

ROWSLEY PARISH COUNCIL

Clerk: Sian Bacon

Phone: 07545704384

Email: rowsleyparishcouncil@gmail.com

Web: www.rowsleyparishcouncil.co.uk

13th June 2022

Dear Councillor,

You are summoned to attend an **Ordinary Meeting of Rowsley Parish Council** on **Monday 20th June 2022 at 7.30pm in the WI Room at Rowsley Village Hall.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sian Bacon

AGENDA

- | | <i>Report / Action
Required</i> |
|--|-------------------------------------|
| 1. Apologies for absence | To approve |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council, Peak Park or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and action |
| 4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded | |
| 5. To approve the Minutes of the Meetings held on 23 rd May 2022 | To approve |
| 6. To select a quote and approve expenditure on replacement children's play equipment and surfacing for the School Lane playground | To approve |
| 7. To approve a temporary mowing contract for council areas | To approve |
| 8. Allotment update | To note |
| 9. Recreation Ground Planning Application Update | To note |
| 10. Jubilee Events Update | To note |
| 11. Correspondence | To note |

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Rowsley Village Hall WI Room - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND: _

- 25th July 2022
- 26th September 2022
- 28th November 2022

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MINUTES

For the meeting held on Monday 23rd May 2022 in the WI Room at Rowsley Village Hall.

Councillors present:	Jo Wildgoose Kevin Rowney Kath Potter	Victoria Friend Robert Hockley Richard Bean	Apologies: None
Others:	Sian Bacon (Clerk) Cllr M Buckler (DDDC)	Cllr Susan Hobson (DCC)	

PART 1 – NON CONFIDENTIAL ITEMS

- | | <i>Report / Action
Required</i> |
|---|-------------------------------------|
| 1. Apologies for absence - None | Approved |
| 2. Cllr Wildgoose and Rowney declared interests in the Allotments as plot holders.
Cllr Potter was granted a dispensation by the Clerk on the planning application - NP/DDD/0522/0638 - --Rowsley Church Of England Primary School, School Lane, Rowsley | Noted
Noted |
| 3. Public Speaking | |

Cllr S Hobson (DCC)

Cllr Hobson gave her thanks to Cllr Potter for all her charity fundraising.

Cllr Hobson joined the litter pick and did up at Pictor and is happy to do any litter picks again.

A meeting has been had regarding the Chatsworth Road Play Area and further enquiries have found that all the land off Sunnybank is now DDDC's so there is potential for opening the bottom area up to allow access. However, after an officer briefly spoke to the DDDC's Estates team it was mentioned that last time this was investigated there was some reluctance from residents on Sunnybank and also potential problem with the planning element, so the officer is waiting on some clarification on this from Estates.

Cllr Hockley spoke to Platform regarding funding, but they don't have any funding pots they might be willing to help in other ways, however. Cllr Potter suggested that the Parish Council could ask Chatsworth for funding, but it was noted that DDDC cannot seek outside funding. DDDC will need to do a consultation before work is done.

Clerk

Cllr Potter reported that work is ongoing on Chesterfield Road. Cllr Rowney suggested that extra signage would be useful warning of the weight limit and sharp bends as vehicles keep getting stuck. The Clerk will raise this with Cllr Hobson (DCC)

Cllr Buckler (DDDC)

Cllr Buckler reported that there was an urgent meeting decision requested about Traveller relocation from Matlock to Doveridge where there is a temporary site.

- | | |
|--|----------|
| 4. There were no items on the agenda to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960). | |
| 5. The Minutes of the Meetings held on 28 th March 2022 were approved. | Approved |
| 6. Matters Arising (non-decision making) | |
| • Chatsworth Road | |
| • Spring Litter Pick | |
| • Queen's Jubilee | |
| • Speed Indicator Devices | |
| • Planning | |
| • Recreation Ground items including car boot | |
| • Allotment items | |
| • Burial Ground | |
| • Finance | |
| • Correspondence – actioned as agreed | Noted |
| 7. Chatsworth Road | |
| • Update on bins and other issues – Cllr Hockley | |

Chairman's Signature Date.....

Cllr Hockley reported that several people got tickets during the Chatsworth events and tickets were given very early. People round the back lost their parking spaces and had to park on the front. People on back not informed and were ticketed but Peak Village wasn't open for resident parking. Cones had been left on curb, so people parked the inconsistency of the cone removal had made people not realise restrictions were ongoing. The Council will write to the Highways and Chatsworth. There has been no movement or response from anyone on the bin issue despite bins being left out restricting the road. Residents are complaining that the bins are permanently out. The rules are supposed to be that after 24 hours the bins go in. Green bins need removing where the licence hasn't been bought. As well as they're full of normal rubbish now. The Clerk will write to DDDC and Highways regarding the issue.

Clerk

Clerk

The potholes are requiring filling again Cllr Hockley will take photos and the Clerk will report.

Cllr Hockley & Clerk

- Chatsworth Road Playground
An update was received in the Public Participation section with Cllr Hobson (DCC)

8. Spring Litter Pick Update

Cllr Friend reported that 15 people had done litter picking in total. Cllr Potter reported that there was not much to collect on Pictor which was good. But there were bikes and a radio found. The Council took all the rubbish away on the bin round. Many bags were collected, and another pick will be held on the first week of November.

9. Queen's Jubilee 2022

Cllr Potter was given thanks for clearing the grass and an allotment holder and Cllr Rowney have mowed and will do so again before the event. The seats have been sanded and repainted. There are only 8 chairs at the moment, and it was requested that if anyone have any more, please lend them and the village hall will be asked. Bunting has been offered by a resident and the Clerk will request this. The Clerk will collect sausages, baps, and burgers from Coates the butchers. Cllr Friend will get the cans of pop and utensils from Bookers. Cllr Wildgoose will get the BBQ from the Clerk and Cllr Rowney will get the gas.

All

10. Speed Indicator Device Project – The scheme was discussed and found that due to the requirements of 3 sites, sign moving by a trained person and battery costs and changing/charging requirements the project it is currently impractical in both cost and logistics. The Clerk will write to the county council to note the Parish Council's disappointment at the poor implementation and timing of the scheme.

Clerk

11. Planning Applications

Cllr Potter reported that quarry consents will be running out in 2042 and the extensions are being raised at Peak Park Meetings.

Noted

New:

- Derbyshire Dales –
 - Planning Application 22/00552/PDA, Change of use of agricultural buildings to 1 no. larger dwellinghouse and 1no. smaller dwellinghouse (Use Class C3) and associated building operations at Fallinge Farm Chesterfield Road Rowsley Matlock Derbyshire (for information only)
- Peak Park
 - NP/DDD/0422/0573 Wye Cottage, Woodhouse Road, Rowsley, Matlock, DE4 2ED – It was agreed that Councillors will forward their comments to the clerk for submission.
 - NP/DDD/0422/0572 Wye Cottage, School Lane, Rowsley, Matlock, DE4 2ED – It was agreed that Councillors will forward their comments to the clerk for submission.
 - NP/DDD/0522/0638 - –Rowsley Church Of England Primary School, School Lane, Rowsley – Cllr Potter will respond on behalf of the Parish Council with the Council's support of the plans.

Noted

All

All

Cllr Potter

Existing:

- Peak Park:
 - NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending
 - NP/DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending
- Derbyshire County Council – Not Rowsley but neighbouring:
 - CM3/0918/49 -Stancliffe Quarry, Darley Dale - Formation of new access and road to existing quarry - Pending
 - CM3/0918/48 -Stancliffe Quarry - Amendment to condition 7, 10 & 11 of determined conditions approval R3/0699/17 (LET 7276). Relating to quarry permit 1390/9/2 (7 March 1952) - Pending

- Derbyshire Dales – None

12. Bus stops, Recreation Ground and Playground

- Councillor to do checks June & July – Wildgoose & Bean Cllrs Wildgoose & Bean
- Meeting with Lord Edward Manners regarding Recreation Ground – Cllr Friend reported that LEM was happy with putting hardcore in as a track, as long as it's not too close to the trees and the council applying for car boot planning permission. He's also happy with the table tennis table
It was reported that the stile post and side gate post both require replacement, and the Clerk will obtain quotes. Clerk
- Car boot and football club update – it was agreed the new shed can be put in and the mowing has kindly been done by the club on the recreation ground. Cllrs Rowney and Hockley have done a pitch report every Thursday for car boot. It was noted that there were issues with the mowing as the contractor is currently unwell.
- To discuss planning permission for car boots on the Recreation Ground – it was **RESOLVED** to seek planning permission but that the council wish for guarantees on cleaning up from the car boot company. The Clerk will begin the application. Clerk Approved
It was RESOLVED at this point to extent the meeting by 30 mins as per standing order 3x
- playground equipment replacement update – the Clerk has arranged the final visitation from Fawns to gain a third quote for equipment. The quotes will be brought to the meeting in June for selection. Clerk
- To discuss the replacement of fencing round the children's play area – it was noted that there are two broken gate posts so the Clerk will look for quotes for these with the rest of the fencing. Clerk
- Tree Survey 2022 and equipment purchase – it was **RESOLVED** to give up to £200 to the Clerk for the survey equipment purchase. Approved

13. Allotments

- Starter allotment plot charge – it was RESOLVED to set the charge at £10 per year. Approved
- Quotes for replacement of fence at the back of the allotments – The Clerk is still obtaining quotes. Clerk
- Work required to summer house update – Cllr Wildgoose reported that she had weather proofed the summer house but that due to damp in the back it needs boards replacing. Cllr Rowney & Friend will look at the rotted boards and report back. Cllr Rowney has fixed the broken guttering. Cllrs Rowney & Friend
- Compost heap –it was noted that if the council get a skip the rubbish heap will be removed and placed in the skip by the local farmer. It was **RESOLVED** to approach Peak Waste Skip Hire for a skip up to £250. Cllr Wildgoose will organise the skip. Cllr Wildgoose

14. Burial Ground

- Other work required as noted at the inspection update – Cllrs Rowney and friend have sorted all the issues noted at the inspection. The Clerk will speak to local contactors regarding doing the mowing. Clerk

15. Finance and Audit

- Accounts to 16th May 2022 – Appendix A Noted
- To approve the annual parish council insurance quote – It was **RESOLVED** to accept the quote from Hiscox for £409 Approved
- New expenditure to approve: Approved
 - o Clerk's wages – £310.70
 - o HMRC – PAYE –£77.80
 - o H Wildgoose – Parish Mag Delivery (January & February) - £40.00
 - o DALC – Tree Survey Course -£125.00
 - o TDP – Picnic Bench and 3 Dale Benches - £1986.70
 - o A Krivko – Allotment Starter Plots - £700.00
 - o B Wood – Audit Fee - £45.00
- Expenditure to note: Noted
 - o Parish Magazine (10 issues yearly) - £90
 - o BT – Direct Debit – £50.40 quarterly
- Income to Note: Noted
 - o Interest – £1.23
 - o DCC – Rent - £50.00
 - o Allotment Income – £122.50
 - o Recreation Ground income - £1959.00
 - o Jubilee Grant income - £500.00
 - o Football Club rent - £330.00
 - o DCC – Minor Maintenance Grants - £945.00

16. Village Hall Update

Cllr Friend reported that she has now resigned from the committee and Cllr Rowney now the liaison with Cllr Wildgoose as reserve. The Clerk is the halls booking manager and bookkeeper and she will also report back.

- 17. Feedback from Meetings and Training - none
- 18. Correspondence
 - Derbyshire Dales District Council – Wellbeing Grants – The Clerk will look to see if this could be used for the playground. Clerk
 - Conversion of Historic Buildings SPD Noted
 - Public Space Protection Orders update Noted
 - Parishioner – 20 is plenty campaign Noted
 - Snowball community disability app – information request – The Clerk will pass on any accessible locations to the app company. Clerk
- 19. For Information –
 - Picnic bench, Jubilee bench and 2 more benches delivered, and old benches removed Noted
- 20. DALC (circulated by email) Noted
 - April Newsletter
 - May Newsletter
- 21. Reading (circulated by email): Noted
 - Peak District News and Views
 - Beeley Parish Council Agenda Papers
 - Rural Bulletins
 - Peak Park Parishes Forum Information
 - Rural Matters Newsletter
 - Peak Park Authority Press Releases
 - Derbyshire Dales District Council Press Releases
 - Neighbourhood Alerts

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- 28th November 2022

Rowsley Parish Council

Bank Rec. As at 13th June 2022

	RBS Current £	RBS Reserve £	Summary £
Cash Book : Bal b/fwd current A/C 1st April 2022	50.00	16,710.03	16,760.03
plus : receipts	11,379.50	7,664.09	
less : payments	-3,718.86		
To deposit	-7,660.64		
	<u>50.00</u>	<u>24,374.12</u>	<u>24,424.12</u>
Unpresented chqs			0.00
Unpresented receipts			0.00
Balance	<u>50.00</u>	<u>24,374.12</u>	<u>24,424.12</u>
Bank : Current A/C - 13/06/22	50.00	0.00	50.00
Deposit A/C - 13/06/22	0.00	24,374.12	24,374.12
	<u>50.00</u>	<u>24,374.12</u>	<u>24,424.12</u>
difference	0.00	0.00	0.00

Signed by Responsible Finance Officer

_____ Date

Signed by Chairman

_____ Date

		Monthly Budget Monitoring					
ROWSLEY PARISH COUNCIL		Year to Date at 13/06/2022			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2022/23		3					
Date	13th June 2022	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	3	To Date	To Date	£	Projected	For Year	£
PAYMENTS	Administration						
	Clerk's salary	621.60	1,125.00	503.40	4,500.00	4,500.00	0.00
	Clerk's expenses	0.00	75.00	75.00	300.00	300.00	0.00
	PAYE	0.00	125.00	125.00	500.00	500.00	0.00
	Audit fees	45.00	12.50	(32.50)	50.00	50.00	0.00
	Hall Hire & Rent	0.00	0.00	0.00	0.00	0.00	0.00
	Subscriptions	0.00	75.00	75.00	300.00	300.00	0.00
	Communication including website and parish magazine	140.00	375.00	235.00	1,500.00	1,500.00	0.00
	Insurance	0.00	100.00	100.00	400.00	400.00	0.00
	Snow	0.00	0.00	0.00	0.00	0.00	0.00
	Training	125.00	50.00	(75.00)	200.00	200.00	0.00
		931.60	1,937.50	1,005.90	7,750.00	7,750.00	0.00
	Ground Maintenance						
	Grass cutting	0.00	750.00	750.00	0.00	3,000.00	3,000.00
	Recreation Ground	1,986.70	2,625.00	638.30	10,500.00	10,500.00	0.00
	Allotment	700.00	125.00	(575.00)	3,000.00	500.00	(2,500.00)
	Community Garden	0.00	37.50	37.50	200.00	150.00	(50.00)
	Bus Stops	0.00	0.00	0.00	500.00	0.00	(500.00)
	Footpaths	0.00	440.00	440.00	150.00	440.00	290.00
		2,686.70	3,977.50	1,290.80	14,350.00	14,590.00	240.00
	Safety	0.00	62.50	62.50	250.00	250.00	0.00
		0.00	62.50	62.50	250.00	250.00	0.00
	S137 Grants						
	S137 grants	100.56	500.00	399.44	2,000.00	2,000.00	0.00
		100.56	500.00	399.44	2,000.00	2,000.00	0.00
	Total Payments	3,718.86	6,477.50	2,758.64	24,350.00	24,590.00	240.00
	VAT	0.00	0.00	0.00	250.00	0.00	(250.00)
	Total Payments after VAT	3,718.86	6,477.50	2,758.64	24,600.00	24,590.00	(10.00)
		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
	Grant	500.00	50.00	450.00	200.00	200.00	0.00
	Bank Interest	3.45	2.50	0.95	10.00	10.00	0.00
	Communication	0.00	75.00	(75.00)	300.00	300.00	0.00
	Allotment	157.50	75.00	82.50	300.00	300.00	0.00
	Recreation Ground	3,175.00	1,500.00	1,675.00	6,000.00	6,000.00	0.00
	Burial Ground	0.00	125.00	(125.00)	500.00	500.00	0.00
	DDDC Reimbursements	0.00	262.75	(262.75)	1,051.00	1,051.00	0.00
	Rent	50.00	50.00	0.00	200.00	200.00	0.00
	Footpath Grant	945.00	62.50	882.50	250.00	250.00	0.00
	Vat	0.00	75.00	(75.00)	300.00	300.00	0.00
	Total Receipts before precept	4,830.95	2,277.75	2,553.20	9,111.00	9,111.00	0.00
RECEIPTS	Precept	6,552.00	1,638.00	4,914.00	6,552.00	6,552.00	0.00
		11,382.95	3,915.75	7,467.20	15,663.00	15,663.00	0.00
		7,664.09	-2,561.75	10,225.84	-8,937.00	-8,927.00	10.00