

ROWSLEY PARISH COUNCIL

Clerk: Sian Bacon

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20th July 2019

Dear Councillor,

You are summoned to attend the Rowsley Parish Council meeting on **Monday 27th July 2020 at 7.30pm via Video call**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sian Bacon

AGENDA

	<i>Report / Action Required</i>
1. Apologies for absence	To note
2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest Please note: a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking. The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.	To note
3. Public speaking a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter. b) If the Police Liaison Officer, a County Council, Peak Park or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.	To note and action
4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item Item no y. This item title will then be the item to be discussed with press and public excluded	
5. To approve the Minutes of the Meeting held on 1 st June 2020	To approve
6. Matters Arising (non-decision making) <ul style="list-style-type: none">• Coronavirus village update• Planning• Recreation Ground items including car boot• Allotment items• Travellers• Correspondence – actioned as agreed• From previous meeting –<ul style="list-style-type: none">○ Phone Box on Chatsworth Road – Glass replacement – Requested quote○ Burial ground tree work – requested quote	Agenda Item 7 Agenda Item 8 Agenda Item 9 Agenda Item 10 Agenda Item 13 Agenda Item 14 Update
7. Coronavirus Village Update	Update
8. Planning Applications New: <ul style="list-style-type: none">• Derbyshire Dales – None• Peak Park - None Existing: <ul style="list-style-type: none">• Peak Park:<ul style="list-style-type: none">○ NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending○ DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending○ NP/DDD/0219/0150 - Fold Cottage Church Lane Rowsley - Conversion and extension of outdoor toilet/garden store to garden room and study – Pending - Council had no objections.	To note To note

- Derbyshire County Council – Not Rowsley but neighbouring:
 - CM3/0918/49 -Stancliffe Quarry, Darley Dale - Formation of new access and road to existing quarry - Pending
 - CM3/0918/48 -Stancliffe Quarry - Amendment to condition 7, 10 & 11 of determined conditions approval R3/0699/17 (LET 7276). Relating to quarry permit 1390/9/2 (7 March 1952) - Pending
 - Derbyshire Dales – None
9. Bus stops, Recreation Ground and Playground
- Rospa Inspection Feedback:
 - Some items in need of repair – The Clerk has requested quotes for repair
 - both swings are showing cracks and the toddler swing has some more significant timber cracking.
 - Swings both require tightening of bars & corrosion treatment.
 - The wire on the left ladder is exposed and needs covering & the boards on the multi-play need tightening.
 - The fence is in need of some timbers replacing.
 - Rocking Chicken needs tightening and corrosion treatment.
 - Reopening of Children’s play area
 - Items to consider and note:
 - Rec Ground sports pitch use and issues with car boot
 - Placement of memorial bench on Recreation Ground
10. Allotments
- Damage to the fence behind plot 6 – the Clerk has requested a quote
11. Finance and Audit
- Accounts to 20th July 2020 – Appendix A
 - Internal Auditors report for the financial year 2019/20
 - Dates for the Exercise of Public Rights – 1st September to 12th October 2020
 - To Approve the Annual Governance Statement 2019/20
 - To Approve the Annual Accounting Statement 2019/20
 - S137 – none
 - New expenditure to approve:
 - Direct Payment– Haddon Estate – Rent for Playing Fields - £67.48
 - Direct Payment – Rospa Play Ground Inspection - £86.40
 - Direct Payment - V Friend – Magazine delivery August & September- £40
 - Expenditure to note:
 - Clerk Pay by Standing Order Monthly- £285.84
 - HMRC – PAYE - £71.46
 - Parish Magazine by Standing Order - £85 (up £1 from last year) have changed to direct payments as only 10 a year
 - BT – Direct Debit – £21.60
 - Information Commissioners office – Data Protection Fee - £35 by yearly Direct Debit
 - Income to Note:
 - DCC – Quarterly Rent - £50
 - Car boot – £1002.00
 - Interest - £3.91
12. Website Compliance with New Regulations
- To approve work to update website
13. Travellers
- To discuss action taken by DDDC
14. Correspondence
- Peak Park Annual Parishes Day – Saturday 3rd October 2020
15. Reading (circulated by email):
- Clerks and Councils Direct (magazine)
 - Peak District News and Views
 - Beeley Parish Council Agenda Papers
 - Rural Bulletins
 - Peak Park Parishes Forum Information
 - Rural Matters Newsletter
 - Peak Park Authority Press Releases
 - Derbyshire Dales District Council Press Releases
 - Neighbourhood Alerts
 - Friends of the Peak District Press Releases

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm at a location to be confirmed due to coronavirus restrictions - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND:

- Monday 21st September 2020
- Monday 23rd November 2020

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MINUTES

For the meeting held on Monday 1st June 2020 via Zoom video chat

Councillors present: Kath Potter
Matthew Buckler (DDDC)
Victoria Friend
Robert Hockley
Kevin Rowney
Apologies: Richard Bean
Others: Sian Bacon (Clerk)

PART 1 – NON CONFIDENTIAL ITEMS

*Report / Action
Required*

1. Apologies for absence were received from – Cllr R Bean
2. Cllrs Friend and Rowney declared interest in Item 13 (Village Hall).
3. Public speaking

Clerk

Cllr Buckler – Derbyshire Dales District Council

- Reported that everything that the District Council has been sent to the Clerk and advertised on Facebook. The District Council has had only one meeting which extended emergency powers to an emergency board of Councillors.

Cllr Potter – Camping and gatherings on Stanton Moor

- Reported that there was a lot of issues on Stanton Moor with unwanted visitors which have led to both the Police and Peak Park Rangers attending incidents. However, the landowner has the responsibility for the area and unfortunately the landowner is not doing anything to keep visitors off the site. There is a Stanton Moor meeting before the solstice on the 21st June and Cllr Potter will forward anything from that to the Clerk.
- Cllr Friend added that she had been to the Stanton Moor site with Cllr Rowney and had called the Police over an incident of wild camping where an open fire was burning. With the current dry weather conditions it was noted that should fires start on the moorland it could be very serious. It was also noted that there had also been a fire up at Chatsworth due to people illegally camping with a fire. Cllr Friend requested that Cllr Buckler raise this with the DDC and see if an alert or more posters could be put out to make people aware that people camping and building fires is both illegal and incredibly dangerous at this time. Cllr Buckler agreed to raise this.
- Cllr Potter reported that Cllr Fogg from Stanton in the Peak will represent Rowsley at the upcoming Stanton Moor meeting and will send the Clerk the minutes from the meeting.

Travellers in Bakewell Update

- It was queried whether Cllr Buckler had any information on the large number of travellers camping at Bakewell and whether there is a plan to return some of them to the Old Station Road carpark. Cllr Buckler reported that he was awaiting a response from District Council officers and would report back to the Clerk.
 - Cllr Potter asked that Cllr Buckler follow up on whether the bar will be put back up on the car park. Cllr Buckler will look into this and report back as well.
4. There were no items on the agenda to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960).
 5. The Minutes of the Meeting held on 27th January 2020 were approved.
 6. Covid 19
 - Village and Current Situation Updates Including Lockdown Information

Approved

- It was reported that the fence at the Recreation Ground has been repaired.
- It is resolved that the Clerk would approach Mr Carson regarding the damage to the phone box panels on Chatsworth Road and the Burial Ground tree's that need work and ask for quotes.
- Car boot reopening – the Clerk reported that she had been in discussion with the car boot organisers. The Clerk had requested that the entrance and exit would be

Noted
Clerk

Chairman's Signature Date.....

through the top car park although due to visibility issues the organisers had requested that they open the play area but fence off the play area and stop it from being used. Cllr Potter noted that she was against the reopening due to contradictory Government advice and voted against the opening. It was agreed that the car boot could reopen provided the rules are followed and the Clerk receives the risk assessments. Cllrs Wildgoose and Rowney would go down to inspect the site and check that there is social distancing being upheld. If it is found that safety measures are not being upheld then the Council will approach the organisers to request that it is stopped until further lockdown measures are relaxed.

- Cllr Rowney reported that the pond and tanks at the allotments has been refilled and there are a few issues with allotments not being tended, the Clerk reported that there are currently two allotments available for let.
- Cllr Friend noted that ash dieback was a current problem everywhere. The ash trees in the village have reportedly been marked with green blobs and it was noted that the burial ground trees would require checking. The Clerk will look into this

7. Finance and Audit

- End of Year Accounts to 31st March 2020 – Appendix A - Approved
- Accounts to 26th May 2020 – Appendix B - Approved
- S137 grants - £20 vouchers for Parish Magazine Children’s Competition - Approved
- Internal Auditor 2020 – it was Approved to use Mr B Wood for the 2019/20 Internal Audit
- Asset Register 2020/21 – Appendix B
- Review of Financial Regulations, Standing Orders and Audit Risk Assessment – Appendix C
- Clerk pay award. Move up a pay scale to SCP15 to £11.91 per hour from 1st April 2020
- New expenditure to approve:
 - Clerk Pay Monthly- £350.10
 - DALC – Yearly Subscription - £244.06
 - Peak Park Parishes Forum Subscription - £6
 - V Friend – Magazine delivery - £40
 - Parish Magazine 10 issues a year - £86 per issue has increased by £1 for 2020
 - BT – Direct Debit – £21.60
 - Clerk ½ yearly work from home payment - £100
 - DDDC – Bin emptying - £377.40
 - Haddon Landscapes – Mowing - £1136.66
 - Came & Co – Insurance - £338.40
- Income to Note:
 - DCC – Quarterly Rent - £50
 - Reimbursable expenditure - £1051.00
 - Parish Magazine income – £150
 - Precept - £6552.00
 - Interest – £2.89
 - Mettams - Burial Ground Income - £250
 - Allotment Income – £52.50

8. Parish Magazine

- The editor of the magazine has organised a competition for the village children to submit entries to the parish magazine about life in lockdown. They are split in to two age categories and the winner of each category will receive a £10 gift voucher.
- The magazine is going to start being delivered again next month.
- Cllr Friend has collected £30 from one magazine advert.

9. Village Hall Report

Cllr Friend reported that the Hall is currently closed and it looks as though it will be a while until it reopens with the current government advice.

It was agreed that a fitness class can go ahead on the playing field on a Wednesday.

It was agreed that once the hall reopens and things are relaxed Parish Council meetings would resume in the hall with social distancing.

10. Reading (circulated by email):

- Clerks and Councils Direct (magazine)
- Peak District News and Views
- Rural Bulletins
- Rural Matters Newsletter
- Peak Park Authority Press Releases
- Derbyshire Dales District Council Press Releases

- Neighbourhood Alerts
- Friends of the Peak District Press Releases
- Police Alerts and Releases

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Rowsley Parish Council

Bank Rec. As at 20th July 2020

	RBS Current £	RBS Reserve £	Summary £
Cash Book : Bal b/fwd current A/C 1st April 2020	50.00	17,578.37	17,628.37
plus : receipts	8,001.50	4,303.20	
less : payments	-3,705.10		
To deposit	-4,296.40		
	<u>50.00</u>	<u>21,881.57</u>	<u>21,931.57</u>
Unpresented chqs			0.00
Unpresented receipts		15.00	15.00
Balance	<u>50.00</u>	<u>21,896.57</u>	<u>21,946.57</u>
Bank : Current A/C - 20/07/20	50.00	0.00	50.00
Deposit A/C - 20/07/20	0.00	21,896.57	21,896.57
			0.00
	<u>50.00</u>	<u>21,896.57</u>	<u>21,946.57</u>
difference	0.00	0.00	0.00

Signed by Responsible Finance Officer

Date

Signed by Chairman

Date

Monthly Budget Monitoring

ROWSLEY PARISH COUNCIL		Year to Date at 26/05/20			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2020/21		Actual £	Budget £	Difference	Actual £	Budget £	Difference
Date	26th May 2020	To Date	To Date	£	Projected	For Year	£
Month	2						
PAYMENTS	Administration						
	Clerk's salary	857.70	750.00	(107.70)	4,500.00	4,500.00	0.00
	Clerk's expenses	100.00	50.00	(50.00)	300.00	300.00	0.00
	PAYE	0.00	33.33	33.33	200.00	200.00	0.00
	Audit fees	0.00	23.33	23.33	140.00	140.00	0.00
	Hall Hire & Rent	0.00	16.67	16.67	100.00	100.00	0.00
	Subscriptions	279.06	31.67	(247.39)	190.00	190.00	0.00
	Communication including website and parish magazine	348.40	166.67	(181.73)	1,000.00	1,000.00	0.00
	Insurance	338.40	66.67	(271.73)	400.00	400.00	0.00
	Snow	0.00	0.00	0.00	0.00	0.00	0.00
	Training	0.00	8.33	8.33	50.00	50.00	0.00
		1,923.56	1,146.67	(776.89)	6,880.00	6,880.00	0.00
	Ground Maintenance						
	Grass cutting	1,136.66	500.00	(636.66)	3,000.00	3,000.00	0.00
	Recreation Ground	577.40	200.00	(377.40)	1,200.00	1,200.00	0.00
	Allotment	67.48	83.33	15.85	500.00	500.00	0.00
	Community Garden	0.00	83.33	83.33	500.00	500.00	0.00
	Bus Stops	0.00	25.00	25.00	150.00	150.00	0.00
	Footpaths	0.00	440.00	440.00	440.00	440.00	0.00
		1,781.54	1,331.67	(449.87)	5,790.00	5,790.00	0.00
	Safety	0.00	41.67	41.67	250.00	250.00	0.00
		0.00	41.67	41.67	250.00	250.00	0.00
	S137 Grants						
	S137 grants	0.00	333.33	333.33	2,000.00	2,000.00	0.00
		0.00	333.33	333.33	2,000.00	2,000.00	0.00
	Total Payments	3,705.10	2,853.33	(851.77)	14,920.00	14,920.00	0.00
	VAT	0.00	0.00	0.00	250.00	0.00	(250.00)
	Total Payments after VAT	3,705.10	2,853.33	(851.77)	15,170.00	14,920.00	(250.00)
		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
	Grant	0.00	83.33	(83.33)	500.00	500.00	0.00
	Bank Interest	6.80	8.33	(1.53)	50.00	50.00	0.00
	Communication	60.00	83.33	(23.33)	500.00	500.00	0.00
	Allotment	87.50	41.67	45.83	250.00	250.00	0.00
	Recreation Ground	1,002.00	866.67	135.33	5,200.00	5,200.00	0.00
	Burial Ground	250.00	83.33	166.67	500.00	500.00	0.00
	DDDC Reimbursements	0.00	175.17	(175.17)	1,051.00	1,051.00	0.00
	Rent	50.00	33.33	16.67	200.00	200.00	0.00
	Footpath Grant	0.00	41.67	(41.67)	250.00	250.00	0.00
	Vat	0.00	50.00	(50.00)	300.00	300.00	0.00
	Total Receipts before precept	1,456.30	1,466.83	(10.53)	8,801.00	8,801.00	0.00
RECEIPTS	Precept	6,552.00	1,092.00	5,460.00	6,552.00	6,552.00	0.00
		8,008.30	2,558.83	5,449.47	15,353.00	15,353.00	0.00
		4,303.20	-294.50	4,597.70	183.00	433.00	250.00

