

# ROWSLEY PARISH COUNCIL

Clerk: Sian Bacon

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Web: [www.rowsleyparishcouncil.co.uk](http://www.rowsleyparishcouncil.co.uk)

19<sup>th</sup> July 2023

Dear Councillor,

You are summoned to attend an Ordinary Meeting of the Rowsley Parish Council meeting on **Monday 24<sup>th</sup> July 2023 at 7.30pm in the WI Room at Rowsley Village Hall.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,

Sian Bacon

## AGENDA

	<i>Report / Action Required</i>
1. Apologies for absence	To approve
2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest Please note: a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking. The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.	To note
3. Public speaking a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter. b) If the Police Liaison Officer, a County Council, Peak Park or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.	To note and action
4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item Item no y. This item title will then be the item to be discussed with press and public excluded .....	
5. Antisocial behaviour on the Recreation Ground and CCTV proposal	To discuss
6. To approve the Minutes of the Meetings held on Monday 26 <sup>th</sup> June 2023	To approve
7. Matters Arising from the last meeting (non-decision making) <ul style="list-style-type: none"><li>• Chatsworth Road</li><li>• Caudwell's Mill</li><li>• Planning</li><li>• Recreation Ground items including car boot</li><li>• Allotment items</li><li>• Finance</li><li>• Correspondence – actioned as agreed</li></ul>	Agenda Item 8 Agenda Item 9 Agenda Item 10 Agenda Item 11 Agenda Item 12 Agenda Item 14 Agenda Item 18
8. Chatsworth Road <ul style="list-style-type: none"><li>• Update on bins and other issues</li><li>• Chatsworth Road Playground update</li><li>• Phone box and defibrillator electricity</li></ul>	To discuss To discuss To discuss
9. Caudwell's Mill Update	To discuss
10. Planning Applications New: <ul style="list-style-type: none"><li>• Derbyshire Dales – None</li><li>• Peak Park – None</li></ul> Existing: <ul style="list-style-type: none"><li>• Peak Park:<ul style="list-style-type: none"><li>○ NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending</li><li>○ DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending</li></ul></li><li>• Derbyshire County Council – Not Rowsley but neighbouring:<ul style="list-style-type: none"><li>○ CM3/0918/49 - Stancliffe Quarry, Darley Dale - Formation of new access and</li></ul></li></ul>	To discuss To note

- road to existing quarry - Pending
  - CM3/0918/48 -Stancliffe Quarry - Amendment to condition 7, 10 & 11 of determined conditions approval R3/0699/17 (LET 7276). Relating to quarry permit 1390/9/2 (7 March 1952) - Pending
  - Derbyshire Dales – None
- 11. Bus stops, Recreation Ground and Playground
  - Car boots on the Recreation Ground update To note
  - Carpark repair To discuss
  - Bench removal To discuss
- 12. Allotments
  - Work required to summer house update To note
- 13. Parish Council handyman To discuss
- 14. Finance and Audit
  - Accounts to 19<sup>th</sup> July 2023 – Appendix A To note
  - New expenditure to approve: To approve
    - Clerk’s wages - £389.50
    - HMRC – PAYE - £36.80
    - B Bacon – Parish Mag Delivery July - £25.00
    - Rowsley Village Hall July Hire - £22.50
    - DDDC – Election costs - £147.00
    - Hiscox Insurance - £434.21
    - A Allcock – Mowing - £1887.00
    - ICO – Data Protection Fee - £35 (DD yearly)
  - Expenditure to note: To note
    - Parish Magazine (10 issues yearly) - £93
    - BT – Direct Debit – £50.40 quarterly
  - Income to Note: To note
    - Car boot – £633.00
    - Burials - £630.00
    - Allotments – 113.24
    - Recreation Ground Hire - £165.00
    - Interest - £24.50
- 15. Village Hall To note
  - Update
  - Community Projects
- 16. Parish magazine To discuss
  - August Parish Magazine article content
- 17. Feedback from meetings & training To note
- 18. Correspondence
  - DHSC – Letter regarding defibrillator provision To note
  - Motorhome parking problem raised by Cllr Wildgoose To note
  - PPPA – Parishes Day – 7<sup>th</sup> October 2023 To attend?
  - Allotments on Chatsworth Road letter from resident To discuss
  - Caudwell’s Mill enquiry from Sheffield resident To note
- 19. For Information To note
  - Last allotment plot has been rented. There is now only one starter plot available.
- 20. DALC (circulated by email) To note
  - Training Bulletin
- 21. Reading (circulated by email): All to be read
  - Beeley Parish Council Agenda Papers
  - Rural Bulletins
  - Peak Park Parishes Forum Information
  - Rural Matters Newsletter
  - Peak Park Authority Press Releases
  - Derbyshire Dales District Council Press Releases
  - Neighbourhood Alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Rowsley Village Hall WI Room - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND: \_

- Monday 25<sup>th</sup> September 2023
- Monday 27<sup>th</sup> November 2023

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**MINUTES**

**For the meeting held on Monday 26<sup>th</sup> June 2023 in the WI Room at Rowsley Village Hall.**

<b>Councillors present:</b>	Jo Wildgoose	Victoria Friend (Chair)	<b>Apologies:</b> None
	Kevin Rowney	Kath Potter	
	Cllr S Hobson	Robert Hockley	
	(DDDC & DCC)		

<b>Others:</b>	Sian Bacon (Clerk)	Mr Baker (Rowsley 86
	Mr Concannon	FC)
	(DDJFC)	

**PART 1 – NON CONFIDENTIAL ITEMS**

- |  |   |
|--|---|
| 1. Apologies for absence – None  | <i>Report / Action<br/>Required</i><br>Approved |
| 2. Cllr Wildgoose declared an interest in the Allotments as a plot holder. | Noted   |
| 3. Public Speaking   |   |

**Rowsley 86’s FC & Darley Dale Juniors FC**

After discussion it was agreed that unfortunately the Bakewell junior teams couldn’t be accommodated as well as the Darley Junior team and Rowsley 86 team as with the change in climate causing regular flooding the pitches cannot support the use of three teams.

Mr Baker reported that the dugouts been smashed up 3 times in the last month and fires are being held on the front porch of the pavilion and damaging it. It was noted that this is all antisocial behaviour from kids and that the wooden building is a major fire risk if fires are being lit on its porch. It was agreed to put this in the parish magazine and report to the police. Clerk

It was noted that the car boot wear and tear needs keeping an eye on as the pitch is being used from August. There is also a large pothole at the entrance to the recreation ground car park the Clerk will organise its repair. Clerk

Thanks were given by the council to the Rowsley 86 Football Club for their assistance with mowing the Recreation Ground last spring and summer.

**Sue Hobson (DDDC & DCC)**

Cllr Hobson noted that it was Antisocial behaviour prevention week on the 3-9<sup>th</sup> July and anyone who has reported 3 or more incidents who is still not happy with the response can request a review from the police.

Cllr Hobson reported on the meeting at Chatsworth regarding the Beeley Road landslip. Cllr Friend had attended and put forward Rowsley’s point of view. It was noted that the signage on Chesterfield Road isn’t adequate and on the previous Sunday there had been an incident where sat nav had directed a 50-seater coach down Chesterfield Road where it had become stuck. Cllr Wildgoose had taken photos which will be passed to Cllr Hobson.

Caudwell’s Mill – Cllr Hobson reported that she had no news to share and is no longer a trustee. She has written to the remaining trustees to ask for information to be shared with village. It was noted that no work or grass cutting is being done on the site. Haddon has now stepped in to do this

Gravel pile at Beeley – Cllr Hobson reported that the site has planning consents, but the DDDC are looking into when the heap is going to be moved or used by the enforcements team. Cllr Wildgoose noted that there had been a digger there and people have been seen on site.

The Solstice on Stanton Moor – Cllr Hobson noted that the standing stones are on private lands so it’s difficult to enforce anything at the site. The DCC and Peak Park have tried to engage the landowner with no success. It was noisy over 5 nights and there have been issues with rubbish, parking and excrement. It was noted that the area was very busy with people

Chairman’s Signature ..... Date.....

and an advertisement on Eventbrite to purchase tickets for a rave had concerned residents but this had not taken place.

Cllr Potter reported that the trees that have been newly planted have been damaged and that the fire risk on the moor during the warm weather is very concerning.

**Cllr K Potter (Peak Park Representative)**

Cllr Potter expressed her appreciation for helping her get back on the Peak Park as a parish representative.

Cllr Friend noted that the well dressings looked fantastic and the parish council will express their thanks to those involved and note how good they were this year in particular Caudwell's.

4. There were no items on the agenda to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960).
5. The Minutes of the Meetings held on Monday 22<sup>nd</sup> May 2023 were approved. Approved
6. Matters Arising (non-decision making)
  - Chatsworth Road
  - Caudwell's Mill
  - Planning
  - Recreation Ground items including car boot.
  - Allotment items
  - Finance
  - Correspondence – actioned as agreed.
7. Chatsworth Road
  - Update on bins and other issues – Cllr Hockley  
Cllr Hockley reported that at present there was no further movement on solving the problem of bins being left out. It was reported that unfortunately, when the DDDC were removing green bins, they took some ordinary and blue bins as well, but this is being sorted. It was noted that bins are still being left out with rubbish overflowing which the local kids are playing in at times. Cllr Hockley will keep trying. Cllr Hockley
  - Chatsworth Road Playground Meeting Update  
It was reported that architect numbers have been sent to the Clerk. Cllr Hockley suggested approaching Chesterfield College first and he will ask the college to assist with a plan as it is a good exercise for the students. Cllr Hockley
  - Phone box and defibrillator electricity  
The Clerk reported that she was awaiting a date for the electrician to attend to do the light repair. She noted that the defib is still working. The Clerk will chase the date and put a sign on the box to say the defib is working. Clerk
8. Caudwell's Mill Update  
This was discussed in public participation.  
  
Cllr Friend noted that the council had received a copy of the letter sent to Haddon from the Village Hall committee regarding the Mill site's future use.
9. Planning Applications Noted  
New:
  - Derbyshire Dales – None
  - Peak Park – NoneExisting: Noted
  - Peak Park:
    - NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending
    - NP/DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending
  - Derbyshire County Council – Not Rowsley but neighbouring:
    - CM3/0918/49 -Stancliffe Quarry, Darley Dale - Formation of new access and road to existing quarry - Pending
    - CM3/0918/48 -Stancliffe Quarry - Amendment to condition 7, 10 & 11 of determined conditions approval R3/0699/17 (LET 7276). Relating to quarry permit 1390/9/2 (7 March 1952) - Pending
  - Derbyshire Dales – None

10. Bus stops, Recreation Ground and Playground
- Wrought iron bench – it was noted that the bench is badly damaged and needs removing – Cllrs Rowney, Wildgoose and Friend will look at a plan for its removal. Cllrs Rowney, Wildgoose & Friend
  - Car boots on the Recreation Ground update – it was reported that the planning application is in for 28 boots per year. It was agreed the council will discuss boot numbers with the organisers after the outcome of the planning application. It was noted that if boots are opened, even if they close early due to the weather, this counts as a boot. The Clerk will notify the organisers of this. Clerk
  - Playground equipment replacement grants update – The Clerk and Cllr Friend will apply for some more grants. Cllr Friend has received the photos from the Clerk and will forward them to the school. Clerk & Cllr Friend
11. Allotments
- Work required to summer house update – Cllr Rowney has been to look at the summerhouse roof and noted the inside is fine but the outside and roof felt needs completely replacing it is thought it will cost £350 depending on the timber. Cllr Rowney
- It was **RESOLVED** to grant up to £500 to Cllr Rowney for materials to repair it. Approved
- Compost heap – Cllr Wildgoose reported the skip is coming Thursday and the compost heap will be removed with the assistance of the farm.
12. To discuss hiring a Parish Council handyman – The Clerk will bring the job description to the next meeting Cllr Rowney
13. Finance and Audit
- Accounts to 20th May 2023 – Appendix A
  - expenditure to approve:
    - o Clerk’s wages - £389.50
    - o HMRC – PAYE - £36.80
    - o B Bacon – Parish Mag Delivery June/ July - £50.00
    - o Rowsley Village Hall June Hire - £22.50
    - o B Wood – Internal Auditor - £60.00
    - o DALC – Subs 23/34 - £328.84
    - o Community Heartbeat Trust – electrician - £90.00
    - o Play safety – Playground inspection - £90.00.
    - o PPPA – Planning fee - £295.00
  - Expenditure to note:
    - o Parish Magazine (10 issues yearly) - £93
    - o BT – Direct Debit – £50.40 quarterly
  - Income to Note:
    - o Car boot - £2178.00
    - o Treasure Trove – planning fee half - £150
- Noted Approved
14. To Approve the Annual Governance Statement 2022/23  
It was **RESOLVED** to approve the Annual Governance Statement 2022/23 and this will be placed on the website. Approved
15. To Approve the Annual Accounting Statement 2022/23  
It was **RESOLVED** to approve the Annual Accounting Statement 2022/23 and this will be placed on the website Approved
16. To Approve the Certificate of Exemption 2022/23  
It was **RESOLVED** to approve the Certificate of Exemption 2022/23 and this will be submitted to the auditor and placed on the website. Approved
17. To note the Internal Audit Report for the Accounts 2022/23  
The internal audit report was noted and will be placed on the website. Noted
18. Village Hall
- Update – Cllr Wildgoose reported that the committee has been decorating and the finished work looks nice. The next committee meeting is to be held on the 20<sup>th</sup> of September. It was also noted that the committee has written to Lord Edward regarding Caudwell’s Mill. Noted
  - Community Projects – Reel Rowsley will be making a return with a showing planned soon. Noted

19. Parish magazine
- July Parish Magazine article content – the following items will be placed in the magazine in July:
    - 1) An update on the Planning application for the Recreation ground car boots.
    - 2) Compost heap update
    - 3) Chatsworth Beeley Road Meeting
    - 4) Vacancy
    - 5) Allotment free
    - 6) Handyman
- Clerk
20. Feedback from Meetings and Training –
- Cllr Friend reported that she had attended the Chatsworth meeting regarding Beeley Road and it had been discussed the feasibility of the road reopening with engineers. The County Council's preferred option is to repair the road with piling, but the design stage will take 6-12 months. There is no immediate budget, but it is expected to cost £1 Million. This road is now going to be prioritised by the DCC and done as soon as possible once the ground has stopped moving but it was noted that the ground may move in winter, so it won't be fixed until after spring. The DCC need half the funding from the Government but due to the access to Chatsworth it does need doing. Chatsworth have offered their help. Cllr Friend had informed the DCC that Chesterfield Road needs better signage and is too heavily used since Beeley Road has gone.
- Cllr Potter reported that the Stanton Lees Road is now gated off with resident access via key only.
21. Correspondence
- Electoral Services – the annual electoral canvass will begin on the 12<sup>th</sup> of July. Noted
  - Peak District Challenge Event – Saturday 8<sup>th</sup> and Sunday 9<sup>th</sup> July 2023 Noted
  - A request to remove a tree sapling from the middle of the allotments was received and it was agreed to allow the removal. Clerk
  - Road closure – Whitworth Road, Darley Dale for new fibre connection – 24<sup>th</sup> July to 4<sup>th</sup> August 2023 Noted
  - DCC – Parish and Town Council Liaison Forum – 18<sup>th</sup> September 2023 – Cllr Wildgoose will attend. Cllr Wildgoose
22. For Information – None Noted
23. DALC (circulated by email) Noted
- June Newsletter
24. Reading (circulated by email): Noted
- Peak District News and Views
  - Beeley Parish Council Agenda Papers
  - Rural Bulletins
  - Peak Park Parishes Forum Information
  - Rural Matters Newsletter
  - Peak Park Authority Press Releases
  - Derbyshire Dales District Council Press Releases
  - Neighbourhood Alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND:

- Monday 24<sup>th</sup> July 2023
- Monday 25<sup>th</sup> September 2023
- Monday 27<sup>th</sup> November 2023

**Rowsley Parish Council**

Bank Rec. As at 19th July 2023

	RBS Current £	RBS Reserve £	Summary £
Cash Book : Bal b/fwd current A/C 1st April 2023	50.00	20,366.59	20,416.59
plus : receipts	11,665.24	5,149.16	
less : payments	-6,579.36		
To deposit	-5,085.88		
	<u>50.00</u>	<u>25,515.75</u>	<u>25,565.75</u>
Unpresented chqs			0.00
Unpresented receipts			0.00
Balance	<u><b>50.00</b></u>	<u><b>25,515.75</b></u>	<u><b>25,565.75</b></u>
Bank : Current A/C - 19/07/23	50.00	0.00	50.00
Deposit A/C - 19/07/23	0.00	25,515.75	25,515.75
	<u>50.00</u>	<u>25,515.75</u>	<u>0.00</u>
	<u><b>50.00</b></u>	<u><b>25,515.75</b></u>	<u><b>25,565.75</b></u>
difference	0.00	0.00	0.00

Signed by Responsible Finance Officer

\_\_\_\_\_ Date

Signed by Chairman

\_\_\_\_\_ Date

		Monthly Budget Monitoring					
ROWSLEY PARISH COUNCIL		Year to Date at 19/07/2023			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2023/24		4					
Date	19th July 2023	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	4	To Date	To Date	£	Projected	For Year	£
<b>PAYMENTS</b>	<b>Administration</b>						
	Clerk's salary	1,773.90	1,600.00	(173.90)	0.00	4,800.00	4,800.00
	Clerk's expenses	125.00	116.67	(8.33)	0.00	350.00	350.00
	PAYE	0.00	166.67	166.67	0.00	500.00	500.00
	Audit fees	52.50	15.00	(37.50)	0.00	45.00	45.00
	Hall Hire & Rent	90.00	100.00	10.00	0.00	300.00	300.00
	Subscriptions	369.84	150.00	(219.84)	0.00	450.00	450.00
	Communication including website and parish magazine	522.40	500.00	(22.40)	0.00	1,500.00	1,500.00
	Insurance	0.00	166.67	166.67	0.00	500.00	500.00
	Snow	0.00	0.00	0.00	0.00	0.00	0.00
	Training	0.00	166.67	166.67	0.00	500.00	500.00
		2,933.64	2,981.67	48.03	0.00	8,945.00	8,945.00
	<b>Ground Maintenance</b>						
	Grass cutting	0.00	1,166.67	1,166.67	0.00	3,500.00	3,500.00
	Recreation Ground	3,177.72	3,500.00	322.28	0.00	10,500.00	10,500.00
	Allotment	288.00	166.67	(121.33)	0.00	500.00	500.00
	Community Garden	0.00	16.67	16.67	0.00	50.00	50.00
	Bus Stops	0.00	0.00	0.00	0.00	0.00	0.00
	Footpaths	0.00	440.00	440.00	0.00	440.00	440.00
		3,465.72	5,290.00	1,824.28	0.00	14,990.00	14,990.00
	Safety	150.00	83.33	(66.67)	0.00	250.00	250.00
		150.00	83.33	(66.67)	0.00	250.00	250.00
	<b>S137 Grants</b>						
	S137 grants	0.00	666.67	666.67	0.00	2,000.00	2,000.00
		0.00	666.67	666.67	0.00	2,000.00	2,000.00
	<b>Total Payments</b>	6,549.36	9,021.67	2,472.31	0.00	26,185.00	26,185.00
	VAT	30.00	0.00	(30.00)	0.00	0.00	0.00
	<b>Total Payments after VAT</b>	6,579.36	9,021.67	2,442.31	0.00	26,185.00	26,185.00
		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
	Grant	100.00	166.67	(66.67)	0.00	500.00	-500.00
	Bank Interest	63.28	10.00	53.28	0.00	30.00	-30.00
	Communication	198.00	100.00	98.00	0.00	300.00	-300.00
	Allotment	308.24	100.00	208.24	0.00	300.00	-300.00
	Recreation Ground	3,827.00	1,666.67	2,160.33	0.00	5,000.00	-5,000.00
	Burial Ground	630.00	333.33	296.67	0.00	1,000.00	-1,000.00
	DDDC Reimbursements	0.00	350.33	(350.33)	0.00	1,051.00	-1,051.00
	Rent	50.00	66.67	(16.67)	0.00	200.00	-200.00
	Footpath Grant	0.00	105.00	(105.00)	0.00	315.00	-315.00
	Vat	0.00	333.33	(333.33)	0.00	1,000.00	-1,000.00
	<b>Total Receipts before precept</b>	5,176.52	3,232.00	1,944.52	0.00	9,696.00	(9,696.00)
<b>RECEIPTS</b>	Precept	6,552.00	2,184.00	4,368.00	0.00	6,552.00	-6,552.00
		11,728.52	5,416.00	6,312.52	0.00	16,248.00	(16,248.00)
		5,149.16	-3,605.67	8,754.83	0.00	-9,937.00	-42,433.00