

# **ROWSLEY PARISH COUNCIL**

Clerk: Sian Bacon

Phone: 07545704384

Email: [rowsleyparishcouncil@gmail.com](mailto:rowsleyparishcouncil@gmail.com)

Web: [www.rowsleyparishcouncil.co.uk](http://www.rowsleyparishcouncil.co.uk)

## **Village Caretaker Specification**

1. This specification sets out what is required from the Village Caretaker contactor.
2. The areas are:
  - (a) The allotments and Community Garden opposite the Church on Church Lane, Rowsley.
  - (b) The Rowsley Recreation Ground and Children's Play Area which comprises an area of land of approximately 2.2 hectares (5.5 acres) off Peak Tor Road, Rowsley. The car park is adjacent to the recreation ground.
  - (c) The burial ground through the churchyard at St Katherine's Church, Rowsley
  - (d) Street furniture and any Council owned property throughout the village of Rowsley
3. Quotations are invited for:-
  - (a) To Maintain the Community Garden Pond.
  - (b) To check the allotments at least monthly and partake in any strimming, gardening or other jobs that arise from the monthly allotment checks. Clearing of individual allotments to reduce the effect of weeds on surrounding plots if it is agreed that the affected plot is either neglected or unused by the Parish Council.
  - (c) To check the Burial Ground at least monthly, including emptying the bin, topping up fresh graves and any other work required to keep the Burial Grounds maintained.
  - (d) To Check the Recreation Ground and Children's Play Area including any minor repair work to the gates and fences, the play equipment and the grounds.
  - (e) Repairs to any damage to Parish Council street furniture such as the phone box on Chatsworth Road, the three Council Notice Boards, signs and Benches owned by the Parish Council around the village.
  - (f) Annually surveying, repairing and filling the grit bins around the village.
4. The quotation to be reviewed annually.
5. The contractor to be responsible for providing both equipment (apart from road grit) and manpower for undertaking the contract. The contractor to be responsible for providing suitable insurance to cover any damage caused to the Council's property, his own or any third party and to undertake the necessary Health and Safety precautions.

If you would like to discuss any of this please contact the Clerk on 07545704384 or [rowsleyparishcouncil@gmail.com](mailto:rowsleyparishcouncil@gmail.com)

Please return the quote by 17<sup>th</sup> January 2019 to [rowsleyparishcouncil@gmail.com](mailto:rowsleyparishcouncil@gmail.com) or 7 South Park Avenue, Darley Dale, Matlock, Derbyshire, DE4 2FY