

Clerk: Sian Bacon
Phone: 07545704384
Email: rowsleyparishcouncil@gmail.com
Web: www.rowsleyparishcouncil.co.uk

		Report / Action Required
1.	Apologies for absence	To approve
2.	Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest Please note: a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking. The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.	To note
3.	Public speaking a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter. b) If the Police Liaison Officer, a County Council, Peak Park or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.	To note and action
4.	To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item Item no y. This item title will then be the item to be discussed with press and public excluded	
5.	To approve the Minutes of the Meetings held on 31 st January 2022 and 21 st March 2022	To approve
6.	Matters Arising (non-decision making) • Chatsworth Road • Planning • Recreation Ground items including car boot • Allotment items • Burial Ground • Councillor Training • Finance • Correspondence – actioned as agreed	Agenda Item 7 Agenda Item 10 Agenda Item 11 Agenda Item 12 Agenda Item 13 Agenda Item 14 Agenda Item 15 Agenda Item 19
7.	Chatsworth Road • Update on bins and other issues – Cllr Hockley • Chatsworth Road Playground – Cllr Wildgoose	To discuss To discuss
8.	Spring Litter Pick	To discuss
9.	Queen's Jubilee 2022	To discuss
10.	Planning Applications New: • Derbyshire Dales – None • Peak Park - None Existing: • Peak Park: ○ NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending ○ DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending	To discuss To note

- Derbyshire County Council – Not Rowsley but neighbouring:
 - CM3/0918/49 -Stancliffe Quarry, Darley Dale - Formation of new access and road to existing quarry - Pending
 - CM3/0918/48 -Stancliffe Quarry - Amendment to condition 7, 10 & 11 of determined conditions approval R3/0699/17 (LET 7276). Relating to quarry permit 1390/9/2 (7 March 1952) - Pending
 - Derbyshire Dales – None
11. Bus stops, Recreation Ground and Playground
- Councillor to do checks April and May To approve
 - Rospa Play inspection is booked for May To note
 - Recreation ground car boot and football club – Cllr Rowney To discuss
 - To discuss planning permission for car boots on the Recreation Ground To approve
 - To discuss playground equipment replacement and approve expenditure To approve
 - To discuss the replacement of fencing round the children’s play area To discuss
 - Bench replacement update To note
12. Allotments
- Update on Allotment inspection by Cllr Friend and the Clerk (report circulated) To note
 - Car-park plot being divided into small starter allotments To discuss
 - Replacement of fence at the back of the allotments To discuss
 - Bench replacement at the allotment update To note
 - Work required to summer house To discuss
 - Other repairs noted at the inspection To discuss
 - Spraying of the paths – booked with Little Acorns date will be sent to all when agreed To note
13. Burial Ground
- Update on Memorial and Burial Ground inspection (report circulated) To note
 - To alter the policy of pre booking burial slots To approve
 - Jubilee bench replacement at the burial ground update To note
 - Other work required as noted at the inspection To discuss
14. Councillor Training
- Councillor Conduct Training - £120 for a bespoke session To discuss
15. Finance and Audit
- Accounts to 20th March 2022 – Appendix A To note
 - To approve the Budget 2022/23 – Appendix B To approve
 - To note the new NALC pay scale updates from April 2021 To note
 - To approve an internal auditor for the 2021/22 accounts To approve
 - To approve the asset register 2022 To approve
 - To approve the RBS Bank Signatories To approve
 - Clerk pay award. Move up a pay scale from SCP16 - £12.70 to SCP17 - £12.95 per hour from 1st April 2022 To approve
 - New expenditure to approve: To approve
 - Clerk’s wages – £436.20 (inc back pay from April 2021 to updated pay scale)
 - HMRC – PAYE – £17.40
 - Clerk’ expenses – printer ink, paper, bin bags, stamps – £99.83
 - Clerk’s Home Office Allowance for 1st April - £100 every 6 months (April & October)
 - H Wildgoose – Parish Mag Delivery (January & February) - £40.00
 - DALC – Subscription 2022/23 – £305.87 with enhanced training
 - Mr J Johnson – Locum Clerk Fee - £90
 - PPPF – Subscription 2022/23 - £6
 - Community Heartbeat Trust – Defib batteries and pads – £694.80
 - TDP – Picnic Bench - £592.38 To note
 - Expenditure to note:
 - Parish Magazine (10 issues yearly) - £90
 - BT – Direct Debit – £50.40 quarterly To note
 - Income to Note:
 - Interest – £0.31
 - DCC – Rent - £50.00
 - Allotment Income – £87.50
 - Recreation Ground income - £50.00
 - HMRC VAT – £439.11
 - Reimbursable Expenditure - £1051.00
 - Burial Ground Income - £300.00
16. Policies & Procedures – Appendix C
- Review of Financial Regulations To approve

- | | |
|---|---|
| <ul style="list-style-type: none"> • Review of Standing Orders • Review of Audit Risk Assessment • Review of Code of Conduct • To discuss Business Continuity policy | <p>To approve</p> <p>To approve</p> <p>To approve</p> <p>To discuss</p> |
| 17. Village Hall Update | To note |
| 18. Feedback from meetings & training <ul style="list-style-type: none"> • Chatsworth Meeting Update -Cllr Wildgoose | To note |
| 19. Correspondence <ul style="list-style-type: none"> • PCC - Councillor Briefing - Trial of Speed Indicator Devices in Derbyshire • NALC - Letter to Smaller Councils with under 6,000 electorate • Share Your Views on Crime and Community Safety • Police and Crime Commissioner Invites Public Questions on Road Safety • DALC Spring Seminar – 5th April • Parishes Day – 1st October • Peak District Challenge Event - 9th - 10th July 2022 | <p>To note</p> <p>To respond</p> <p>To note</p> <p>To note</p> <p>To attend?</p> <p>To attend?</p> <p>To note</p> |
| 20. For Information <ul style="list-style-type: none"> • Parish Meeting Invites issued and put on notice boards • New picnic bench delivered to the Recreation Ground • Security Post will be installed soon • Chatsworth Events list circulated and, in the magazine, • Pink ribbon wall event on 4th June information circulated and, in the magazine • White Peak Walk to take place on 9th July stopping on the Recreation Ground | <p>To note</p> <p>To note</p> <p>To note</p> <p>To note</p> <p>To note</p> <p>To note</p> |
| 21. DALC (circulated by email) <ul style="list-style-type: none"> • February Newsletter • March Newsletter | To note |
| 22. Reading (circulated by email): <ul style="list-style-type: none"> • Peak District News and Views • Beeley Parish Council Agenda Papers • Rural Bulletins • Peak Park Parishes Forum Information • Rural Matters Newsletter • Peak Park Authority Press Releases • Derbyshire Dales District Council Press Releases • Neighbourhood Alerts | All to be read |

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Rowsley Village Hall WI Room - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND: _

- 25th April 2022 – Annual Parish Meeting
- 23rd May 2022 – Annual Parish Council Meeting
- 25th July 2022
- 26th September 2022
- 28th November 2022

ROWSLEY PARISH COUNCIL

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Minutes of the meeting of Rowsley Parish Council held in the WI room, Rowsley village hall on 31 January 2022

Present - Councillors: Kath Potter, (Chair), Richard Bean, Victoria Friend, Kevin Rowney, Jo Wildgoose. Cllr Susan Hobson (Derbyshire County Council). Councillor Matthew Buckley, (Derbyshire Dales District Council)

Also present Ted Cadogen and colleague (Chatsworth Estates) Lord Edward Manners (Haddon Estates) James Johnson (Locum clerk)

- 1 Apologies: Cllr Hockley **Noted**

- 2 Cllrs Wildgoose and Rowney expressed an interest in item 11 as allotment holders. **Noted**
Cllr Bean expressed an interest in item 9 as both a tenant and contractor to Chatsworth Estates.

- 3 **Public Speaking** – Cllr Hobson reminded the meeting of the need to inform **Derbyshire County Council** directly of issues such as pot holes and other highways matters. She also has year on year grant funding available including the Queen's Platinum Jubilee.

Cllr Buckley also confirmed that **Derbyshire Dales DC** has £600 available before the current FY ends for items such as playground equipment. **Noted**

Cllr Potter as a member of the **Peak District National Park Authority** reminded the meeting of the history of the cycleway initiative from 2013 **Noted**
and how it had been rushed through by Derbyshire County Council at the time giving little time to respond. The local newspaper the Matlock Mercury had been very supportive. She also used the example of Exmoor National Park as they are bringing back a rail line into use.

Ted Cadogen spoke on behalf of Chatsworth Estates following the traffic problems caused by the last Christmas market. He explained that the **Noted**
main problems were caused at the third weekend when cones were put down causing traffic to back up. A discussion took place in which members expressed concern over the traffic problems over the years and TC expressed his understanding and that there was a need to communicate better in the future in advance of events. The Chair thanked TC and he and his colleague left the meeting.

- 4 **Lord Edward Manners** outlined the latest position on the cycleway, he was approached around six months ago by Peak Park as the matter had started **Noted/Action**
up again after a gap. Derbyshire County Council are the lead for the project with Derbyshire Dales as planning authority. Peak Park are also key players

and want to have the cycleway as an integrated part of their transport strategy. LEM does not see any possibility of the rail line being reopened for various reasons not least the engineering complexities which would make the cost prohibitive. A discussion took place and it was agreed that there should be co-ordination between Haddon Estates and Rowsley PC and now would be a good time to re-visit the whole issue of planning for the future as the cycleway cannot be seen in isolation but rather should be part of a wider plan for the village. LEM is keen to make use of the Government zero emissions 2050 strategy. It was agreed that Cllr Potter will write to LEM and open up the opportunity to work together given the common interests. At this stage the Chair thanked LEM who left the meeting along with Cllrs Hobson and Buckley.

- 5 There were no agenda items excluding members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960)

Noted

- 6 **The minutes** of the meeting held on 27 September 2021 **were approved.**

Approved

- 7 **Matters arising** from the meeting of 27 September are included in the minutes

Noted

- 8 **Chatsworth Road:** In the absence of Cllr Hockley the matter **was deferred** until the next meeting

Approved

- 9 **Planning Applications:** the following applications **were noted,**

Noted

- **Derbyshire Dales – 22/00009/FUL,**

Proposed external alterations in connection with use as a restaurant/ beverage unit (Use Class E) at Unit 28A Peak Village Estates Chatsworth Road Rowsley Matlock

- Peak Park - None

Existing:

Peak Park: NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending ○

DDD/1198537 - Stanton Moor Quarry

– Determination of Conditions – pending

Derbyshire County Council – Not Rowsley but neighbouring:

CM3/0918/49 – Stancliffe Quarry, Darley Dale – formation of new access road to existing quarry – pending

CM3/0918//48 - Stancliffe Quarry, Darley Dale – amendment to condition 7, 10 and 11 of determined conditions approval R3/0699/17 (LET 7276)
re quarry permit 1390/9/2 (7 March 1952) – pending

Derbyshire Dales – none

- 10 **Bus stops recreation ground and playground**

Cllr Rowney presented a playground check report for January 2022. Cllr Wildgoose will undertake playground checks in February and Cllr Bean in March. **Approved**

Cllr Potter will check the grit bin in the recreation ground and Cllr Wildgoose the Chatsworth grit bin. Cllr Bean will check the industrial estate grit bin. **Approved**

Cllr Rowney haeld a meeting with the football club and this went well and he will present a report at the next meeting. The car boot sales wish to start in March, although the agreement is that they start in April and run through until September. **Noted**

Cllr Potter will approach the Clerk to establish whether she has obtained quotes for the rocker in the playground, especially as the £600 grant is available from DDDC but as this is before the year end there is some urgency. **Noted**

A request had been made by a resident to add a boules pitch to the recreation ground. The general view was that this would not have much use but it would be useful to have a presentation to the Council before any decision could be made. **Noted**

11 Allotments

A discussion took place regarding the community garden and that the pond should be filled in. After discussion it was agreed that the best approach would be to wait until allotment holders could meet on site and obtain their views. **Approved**

12 Burial Ground

The application for Mrs M Hopkinson was **approved**.

Approved

13 Councillor Training

After much discussion there was a general agreement that councillors should consider whether they want to undertake specific training but that they were happy to accept the knowledge and expertise of the clerk in most matters. **Approved**

14 Finance and Audit

- Accounts to 17 January 2022
- To approve Budget 2022/23
- To approve the requested precept for 2022/23
- The meeting was in full agreement that the precept requested should stay at last year's level. **Agreed**
- In the absence of the Clerk budget approval was **deferred to the next meeting** **Agreed**

Grounds Maintenance Contract – Mr P Mosley - details to be included in Cllr Rowney's report but subject to the same amount of work being carried out the meeting approved the quote from Haddon Landscapes. **Approved**

Burial Ground Fees – as per Appendix C of the agenda the proposed fees were **approved**
Approved

Parish magazine To agree an increase in the delivery of the parish magazine – **approved**
Approved

New expenditure to approve: -

- Clerk's wages – TBC
- HMRC - TBC
- H Wildgoose – Parish Mag Delivery (November & December) - £40.00
- Derbyshire Dales District Council – Bin emptying - £387.50
- Haddon Landscaping – Mowing - £1136.66
- DALC – Chair Training - £50 - RBL –
- Remembrance Wreath - £18.50

All items approved

Approved

Expenditure to note: -

Parish Magazine (10 issues yearly) - £88 increase of £2 for 2021

Noted

BT – Direct Debit – £50.40 •

Expenditure noted

Income to Note:

Interest - £0.39 o DCC –

Rent - £50.00

Car boot - £415.00

Income noted

- 15 **Village Hall feedback** – Cllr Friend informed the meeting that a Government Covid grant under Business Insurance Interception Claim had been **Noted**
received for £11,991. An audit had been completed. Cllr Friend was covering for Sian, it had been decided to introduce a rolling Chair .
William Fell had become the new Treasurer and signatories had been updated.

Noted

- 16 Remembrance Sunday – Cllr Wildgoose confirmed it was a very nice event and had gone well.

Noted

Football Club meeting – see Cllr Rowney's feedback at item 10 and his proposal to submit a report.

- 17 **Correspondence**

Chatsworth Road Traffic Issues at Christmas Markets – **covered by item 3**

DCC – new objects in highway licence charge - **deferred** due to lack of information

Derbyshire Dales Community Forums. Thursday 10th Feb (Northern), Tuesday 15th Feb (Central), Tuesday 22nd Feb (Southern) **Noted**

Rural Crime meeting with PCC at Baslow Village Hall Tuesday 15th February at 6pm

Cllr Potter will attend at least one of the two meetings on 15 February.

18 **For information**

Broken Children's rocker has been removed

Noted

Wall outside Midland's Cottages has been repaired

19 DALC (circulated by email)

Noted

- October newsletter 2021
- November newsletter 1 2021
- November newsletter 2 2021
- December newsletters

20 **Reading (circulated by email):**

- Peak District News and Views
- Beeley Parish Council Agenda Papers
- Rural Bulletins
- Peak Park Parishes Forum Information
- Rural Matters Newsletter
- Peak Park Authority Press Releases
- Derbyshire Dales District Council Press Releases

Noted

Neighbourhood Alerts All to be read

21 **DATES OF FUTURE MEETINGS** - All meetings held at 7.30pm in the Rowsley Village Hall WI Room -
MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND:

Noted

- 28th March 2022
- 25th April 2022 Annual Parish Meeting
- 23rd May 2022 Annual Parish Council Meeting
- 25th July 2022
- 26th September 2022
- 28th November 2022

Chairman's Signature Date.....

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MINUTES

For the Extraordinary Meeting held on Monday 21st March 2022 in the WI Room at Rowsley Village Hall.

Councillors present: Jo Wildgoose Victoria Friend **Apologies:** Cllr Kath Potter
Kevin Rowney Robert Hockley

Others: Sian Bacon (Clerk)

PART 1 – NON CONFIDENTIAL ITEMS

- | | <i>Report / Action
Required</i> |
|---|-------------------------------------|
| 1. Apologies for absence were received from Cllr Potter (covid) | Approved |
| 2. There were no interests declared | Noted |
| 3. Public Participation - None | |
| 4. There were no items on the agenda to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960). | |
| 5. To select and approve expenditure on children's play equipment for the School Lane playground | |
| It was RESOLVED to seek quotes for the replacement of the current swings and rockers. They will be replaced with the following items: | |
| 1. One set of swings with 2 bays containing a bucket seat, flat seat and cradle seat. | |
| 2. A Seesaw rocker and another replacement rocker | |
| Additionally, it was RESOLVED to obtain quotes for a Log walk which will be placed at end of the playground near the gate and a Table Tennis Table which will be placed on the Recreation Ground near the picnic tables | |
| It was agreed to look at replacement climbing frames at a later date as a phase two project. | |
| The roundabout, being newer, will be left in place. | |
| The Clerk will get final quotes from Fawns, Sovereign and Playdale equipment companies. | |
| Haddon Estates will also be consulted regarding the equipment replacement. | |
| 3. To select and approve expenditure on replacement fencing and flooring for the School Lane playground | |
| The Clerk will get finalised rubberised flooring quotes as part of the playground equipment replacement quotes. | |
| The Clerk will get 3 quotes from a fencer to repair the fencing at the side of the play area. | |
| 4. To select and approve expenditure on benches for the Recreation Ground | |
| The Clerk had produced a list of quotes for replacement benches. | |
| It was RESOLVED to purchase a Springbank Picnic Bench for £592.38 (inc VAT) and Dale bench for £384.74 (inc VAT) from TDP in Wirksworth to replace the damaged and missing benches on the Recreation ground. Both benches are made from recycled material. | |
| 5. To select and approve expenditure on a replacement Jubilee bench for the burial grounds | |
| It was RESOLVED to purchase a Dale bench for £384.74 (inc VAT) from TDP in Wirksworth to replace the damaged bench on the Burial ground. The bench is made from recycled material. The Gold Jubilee plaque will be replaced with Platinum Jubilee plaque. | |

Chairman's Signature Date.....

6. To select and approve expenditure on a replacement bench for the Community Gardens

It was **RESOLVED** to purchase a Dale bench for £384.74 (inc VAT) from TDP in Wirksworth to replace the damaged bench in the Community Garden. The bench is made from recycled material. Clerk

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND:

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- 25th July 2022
- 26th September 2022

Report on the Recreation ground Jan 2022

This report follows some issues and concerns that came up from last year regarding the Football club, car boot, the contracted groundsman and reports passed on from the public.

1. Mowing

Historically Phillip Moseley has been contracted to mow the Recreation ground including the football pitch on behalf of the Parish council. There has been a reported dispute between the club and Phillip regarding the length of the grass... Phillip has mowed to a conventional length and Rowsley Football club (RFC) have asked him to leave it longer as required for general football play.

2. Upkeep

RFC have asked if they can mow the playing surface themselves and in return have aeriated (put thin holes into the roots) and fed the grass to promote healthy growth and avoid flooding. They have also maintained the perimeter giving a tidy appearance.

3. The pavilion

This is maintained by RFC and used to house all mowing and pitch treatment. It also has toilets and storage facilities that are used by the football club on match days and by the car boot on Sundays during spring and summer. By using these toilets, we do not have to have portaloos left on the Rec throughout the car boot season.

Unfortunately, the football club cannot insure this equipment as the pavilion is of a wooden construction and are therefore at risk of losing thousands of pounds... this may be something we could support them with (discuss please).

A charge of £3 for entrance/tea was noted and reported to our parish chairman last year by a member of the public. The football league RFC plays in demands they charge an entry fee to watch the football however the club know, and accept they cannot charge as this is a communal area for the village so they ask anyone watching that if they would like a cup of tea it will be £3 to cover a donation to the club. It is not an entrance fee it is a way of raising funds and explained that way to those buying a beverage.

4. Car boot

Mike who runs the car boot and which is a major fundraiser for Parish funds has initially asked if we would consider March 6th as a starting point for car boots 2022. This is weather dependant (both 'up' if raining and 'down' if flooded) as last year and the year before we had a warm spring but wet later in the year. If a weekend is heavy rain the event cannot be held.

It appears the Car boot and football club are on good terms and work well together ensure cars are parked sensibly and the pitch is undamaged.

We have had occasions last year where the playground was not correctly fenced off and the Car boot accept this as a priority for this year. The Football club have also suggested creating a neat area behind the pavilion where bollards can be stacked when not used and housed via a pallet store.

See below...



5. Access through the Rec on car boot days and damage caused

On car boot days the cars enter via the play area and exit via the football car park. The surface through the play area has an embedded surface already on it to protect from damage... see below



The line the cars follow from the play area to the parking and the exit via the car park is in need of repair as cars either drive over it or try to avoid it and it looks unsightly... see below



As we cannot reasonably make a road or hard surface all along the route used a suggestion has been made.

At the end nearest the pavilion is where the sess pit is and care needs to be taken not to drive over these. See below both covers



The suggestion is to reseed where the damage/wear and tear is now (in blue) and move the traffic where the man is standing before bringing the cars back out to where the existing hardcore remains Infront of the pavilion.

Each year we would swop from the present track (under repair as we speak) to the one proposed which is next to it (in red) and vice versa the following year so in September the damaged track is repaired and the other track used, next to it, the following year. It would mean extending some hardcore/aggregate to where the man is standing as this would be shared by both tracks.

Alternating the tracks from year to year would help maintain the look and feel of the Rec and avoid areas that cannot be driven on. The cost of extending a small area of hardcore could be shared between the Car boot and ourselves (discussion point)

6. Extending the Pavilion to house the mowers instead of inside the pavilion itself.

Please see the end of the pavilion where the car park is to the left...



This area has a hard surface and could hold a shed 15 ft x 9 ft. The Football club originally wanted to have a lean-to but Peak Park said it had to be built of stone and was therefore a non-starter. The Football club have asked if we

could support application of a separate Shed, to house the expensive mowing equipment, in this area tucked away from prying eyes. They are **not** asking for funding.

Finally, there is still the comments made today by Mr Moseley to Kath. I believe that he could still maintain the area of the Rec not on the actual football pitch itself also I do not believe the parish council are “pro the footballers” but in a position where we have to maintain the equilibrium between the funds from car boot, the community having a football club, the Rec being accessible and used by all and providing a legacy for the future.

We can manage this more closely in the future and most importantly ensure people know who they can report to if a problem occurs.

Please let me know your thoughts and where you want to take this.

Very best

Kevn Rowney

1-02-2022

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ALLOTMENT & COMMUNITY GARDEN INSPECTION

Carried out by: S Bacon & V Friend

Checked on: 9th March 2022

Next inspection due: March 2023

Any issues? Action?

1. Need to establish ownership of the black bins on site.
2. Requires a path spray
3. Requires back fence repair behind plot 10
4. Bench in Community Garden badly damaged/ aged
5. Compost heap requires tidy and some removed as very large
6. The Lion statue in the Community Garden is very wobbly and requires repair
7. Pavillon
 - o needs weather proofing
 - o painting
 - o roof repair
 - o wood rotting at the back wall

All plots were in good order and tidy

Memorial is fine

Pond is to be filled

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BURIAL GROUND MEMORIAL INSPECTION

Carried out by: S Bacon & V Friend

All memorials 'wobbled' and checked on: 09/03/2022

Next inspection due: March 2025

Any issues? Action?

All memorials wobbled and all in good condition. No action required.

ROWSLEY PARISH COUNCIL

New Burial Ground – inspection check list

Name: S Bacon & V Friend

Date: 9/3/2022

<i>Item</i>	<i>Inspect for:</i>	<i>Comments</i>
Benches	Damage/general condition	Badly damaged and need's replacing.
Grass	Neat/ tidy Cut	Yes
Trees/bushes	Neat/tidy. Adequately cut-back	Some wood removal required
Rubbish	Collect/remove any rubbish Check far right corner for waste	Bin requires emptying
General	Any other areas for concern	Corrugated Iron requires removal

Rowsley Parish Council

Bank Rec. As at 21st March 2022

	RBS Current £	RBS Reserve £	Summary £
Cash Book : Bal b/fwd current A/C 1st April 2021	50.00	17,565.04	17,615.04
plus : receipts	16,020.90	826.54	
less : payments	-15,196.33		
To deposit	-824.57		
	<u>50.00</u>	<u>18,391.58</u>	<u>18,441.58</u>
Unpresented chqs			0.00
Unpresented receipts			0.00
Balance	<u>50.00</u>	<u>18,391.58</u>	<u>18,441.58</u>
Bank : Current A/C - 21/03/22	50.00	0.00	50.00
Deposit A/C - 21/03/22	0.00	18,391.58	18,391.58
			0.00
	<u>50.00</u>	<u>18,391.58</u>	<u>18,441.58</u>
difference	0.00	0.00	0.00

Signed by Responsible Finance Officer

Date

Signed by Chairman

Date

		Monthly Budget Monitoring							
ROWSLEY PARISH COUNCIL		Year to Date at 21/03/22				Full Year Projection			
RECEIPTS & PAYMENTS ACCOUNT 2021/22			12						
Date	21st March 2022	Actual £	Budget £	Difference		Actual £	Budget £	Difference	
Month	12	To Date	To Date	£		Projected	For Year	£	
PAYMENTS									
Administration									
	Clerk's salary	4,199.00	4,500.00	301.00		4,500.00	4,500.00	0.00	
	Clerk's expenses	200.00	300.00	100.00		300.00	300.00	0.00	
	PAYE	154.80	200.00	45.20		200.00	200.00	0.00	
	Audit fees	37.50	140.00	102.50		140.00	140.00	0.00	
	Hall Hire & Rent	0.00	100.00	100.00		100.00	100.00	0.00	
	Subscriptions	35.00	190.00	155.00		190.00	190.00	0.00	
	Communication including website and parish magazine	1,265.60	1,000.00	(265.60)		1,000.00	1,000.00	0.00	
	Insurance	347.05	400.00	52.95		400.00	400.00	0.00	
	Snow	0.00	0.00	0.00		0.00	0.00	0.00	
	Training	50.00	50.00	0.00		50.00	50.00	0.00	
		6,288.95	6,880.00	591.05		6,880.00	6,880.00	0.00	
Ground Maintenance									
	Grass cutting	4,546.64	3,000.00	(1,546.64)		0.00	3,000.00	3,000.00	
	Recreation Ground	2,823.75	1,200.00	(1,623.75)		50.00	1,200.00	1,150.00	
	Allotment	197.48	500.00	302.52		3,000.00	500.00	(2,500.00)	
	Community Garden	0.00	500.00	500.00		1,200.00	500.00	(700.00)	
	Bus Stops	0.00	150.00	150.00		500.00	150.00	(350.00)	
	Footpaths	0.00	440.00	440.00		500.00	440.00	(60.00)	
		7,567.87	5,790.00	(1,777.87)		5,250.00	5,790.00	540.00	
	Safety	164.38	250.00	85.62		250.00	250.00	0.00	
		164.38	250.00	85.62		250.00	250.00	0.00	
S137 Grants									
	S137 grants	1,050.00	2,000.00	950.00		2,000.00	2,000.00	0.00	
		1,050.00	2,000.00	950.00		2,000.00	2,000.00	0.00	
	Total Payments	15,071.20	14,920.00	(151.20)		14,380.00	14,920.00	540.00	
	VAT	125.13	0.00	(125.13)		250.00	0.00	(250.00)	
	Total Payments after VAT	15,196.33	14,920.00	(276.33)		14,630.00	14,920.00	290.00	
		Actual £	Budget £	Difference		Actual £	Budget £	Difference	
		To Date	To Date	£		Projected	For Year	£	
	Grant	0.00	500.00	(500.00)		500.00	500.00	0.00	
	Bank Interest	1.97	50.00	(48.03)		50.00	50.00	0.00	
	Communication	30.00	500.00	(470.00)		500.00	500.00	0.00	
	Allotment	374.79	250.00	124.79		250.00	250.00	0.00	
	Recreation Ground	6,474.00	5,200.00	1,274.00		5,200.00	5,200.00	0.00	
	Burial Ground	900.00	500.00	400.00		500.00	500.00	0.00	
	DDDC Reimbursements	1,051.00	1,051.00	0.00		1,051.00	1,051.00	0.00	
	Rent	200.00	200.00	0.00		200.00	200.00	0.00	
	Footpath Grant	0.00	250.00	(250.00)		250.00	250.00	0.00	
	Vat	439.11	300.00	139.11		300.00	300.00	0.00	
	Total Receipts before precept	9,470.87	8,801.00	669.87		8,801.00	8,801.00	0.00	
RECEIPTS									
	Precept	6,552.00	6,552.00	0.00		6,552.00	6,552.00	0.00	
		16,022.87	15,353.00	669.87		15,353.00	15,353.00	0.00	
		826.54	433.00	393.54		723.00	433.00	-290.00	

		2017-2018 actual	2018-2019 actual	2019-20 actual	2020-2021 actual	2021-22 budget	2021-22 actual to decisions made 09/21	Revised estimate 2021-22	Proposed Budget 2022-23
Expenditure									
Clerk Salary		£3,954.62	£4,137.54	£4,201.20	£3,525.20	£4,500.00	£2,616.80	£4,000.00	£4,500.00
Clerk Expenses and home off		£438.03	£214.46	£249.55	£200.00	£300.00	£200.00	£300.00	£300.00
PAYE		£113.40	£77.20	£0.00	£881.40	£500.00	£154.80	£500.00	£500.00
Audit and inspections		£126.80	£30.20	£25.00	£25.00	£140.00	£37.50	£38.00	£50.00
Hall Hire & Rent		£68.07	£0.00	£0.00	£0.00	£100.00	£0.00	£0.00	£0.00
Subscriptions		£223.08	£90.00	£226.14	£459.20	£300.00	£35.00	£280.00	£300.00
Communication		£1,201.61	£1,084.96	£1,266.40	£1,354.60	£1,200.00	£680.80	£1,400.00	£1,500.00
Insurance		£411.04	£413.51	£330.00	£338.40	£400.00	£347.05	£350.00	£400.00
Snow		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Training		£40.00	£0.00	£0.00	£0.00	£50.00	£0.00	£275.00	£200.00
Ground Ma	Grass cutting	£2,990.00	£950.00	£2,749.98	£2,969.98	£3,000.00	£2,969.98	£3,000.00	£3,000.00
	Recreation Ground	£4,150.78	£2,000.00	£695.40	£1,844.50	£1,200.00	£1,882.60	£2,000.00	£1,200.00
	Burial Ground		£0.00	£0.00	£0.00	£500.00	£0.00	£0.00	£500.00
	Allotment	£314.90	£600.00	£1,404.66	£267.48	£500.00	£197.48	£500.00	£500.00
	Community Garde	£104.75	£624.96	£0.00	£0.00	£150.00	£0.00	£150.00	£150.00
	Bus stops	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
	Footpaths	£220.00	£220.00	£660.00	£440.00	£440.00	£440.00	£440.00	£440.00
Safety		£1,033.20	£0.00	£273.00	£112.00	£250.00	£178.78	£250.00	£250.00
S137 Grants		£185.99	£2,316.98	£1,518.50	£1,500.00	£2,000.00	£0.00	£1,050.00	£2,000.00
Misc		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£10,000.00
Total Expenditure		£15,576.27	£12,759.81	£13,599.83	£13,917.76	£15,530.00	£9,740.79	£14,533.00	£25,790.00
VAT		£891.67	£140.00	£169.81	£129.30	£250.00	£0.00	£200.00	£250.00
Total Expenditure		£16,467.94	£12,899.81	£13,769.64	£14,047.06	£15,780.00	£9,740.79	£14,733.00	£26,040.00
Income									
Grant		£873.14	£751.07	£0.00	£0.00	£500.00	£0.00	£500.00	£200.00
Bank Interest		£64.96	£22.98	£41.38	£8.23	£50.00	£1.30	£10.00	£10.00
Communication		£945.00	£427.50	£225.00	£315.00	£500.00	£30.00	£500.00	£300.00
Allotment rents		£327.50	£425.00	£155.40	£87.50	£250.00	£287.29	£300.00	£300.00
Recreation Ground Income		£5,795.00	£5,406.20	£4,635.00	£4,570.00	£5,200.00	£6,424.00	£6,500.00	£6,000.00
Burial Ground fees		£3,085.00	£1,805.00	£500.00	£1,250.00	£500.00	£600.00	£600.00	£500.00
Reimbursement from DDDC -		£1,051.00	£1,051.00	£1,051.00	£1,051.00	£1,051.00	£0.00	£1,051.00	£1,051.00

play
ground

[illegible]

Asset Register 2022

Items		Value	Insured	Disposal Date
Bench	Burial Ground	£ 385.00	Y	
1 x metal gate from Church Yard and signs	Burial Ground	£ -	N	
1 x field gate onto adjacent lane	Burial Ground	£ -	N	
Walling on East, South and West sides	Burial Ground	£ -	N	
War Memorial	Churchyard	£ -	Y	
1 x metal field gate into site and sign	Community Garden Allotment	£ -	N	
1 x pedestrian gate into site and sign	Community Garden Allotment	£ -	N	
Pond	Community Garden Allotment	£ -	Y	
Summer House	Community Garden Allotment	£ 500.00	Y	
2 x sets of swings (£2,000 each)	Play Ground	£ 4,000.00	Y	
1 x multi play unit	Play Ground	£ 1,200.00	Y	
2 x spring play units (£500 each)	Play Ground	£ 1,000.00	Y	
1 x speed gyro (roundabout)	Play Ground	£ 4,039.00	Y	
Rubber safety matting surrounding all play units	Play Ground	£ -	Y	
2 Benches	Play Ground	£ 385.00		1
1 x Litter bin	Play Ground	£ 100.00	Y	
Bench	Recreation Ground	£ 385.00	N	
Bench - Donated	Recreation Ground	£ 400.00	N	
2 Picnic tables	Recreation Ground	£ -	N	
1 x Dog Waste litter bins	Recreation Ground	£ -	N	
1 x gate to car park from highway	Recreation Ground	£ 400.00	Y	
2 x field gates	Recreation Ground	£ -	N	
1 x metal field gate from Car Park	Recreation Ground	£ -	N	
1 x pedestrian gate	Recreation Ground	£ -	N	
2 gates	Recreation Ground	£ -	N	
All fencing and signs	Recreation Ground and Play Ground	£ -	N	
3 x Notice Boards	School Lane, Church Lane and Chatsworth Road	£ 600.00	Y	
Obelisk	Triangle at junction of A6 and School Lane	£ -	Y	
Defib in old phonebox	Chatsworth Road			
Security Posts	Recreation Ground	£ 840.00		
Defib on Village Hall	Village Hall, School Lane	£ 1,895.00		

Picnic Bench

Recreation Ground

£ 592.38

TOTAL

£ 16,721.38

Disposal Method**Notes**

Ron Whitehead seat insured

New in 2017

One removed in 2016

Not listed according to Peak Park