

ROWSLEY PARISH COUNCIL

Clerk: Sian Bacon

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Email: rowsleyparishcouncil@gmail.com

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21st September 2022

Dear Councillor,

You are summoned to attend the Rowsley Parish Council meeting on **Monday 26th September 2022 at 7.30pm following the Annual Parish Council Meeting in the WI Room at Rowsley Village Hall.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sian Bacon

AGENDA

- | | <i>Report / Action
Required</i> |
|---|---|
| 1. Apologies for absence | To approve |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
c) The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council, Peak Park or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and
action |
| 4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded | |
| 5. To approve the Minutes of the Meetings held on 25 th July 2022 | To approve |
| 6. Matters Arising (non-decision making) <ul style="list-style-type: none">• Chatsworth Road• Planning• Recreation Ground items including car boot• Allotment items• Finance• Correspondence – actioned as agreed | Agenda Item 7
Agenda Item 8
Agenda Item 9
Agenda Item 10
Agenda Item 11
Agenda Item 14 |
| 7. Chatsworth Road <ul style="list-style-type: none">• Update on bins and other issues• Chatsworth Road Playground update | To discuss
To discuss |
| 8. Planning Applications
New: <ul style="list-style-type: none">• Derbyshire Dales – None• Peak Park - None Existing: <ul style="list-style-type: none">• Peak Park:<ul style="list-style-type: none">○ NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending○ DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending• Derbyshire County Council – Not Rowsley but neighbouring:<ul style="list-style-type: none">○ CM3/0918/49 -Stancliffe Quarry, Darley Dale - Formation of new access and road to existing quarry - Pending○ CM3/0918/48 -Stancliffe Quarry - Amendment to condition 7, 10 & 11 of determined conditions approval R3/0699/17 (LET 7276). Relating to quarry permit 1390/9/2 (7 March 1952) - Pending | To discuss

To note |

- Derbyshire Dales – None
9. Bus stops, Recreation Ground and Playground
 - Councillor to do checks October & November To approve
 - Car boots on the Recreation Ground To discuss
 - playground equipment replacement update To note
 - Mowing Tender 2023 To discuss
 10. Allotments
 - Quotes for replacement of fence and gateposts at the allotments To approve
 - Work required to summer house update To note
 - Compost heap To note
 11. Finance and Audit
 - Accounts to 21st September 2022 – Appendix A To note
 - New expenditure to approve: To approve
 - o Clerk’s wages – £310.70
 - o HMRC – PAYE –£77.80
 - o Clerk ½ yearly payment - £100
 - o H Wildgoose – Parish Mag Delivery - £25.00
 - o R M Eaton Stonemasons – Post repair -£660.00
 - o A Allcock – Mowing - £1068.00
 - Expenditure to note:
 - o Parish Magazine (10 issues yearly) - £90 To note
 - o BT – Direct Debit – £50.40 quarterly
 - Income to Note:
 - o Interest – £2.00 To note
 - o DCC – Rent - £50.00
 12. Village Hall
 - Update To note
 - Community Projects
 13. Feedback from meetings & training –
 - Chatsworth Country Fair Lunch – V Friend To note
 14. Correspondence
 - Peak Park - Parishes Day invitation for Saturday 1st October 2022 To note
 - Parish Council Liaison Forum – Monday 17th October 2022 To attend?
 - A Resident raising disruptive noise from motorbikes late in the evening To discuss
 - Pentanque pitch proposal from a resident To discuss
 - SAAA external auditor opt out To discuss
 15. For Information
 - Stone gatepost at the recreation ground has been repaired To note
 16. DALC (circulated by email)
 - September Newsletter To note
 17. Reading (circulated by email):
 - Peak District News and Views All to be read
 - Beeley Parish Council Agenda Papers
 - Rural Bulletins
 - Peak Park Parishes Forum Information
 - Rural Matters Newsletter
 - Peak Park Authority Press Releases
 - Derbyshire Dales District Council Press Releases
 - Neighbourhood Alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Rowsley Village Hall WI Room - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND: _

- 28th November 2022

ROWSLEY PARISH COUNCIL

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MINUTES

For the meeting held on Monday 25th July 2022 in the WI Room at Rowsley Village Hall.

Councillors present: Jo Wildgoose Victoria Friend
Kevin Rowney Robert Hockley
Richard Bean

Apologies: Cllr Kath Potter
Cllr Susan Hobson (DCC)

Others: Sian Bacon (Clerk)
Cllr M Buckler
(DDDC)

PART 1 – NON CONFIDENTIAL ITEMS

- | | <i>Report / Action
Required</i> |
|--|-------------------------------------|
| 1. Apologies for absence - None | Approved |
| 2. Cllr Wildgoose declared an interest in the Allotments as a plot holder. | Noted |
| 3. Public Speaking | Noted |

Cllr S Hobson (DCC)

Cllr Hobson reported through the Clerk that she had seen the relevant officer from DDDC and that consultation regarding the playground off Chatsworth Road looks like being the next step forward so she will liaise with the Parish Council when this occurs.

Cllr Buckler (DDDC)

Cllr Buckler reported that he was not at the Thursday meeting for the DDDC but will put our concerns to the Council regarding traveller sites in writing. Cllr Buckley will take up the issue of the gravel pile just north of Sunnylea on Chatsworth Road with Planning Enforcement.

- | | |
|--|-------------------------|
| 4. There were no items on the agenda to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960). | |
| 5. The Minutes of the Meetings held on 20 th June 2022 were approved. | Approved |
| 6. Matters Arising (non-decision making) <ul style="list-style-type: none">• Chatsworth Road• Planning• Recreation Ground items including car boot• Allotment items• Burial Ground• Finance• Correspondence – actioned as agreed | |
| 7. Chatsworth Road <ul style="list-style-type: none">• Update on bins and other issues – Cllr Hockley
Cllr Hockley reported that recently the bins were emptied without fail but this weekend the bins have once again not been emptied on the back. The front has been done. The Clerk will write to the relevant DDDC officer. | Clerk |
| <p>It was noted that the potholes on the back of Chatsworth Road still need doing. Cllr Hockley will take some photos and the Clerk will re report. The grates and drains are also full of gravel on the back and this will also be reported.</p> <ul style="list-style-type: none">• Chatsworth Road Playground
An update was received in the Public Participation section with Cllr Hobson (DCC) | Cllr Hockley
& Clerk |
| 8. Planning Applications
New: <ul style="list-style-type: none">• Derbyshire Dales – none• Peak Park - none Existing: <ul style="list-style-type: none">• Peak Park:<ul style="list-style-type: none">○ NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending○ NP/DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – | Noted
Noted |

Chairman's Signature Date.....

Pending

- Derbyshire County Council – Not Rowsley but neighbouring:
 - CM3/0918/49 -Stancliffe Quarry, Darley Dale - Formation of new access and road to existing quarry - Pending
 - CM3/0918/48 -Stancliffe Quarry - Amendment to condition 7, 10 & 11 of determined conditions approval R3/0699/17 (LET 7276). Relating to quarry permit 1390/9/2 (7 March 1952) - Pending
- Derbyshire Dales – None

9. Bus stops, Recreation Ground and Playground

- Councillor to do checks August & September – Cllr Hockley will do August checks and Cllr Rowney will do Septembers checks. Cllrs Hockley & Rowney
- Update on planning permission for car boots on the Recreation Ground – The car boot organisers are completing the planning application the Clerk has started and the organisers will send the form back for the Clerk to submit. Clerk
- Playground equipment replacement update – some grant applications have gone in already and responses are awaited.
- To discuss the replacement of fencing round the children’s play area and on the recreation ground – it was RESOLVED to delegate £1000 to the Clerk to use for emergency repairs to fencing. Clerk
- Mowing Update – it was reported that the mowing is being done by the new contractor and the areas look good. Noted
- Football Club 2023 Ground Hire – it was RESOLVED to set the rent at £165 for the 2023 as thanks for their assistance with the mowing. Clerk

10. Allotments

- Quotes for replacement of fence and gateposts at the allotments – it was RESOLVED to delegate £1000 to the Clerk to use for emergency repairs to fencing. Clerk
- Work required to summer house update – The Clerk will request the contractor quote for the work after the fencing repairs have been completed. Clerk
- Compost heap – Cllr Wildgoose reported that she will speak to the farmer. Cllr Wildgoose

11. Burial Ground

- To discuss no mow May 2023 policy on the burial ground – It was RESOLVED to do the no mow may in the burial ground in 2023 to encourage wildlife and plant diversity. It was noted that the area needs a sign during May to explain and it was agreed to leave the back section round the seat longer than May. The Clerk will contact the Derbyshire wildlife Trust and Northwood and Tinkersley Parish Council to discuss seeds. Clerk

12. Finance and Audit

- Accounts to 20th July 2022 – Appendix A
- New expenditure to approve: Noted Approved
 - Clerk’s wages – £310.70
 - HMRC – PAYE –£77.80
 - H Wildgoose – Parish Mag Delivery - £50.00
 - V Friend – Jubilee BBQ expenses – £72.32
 - S Bacon – Jubilee BBQ food - £100.56
 - DDDC – Bin emptying –£397.61
 - J Wildgoose – Summer house paint - £37.25
 - St Katherine’s Church – Allotment water - £20.00
 - ICO – Data Protection Fee - £35.00
 - K Rowney – Gas bottle - £35.49
 - K Rowney – Furniture Repair - £27.60
- Expenditure to note: Noted
 - Parish Magazine (10 issues yearly) - £90
 - BT – Direct Debit – £50.40 quarterly
- Income to Note: Noted
 - Interest – £2.00
 - DCC – Rent - £50.00
 - Allotment Income - £20
 - Rec Income - £1439.00

13. Village Hall Update

- Update – It was reported that the Hall has taken on a new hall manager Mr Colin Jenkins
- Change to use of Clerk for bookkeeping/ Hall Hire Costs – Mrs Quick the Hall Management committee chair made the following report via email to the council – I understand that in the past, the Parish Council have paid the hours for the Clerk’s village hall bookkeeping in exchange for hire of the hall for Parish Council meetings. Following a discussion with Mrs Bacon about the arrangements for her role and a review of her job

description, we have decided to include her bookkeeping hours as part of streamlining her overall contract, (which as you know also incorporates her hours as the village hall's booking manager). Going forward therefore, the Village Hall will no longer require the Parish Council to reimburse Mrs Bacon for these hours but instead we will separately invoice the parish council for hall hire. I hope that you understand the reasons for this: clarifying Mrs Bacon's employment position and we look forward to working with the parish council into the future.

- Rowsley Village Website and Parish Magazine - Mrs Quick the Hall Management committee chair made the following report via email to the council - We are currently in the process of developing a new website for the village hall with a view to launching it in September 2022. As part of this piece of work we thought that it would be nice if an electronic version of the village magazine could be hosted on-line. To be clear we still value and welcome the hard copy version that is delivered to homes in the village, but an electronic PDF version could be supplementary to the hard copy version and something we could share with a village hall mailing list once up and running.

We would be grateful if the parish council could discuss whether this is something that you wanted to host on the parish council website (as the magazine is funded by the parish council) or whether you would be happy for the new village hall website could host? -

In addition to the magazine, we would like to work more closely with the parish council on a shared village 'What's on' calendar to promote a range of different village events and to maximise engagement. Once we have our calendar set out for Autumn 2022, we will send this across to you

It was agreed by the Council that the magazine can be hosted by both websites and that the Calendar will be reviewed when it becomes available.

- Community Projects - Mrs Quick the Hall Management committee chair made the following report via email to the council - We are planning a series of community engagement events in September as part of our website launch which will include exploring how we can establish a village play group and local history project. We will also be hosting a free training event on community tree mapping and setting dates for future community cinema screenings.
We are really keen to see the village hall, not just as a facility to hire, but as a place within which the community can come together. We hope that we can work more closely with the parish council over the coming year to make some of these initiatives a success. Myself and other Village Hall officers would be happy to meet with you to discuss how we can jointly work together and of course look forward to welcoming parish councillors to some of our events in the Autumn.

The Councillors agreed to meet and discuss initiatives as they arise and through the Parish Council representatives on the Management Committee.

14. Feedback from Meetings and Training

- Police & Crime Commissioner Parish Council Meeting – Cllr Bean – Cllr Bean reported that the police are reporting that they have not the resources to send an officer to Parish Council meetings. Blues and twos being used at night was raised and it was noted that they were trained on when to use them, but it was at the officers discretion and they were concerned about safety in the dark. It was noted that there seems to be a bit less of it in the night since it was raised at the meeting. Noted
- Rowsley Police Street Meet – Cllr Wildgoose reported that there had been no other attendees and she had raised the issue of speeding on A6 as a problem. Noted

15. Correspondence

- Peak Park - Parishes Day invitation for Saturday 1st October 2022 – Cllr Potter will attend Cllr Potter
- DALC - Police Liaison Forum on 14th September 2022 – Cllr Wildgoose will attend Cllr Wildgoose
- DDDC - Go Green event - Matlock - 30th July 2022 – Cllr Friend will attend Cllr Friend
- Darley Dale Town Council – Environment Event – Cllr Friend will attend Cllr Friend
- Darley Dale Town Council – Traveller Letter to DDDC Noted
- DALC - NALC Short Term Holiday Lets Policy Consultation Briefing Noted
- Thank you letter from school Noted

16. For Information –

- Mr Allcock has begun mowing on the Parish Council areas. Noted

17. DALC (circulated by email) Noted
- June Newsletter
 - July Newsletter
18. Reading (circulated by email): Noted
- Peak District News and Views
 - Beeley Parish Council Agenda Papers
 - Rural Bulletins
 - Peak Park Parishes Forum Information
 - Rural Matters Newsletter
 - Peak Park Authority Press Releases
 - Derbyshire Dales District Council Press Releases
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- 26th September 2022
- 28th November 2022

Rowsley Parish Council

Bank Rec. As at 20th September 2022

	RBS Current £	RBS Reserve £	Summary £
Cash Book : Bal b/fwd current A/C 1st April 2022	50.00	16,710.03	16,760.03
plus : receipts	13,456.00	6,926.26	
less : payments	-6,539.28		
To deposit	-6,916.72		
	<u>50.00</u>	<u>23,636.29</u>	<u>23,686.29</u>
Unpresented chqs			0.00
Unpresented receipts			0.00
Balance	<u>50.00</u>	<u>23,636.29</u>	<u>23,686.29</u>
Bank : Current A/C - 20/09/22	50.00	0.00	50.00
Deposit A/C - 20/09/22	0.00	23,636.29	23,636.29
	<u>50.00</u>	<u>23,636.29</u>	<u>23,686.29</u>
difference	0.00	0.00	0.00

Signed by Responsible Finance Officer

_____ Date

Signed by Chairman

_____ Date

		Monthly Budget Monitoring					
ROWSLEY PARISH COUNCIL		Year to Date at 20/09/2022			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2022/23		6					
Date	20th September 2022	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	6	To Date	To Date	£	Projected	For Year	£
PAYMENTS	Administration						
	Clerk's salary	1,554.10	2,250.00	695.90	4,500.00	4,500.00	0.00
	Clerk's expenses	100.00	150.00	50.00	300.00	300.00	0.00
	PAYE	310.80	250.00	(60.80)	500.00	500.00	0.00
	Audit fees	45.00	25.00	(20.00)	50.00	50.00	0.00
	Hall Hire & Rent	0.00	0.00	0.00	0.00	0.00	0.00
	Subscriptions	0.00	150.00	150.00	300.00	300.00	0.00
	Communication including website and parish magazine	668.12	750.00	81.88	1,500.00	1,500.00	0.00
	Insurance	347.05	200.00	(147.05)	400.00	400.00	0.00
	Snow	0.00	0.00	0.00	0.00	0.00	0.00
	Training	125.00	100.00	(25.00)	200.00	200.00	0.00
		3,150.07	3,875.00	724.93	7,750.00	7,750.00	0.00
	Ground Maintenance						
	Grass cutting	0.00	1,500.00	1,500.00	0.00	3,000.00	3,000.00
	Recreation Ground	2,468.31	5,250.00	2,781.69	10,500.00	10,500.00	0.00
	Allotment	720.00	250.00	(470.00)	3,000.00	500.00	(2,500.00)
	Community Garden	37.25	75.00	37.75	200.00	150.00	(50.00)
	Bus Stops	0.00	0.00	0.00	500.00	0.00	(500.00)
	Footpaths	0.00	440.00	440.00	150.00	440.00	290.00
		3,225.56	7,515.00	4,289.44	14,350.00	14,590.00	240.00
	Safety	0.00	125.00	125.00	250.00	250.00	0.00
		0.00	125.00	125.00	250.00	250.00	0.00
	S137 Grants						
	S137 grants	163.65	1,000.00	836.35	2,000.00	2,000.00	0.00
		163.65	1,000.00	836.35	2,000.00	2,000.00	0.00
	Total Payments	6,539.28	12,515.00	5,975.72	24,350.00	24,590.00	240.00
	VAT	0.00	0.00	0.00	250.00	0.00	(250.00)
	Total Payments after VAT	6,539.28	12,515.00	5,975.72	24,600.00	24,590.00	(10.00)
		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
	Grant	500.00	100.00	400.00	200.00	200.00	0.00
	Bank Interest	9.54	5.00	4.54	10.00	10.00	0.00
	Communication	0.00	150.00	(150.00)	300.00	300.00	0.00
	Allotment	195.00	150.00	45.00	300.00	300.00	0.00
	Recreation Ground	5,164.00	3,000.00	2,164.00	6,000.00	6,000.00	0.00
	Burial Ground	0.00	250.00	(250.00)	500.00	500.00	0.00
	DDDC Reimbursements	0.00	525.50	(525.50)	1,051.00	1,051.00	0.00
	Rent	100.00	100.00	0.00	200.00	200.00	0.00
	Footpath Grant	945.00	125.00	820.00	250.00	250.00	0.00
	Vat	0.00	150.00	(150.00)	300.00	300.00	0.00
	Total Receipts before precept	6,913.54	4,555.50	2,358.04	9,111.00	9,111.00	0.00
RECEIPTS	Precept	6,552.00	3,276.00	3,276.00	6,552.00	6,552.00	0.00
		13,465.54	7,831.50	5,634.04	15,663.00	15,663.00	0.00
		6,926.26	-4,683.50	11,609.76	-8,937.00	-8,927.00	10.00