment Lease - £500
 - Expenditure to note: To note
 - Clerk Pay by Standing Order Monthly- £350.10
 - Parish Magazine by Standing Order - £85 have changed to direct payments as only 10 a year
 - BT – Direct Debit – £21.60
 - Income to Note:
 - Allotment Fee 2020 - £30
12. Travellers
- To discuss action taken and updates by DDDC Update
13. Village Hall
- To consider the Parish Council becoming trustee of the Village Hall To discuss
 - Christmas Concert Cancellation To discuss
14. Burial Ground
- Tree works required on the large tree at the corner of the Burial Ground To discuss
 - Burial Ground Fees for 2020 To Approve
 - Soil for grave top ups To discuss
 - Policy on selling burial plots To discuss
15. Allotments
- Wall Repairs To discuss
16. Correspondence
- Peak Park Parish Statement To discuss
 - PPPF Thriving and Sustainable Communities To discuss
 - DERBYSHIRE DALES DRAFT HOUSING DELIVERY ACTION PLAN To discuss
 - Extreme Wheels Roadshow To discuss
 - Complaint regarding Travellers To discuss
17. For information – none To note
18. DALC Circulars (all circulated by email): To note
- DALC AGM
 - Circular 11/2019 - AGM & Excellence Awards - GDPR Additional Guidance - Public Participation - Grievance & Disciplinary New Guidance - Training courses - Quick Tip
19. Reading (circulated by email): All to be read
- Clerks and Councils Direct (magazine)

- Peak District News and Views
- Beeley Parish Council Agenda Papers
- Rural Bulletins
- Peak Park Parishes Forum Meeting Minutes
- Rural Matters Newsletter
- Peak Park Authority Press Releases
- Derbyshire Dales District Council Press Releases
- Neighbourhood Alerts
- Friends of the Peak District Press Releases
- Police Alerts and Releases

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND:

- 27th January 2020
- 23rd March 2020
- 27th April 2020 – Parish Meeting
- 18th May 2020 – AGM & Ordinary Meeting held a week early to avoid the Bank Holiday

ROWSLEY PARISH COUNCIL

Clerk: Sian Bacon

Phone: 07545704384

Email: rowsleyparishcouncil@gmail.com

Web: www.rowsleyparishcouncil.co.uk

MINUTES

For the meeting held on Monday 23rd September 2019 in Rowsley Village Hall

| | | | | |
|-----------------------------|--|--|-------------------|--|
| Councillors present: | Kath Potter Richard Bean Matthew Buckler (DDDC) | Victoria Friend Robert Hockley | Apologies: | Cllr Jason Atkin (DCC) PCSO Anthony Boswell |
| Others: | Sian Bacon (Clerk) 2 Members of the Public | D Oakley 2 Members of Rowsley Football Club | | |

PART 1 – NON CONFIDENTIAL ITEMS

Report / Action Required

- 1. Co -Option of Councillor – Cllr Potter reported that Cllr Steve Bones had resigned and that now two spaces were available were vacant on the Council. Clerk will notify the Monitoring officer and advertise.

Clerk

It was RESOLVED to Co-opt Kevin Rowney to the Council and he signed the Declaration of Acceptance of Office.

- 2. Apologies for absence were received from Cllr Atkin (DCC) & PCSO Anthony Boswell – Cllr Potter requested the Clerk send a condolence card to Cllr Atkin.
- 3. Cllrs Friend and Rowney declared interests in Agenda Item 11 (s137 grants) and Item 13 (Village Hall Update). Cllr Rowney also declared an interest in Agenda Item 10 (Allotments)
- 4. Public speaking
 - Cllr Potter – reported that she had reported the issues with the Travellers to the District and had a response from the District Council reporting that they were aware of the situation and monitoring it.
 - Cllr Potter also noted that there was a heap of crushed stone on the building site passed the Methodist Church. The Clerk reported that this was for use on the building that was under construction.

Clerk

Dangerous Cycling on Church Lane:

- o A parishioner- reported that virtual races are taking place on Church Lane which exceed vehicle limit.
- o Cllr Friend – noted that speed bumps may be more of a challenge than nothing.
- o Cllr Rowney – reported that people have been killed by cyclists in the past.
- o Cllr Friend – suggested that the Council contact the Police Commissioner about the issue.
- o Cllr Rowney- listed that there were four points of danger on Church Lane for anyone riding at high speed.
- o Cllr Potter – requested that the Clerk list the dangers and sent them and the complaint to Mr Mcloughlin MP, the Chairs of DCC and DDDC and the Police Commissioner. It was also requested that the Clerk contact other Parish Councils to gauge size of the issue and see if any joint action can be taken and to contact Strava.com to notify them of previous issues on Church lane.

Clerk/ Cllr Potter
Clerk
Clerk

Clerk

Travellers on Old Station Close:

Cllr Buckler

- o Cllr Buckler – reported that at the time of the meeting there was only the one Traveller family currently on the site.
- o Cllr Friend - reported that the numbers are fluctuating between 3 to 10 caravans.
- o Cllr Potter – Bar over the car park should be replaced – Cllr Buckler reported that this was being discussed by the District Council.
- o Cllr Friend - reported that the site previously had change of use for nine months and asked that now that had lapsed how is it legal to have them using the Car park. Cllr Buckler will ask the District Council on this and get a response for the Clerk.
- o Cllr Bean -The District Council is encouraging them to be there by installing facilities and not preventing stuff from being dumped such as the tree waste. It's authorised fly tipping with fires constantly and dogs permanently chained up.

- Parishioner – sent letter to the Clerk and the Clerk will pass this on. The travellers are affecting businesses and tourism. Bonfires are burning and washing hanging out across the car park. Everyone uses the car park and the dumping has stopped people parking
 - Cllr Buckler - reported that there was a meeting on the 30th October at 6pm of the Communities and Environment Committee and that people were welcome to attend and register for a slot to speak. Cllr Friend agreed to go and speak on the Council's behalf.
 - Cllr Hockley arrived at 8.10pm.
 - Cllr Hockley - noted that a report of a burglary had been made in the village. He will gather more information and report back to the Clerk.
 - Hole in road opposite the school report to Severn Trent and Highways. The Clerk will report this to Severn Trent and Highways.
5. There were no items on the agenda to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960).
6. The Minutes of the Meeting held on 22nd July 2019 were approved –with an amendment to page 1 Public Participation “on a site” not on “the Site” in reference to the Travellers on Old Station Close.
7. Matters Arising (non-decision making)
- Planning
 - Recreation Ground items including car boot
 - Allotment items
 - Travellers
 - Village Hall Update
 - Correspondence – actioned as agreed
 - Parish Magazine Editor
 - From previous meeting –
 - Phone Box on Chatsworth Road – Glass replacement - Requested Mr Pathe Repair Clerk
 - Cobbles clearing on Church Lane - Requested Mr Pathe Repair Clerk
 - Wire fence behind goal on Rec Ground – Requested Mr Pathe Repair Clerk
 - Dog Mess Signs Update – The Clerk has placed some around the Recreation Ground.
 - Pot holes on School Lane outside the Recreation Ground – reported to Highways
 - State of Roadway on back of Chatsworth Road – the Clerk to raise with Highways and Waterloo Housing. Clerk
 - Bins being left on the Highway behind Chatsworth Road – the Clerk will raise the issue again with DDDC. Clerk
 - Dog Bin at the Recreation Ground had been vandalised – the Clerk will report this. Clerk
8. Planning Applications
- New:
- Derbyshire Dales – None
 - Peak Park - None
- Existing:
- Peak Park:
 - NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending
 - DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending
 - Derbyshire County Council – Not Rowsley but neighbouring:
 - CM3/0918/49 -Stancliffe Quarry, Darley Dale - Formation of new access and road to existing quarry - Pending
 - CM3/0918/48 -Stancliffe Quarry - Amendment to condition 7, 10 & 11 of determined conditions approval R3/0699/17 (LET 7276). Relating to quarry permit 1390/9/2 (7 March 1952) – Pending
 - Derbyshire Dales – None
9. Bus stops, Recreation Ground and Playground
- Gates
 - Gritstone post needs quotation – Cllr Bean will send to the Clerk Cllr Bean
 - Check of Bus Stops and Play Ground – October & November Cllr Bean/Cllr Friend
 - Items to consider and note:
 - Review of fees for Rec Ground sports pitch use it was RESOLVED that it is to be raised by 10% for the year 2020/21 and to be reviewed every 5 years from then. Clerk
- It was RESOLVED to have a 30 minutes extension to 9.30pm as per standing orders
- To consider a wedding to be held on the Recreation Ground – Clerk to ask questions about numbers and dates and report back Clerk
 - Tendering for Mowing 2020/21 – Cllr Friend and the Clerk will organise the tendering process Clerk/Cllr Friend

10. Allotments
- To set Allotment Fees for the year 2020/21 – no increase for this year
 - Allotment pond – the Clerk will look to get an Environment Officer in to look at it from DDDC Clerk
 - Grounds keeper – the Clerk will look for a sub-contractor by putting it out to tender for mowing, odd jobs and both together. Clerk
11. Finance and Audit
- Accounts to 16th September 2019 – Appendix A Noted
 - S137 grants – It was RESOLVED to make a donation for flooring in village hall of £1500 and to purchase 12 lamp post poppies at £3 each to replace the damaged ones from last year for Remembrance Sunday Approved
Clerk
 - New expenditure to approve: Approved
 - Direct Payment - DDDC – Election Fee - £144.01
 - Direct Payment - Clerk’s 1/2 Home Allowance to be paid in October - £100
 - Direct Payment – Little Acorn Gardening Services – Allotment Spraying - £180
 - Expenditure to note: Noted
 - Clerk Pay by Standing Order Monthly- £350.10
 - Parish Magazine by Standing Order - £85 have changed to direct payments as only 10 a year
 - BT – Direct Debit – £21.60
 - Income to Note: Noted
 - o DCC – Quarterly Rent - £50
 - o Car boot - £604
 - o Allotment Fee 2019/20 - £35
 - o Parish Mag Adverts - £30
 - o Burial Ground Fees - £280
 - o Interest - £7.87
12. Travellers
- To discuss action taken and updates by DDDC – was discussed in the Public Participation section.
13. Village Hall Update from Cllr Friend
- Cllr Friend wishes to resign as the Parish Council representative of Village Hall committee and will look to step down in November. This means the Council will need a new representative on the committee.
 - Council expressed their thanks to Vicky for her fantastic work on the Village Hall Committee over the past 10 years
14. Correspondence
- Eroica road closure response – No response
 - 2019 Parish and Town Council Liaison Forum Questionnaire – the Clerk will distribute for the Councillors to respond. Clerk
 - Review of Polling Districts, Places and Stations 2019 – the Clerk has distributed. Clerk
 - Royal British Legion - Derbyshire Lamp Post Poppy Campaign 2019 – DCC blanket approval if informed which lamp posts. Noted
 - Parishioner Complaint about travellers on the Carpark Noted
 - Snow Warden Scheme – Cllr Bean will be Snow warden and accept delivery of a tonne of grit. Cllr Hockley will check the grit bins and the Councillors will fill them from the grit the council already has. Cllr Bean/
Cllr
Hockley
 - East Midlands Airport Future Airspace Programme Consultation – No response
15. A new Parish Magazine Editor will be required at the end of the year – Advert for new editor has been issued. Cllr Friend may have a new editor to take over in November and will be meeting with the candidate to discuss a handover Cllr Friend
16. For information – None
17. DALC Circulars (all circulated by email): Noted
- Circular 10-19 - DALC Excellence Awards - AGM - NALC Larger Councils Committee - Government Paper on strengthen communities - Research on May elections - Council housing build - Updated Financial Regs - Climate emergency - CiLCA success - Village survival
18. Reading (circulated by email): Noted
- Clerks and Councils Direct (magazine)
 - Peak District News and Views

- Beeley Parish Council Agenda Papers
- Rural Bulletins
- Peak Park Parishes Forum Meeting Minutes
- Rural Matters Newsletter
- Peak Park Authority Press Releases
- Derbyshire Dales District Council Press Releases
- Neighbourhood Alerts
- Friends of the Peak District Press Releases
- Police Alerts and Releases

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the WI Room of the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND:

- 25th November 2019
- 27th January 2020
- 23rd March 2020
- 27th April 2020 – Parish Meeting
- 18th May 2020 – AGM & Ordinary Meeting held a week early to avoid the Bank Holiday

ROWSLEY PARISH COUNCIL

Clerk: Sian Bacon

Phone: 07545704384

Email: rowsleyparishcouncil@gmail.com

Web: www.rowsleyparishcouncil.co.uk

Village Caretaker Specification

1. This specification sets out what is required from the Village Caretaker contractor.
2. The areas are:
 - (a) The allotments and Community Garden opposite the Church on Church Lane, Rowsley.
 - (b) The Rowsley Recreation Ground and Children's Play Area which comprises an area of land of approximately 2.2 hectares (5.5 acres) off Peak Tor Road, Rowsley. The car park is adjacent to the recreation ground.
 - (c) The burial ground through the churchyard at St Katherine's Church, Rowsley
 - (d) Street furniture and any Council owned property throughout the village of Rowsley
3. Quotations are invited for:-
 - (a) To Maintain the Community Garden Pond.
 - (b) To check the allotments at least monthly and partake in any strimming, gardening or other jobs that arise from the monthly allotment checks. Clearing of individual allotments to reduce the effect of weeds on surrounding plots if it is agreed that the affected plot is either neglected or unused by the Parish Council.
 - (c) To check the Burial Ground at least monthly, including emptying the bin, topping up fresh graves and any other work required to keep the Burial Grounds maintained.
 - (d) To Check the Recreation Ground and Children's Play Area including any minor repair work to the gates and fences, the play equipment and the grounds.
 - (e) Repairs to any damage to Parish Council street furniture such as the phone box on Chatsworth Road, the three Council Notice Boards, signs and Benches owned by the Parish Council around the village.
 - (f) Annually surveying, repairing and filling the grit bins around the village.
4. The quotation to be renewed annually.
5. The contractor to be responsible for providing both equipment (apart from road grit) and manpower for undertaking the contract. The contractor to be responsible for providing suitable insurance to cover any damage caused to the Council's property, his own or any third party and to undertake the necessary Health and Safety precautions.

If you would like to discuss any of this please contact the Clerk on 07545704384 or rowsleyparishcouncil@gmail.com

Please return the quote by 17th December 2019 to rowsleyparishcouncil@gmail.com or 7 South Park Avenue, Darley Dale, Matlock, Derbyshire, DE4 2FY

ROWSLEY PARISH COUNCIL

Clerk: Sian Bacon

Phone: 07545704384

Email: rowsleyparishcouncil@gmail.com

Web: www.rowsleyparishcouncil.co.uk

Ground Maintenance Specification

1. This specification sets out what is required from the grounds' maintenance contactor.
2. The areas are:
 - (a) The Community Garden which is part of the allotments opposite the Church on Church Lane, Rowsley.
 - (b) The Rowsley Recreation Ground and Children's Play Area which comprises an area of land of approximately 2.2 hectares (5.5 acres) off Peak Tor Road, Rowsley. The car park is adjacent to the recreation ground.
 - (c) The burial ground through the churchyard at St Katherine's Church, Rowsley
 - (d) Footpaths 7, 8 and 12 as detailed on Derbyshire County Council's map of paths
3. Quotations are invited for:-
 - (a) the mowing at approximately 2 cuts per month from April to October inclusive of lawn area of the Community Garden;
 - (b) the mowing at approximately 2 cuts per month from April to October inclusive of the Recreation Ground, with an additional cut in June when grass is growing at a premium (i.e. a total of 13 cuts), plus the strimming of the area around the two picnic tables;
 - (c) the mowing of the children's play area at approximately 2 cuts per month from April to October inclusive;
 - (d) the strimming of the car park margins on the basis of 1 strim per month from April to October.
 - (e) the mowing at approximately 2 cuts per month from April to October inclusive of the burial ground
 - (f) to strim the footpaths twice a year
4. The quotation to be renewed annually.
5. The contractor to be responsible for providing both equipment and manpower for undertaking the contract. The contractor to be responsible for providing suitable insurance to cover any damage caused to the Council's property, his own or any third party and to undertake the necessary Health and Safety precautions.

If you would like to discuss any of this please contact the Clerk on 07545704384 or rowsleyparishcouncil@gmail.com

Please return the quote by 17th December 2019 to rowsleyparishcouncil@gmail.com or 7 South Park Avenue, Darley Dale, Matlock, Derbyshire, DE4 2FY

Rowsley Parish Council

Bank Rec. As at 17th November 2019

| | RBS Current £ | RBS Reserve £ | Summary £ |
|--|---------------------|-------------------------|-------------------------|
| Cash Book : Bal b/fwd current A/C 1st April 2019 | 50.00 | 18,147.20 | 18,197.20 |
| plus : receipts | 11,281.44 | 2,211.17 | |
| less : payments | -9,096.61 | | |
| To deposit | -2,184.83 | | |
| | <u>50.00</u> | <u>20,358.37</u> | <u>20,408.37</u> |
| Unpresented chqs | | | 0.00 |
| Unpresented receipts | | | 0.00 |
| Balance | <u>50.00</u> | <u>20,358.37</u> | <u>20,408.37</u> |
| Bank : Current A/C - 17/11/19 | 50.00 | 0.00 | 50.00 |
| Deposit A/C - 17/11/19 | 0.00 | 20,355.07 | 20,355.07 |
| | | | 0.00 |
| | <u>50.00</u> | <u>20,355.07</u> | <u>20,405.07</u> |
| difference | 0.00 | 3.30 | 3.30 |

Signed by Responsible Finance Officer

Date

Signed by Chairman

Date

Monthly Budget Monitoring

| ROWSLEY PARISH COUNCIL | | Year to Date at 17/11/2019 | | | Full Year Projection | | |
|---|---|----------------------------|------------------|-------------------|----------------------|------------------|-------------------|
| RECEIPTS & PAYMENTS ACCOUNT 2019 - 2020 | | 8 | | | | | |
| Date | 17th November 2019 | Actual £ | Budget £ | Difference | Actual £ | Budget £ | Difference |
| Month | 8 | To Date | To Date | £ | Projected | For Year | £ |
| PAYMENTS | Administration | | | | | | |
| | Clerk's salary | 2,450.70 | 2,666.67 | 215.97 | 4,000.00 | 4,000.00 | 0.00 |
| | Clerk's expenses | 249.55 | 200.00 | (49.55) | 300.00 | 300.00 | 0.00 |
| | PAYE | 0.00 | 133.33 | 133.33 | 0.00 | 200.00 | 200.00 |
| | Audit fees | 25.00 | 93.33 | 68.33 | 140.00 | 140.00 | 0.00 |
| | Hall Hire & Rent | 0.00 | 66.67 | 66.67 | 100.00 | 100.00 | 0.00 |
| | Subscriptions | 170.14 | 113.33 | (56.81) | 170.00 | 170.00 | 0.00 |
| | Communication including website and parish magazine | 628.20 | 666.67 | 38.47 | 1,000.00 | 1,000.00 | 0.00 |
| | Insurance | 330.00 | 280.00 | (50.00) | 420.00 | 420.00 | 0.00 |
| | Snow | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Elections | 144.01 | 0.00 | (144.01) | 144.01 | 0.00 | (144.01) |
| | Training | 0.00 | 33.33 | 33.33 | 50.00 | 50.00 | 0.00 |
| | | 3,997.60 | 4,253.33 | 255.73 | 6,324.01 | 6,380.00 | 55.99 |
| | Ground Maintenance | | | | | | |
| | Grass cutting | 1,833.32 | 1,993.33 | 160.01 | 0.00 | 2,990.00 | 2,990.00 |
| | Recreation Ground | 643.55 | 800.00 | 156.45 | 50.00 | 1,200.00 | 1,150.00 |
| | Allotment | 242.33 | 333.33 | 91.00 | 2,990.00 | 500.00 | (2,490.00) |
| | Community Garden | 0.00 | 433.33 | 433.33 | 1,200.00 | 650.00 | (550.00) |
| | Bus Stops | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 | (500.00) |
| | Footpaths | 440.00 | 440.00 | 0.00 | 650.00 | 440.00 | (210.00) |
| | | 3,159.20 | 4,000.00 | 840.80 | 5,390.00 | 5,780.00 | 390.00 |
| | Safety | 270.00 | 166.67 | (103.33) | 250.00 | 250.00 | 0.00 |
| | | 270.00 | 166.67 | (103.33) | 250.00 | 250.00 | 0.00 |
| | S137 Grants | | | | | | |
| | S137 grants | 1,500.00 | 400.00 | (1,100.00) | 600.00 | 600.00 | 0.00 |
| | | 1,500.00 | 400.00 | (1,100.00) | 600.00 | 600.00 | 0.00 |
| | Total Payments | 8,926.80 | 8,820.00 | (106.80) | 12,564.01 | 13,010.00 | 445.99 |
| | VAT | 169.81 | 0.00 | (169.81) | 0.00 | 0.00 | 0.00 |
| | Total Payments after VAT | 9,096.61 | 8,820.00 | (276.61) | 12,564.01 | 13,010.00 | 445.99 |
| | | Actual £ | Budget £ | Difference | Actual £ | Budget £ | Difference |
| | | To Date | To Date | £ | Projected | For Year | £ |
| | Grant | 0.00 | 333.33 | (333.33) | 500.00 | 500.00 | 0.00 |
| | Bank Interest | 26.34 | 40.00 | (13.66) | 60.00 | 60.00 | 0.00 |
| | Communication | 120.00 | 666.67 | (546.67) | 1,000.00 | 1,000.00 | 0.00 |
| | Allotment | 55.44 | 233.33 | (177.89) | 350.00 | 350.00 | 0.00 |
| | Recreation Ground | 4,064.00 | 3,466.67 | 597.33 | 5,200.00 | 5,200.00 | 0.00 |
| | Burial Ground | 390.00 | 0.00 | 390.00 | 0.00 | 0.00 | 0.00 |
| | DDDC Reimbursements | 0.00 | 700.67 | (700.67) | 1,051.00 | 1,051.00 | 0.00 |
| | Rent | 100.00 | 133.33 | (33.33) | 200.00 | 200.00 | 0.00 |
| | Footpath Grant | 0.00 | 166.67 | (166.67) | 250.00 | 250.00 | 0.00 |
| | Vat | 0.00 | 133.33 | (133.33) | 200.00 | 200.00 | 0.00 |
| | Total Receipts before precept | 4,755.78 | 5,874.00 | (1,118.22) | 8,811.00 | 8,811.00 | 0.00 |
| RECEIPTS | Precept | 6,552.00 | 4,368.00 | 2,184.00 | 6,552.00 | 6,552.00 | 0.00 |
| | | 11,307.78 | 10,242.00 | 1,065.78 | 15,363.00 | 15,363.00 | 0.00 |
| | | 2,211.17 | 1,422.00 | 789.17 | 2,798.99 | 2,353.00 | -445.99 |

| | | 2014-2015 actual | 2015-2016 actual | 2016-2017 actual | 2017-2018 actual | 2018-2019 actual | 2019-2020 budget | 2019-20 actual to decisions made 09/19 | Revised estimate 2019-20 | Proposed Budget 2020- 2021 |
|---|----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---|--------------------------------|----------------------------------|
| Expenditure | | | | | | | | | | |
| Clerk Salary | | £1,742.12 | £2,619.36 | £3,752.29 | £3,954.62 | £4,137.54 | £4,000.00 | £2,100.60 | £4,000.00 | £4,500.00 |
| Clerk Expenses and home | | £580.12 | £301.15 | £319.46 | £438.03 | £214.46 | £300.00 | £249.50 | £300.00 | £300.00 |
| PAYE | | £150.60 | £217.37 | £0.00 | £113.40 | £77.20 | £200.00 | £0.00 | £50.00 | £200.00 |
| Audit and inspections | | £223.00 | £125.00 | £139.30 | £126.80 | £30.20 | £140.00 | £25.00 | £25.00 | £140.00 |
| Hall Hire & Rent | | £112.99 | £172.91 | £173.06 | £68.07 | £0.00 | £100.00 | £0.00 | £100.00 | £100.00 |
| Subscriptions | | £255.97 | £419.18 | £369.82 | £223.08 | £90.00 | £170.00 | £170.14 | £170.00 | £190.00 |
| Communication | | £66.64 | £64.80 | £235.79 | £1,201.61 | £1,084.96 | £1,000.00 | £628.20 | £1,000.00 | £1,000.00 |
| Insurance | | £562.80 | £597.91 | £399.53 | £411.04 | £413.51 | £420.00 | £330.00 | £330.00 | £400.00 |
| Snow | | £192.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| Training | | £45.00 | £65.00 | £0.00 | £40.00 | £0.00 | £50.00 | £0.00 | £50.00 | £50.00 |
| M a i n t e n a n c e | Grass cutting | £2,379.99 | £2,499.99 | £2,539.99 | £2,990.00 | £950.00 | £2,990.00 | £2,273.32 | £2,990.00 | £3,000.00 |
| | Recreation Ground | £5,273.09 | £371.84 | £1,681.58 | £4,150.78 | £2,000.00 | £1,200.00 | £643.55 | £1,200.00 | £1,200.00 |
| | Burial Ground | | | | | £0.00 | £500.00 | £0.00 | £500.00 | £500.00 |
| | Allotment | | £160.00 | £810.00 | £314.90 | £600.00 | £500.00 | £242.33 | £500.00 | £500.00 |
| | Community Garden | £1,889.88 | £280.00 | £290.00 | £104.75 | £624.96 | £150.00 | £0.00 | £150.00 | £150.00 |
| | Bus stops | £90.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| | Footpaths | £300.00 | £250.00 | £0.00 | £220.00 | £220.00 | £440.00 | £440.00 | £0.00 | £440.00 |
| Safety | | | £88.00 | £4,299.00 | £1,033.20 | £0.00 | £250.00 | £270.00 | £250.00 | £250.00 |
| S137 Grants | | £600.00 | £1,000.00 | £100.00 | £185.99 | £2,316.98 | £2,000.00 | £1,500.00 | £500.00 | £2,000.00 |
| Misc | | £115.20 | £0.00 | £0.00 | £0.00 | £0.00 | £140.00 | £0.00 | £0.00 | £0.00 |
| Total Expenditure | | £14,579.40 | £9,232.51 | £15,109.82 | £15,576.27 | £12,759.81 | £14,550.00 | £8,872.64 | £12,115.00 | £14,920.00 |
| VAT | | | £113.54 | £951.37 | £891.67 | £140.00 | £300.00 | £169.81 | £300.00 | £250.00 |
| Total Expenditure | | £14,579.40 | £9,346.05 | £16,061.19 | £16,467.94 | £12,899.81 | £14,850.00 | £9,042.45 | £12,415.00 | £15,170.00 |
| Income | | | | | | | | | | |
| Grant | | £526.00 | £250.00 | £175.00 | £873.14 | £751.07 | £500.00 | £0.00 | £500.00 | £500.00 |
| Bank Interest | | £68.82 | £65.92 | £54.38 | £64.96 | £22.98 | £60.00 | £26.34 | £60.00 | £50.00 |
| Communication | | £0.00 | £0.00 | £0.00 | £945.00 | £427.50 | £1,000.00 | £120.00 | £1,000.00 | £500.00 |
| Allotment rents | | £472.00 | £269.00 | £362.76 | £327.50 | £425.00 | £350.00 | £55.44 | £250.00 | £250.00 |
| Recreation Ground | | £2,582.00 | £2,314.00 | £3,346.00 | £5,795.00 | £5,406.20 | £5,200.00 | £4,064.00 | £5,200.00 | £5,200.00 |
| Burial Ground fees | | £1,604.00 | £815.00 | £1,785.00 | £3,085.00 | £1,805.00 | £0.00 | £390.00 | £1,430.00 | £500.00 |

ROWSLEY PARISH COUNCIL

Clerk: Sian Bacon

Phone: 07545704384

Address: 7 South Park Avenue, Darley Dale, Matlock, Derbyshire DE4 2FY

Email: rowsleyparishcouncil@gmail.com

Web: www.rowsleyparishcouncil.co.uk

ROWSLEY PARISH BURIAL GROUND TABLE OF FEES AS FROM 1st FEBRUARY 2015

PART I - EXCLUSIVE RIGHTS OF BURIAL

Exclusive Right of Burial in Earthen Graves

For the exclusive right of burial for a period not exceeding 100 years in an earthen grave 2.5 metres x 1.2 metres :-

- | | |
|---|----------------|
| 1. The inhabitants or parishioners of the Parish of Rowsley | £300.00 |
| 2. It will be at the discretion of the Council to grant burial rights for a person living outside the Parish who may have a strong association with the Parish. | |

| | |
|--------------------------------|----------------|
| In such cases the fee will be: | £375.00 |
|--------------------------------|----------------|

Garden of Remembrance

For the exclusive right of burial of cremated remains for a period not exceeding 100 years, in an earthen grave not exceeding 450mm x 350mm

£120.00

PART II - INTERMENTS

The fees indicated :-

(a) do not include the digging of the grave;

(b) apply only where the interment is made between the hours of 10.00am and 4.00pm Monday to Friday or on the certificate of a Coroner or Registered Medical Practitioner that immediate interment is necessary. In any other case, an additional fee of **£22.00** is payable and **£11.00** in the case of the interment of cremated remains.

For the interment in a grave in respect of which exclusive right of burial **has not** been granted:-

of the body of a still born child, or a child whose age did not exceed one month

No charge

of the body of a child whose age at the time of death exceeded one month but did not exceed 16 years

£100.00

of the body of a person whose age at the time of death exceeded 16 years

£250.00

For the interment in a grave in respect of which an exclusive right of burial **has** been granted:-

| | <u>1st Int</u> | <u>2nd Int</u> |
|--|------------------|------------------|
| of the body of a still born child or a child whose age at the time of death did not exceed one month | No charge | No charge |
| of the body of a child whose age at the time of death exceeded one month but did not exceed 16 years | £85.00 | £85.00 |
| of the body of a person whose age at the time of death exceeded 16 years of age | £250.00 | £250.00 |
| For the interment of cremated remains in the Garden of Remembrance or in a grave | £85.00 | |

PART III - ERECTION OF HEADSTONES, TABLETS AND INSCRIPTIONS

EARTHEN GRAVES

NOTE : The only long-term memorial permitted on a grave is a single headstone

For the Right to Erect a Memorial on a grave in respect of which an **£60.00** exclusive right of burial has been granted

For permission to place on a grave in respect of which exclusive right of burial has been granted:-

- | | |
|--|---------------|
| 1. A headstone not exceeding 838mm in height, 650mm in width, including first inscription (NOTE: NO concrete foundation is provided) | £50.00 |
| 2. Each inscription after the first | £30.00 |

GARDEN OF REMEMBRANCE

| | |
|--|---------------|
| For the Right to Erect a Memorial on a grave containing cremated remains in respect of which an exclusive right of burial has been granted | £60.00 |
| For permission to place on a grave containing cremated remains in respect of which the exclusive right of burial has been granted:- | |

| | |
|---|---------------|
| a memorial stone slab at ground level not exceeding 300mm in length x 250mm in width, including the first inscription | £30.00 |
|---|---------------|

| | |
|---|---------------|
| a vase not exceeding 300mm in height, including first inscription | £30.00 |
|---|---------------|

Permission for each inscription after the first **£20.00**

PART IV - SCATTERING OF ASHES

For the right to scatter cremated remains on a purchased grave
or in area reserved in the Garden of Remembrance **£50.00**

PART V - MISCELLANEOUS FEES

Fees for searches of register books and for copies and extracts to be taken there from:-

every search covering a period of up to 1 year **£25.00**

for every additional year (after the first) **£25.00**

every certified copy of an entry of burial in the register books **£25.00**

SAFETY INSPECTIONS

Where a memorial is found to be unsafe following an inspection by the Council, the Council will make no charge if the deed-holder voluntarily makes the memorial safe on a long-term basis as required by the Cemetery Regulations.

NOTE: All the above charges are outside the scope of VAT.

Please make cheques payable to “Rowsley Parish Council” and send to the above address

Or

By BACS to RBS account number 11865803 and sort code 16-1730