



determined conditions approval R3/0699/17 (LET 7276). Relating to quarry permit 1390/9/2 (7 March 1952) - Pending

- Derbyshire Dales – None

10. Bus stops, Recreation Ground and Playground
  - Councillor to do checks April & May 2023 To approve
  - Car boots on the Recreation Ground update To note
  - Playground equipment replacement grants update To note
11. Allotments
  - Fence and gateposts at the allotments update To note
  - Work required to summer house update To note
  - Compost heap To note
12. Parish Council handyman To discuss
13. 20's Plenty Campaign To discuss
14. Hedgehog Highways Campaign To discuss
15. Finance and Audit
  - Accounts to 22<sup>nd</sup> March 2023 – Appendix A To note
  - Internal Auditor 2023 To approve
  - New expenditure to approve: To approve
    - o Clerk's wages – £334.70
    - o HMRC – PAYE - £53.80
    - o H Wildgoose – Parish Mag Delivery Feb - £25.00
    - o Rowsley Village Hall March Hire - £22.50
    - o PPPF Subscription - £6.00
  - Expenditure to note:
    - o Parish Magazine (10 issues yearly) - £93 To note
    - o BT – Direct Debit – £50.40 quarterly
  - Income to Note:
    - o Interest – £26.81 To note
    - o Burial Income - £165.00
    - o DCC – MMA Grant (footpaths) - £315.00
    - o DDDC - Reimbursable Expenditure - £1051.00
    - o DCC – Rent - £50
    - o Magazine Income - £340.00
16. Village Hall To note
  - Update
  - Community Projects
  - Trustee reporting requirements
17. Parish magazine
  - January Parish Magazine article content To discuss
  - Parish magazine delivery To discuss
18. Parish Council resident drop-in surgeries at the village hall warm hub To discuss
19. Feedback from meetings & training
  - Chatsworth events – Cllr Friend To note
  - Parish Council Liaison forum – Cllr Friend To note
20. Correspondence
  - Burial ground memorial tree request To discuss
  - PDNPA Management Plan To discuss
  - Derbyshire and Derby Minerals Local Plan To respond
21. For Information
  - Playsafety Rospa Playground inspection booked To note
22. DALC (circulated by email) To note
  - February Newsletter
  - March Newsletter
23. Reading (circulated by email): All to be read
  - Peak District News and Views
  - Beeley Parish Council Agenda Papers
  - Rural Bulletins
  - Peak Park Parishes Forum Information

- Rural Matters Newsletter
- Peak Park Authority Press Releases
- Derbyshire Dales District Council Press Releases
- Neighbourhood Alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Rowsley Village Hall WI Room - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND: \_

- Monday 24<sup>th</sup> April 2023 – Annual Parish Meeting
- Monday 22<sup>nd</sup> May 2023 – Annual Parish Council Meeting and Ordinary meeting
- Monday 24<sup>th</sup> July 2023
- Monday 25<sup>th</sup> September 2023
- Monday 27<sup>th</sup> November 2023

**ROWSLEY PARISH COUNCIL**

Clerk: Sian Bacon

Phone: 07545704384

Email: [rowsleyparishcouncil@gmail.com](mailto:rowsleyparishcouncil@gmail.com)

Web: [www.rowsleyparishcouncil.co.uk](http://www.rowsleyparishcouncil.co.uk)

**MINUTES**

**For the meeting held on Monday 23<sup>rd</sup> January 2023 in the WI Room at Rowsley Village Hall.**

**Councillors present:** Jo Wildgoose Victoria Friend (Chair) **Apologies:** Cllr Robert Hockley  
Kevin Rowney Kath Potter Cllr Richard Bean

**Others:** Sian Bacon (Clerk) Cllr Susan Hobson  
Cllr M Buckler (DCC)  
(DDDC)

**PART 1 – NON CONFIDENTIAL ITEMS**

- |  |   |
|--|---|
| 1. Apologies for absence – The Clerk reported that Cllrs Hockley and Bean had given their apologies (Personal Reasons) | <i>Report / Action<br/>Required</i><br>Approved |
| 2. Cllr Wildgoose declared an interest in the Allotments as a plot holder.   | Noted   |
| 3. Public Speaking   |   |

**Cllr M Buckler (DDDC)**

Cllr Buckler queried whether the letter had been sent requesting residents to remove their bins off the highway on the back of Chatsworth Road after bin day and it was noted that the letter had been received but it appeared to have made no difference to the situation with bins still being left out. Cllr Buckler will chase this up to see if any other actions can be taken.

**Cllr K Potter (Peak Park Representative)**

Cllr Potter noted that she was impressed with how much was achieved at the last council meeting.

Cllr Potter reported that a letter had been sent by herself and other Peak Park Representatives regarding homes for young people to the Secretary of State. It was noted that there was previous history with barns not being allowed to be converted into homes for those living on farms, in particular the young people who work on the farms and need to be close by. It was reported that there are 2650 barns available for homes, but owners cannot get planning permission to convert them into homes. The letter was sent to parliament some time ago and Cllr Potter has now received a reply from Lord Benyon. Cllr Potter has been asked to continue pursuing this issue with other Peak Park members to ensure young people can stay in the Peak Park.

Cllr Potter reported that she had received some telephone calls regarding the Peak Park offices being closed but has no confirmation on this.

**Cllr S Hobson (DCC)**

Cllr Hobson reported that there was a bird flu exclusion zone in Bakewell and that further information is available on Derbyshire County Council website.

The District Council Local Boundary changes will be coming into force at the coming May elections. Cllr Hobson reported that the County Council are now going through their process and looking to hold their own consultation on their boundaries for their next election in two years. Residents will be able to take part in the consultation on the proposed changes when they are finalised.

Cllr Hobson reported that the DCC Medium Grants are now open for applications. Cllr Hobson also offered a grant of £1000 to the Council for fencing around the children’s play area at the recreation ground. The Clerk will apply for this.

Clerk

Cllr Hobson reported that she attended the Platform Housing meeting on Thursday with Cllr Hockley and other DDDC members. The green bins that are no longer required on Chatsworth Road will be confirmed with Cllr Hobson by Cllr Hockley and removed. It was noted that the green bin renewals are out at present. Platform Housing will look at helping with some funding towards the installation of steps down to the play area and the DDDC officers were going to cost this so that funding can be sought, but it hasn’t been done yet. It was noted that the Parish Council couldn’t take over the play area, but they are looking at a Community Land Trust to take over the area to be run by residents. It was noted that the Parish Council are

Chairman’s Signature ..... Date.....

happy to fund a bench to be placed on the site. Cllr Hobson reported that she had requested a Clerk tidy up of the trees and greenery from the DDDC and they have agreed to do that. The Clerk will contact Platform Housing regarding the steps funding. The equipment is currently maintained by DDDC, and lawns are being maintained. The Parish Council can't add equipment as DDDC cannot maintain the new equipment.

Cllr Hobson reported on Rowsley Bar and noted that she had no further information on Rowsley, but the Beeley Road plans are coming through. On the Beeley Road cyclists are still coming down the road and now there is water running down the road that is making the land slip worse. Cllr Wildgoose reported that Rowsley Bar not had not been gritted through the icy weather and cars had been sliding down. Cllr Hobson will enquire if Rowsley Bar can be added to the gritting list. Cllr Hobson will also raise the problems with the repairs to Rowsley Bar as some have been coming apart again.

It was reported that the Council was going to hold surgeries at the village hall warm hub on Tuesday 24<sup>th</sup> January at 12 -1pm with Cllr Friend, Tuesday 14<sup>th</sup> February at 9-10pm with Cllrs Rowney and Wildgoose and Tuesday 14<sup>th</sup> March at 11-12pm with Cllr Potter.

4. There were no items on the agenda to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960).
5. The Minutes of the Meetings held on Monday 28<sup>th</sup> November 2022 were approved with amendments to the public participation and the village hall items. Approved
6. Matters Arising (non-decision making)
  - Chatsworth Road
  - Planning
  - Recreation Ground items including car boot
  - Allotment items
  - Finance
  - Correspondence – actioned as agreed
7. Chatsworth Road
  - Update on bins and other issues – Cllr Hockley  
This item was covered in Public Participation.
  - Chatsworth Road Playground Meeting Update  
This item was covered in Public Participation.
  - Phone box and defibrillator electricity  
It was reported that the electricity seems to be out in the phone box on Chatsworth Road. The Clerk will contact the previous Clerk and try to identify the supplier of electricity to the site using the national database and through Community Heartbeat Trust. Clerk
8. Planning Applications Noted

New:

  - Derbyshire Dales – None
  - Peak Park – None

Existing: Noted

  - Peak Park:
    - NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending
    - NP/DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending
  - Derbyshire County Council – Not Rowsley but neighbouring:
    - CM3/0918/49 -Stancliffe Quarry, Darley Dale - Formation of new access and road to existing quarry - Pending
    - CM3/0918/48 -Stancliffe Quarry - Amendment to condition 7, 10 & 11 of determined conditions approval R3/0699/17 (LET 7276). Relating to quarry permit 1390/9/2 (7 March 1952) - Pending
  - Derbyshire Dales – None

9. Bus stops, Recreation Ground and Playground
- Councillor to do checks February & March 2023 – Cllr Potter will do February and Cllr Friend will do March. Cllrs Friend & Potter
  - Car boots on the Recreation Ground update – The Clerk reported that at present there was no update from Mr Snow on the car boot planning application. The Clerk will chase this up. Cllr Friend noted that this is very much in Mr Snow’s hands as the Parish Council cannot do anything until Mr Snow completes the application. Clerk
  - Playground equipment replacement grants update – I was reported that the council has not been granted that Action Grant. The Clerk and Cllr Friend will apply for some more grants. Clerk & Cllr Friend
  - To approve the Mowing Tenders for 2023 – It was **RESOLVED** to accept the tender from Mr A Allcock as this was the cheapest quote and the council have been happy with his work over the last year.
  - To set a Tree inspection date – The tree inspection will be done by the Clerk and Cllr Wildgoose on Tuesday 13<sup>th</sup> June 2023.
10. Allotments
- Quotes for replacement of fence and gateposts at the allotments – The Clerk reported the fencer will be coming to give quotes on Wednesday 25<sup>th</sup> February. Clerk
  - Work required to summer house update – Cllr Rowney will have a look at the repairs required and the costs. Clerk
  - Compost heap – Cllr Wildgoose reported that this will be done in spring. Cllr Wildgoose
  - To discuss an update to the allotment terms regarding allotment maintenance – it was agreed to add in that plot holders will be given, after 3 months of no work being done in the growing season, 30 days to start working the plot again or be evicted. It will also be added that holders must be leaving plots tidy and removing rubbish after handing in their notice. The compost heap will have signs put up asking holders to not put plastic on the heap. Clerk
11. To discuss hiring a Parish Council handyman – it was agreed that Cllr Rowney and the Clerk will produce a job description for a handyman and bring it to the March Meeting. Clerk & Cllr Rowney
12. Finance and Audit
- Accounts to 23<sup>rd</sup> January 2023 – Appendix A Noted
  - Budget and Precept 2023/24 – it was **RESOLVED** to add £1500 for a handyman to the budget however there will be no change to the requested precept. It was noted that the precept has remained the same amount for 8 years. Approved
  - New expenditure to approve: Approved
    - o Clerk’s wages – £334.70
    - o HMRC – PAYE - £83.80
    - o H Wildgoose – Parish Mag Delivery Jan - £25.00
    - o Rowsley Village Hall November & January Hire - £45.00
    - o Rowsley Village hall -Warm hub s137 grant - £725.00
    - o Royal British Legion Wreath - £25.00
  - Expenditure to note: Noted
    - o Parish Magazine (10 issues yearly) - £90
    - o BT – Direct Debit – £50.40 quarterly
  - Income to Note: Noted
    - o Interest – £25.88
    - o Burial Income - £1000.00
    - o Magazine Income - £15.00
13. Village Hall Update
- Update – it was reported that the AGM was being held next week. Cllr Rowney reported that he had checked the roof and guttering, and all is fine, but the flat roof will be needing maintenance soon. Cllr Wildgoose is going to attend the Village Hall meetings from now on as the Parish Council representative. Cllr Rowney is continuing to do the maintenance.
  - Community Projects – it was noted that the warm hub is ongoing until the 14<sup>th</sup> March once week on a Tuesday from 9-1.30pm.
  - Trustee reporting requirements – Cllr Wildgoose will request that Parish Council be copied in on all financial reports including the internal examiners report. Cllr Wildgoose will get the warm hub budget requested previously by Cllr Friend.

14. Parish magazine
- To discuss and approve an advert fee raise for 2023 – The Clerk reported that she had now invoiced for 2022 year. It was noted that the price of the magazine had not risen for several years. It was **RESOLVED** to raise the prices to £25, £50 and £75 depending on advert size. Approved
  - January Parish Magazine article content – the following items will be placed in the magazine in January:
    - An update on the Playground
    - A request that Chatworth Road bins be brought in after emptying.
    - Information on the defibrillator electricity problem on Chatsworth Road
    - Information on the Council Surgeries
    - An update on the planning for the car boot
    - Meeting dates
    - An advert for the 1 remaining allotment stater plot.
15. To discuss holding Parish Council resident drop-in surgeries at the village hall warm hub  
This item was discussed during public participation. Approved
16. Feedback from Meetings and Training – none Noted
17. Correspondence
- 20's plenty online meeting – Cllr Friend will attend. Cllr Friend
  - DALC Training Information and Schedule Noted
  - Parish Council Liaison Forum – 13<sup>th</sup> March 2023 – Cllr Friend will attend. Cllr Friend
  - Pink Ribbon Walk 2023 – Saturday 8<sup>th</sup> July 2023 – This will be advertised in the magazine. Clerk
  - Free parking at Chatsworth until 16<sup>th</sup> March 2023 – this will be advertised in the magazine. Clerk
  - Rural Cost of Living Survey – Cllrs Wildgoose and Friend will complete. Noted
  - DALC Election Costs Noted
  - PSPO updated signage – it was **RESOLVED** that the Clerk will be given up to £120.00 to purchase updated signed. Approved
  - Election email regarding voter id - this will be advertised in the magazine. Clerk
18. For Information –
- Allotments – it was reported that there is 1 starter allotment plot available Noted
19. DALC (circulated by email) Noted
- December Newsletter
  - January Newsletter
  - Training
20. Reading (circulated by email): Noted
- Peak District News and Views
  - Beeley Parish Council Agenda Papers
  - Rural Bulletins
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**Rowsley Parish Council**

Bank Rec. As at 22nd March 2023

	RBS Current £	RBS Reserve £	Summary £
Cash Book : Bal b/fwd current A/C 1st April 2022	50.00	16,710.03	16,760.03
plus : receipts	17,177.00	3,389.57	
less : payments	-13,860.93		
To deposit	-3,316.07		
	<u>50.00</u>	<u>20,099.60</u>	<u>20,149.60</u>
Unpresented chqs			0.00
Unpresented receipts			0.00
Balance	<u><b>50.00</b></u>	<u><b>20,099.60</b></u>	<u><b>20,149.60</b></u>
Bank : Current A/C - 22/03/23	50.00	0.00	50.00
Deposit A/C - 22/03/23	0.00	20,099.60	20,099.60
	<u>50.00</u>	<u>20,099.60</u>	<u>20,149.60</u>
difference	0.00	0.00	0.00

Signed by Responsible Finance Officer

\_\_\_\_\_ Date

Signed by Chairman

\_\_\_\_\_ Date



		Monthly Budget Monitoring					
ROWSLEY PARISH COUNCIL		Year to Date at 22/03/2023			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2022/23		12					
Date	22nd March 2023	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	12	To Date	To Date	£	Projected	For Year	£
<b>PAYMENTS</b>	<b>Administration</b>						
	Clerk's salary	3,706.90	4,500.00	793.10	4,500.00	4,500.00	0.00
	Clerk's expenses	100.00	300.00	200.00	300.00	300.00	0.00
	PAYE	926.60	500.00	(426.60)	500.00	500.00	0.00
	Audit fees	45.00	50.00	5.00	50.00	50.00	0.00
	Hall Hire & Rent	102.50	0.00	(102.50)	0.00	0.00	0.00
	Subscriptions	0.00	300.00	300.00	300.00	300.00	0.00
	Communication including website and parish magazine	1,321.92	1,500.00	178.08	1,500.00	1,500.00	0.00
	Insurance	409.30	400.00	(9.30)	400.00	400.00	0.00
	Snow	0.00	0.00	0.00	0.00	0.00	0.00
	Training	125.00	200.00	75.00	200.00	200.00	0.00
		6,737.22	7,750.00	1,012.78	7,750.00	7,750.00	0.00
	<b>Ground Maintenance</b>						
	Grass cutting	2,306.00	3,000.00	694.00	0.00	3,000.00	3,000.00
	Recreation Ground	3,128.31	10,500.00	7,371.69	10,500.00	10,500.00	0.00
	Allotment	720.00	500.00	(220.00)	3,000.00	500.00	(2,500.00)
	Community Garden	37.25	150.00	112.75	200.00	150.00	(50.00)
	Bus Stops	0.00	0.00	0.00	500.00	0.00	(500.00)
	Footpaths	0.00	440.00	440.00	150.00	440.00	290.00
		6,191.56	14,590.00	8,398.44	14,350.00	14,590.00	240.00
	Safety	0.00	250.00	250.00	250.00	250.00	0.00
		0.00	250.00	250.00	250.00	250.00	0.00
	<b>S137 Grants</b>						
	S137 grants	932.15	2,000.00	1,067.85	2,000.00	2,000.00	0.00
		932.15	2,000.00	1,067.85	2,000.00	2,000.00	0.00
	<b>Total Payments</b>	<b>13,860.93</b>	<b>24,590.00</b>	<b>10,729.07</b>	<b>24,350.00</b>	<b>24,590.00</b>	<b>240.00</b>
	VAT	0.00	0.00	0.00	250.00	0.00	(250.00)
	<b>Total Payments after VAT</b>	<b>13,860.93</b>	<b>24,590.00</b>	<b>10,729.07</b>	<b>24,600.00</b>	<b>24,590.00</b>	<b>(10.00)</b>
		<b>Actual £</b>	<b>Budget £</b>	<b>Difference</b>	<b>Actual £</b>	<b>Budget £</b>	<b>Difference</b>
		<b>To Date</b>	<b>To Date</b>	<b>£</b>	<b>Projected</b>	<b>For Year</b>	<b>£</b>
	Grant	500.00	200.00	300.00	200.00	200.00	0.00
	Bank Interest	73.50	10.00	63.50	10.00	10.00	0.00
	Communication	505.00	300.00	205.00	300.00	300.00	0.00
	Allotment	195.00	300.00	(105.00)	300.00	300.00	0.00
	Recreation Ground	5,164.00	6,000.00	(836.00)	6,000.00	6,000.00	0.00
	Burial Ground	1,750.00	500.00	1,250.00	500.00	500.00	0.00
	DDDC Reimbursements	1,051.00	1,051.00	0.00	1,051.00	1,051.00	0.00
	Rent	200.00	200.00	0.00	200.00	200.00	0.00
	Footpath Grant	1,260.00	250.00	1,010.00	250.00	250.00	0.00
	Vat	0.00	300.00	(300.00)	300.00	300.00	0.00
	<b>Total Receipts before precept</b>	<b>10,698.50</b>	<b>9,111.00</b>	<b>1,587.50</b>	<b>9,111.00</b>	<b>9,111.00</b>	<b>0.00</b>
<b>RECEIPTS</b>	Precept	6,552.00	6,552.00	0.00	6,552.00	6,552.00	0.00
		<b>17,250.50</b>	<b>15,663.00</b>	<b>1,587.50</b>	<b>15,663.00</b>	<b>15,663.00</b>	<b>0.00</b>
		<b>3,389.57</b>	<b>-8,927.00</b>	<b>12,316.57</b>	<b>-8,937.00</b>	<b>-8,927.00</b>	<b>10.00</b>