

ROWSLEY PARISH COUNCIL

Clerk: Sian Bacon

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18th January 2021

Dear Councillor,

You are summoned to attend the Rowsley Parish Council meeting on **Monday 25th January 2021 at 7.30pm via Video call - zoom details on the website or from the Clerk.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sian Bacon

AGENDA

- | | <i>Report / Action Required</i> |
|--|---|
| 1. Apologies for absence | To approve |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest Please note: a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking. b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking. The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter. b) If the Police Liaison Officer, a County Council, Peak Park or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and action |
| 4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item Item no y. This item title will then be the item to be discussed with press and public excluded" | |
| 5. To approve the Minutes of the Meeting held on 21 st September 2020 | To approve |
| 6. Matters Arising (non-decision making) <ul style="list-style-type: none">• Coronavirus village update• Planning• Recreation Ground items including car boot• Allotment items• Correspondence – actioned as agreed• From previous meeting –<ul style="list-style-type: none">○ Chatsworth Road – Work has taken place to improve the road conditions by DCC and some maintenance improvements have taken place.○ Recreation Ground - Tree works and repair to fencing has been completed○ Security Post for the Recreation Ground has been ordered | Agenda Item 7 Agenda Item 8 Agenda Item 9 Agenda Item 10 Agenda Item 11 Agenda Item 13 |
| 7. Coronavirus Village Update | Update |
| 8. Planning Applications New: <ul style="list-style-type: none">• Derbyshire Dales – 20/01317/FUL - Proposed single storey rear extension to replace multiple existing small lean-to extensions at Oakleigh Chatsworth Road Rowsley Derbyshire DE4 2EH• Peak Park - None Existing: <ul style="list-style-type: none">• Peak Park:<ul style="list-style-type: none">○ NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending○ DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending• Derbyshire County Council – Not Rowsley but neighbouring:<ul style="list-style-type: none">○ CM3/0918/49 -Stancliffe Quarry, Darley Dale - Formation of new access and | To discuss To note |

- road to existing quarry - Pending
 - CM3/0918/48 -Stancliffe Quarry - Amendment to condition 7, 10 & 11 of determined conditions approval R3/0699/17 (LET 7276). Relating to quarry permit 1390/9/2 (7 March 1952) - Pending
 - Derbyshire Dales – None

- 9. Bus stops, Recreation Ground and Playground
 - Councillor to do checks February and March

To approve

- 10. Church Lane Drainage works

To discuss

- 11. Finance and Audit
 - Accounts to 15th January 2021 – Appendix A To note
 - S137 suggestions To approve
 - New expenditure to approve: To approve
 - Clerk’s wages – £293.60
 - HMRC PAYE – £73.40
 - V Friend – Magazine Delivery - £60
 - Expenditure to note: To note
 - Parish Magazine by Standing Order - £86
 - BT – Direct Debit – £50.40
 - A Carson – Recreation Ground fence work as quoted - £275
 - A6 Tree Care – Recreation Ground tree felling - £312
 - Income to Note: To note
 - DCC – Quarterly Rent - £50
 - Interest - £0.47
 - Parish Magazine Income - £180 To discuss
 - DDDC - Reimbursable Expenditure - £1051
 - New savings account for council reserves

- 12. Village Hall Update

Cllrs Friend & Rowney

- 13. Correspondence
 - Letter of thanks and newsletter from Jigsaw food bank for £500 s137 donation To note
 - Request for two side by side burial plots To discuss
 - Chatsworth Community Update on the Purchase of Peak Village To note

- 14. For Information
 - Slippery pavement outside the Peacock has been reported to DCC To note
 - Community Pond work from Peak Park is temporarily on hold due to Covid lockdown To note
 - Parish Magazine billing has been completed To note

- 15. DALC (circulated by email)

To note

 - December newsletter
 - January newsletter

- 16. Reading (circulated by email):

All to be read

 - Peak District News and Views
 - Beeley Parish Council Agenda Papers
 - Rural Bulletins
 - Peak Park Parishes Forum Information
 - Rural Matters Newsletter
 - Peak Park Authority Press Releases
 - Derbyshire Dales District Council Press Releases
 - Neighbourhood Alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm at a location to be confirmed due to coronavirus restrictions - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND: _

- Monday 22nd March 2021
- Monday 26th April 2021 – Parish Meeting
- Monday 24th May 2021 – Annual Parish Council Meeting

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MINUTES

For the meeting held on Monday 23rd November 2020 in Rowsley Village Hall

Councillors present: Kath Potter
Kevin Rowney
Jo Wildgoose
Others: Sian Bacon (Clerk)

Victoria Friend
Robert Hockley

Apologies: Richard Bean
Cllr Jason Atkin (DCC)

PART 1 – NON CONFIDENTIAL ITEMS

- | | <i>Report / Action
Required</i> |
|---|--|
| 1. Apologies for absence were approved from Cllr Bean and Cllr Jason Atkin (DCC) | Approved |
| 2. Cllrs Rowney & Wildgoose declared interest in Item 11 (Allotments). | Noted |
| 3. Public speaking | |
| A request has been made to use the Recreation Carpark for one on one exercise classes. Cllr Potter noted that she was concerned that other users could be upset if others were using it without paying and concern was expressed over insurance should someone be injured. Cllr Potter requested the Clerk speak to DALC and report back with their advice. | |
| | Clerk |
| Cllr Potter reported that she had been in contact with the Local MP Sarah Dines and requested Councillors send her their local issues for discussion. | |
| | All |
| 4. There were no items on the agenda to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960). | |
| 5. The Minutes of the Meeting held on 21 st September 2020 were approved. | Approved |
| 6. Matters Arising (non-decision making) | |
| • Coronavirus village update | |
| • Chatsworth Road Issues | |
| • Planning | |
| • Recreation Ground items including car boot | |
| • Allotment items | |
| • Correspondence – actioned as agreed | |
| • From previous meeting – | |
| ○ Website Accessibility Work is now completed | Noted |
| 7. Coronavirus Village Update | |
| • Cllr Potter will clean the equipment at the children’s playground and Cllr Friend will replace the signage sent by the Clerk on the children’s play equipment. | Cllr Potter, Clerk & Cllr Friend |
| 8. Chatsworth Road Issues | |
| • Damaged Wall – The Clerk has contacted the Platform Housing Officer for Rowsley directly and a review and repairs should be forthcoming. | |
| • Bins being left outside properties – This has been reported to District and Platform Housing. | |
| • Road Surface Damage to the back road behind Chatsworth Road – Reported to Highways. | |
| • Cllr Hockley will send the Clerk the map showing ownership of the sections of Chatsworth Road. | Cllr Hockley |
| • Cllr Potter will report all of these issues to Sarah Dines the Local MP | Cllr Potter |
| 9. Planning Applications | Noted |
| New: | |
| • Derbyshire Dales - None | |
| • Peak Park - None | |
| Existing: | |
| • Peak Park: | |
| ○ NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending | |
| ○ DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending | |
| • Derbyshire County Council – Not Rowsley but neighbouring: | |
| ○ CM3/0918/49 -Stancliffe Quarry, Darley Dale - Formation of new access and road to existing quarry - Pending | |

Chairman’s Signature Date.....

- CM3/0918/48 -Stancliffe Quarry - Amendment to condition 7, 10 & 11 of determined conditions approval R3/0699/17 (LET 7276). Relating to quarry permit 1390/9/2 (7 March 1952) - Pending
 - Derbyshire Dales – None
10. Bus stops, Recreation Ground and Playground
- Tree works quotes – it was **RESOLVED** to accept the quote A6 tree care for £260 + vat Approved
 - Post for School Lane Playground Gate – it was **RESOLVED** to accept the quote of 1 post Approved for a cost of £474 from SDS Security
 - Councillor to do checks December & January - Cllr Potter will do December and Cllr Cllrs Potter & Wildgoose Clerk will do January.
 - Bench Vandalism – the Clerk will speak to the memorial owner and discuss engraving and other options. Clerk
 - Missing wire from fence around the Recreation Ground – The Clerk will contact Mr Carson for a repair quote Clerk
11. Allotments
- Allotment Pond – Cllr Rowney noted that the pond had been cleaned out with only 4 inches of water left. His recommendation was to fill it with sand to prevent it from becoming a hazard and perhaps look at it becoming a wetland area. At present the pond is safe. The Clerk has arranged for Derbyshire Wildlife Trust to come and have a look. The Clerk will also discuss this with Cllr Buckler (DDDC). Cllr Potter will speak to the Peak Park. Clerk & Cllr Potter
12. Finance and Audit
- Accounts to 15th November 2020 – Appendix A Noted
 - Budget 2021-22 – Appendix B - it was **RESOLVED** to the accept the presented budget Approved for the Financial Year 2021/22
 - Precept 2021 -22 – Appendix B – it was **RESOLVED** to leave the precept at £6552.00 for the Financial Year 2021/22 Approved
 - Burial Ground Fees for 2021/22 – Appendix C – It was **RESOLVED** to leave the burial ground fees as they are for the year 2021/22 Approved
 - S137 suggestions – it was **RESOLVED** to give £1000 to the village hall and £500 to Jigsaw food bank. Approved
 - New expenditure to approve: - Noted
 - Clerk’s wages – £293.80 Monthly
 - HMRC PAYE – £73.40 Monthly
 - Expenditure to note: Noted
 - Parish Magazine by Standing Order - £86
 - BT – Direct Debit – £21.60
 - S Cordingly – Website Accessibility Updates - £160
 - Haddon Landscapes – Mowing - £1136.66
 - Income to Note:
 - DCC – Quarterly Rent - £50
 - Car boot – £1257.00
 - Interest - £0.34
 - The Clerk will look into savings accounts with higher interest rates for the Council’s reserves and report back her findings. Clerk
13. Village Hall Update – Cllr V Friend
- Cllr Friend reported that the hall’s budget projection is showing around a £9K loss although the accounts are in an acceptable state at present due to the Covid 19 grants received. Income loss is being addressed through projects and the Committee are looking to find more commercial use but this has historically been an issue with the school using the hall for lunches. The hall can survive for a few years but without further funding the money will eventually run out.
 - It was noted that the hall is currently in a good state of repair and looking the best it ever has. Thanks were given to Cllr Friend for all her hard work.
14. Correspondence
- Introducing The Peaks and Dales Railway Reinstatement Proposals and campaign body, MEMRAP – Clerk will arrange a presentation for the Cllrs Clerk
 - Snow Warden Scheme – Cllr Hockley will check the grit bins Cllr Hockley
 - Derbyshire and Derby Minerals Local Plan - Sand and Gravel Consultation – the Clerk will send Cllr Potter the Darley Dale Town Council comments Clerk
 - Coronavirus updates circulated Noted
 - DDDC free parking for December Noted

- | | |
|--|-------|
| 15. For Information | Noted |
| <ul style="list-style-type: none"> • Fly-tipping on Pilough Road – This has been reported to DDDC • Footpath Obstruction at East Lodge - reported and has been cleared | |
| 16. DALC (circulated by email) | Noted |
| <ul style="list-style-type: none"> • October newsletter • November newsletter | |
| 17. Reading (circulated by email): | Noted |
| <ul style="list-style-type: none"> • Peak District News and Views • Beeley Parish Council Agenda Papers • Rural Bulletins • Peak Park Parishes Forum Information • Rural Matters Newsletter • Peak Park Authority Press Releases • Derbyshire Dales District Council Press Releases • Neighbourhood Alerts | |

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- Monday 25th January 2021
- Monday 22nd March 2021
- Monday 26th April 2021 – Parish Meeting
- Monday 24th May 2021 – Annual Parish Council Meeting
- Monday 26th July 2021
- Monday 20th September 2021 – Early to avoid Harvest
- Monday 22nd November 2021

Rowsley Parish Council

Bank Rec. As at 15th January 2021

| | RBS Current £ | RBS Reserve £ | Summary £ |
|--|---------------------|-------------------------|-------------------------|
| Cash Book : Bal b/fwd current A/C 1st April 2020 | 50.00 | 17,578.37 | 17,628.37 |
| plus : receipts | 11,628.50 | -768.63 | |
| less : payments | -12,404.92 | | |
| To deposit | 776.42 | | |
| | <u>50.00</u> | <u>16,809.74</u> | <u>16,859.74</u> |
| Unpresented chqs | | | 0.00 |
| Unpresented receipts | | | 0.00 |
| Balance | <u>50.00</u> | <u>16,809.74</u> | <u>16,859.74</u> |
| Bank : Current A/C - 15/01/21 | 50.00 | 0.00 | 50.00 |
| Deposit A/C - 15/01/21 | 0.00 | 16,809.74 | 16,809.74 |
| | | | 0.00 |
| | <u>50.00</u> | <u>16,809.74</u> | <u>16,859.74</u> |
| difference | 0.00 | 0.00 | 0.00 |

Signed by Responsible Finance Officer

Date

Signed by Chairman

Date

Monthly Budget Monitoring

| ROWSLEY PARISH COUNCIL | | Year to Date at 15/01/21 | | | Full Year Projection | | |
|-------------------------------------|---|--------------------------|------------------|-------------------|----------------------|------------------|---------------|
| RECEIPTS & PAYMENTS ACCOUNT 2020/21 | | Actual £ | Budget £ | Difference | Actual £ | Budget £ | Difference |
| Date | 15th January 2021 | To Date | To Date | £ | Projected | For Year | £ |
| Month | 10 | | | | | | |
| PAYMENTS | Administration | | | | | | |
| | Clerk's salary | 2,644.00 | 3,750.00 | 1,106.00 | 4,500.00 | 4,500.00 | 0.00 |
| | Clerk's expenses | 503.60 | 250.00 | (253.60) | 300.00 | 300.00 | 0.00 |
| | PAYE | 357.40 | 166.67 | (190.73) | 200.00 | 200.00 | 0.00 |
| | Audit fees | 25.00 | 116.67 | 91.67 | 140.00 | 140.00 | 0.00 |
| | Hall Hire & Rent | 0.00 | 83.33 | 83.33 | 100.00 | 100.00 | 0.00 |
| | Subscriptions | 279.06 | 158.33 | (120.73) | 190.00 | 190.00 | 0.00 |
| | Communication including website and parish magazine | 1,039.20 | 833.33 | (205.87) | 1,000.00 | 1,000.00 | 0.00 |
| | Insurance | 338.40 | 333.33 | (5.07) | 400.00 | 400.00 | 0.00 |
| | Snow | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Training | 0.00 | 41.67 | 41.67 | 50.00 | 50.00 | 0.00 |
| | | 5,186.66 | 5,733.33 | 546.67 | 6,880.00 | 6,880.00 | 0.00 |
| | Ground Maintenance | | | | | | |
| | Grass cutting | 3,409.98 | 2,500.00 | (909.98) | 3,000.00 | 3,000.00 | 0.00 |
| | Recreation Ground | 1,914.40 | 1,000.00 | (914.40) | 1,200.00 | 1,200.00 | 0.00 |
| | Allotment | 267.48 | 416.67 | 149.19 | 500.00 | 500.00 | 0.00 |
| | Community Garden | 0.00 | 416.67 | 416.67 | 500.00 | 500.00 | 0.00 |
| | Bus Stops | 0.00 | 125.00 | 125.00 | 150.00 | 150.00 | 0.00 |
| | Footpaths | 0.00 | 440.00 | 440.00 | 440.00 | 440.00 | 0.00 |
| | | 5,591.86 | 4,898.33 | (693.53) | 5,790.00 | 5,790.00 | 0.00 |
| | Safety | 126.40 | 208.33 | 81.93 | 250.00 | 250.00 | 0.00 |
| | | 126.40 | 208.33 | 81.93 | 250.00 | 250.00 | 0.00 |
| | S137 Grants | | | | | | |
| | S137 grants | 1,500.00 | 1,666.67 | 166.67 | 2,000.00 | 2,000.00 | 0.00 |
| | | 1,500.00 | 1,666.67 | 166.67 | 2,000.00 | 2,000.00 | 0.00 |
| | | | | | | | |
| | Total Payments | 12,404.92 | 12,506.67 | 101.75 | 14,920.00 | 14,920.00 | 0.00 |
| | VAT | 0.00 | 0.00 | 0.00 | 250.00 | 0.00 | (250.00) |
| | Total Payments after VAT | 12,404.92 | 12,506.67 | 101.75 | 15,170.00 | 14,920.00 | (250.00) |
| | | | | | | | |
| | | Actual £ | Budget £ | Difference | Actual £ | Budget £ | Difference |
| | | To Date | To Date | £ | Projected | For Year | £ |
| | Grant | 0.00 | 416.67 | (416.67) | 500.00 | 500.00 | 0.00 |
| | Bank Interest | 7.79 | 41.67 | (33.88) | 50.00 | 50.00 | 0.00 |
| | Communication | 225.00 | 416.67 | (191.67) | 500.00 | 500.00 | 0.00 |
| | Allotment | 87.50 | 208.33 | (120.83) | 250.00 | 250.00 | 0.00 |
| | Recreation Ground | 3,313.00 | 4,333.33 | (1,020.33) | 5,200.00 | 5,200.00 | 0.00 |
| | Burial Ground | 250.00 | 416.67 | (166.67) | 500.00 | 500.00 | 0.00 |
| | DDDC Reimbursements | 1,051.00 | 875.83 | 175.17 | 1,051.00 | 1,051.00 | 0.00 |
| | Rent | 150.00 | 166.67 | (16.67) | 200.00 | 200.00 | 0.00 |
| | Footpath Grant | 0.00 | 208.33 | (208.33) | 250.00 | 250.00 | 0.00 |
| | Vat | 0.00 | 250.00 | (250.00) | 300.00 | 300.00 | 0.00 |
| | Total Receipts before precept | 5,084.29 | 7,334.17 | (2,249.88) | 8,801.00 | 8,801.00 | 0.00 |
| | | | | | | | |
| RECEIPTS | Precept | 6,552.00 | 5,460.00 | 1,092.00 | 6,552.00 | 6,552.00 | 0.00 |
| | | | | | | | |
| | | 11,636.29 | 12,794.17 | (1,157.88) | 15,353.00 | 15,353.00 | 0.00 |
| | | | | | | | |
| | | -768.63 | 287.50 | -1,056.13 | 183.00 | 433.00 | 250.00 |