

ROWSLEY PARISH COUNCIL

Clerk: Sian Bacon

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20th January 2020

Dear Councillor,

You are summoned to attend the Rowsley Parish Council meeting on **Monday 27th January 2020 at 7.30pm in the Village Hall, Rowsley.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sian Bacon

AGENDA

Report / Action Required

1. Apologies for absence To note
2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest To note
Please note:
 - a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to
 - b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.
3. Public speaking To note and action
 - a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
 - b) If the Police Liaison Officer, a County Council, Peak Park or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded"
5. To approve the Minutes of the Meeting held on 25th November 2019 To approve
6. Matters Arising (non-decision making) Agenda Item 7
Agenda Item 8
Agenda Item 9
Agenda Item 10
Agenda Item 12
Agenda Item 13
Agenda Item 14
Agenda Item 15
Agenda Item 17
Update
 - Planning
 - Damage to Cycle Trail
 - Recreation Ground items including car boot and village Maintenance
 - Consultation on future of older people's accommodation
 - Travellers
 - Village Hall
 - Co-option of New Councillor
 - Correspondence – actioned as agreed
 - Date of Meetings 2020/21
 - From previous meeting –
 - Phone Box on Chatsworth Road – Glass replacement
 - Cobbles clearing on Church Lane
 - Wire fence behind goal on Rec Ground
 - State of Roadway on back of Chatsworth Road
 - Cones and parking on Chatsworth Road
 - Tree cutting in the Burial Ground
7. Planning Applications To note
New:
 - Derbyshire Dales:
 - Planning Application 20/00023/S106M, Modification of Section 106 Planning Obligation dated 15.03.2001 to vary occupancy restriction (agricultural tie) at Foxgloves Chesterfield Road Rowsley Derbyshire DE4 2NN – For information only To note

<ul style="list-style-type: none"> • Peak Park - None 	To note
Existing:	
<ul style="list-style-type: none"> • Peak Park: <ul style="list-style-type: none"> ○ NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending ○ DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending • Derbyshire County Council – Not Rowsley but neighbouring: <ul style="list-style-type: none"> ○ CM3/0918/49 -Stancliffe Quarry, Darley Dale - Formation of new access and road to existing quarry - Pending ○ CM3/0918/48 -Stancliffe Quarry - Amendment to condition 7, 10 & 11 of determined conditions approval R3/0699/17 (LET 7276). Relating to quarry permit 1390/9/2 (7 March 1952) - Pending • Derbyshire Dales – None 	
8. Damage to Cycle Trail	To discuss
9. Bus stops, Recreation Ground and Playground	
<ul style="list-style-type: none"> • Gates <ul style="list-style-type: none"> ○ Gritstone post quotation and repair • Items to consider and note: <ul style="list-style-type: none"> ○ Tendering for Mowing 2020/21 ○ Tendering for Village Groundskeeper 2020/21 	To discuss To discuss To discuss
10. Consultation on future of older people’s accommodation	To discuss
<ul style="list-style-type: none"> • DCC - Proposals to consult on the closure of seven homes for older people which need significant improvement due to the deteriorating state of the building 	
11. Finance and Audit	
<ul style="list-style-type: none"> • Accounts to 20th January 2020 – Appendix A • S137 grants • New expenditure to approve: <ul style="list-style-type: none"> - Clerk Pay by Standing Order Monthly- £350.10 - Parish Magazine by Standing Order - £85 have changed to direct payments as only 10 a year - BT – Direct Debit – £21.60 - BACS - V Friend – Parish Mag delivery - £80 (retrospective) • Income to Note: <ul style="list-style-type: none"> ○ DCC – Quarterly Rent - £50 	To note To discuss To discuss To approve To note
12. Travellers	
<ul style="list-style-type: none"> • Update on Old Station Road Carpark 	To discuss
13. Village Hall	
<ul style="list-style-type: none"> • Update on Village Hall Trustee Change 	To discuss
14. Co-option of new councillor	To action
15. Correspondence	
<ul style="list-style-type: none"> • DCC - Water Pipe Repair on Chesterfield Road Rowsley 9th March 2020 to 13th March 2020 • Email about Allotment vandalism • Derbyshire Dales Community Forum - Wednesday 29th January, 7 pm, Agricultural Centre, Bakewell • Ashover Parish Neighbourhood Plan Review January 2020 	To discuss To discuss To discuss To discuss
16. For information	To note
<ul style="list-style-type: none"> - Valuation Office Business Rates Information updated for the Recreation Ground - Dangerous Cycling – Police have been notified about Council’s agreement with the school children’s awareness campaign. - Request that allotment holders and Church goers park against allotment wall made in the Parish Magazine 	
17. Date of Meetings 2020/21	To approve
18. DALC Circulars (all circulated by email):	To note
<ul style="list-style-type: none"> • Circular 14 - 2019 - Section 137 Expenditure 2020 - 21 - Grant Funding Training - NALC Guidance - Discrimination Cases protected characteristics? - Grievance & Disciplinary Advice & Policies - Account & Governance - DALC Christmas closure • Circular 13-19 - Subs 20-21 - Spring Seminar - Grant Funding - Website Access Regs - Good Cllr Guide Transport - Councils Tackling Loneliness - Speed Signs Guidance - Pre-election publicity brief - New Employment Regs - Confidential Minutes - Code of Conduct 	

- Circular 12-2019 : AGM & Excellence Awards update - Children's Funeral Fund - National Audit Office consultation - NALC respond to deployment of 5G - Security of Data - HR Advice - Stores from the county

19. Reading (circulated by email):

All to be read

- Clerks and Councils Direct (magazine)
- Peak District News and Views
- Beeley Parish Council Agenda Papers
- Rural Bulletins
- Peak Park Parishes Forum Meeting Minutes
- Rural Matters Newsletter
- Peak Park Authority Press Releases
- Derbyshire Dales District Council Press Releases
- Neighbourhood Alerts
- Friends of the Peak District Press Releases
- Police Alerts and Releases

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND:

- 23rd March 2020
- 27th April 2020 – Parish Meeting
- 18th May 2020 – AGM & Ordinary Meeting held a week early to avoid the Bank Holiday

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MINUTES

For the meeting held on Monday 25th November 2019 in Rowsley Village Hall

Councillors present:	Kath Potter	Victoria Friend	Apologies:	Cllr Jason Atkin (DCC)
	Matthew Buckler (DDDC)	Robert Hockley		PCSO Anthony Boswell
		Kevin Rowney		Cllr Richard Bean
Others:	Sian Bacon (Clerk)	Mr D Oakley		
	1 Parishioner			

PART 1 – NON CONFIDENTIAL ITEMS

Report / Action Required

1. Apologies for absence were received from Cllr R Bean, Cllr Atkin (DCC) & PCSO Anthony Boswell
2. Cllrs Friend declared interests in Item 13 (Village Hall). Cllr Rowney also declared an interest in Agenda Item 10 (Allotments)
3. Public speaking

Clerk

Flooding

- Cllr Buckler (DDDC) queried whether the Councillors need anything to be taken back to the DDDC.
- Cllr Potter reported that she attended South Darley Parish Council Meeting and suggested working together over the flooding but the Parish Council would rather work separately.
- Cllr Friend noted that she believes there should be an inquiry into the flooding causes.
- Cllr Potter agreed that the Council should join forces with other Councils to look for an inquiry into what happened. The Clerk will contact other councils to see if they want to plan for the future and have inquiry.
- Cllr Rowney reported that the Derwent River bank down the Derwent valley heritage way to Northwood and Tinkersley needs audit to look at slippage and future collapsing of bank. Path eroding. This will be reported to Derbyshire County Council
- Cllr Potter and Cllr Buckler noted that they were both not at the Enthovens Meeting this evening

Clerk

Travellers

- Cllr Buckler raised the issue of the Travellers and asked if there was anything required at the moment.
- Cllr Potter gave the Council’s thanks to Cllr Friend and Cllr Bean for speaking at the Environment Committee meeting about the problems the Travellers are causing the Village.
- Cllr Buckler reported that currently only the one family was being tolerated and that all others are being moved off the site as quickly as possible. It is expected that the DDDC February planning committee will be looking at the proposed new site. He also reported that the site will have proper manager to ensure it is fit for purpose and maintained properly.
- Cllr Friend reported that at the DDDC Committee meeting it had be reported that as soon as the site is leased or purchased it can take the travellers straight away and be developed while they are there.
- Cllr Buckler noted that a formal site will resolve the issue of having to find temporary sites and be more controlled.
- A Resident had attended the meeting to get further information about the travellers and reported that there was mess down the path and the bank which was making the area unpleasant. The Resident noted that the traveller issues feels forgotten to some extent.
- Cllr Friend noted she went to speak at the committee meeting covering the Travellers.
- Mr Oakley asked if there was anything going into the river and noted that people using the pathway are put off by the Travellers being there.

Chatsworth Road

- The state of the road behind Chatsworth Road was raised by Cllr Hockley.
- The Clerk reported that the County Council had stated that the road is not an adopted highway.

Clerk

Chairman’s Signature Date.....

- Cllr Friend suggested that the Clerk ask Highways to prove the back of Chatsworth Road is not theirs.
- Cllr Hockley will look for paperwork from when he claimed money from both Highways and Waterloo for an incident that occurred on that section of road.
- It was reported that cones being put up Chatsworth Road by Chatsworth to stop people parking during events were getting destroyed and leaving a mess all up the road. A Parishioner reported that Chatsworth came to collect the cones at 4am waking everyone up but had previously been leaving them out all day and night
- The Clerk will ask the Police to confirm who put cones and towing signs out with a copy sent to Chatsworth
- The cones mean that no one can park overnight
- Cllr Rowney asked whether the cones have to be on the road.
- Cllr Friend reported that the footpath so narrow the cones can't go on path.

Clerk

At the end of the public section it was reported that Cllr Potter had laid the Council wreath at the Remembrance service.

4. There were no items on the agenda to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960).
5. The Minutes of the Meeting held on 23rd September 2019 were approved.
6. Flooding covered in Public section

7. Matters Arising (non-decision making)

- Planning
- Recreation Ground items including car boot and village Maintenance
- Dangerous Cycling through the Village
- Travellers
- Village Hall
- Burial Ground
- Correspondence – actioned as agreed
- From previous meeting –
 - Phone Box on Chatsworth Road – Glass replacement - The Clerk will look for someone to repair.
 - Cobbles clearing on Church Lane - The Clerk will look for someone to repair.
 - Wire fence behind goal on Rec Ground – The Clerk will look for someone to repair.
 - State of Roadway on back of Chatsworth Road report to Highways again & Waterloo
 - Grit bins checked and no action required for now
 - Casual Vacancy advertised but no firm responses as yet. The Clerk will continue to advertise

Clerk

Clerk

Clerk

Clerk

Clerk

8. Planning Applications

Noted

New:

- Derbyshire Dales – None
- Peak Park - None

Existing:

- Peak Park:
 - NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending
 - DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending
- Derbyshire County Council – Not Rowsley but neighbouring:
 - CM3/0918/49 -Stancliffe Quarry, Darley Dale - Formation of new access and road to existing quarry - Pending
 - CM3/0918/48 -Stancliffe Quarry - Amendment to condition 7, 10 & 11 of determined conditions approval R3/0699/17 (LET 7276). Relating to quarry permit 1390/9/2 (7 March 1952) – Pending
- Derbyshire Dales – None

9. Bus stops, Recreation Ground and Playground

- Gates
 - Gritstone post quotation and repair – the initial quote for the post is £624 from Birchover Stone. Cllr Hockley will look for a second quote.
 - Request quote for installation from Foxes
- Items to consider and note:
 - Tendering for Mowing 2020/21 it was agreed to set the end date for 17th January and issue
 - Tendering for Village Groundskeeper 2020/21 it was agreed to set the end date for 17th January and issue

Cllr Hockley
Clerk

Clerk

Clerk

10. Dangerous Cycling in the Village

- To look at suggestions made by the police the Clerk will liaise with the police and notify them that the Council agree with the school children speed awareness campaign. Clerk
11. Finance and Audit
- Accounts to 18th November 2019 – Appendix A Noted
 - S137 grants – discuss with school what they would like to do. Approved
 - Budget and Precept 2020/21 – Approved to request precept of £6552.00 and accept the budget as presented. Approved
 - New expenditure to approve:
 - Cheque 810 – Haddon Landscapes Mowing – 1136.66
 - Cheque 811 – Royal British Legion – Wreath - £18.50
 - BACS – R Hathaway – Wall Repair - £600
 - BACS - Moss Solicitors – Allotment Lease - £500
 - Expenditure to note: Noted
 - Clerk Pay by Standing Order Monthly- £350.10
 - Parish Magazine by Standing Order - £85 have changed to direct payments as only 10 a year
 - BT – Direct Debit – £21.60
 - Income to Note: Noted
 - Allotment Fee 2020 - £30
12. Travellers
- To discuss action taken and updates by DDDC – was discussed in the Public Participation section.
13. Village Hall
- To consider the Parish Council becoming trustee of the Village Hall – Cllr Friend reported that the legal advice the Village Hall Committee has received suggests that as the Parish Council is a corporation and has limited liability it is the obvious solution to become Holding trustee of the Village Hall. The Village Hall Charity is not a legal entity so cannot take over the lease. The Parish Council has a close relationship with the Village Hall as they use the building for meetings can monitor the state of the building. The Clerk is also the book keeper for the Village Hall so can see the books at all times and monitor insurance renewal. It was agreed that the Clerk should remain the Book keeper and the Council should have a representative on the management committee. Cllr Friend left the room at this point and it was **RESOLVED** that the Council will become the Holding Trustee of the Village Hall. Cllr Friend will contact the solicitor Cllr Friend
 - Christmas Concert Cancellation – it was agreed to cancel the Concert due to the polling booth taking up the village hall on the 12th December.
14. Burial Ground
- Tree works required on the large tree at the corner of the Burial Ground – Clerk will get the tree trimmed. Clerk
 - Burial Ground Fees for 2020 – it was **RESOLVED** to keep the fees as they are. Clerk
 - Soil for grave top ups – this will be put into the Village Caretaker tender and for bags of soil to be purchased after each burial. Clerk
 - Policy on selling burial plots – it was **RESOLVED** to have consecutive burial plots and no pre-selling
15. Allotments
- Wall Repairs – Write to Haddon about hedge removal Clerk
 - Request allotment holders and Church goers park against allotment wall Clerk
16. Correspondence
- Peak Park Parish Statement – The Clerk will send this round to the Cllrs for Comment Clerk
 - PPPF Thriving and Sustainable Communities - The Clerk will send this round to the Cllrs for Comment Clerk
 - DERBYSHIRE DALES DRAFT HOUSING DELIVERY ACTION PLAN - The Clerk will send this round to the Cllrs for Comment Clerk
 - Extreme Wheels Roadshow Noted
 - Complaint regarding Travellers Noted
17. For information – None
18. DALC Circulars (all circulated by email): Noted
- DALC AGM
 - Circular 11/2019 - AGM & Excellence Awards - GDPR Additional Guidance - Public Participation - Grievance & Disciplinary New Guidance - Training courses - Quick Tip

19. Reading (circulated by email):

Noted

- Clerks and Councils Direct (magazine)
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Rowsley Parish Council

Bank Rec. As at 20th January 2020

	RBS Current £	RBS Reserve £	Summary £
Cash Book : Bal b/fwd current A/C 1st April 2019	50.00	18,147.20	18,197.20
plus : receipts	11,391.44	-1,036.20	
less : payments	-12,460.42		
To deposit	1,068.98		
	<u>50.00</u>	<u>17,111.00</u>	<u>17,161.00</u>
Unpresented chqs		18.50	18.50
Unpresented receipts			0.00
Balance	<u>50.00</u>	<u>17,129.50</u>	<u>17,179.50</u>
Bank : Current A/C - 20/01/2020	50.00	0.00	50.00
Deposit A/C - 20/01/2020	0.00	17,126.50	17,126.50
			0.00
	<u>50.00</u>	<u>17,126.50</u>	<u>17,176.50</u>
difference	0.00	3.00	3.00

Signed by Responsible Finance Officer

Date

Signed by Chairman

Date

Monthly Budget Monitoring

ROWSLEY PARISH COUNCIL		Year to Date at 17/11/2019			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2019 - 2020		10					
Date	20th January 2020	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	10	To Date	To Date	£	Projected	For Year	£
PAYMENTS	Administration						
	Clerk's salary	3,150.90	3,333.33	182.43	4,000.00	4,000.00	0.00
	Clerk's expenses	249.55	250.00	0.45	300.00	300.00	0.00
	PAYE	0.00	166.67	166.67	0.00	200.00	200.00
	Audit fees	25.00	116.67	91.67	140.00	140.00	0.00
	Hall Hire & Rent	51.85	83.33	31.48	100.00	100.00	0.00
	Subscriptions	170.14	141.67	(28.47)	170.00	170.00	0.00
	Communication including website and parish magazine	984.80	833.33	(151.47)	1,000.00	1,000.00	0.00
	Insurance	330.00	350.00	20.00	420.00	420.00	0.00
	Snow	0.00	0.00	0.00	0.00	0.00	0.00
	Elections	144.01	0.00	(144.01)	144.01	0.00	(144.01)
	Training	0.00	41.67	41.67	50.00	50.00	0.00
		5,106.25	5,316.67	210.42	6,324.01	6,380.00	55.99
	Ground Maintenance						
	Grass cutting	2,749.98	2,491.67	(258.31)	0.00	2,990.00	2,990.00
	Recreation Ground	643.55	1,000.00	356.45	50.00	1,200.00	1,150.00
	Allotment	1,342.33	416.67	(925.66)	2,990.00	500.00	(2,490.00)
	Community Garden	0.00	541.67	541.67	1,200.00	650.00	(550.00)
	Bus Stops	0.00	0.00	0.00	500.00	0.00	(500.00)
	Footpaths	660.00	440.00	(220.00)	650.00	440.00	(210.00)
		5,395.86	4,890.00	(505.86)	5,390.00	5,780.00	390.00
	Safety	270.00	208.33	(61.67)	250.00	250.00	0.00
		270.00	208.33	(61.67)	250.00	250.00	0.00
	S137 Grants						
	S137 grants	1,518.50	500.00	(1,018.50)	600.00	600.00	0.00
		1,518.50	500.00	(1,018.50)	600.00	600.00	0.00
	Total Payments	12,290.61	10,915.00	(1,375.61)	12,564.01	13,010.00	445.99
	VAT	169.81	0.00	(169.81)	0.00	0.00	0.00
	Total Payments after VAT	12,460.42	10,915.00	(1,545.42)	12,564.01	13,010.00	445.99
		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
	Grant	0.00	416.67	(416.67)	500.00	500.00	0.00
	Bank Interest	32.78	50.00	(17.22)	60.00	60.00	0.00
	Communication	150.00	833.33	(683.33)	1,000.00	1,000.00	0.00
	Allotment	85.44	291.67	(206.23)	350.00	350.00	0.00
	Recreation Ground	4,064.00	4,333.33	(269.33)	5,200.00	5,200.00	0.00
	Burial Ground	390.00	0.00	390.00	0.00	0.00	0.00
	DDDC Reimbursements	0.00	875.83	(875.83)	1,051.00	1,051.00	0.00
	Rent	150.00	166.67	(16.67)	200.00	200.00	0.00
	Footpath Grant	0.00	208.33	(208.33)	250.00	250.00	0.00
	Vat	0.00	166.67	(166.67)	200.00	200.00	0.00
	Total Receipts before precept	4,872.22	7,342.50	(2,470.28)	8,811.00	8,811.00	0.00
RECEIPTS	Precept	6,552.00	5,460.00	1,092.00	6,552.00	6,552.00	0.00
		11,424.22	12,802.50	(1,378.28)	15,363.00	15,363.00	0.00
		-1,036.20	1,887.50	-2,923.70	2,798.99	2,353.00	-445.99

