

ROWSLEY PARISH COUNCIL

Clerk: Sian Bacon

Phone: 07545704384

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11th March 2024

Dear Councillor,

You are summoned to attend an Ordinary Meeting of the Rowsley Parish Council meeting on **Monday 18th March 2024 at 7.30pm in the WI Room at Rowsley Village Hall.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,

Sian Bacon

AGENDA

- | | <i>Report / Action
Required</i> |
|--|-------------------------------------|
| 1. Apologies for absence | To approve |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council, Peak Park or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and
action |
| 4. Travellers on the Old Station Road Car Park | |
| 5. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded | |
| 6. To approve the Minutes of the Meetings held on Monday 22 nd January 2024 | To approve |
| 7. Matters Arising from the last meeting (non-decision making) <ul style="list-style-type: none">• Anti-Social Behaviour• Correspondence – actioned as agreed | To discuss |
| 8. Chatsworth Road <ul style="list-style-type: none">• Update on bins and other issues• Chatsworth Road Playground update | To discuss
To discuss |
| 9. Caudwell's Mill Update | To discuss |
| 10. Planning Applications
New: <ul style="list-style-type: none">• Derbyshire Dales - None Existing: <ul style="list-style-type: none">• Peak Park:<ul style="list-style-type: none">○ NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending○ DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending• Derbyshire County Council – None• Derbyshire Dales – None | To discuss |
| 11. Bus stops, Recreation Ground and Playground <ul style="list-style-type: none">• Rospa Playground Inspection• Car boots | To note
To discuss |

- | | | |
|--|--|----------------|
| 12. Allotments | | |
| • Work required to summer house update | | To note |
| 13. Burial Gound Update | | To note |
| 14. Flooding plan equipment | | To discuss |
| 15. Road issues | | To discuss |
| 16. Biodiversity Plans 2024 | | To discuss |
| 17. Finance and Audit | | |
| - To Approve the Internal Auditor 2024 | | To approve |
| - Haddon Ground Rent | | To discuss |
| - Accounts to 11 th March 2024 – Appendix A | | To approve |
| - New expenditure to approve: | | To approve |
| o Clerk’s wages – £413.50 | | |
| o HMRC – PAYE - £42.80 | | |
| o Handyman wages – £518.75 | | |
| o Neville Fox – Car Park Repairs - £840.00 | | |
| o Rowsley Village Hall March Hire - £22.50 | | |
| - Expenditure to note: | | To note |
| o Parish Magazine (10 issues yearly) - £93 | | |
| o BT – Direct Debit – £50.40 quarterly | | |
| - Income to Note: | | To note |
| o Interest - £45.29 | | |
| o Burial Fee - £550.00 | | |
| o Rec Ground Rent - £50.00 | | |
| 18. Village Hall | | |
| • Update | | To note |
| • Community Projects | | To note |
| • Council Hire for Defibrillator training | | To discuss |
| 19. Parish magazine | | |
| • April Parish Magazine article content | | To discuss |
| • New Delivery Arrangements | | To discuss |
| 20. To approve policies | | To approve |
| • Terms of Reference for Staffing Committee | | |
| 21. Feedback from meetings & training | | To note |
| • Chatsworth Event Meeting – Cllr Friend | | |
| 22. Correspondence | | To note |
| • Derbyshire Children’s Holiday Centre (DCHC) charity funding request | | |
| • Parish & Town Council Liaison Forum 16 April 2024 – Cllr Wildgoose has offered to attend | | |
| • Dalc recommend registering for a .gov.uk domain as a Parish Council | | |
| • ANPR Crime Commissioner project | | |
| • DCC - Bus Service Improvement Plan | | |
| 23. For Information | | To note |
| • The Car Park at the Recreation Ground has been repaired | | |
| 24. DALC (circulated by email) | | To note |
| • February Newsletter | | |
| • March Newsletter | | |
| 25. Reading (circulated by email): | | All to be read |
| • Beeley Parish Council Agenda Papers | | |
| • Rural Bulletins | | |
| • Peak Park Parishes Forum Information | | |
| • Rural Matters Newsletter | | |
| • Peak Park Authority Press Releases | | |
| • Derbyshire Dales District Council Press Releases | | |
| • Neighbourhood Alerts | | |

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Rowsley Village Hall WI Room - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND;_

- Monday 22nd April 2024 – Parish Meeting

- Monday 20th May 2024 – Annual Parish Council Meeting followed by and Ordinary Meeting
- Monday 22nd July 2024
- Monday 16th September 2024
- Monday 25th November 2024

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MINUTES

For the meeting held on Monday 22nd January 2024 in the WI Room at Rowsley Village Hall.

Councillors present: Kevin Rowney Victoria Friend (Chair) **Apologies:** None
Kath Potter Jo Wildgoose
Cllr S Hobson Robert Hockley
(DDDC & DCC)

Others: Sian Bacon (Clerk) PCSO Boswell

PART 1 – NON CONFIDENTIAL ITEMS

*Report / Action
Required*

- 1. Apologies for absence – None Approved
- 2. Cllr Wildgoose declared an interest in the allotments Noted
- 3. Public Speaking

PCSO Boswell (SNT)

PCSO Boswell – reported that from Nov 22nd there has only been one crime in Rowsley which was a car stopped that turned out to have drugs in the car.

There have been vans broken into or stolen out of Bakewell in the last week. There have also been burglaries more towards the Hope Valley.

Boswell recommended all residents look to their security and report any suspicious behaviour. Reports can be made via social media direct messaging, calling 101, or using the form on the website.

Priority profiles – the current SNT current priority is road safety including speeding and parking on double white lines on junctions. The Street Meets attended and the Derbyshire Talking survey results have formed part of the decision on priorities.

Cllr Wildgoose reported that cars are being keyed on Chatsworth Road. Cllr Wildgoose has encouraged residents to report. PCSO Boswell suggested reporting through the online form, social media or to call 101.

PCSO Boswell covers Rowsley and 52 other villages so if reports are made it is more likely a village be patrolled more often. Street meets are taking place around the area.

The Clerk will pass on the Village Hall Warm hub information. Clerk

Cllr Friend noted that the Street Meets are often at short notice but the SNT are working on earlier notification.

The SNT is based at Bakewell Firehouse and there are 2 PCSO’s and 1 Police officer. The response officers come from Matlock. There is a phone number to the SNT at Bakewell. The Clerk will put the information into the magazine. Clerk

The Clerk will email PCSO Boswell regarding the village flood plan.

- 4. Travellers on Old Station Road Carpark – Cllr Friend reported that at the DDDC meeting Cllr Cuppit started that Car Parks are not suitable. The Council will keep an eye on it.
- 5. There were no items on the agenda to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960).
- 6. The Minutes of the Meetings held on Monday 27th November 2023 were approved. Approved

Chairman’s Signature Date.....

7. Matters Arising (non-decision making) Noted
- Anti-social Behaviour in the village – this was discussed in Public Participation.
 - Correspondence – actioned as agreed.
8. Chatsworth Road Cllr Hockley
- Update on bins and other issues
Cllr Hockley reported there is no update. Parking has been an issue with 3 cars that have been left for several months on the back car park at the top of Chatsworth Road. Over Christmas 5 vehicles were parked from 1 household. Cllr Hockley will approach the DDDC to discuss permits. One flat does not appear to be occupied for any more than 2 days a week.
 - Chatsworth Road Playground Update
Cllr Hockley reported that the playground is full of rubbish that has blown in the wind. **Chesterfield College** still haven't committed to doing a plan. Cllr Hockley will chase this.
9. **Sue Hobson (DDDC & DCC)**
- Cllr Hobson reported that she and the Clerk had a received a resident report regarding the common land patch on Devonshire Drive flooding. This is on the list with DCC to be looked at.
- The posts on Peak Village land were raised and it was reported that the area was going to have a bee hive and wildflower section. There have been complaints, so work has paused to check if planning is required. A presentation has been sent to the Councillors.
- Cllr Potter reported that 5 trees have come down over the past few years and others are dangerous and on the Highway. Cllr Potter has reported these to DCC. Tree rubbish requires clearing, and the trees need an inspection. There is access on the road.
- Sinkhole appeared on Church Lane. This has been inspected and will be repaired.
- Rowsley Bar was closed for some temporary repairs and Sydnop Hill is currently closed. Cllr Friend was asked by a Highways officer called Neil to stop residents reporting the potholes on Chesterfield Road as there were so many reports that processing them was slowing down the council's ability to repair the road. Cllr Hobson is encouraging the reports and it is expected that permanent repairs will be done in March.
- Flooding meeting at Baslow – DDDC, DCC, EA. DWT and Severn Trent were there and many people raised the issues.
- Memrap are having another meeting at Whaley Bridge. The position of the DCC and Lord Edward is that there won't be any place to put the railway over their land. Peak Rail are also not in favour. Clerk
- Cllr Rowney reported that 2 trees came down on the trail and he found it hard to report them as it wasn't clear which authority was responsible for the land. It would be good to have signs up on the trail at the start in Rowsley and also at Northwood Lane directing people where and how to report problems. Clerk will send a letter.
- Recycling centre consultation has now finished and lots of people have engaged with it. The results will be assessed over the spring. Times might alter but there will be no changes until after the results have been looked at.
- The Level centre have a new display which is very good.
10. Caudwell's Mill Update
Haddon Estates have no plan yet for the site.
11. Planning Applications Noted
- New:
- Derbyshire Dales – None
 - Peak Park – None
- Existing: Noted
- Peak Park:
 - NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending
 - NP/DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending

- Derbyshire County Council – None
 - Derbyshire Dales – None
12. Bus stops, Recreation Ground and Playground Noted
- Car boot contract – the contract was approved.
 - Car park repair – the car park will be repaired when the weather improves.
 - Car boot track quote – it was reported that the contractor had stated that a border should not be needed for the track as it will be dug in and flush with the ground. The contractor will quote for one if it is found that a border is needed. It was approved for the clerk to authorise the work. Approved
13. Allotments
- Work required to summer house update – when the weather is better this will be done.
 - Inspections – it was agreed to inspect the allotments on the 29th April 2024 at 11am. The allotment holders will be notified.
 - Bench Request – A request for a bench in the community garden has been made. It was agreed a bench can be placed there and the suggestion was that it could be put in front of the apple trees.
14. Burial Gound Cllr Rowney & Clerk
- The burial ground tree has been pruned and rubbish will be removed. Cllr Rowney and the Clerk will inspect the tree further.
15. Flooding Plan All
- The Clerk had produced a draft plan and will clarify road closures and signs with highways and the police. She will also speak to Haddon Estate and advertise for flood wardens. Comments on the plan to be back with the Clerk by the end of the next week.
- It was **RESOLVED** to extend the meeting by 30 minutes as per standing order 3f
16. Road Issues - this was covered by Cllr Hobson.
17. Biodiversity Plans 2024 – the council benefits from the Wildlife trust work in the Peak Village Nature Reserve which actively increases the biodiversity of the village. The council has also directly taken various actions already. Cllr Friend and the Clerk will put the current actions into a plan for the March meeting. Cllr Friend & Clerk
18. Spring Litter Pick Date – it was agreed to hold the litter pick on Saturday 16th March at 11am to meet at the village hall. This will be advertised. Clerk
19. Finance and Audit Approved
- Mowing Contract – it was **RESOLVED** to approve the quote from Mr Allcock
 - Accounts to 16th January 2024 – Appendix A
 - New expenditure to approve:
 - o Clerk’s wages – £413.50
 - o HMRC – PAYE - £42.80
 - o Community Heartbeat Trust – Pads and batteries - £329.40
 - o Rowsley Village Hall January Hire - £22.50
 - Expenditure to note: Noted
 - o Parish Magazine (10 issues yearly) - £93
 - o BT – Direct Debit – £50.40 quarterly
 - Income to Note: Noted
 - o Interest - £56.38
20. Village Hall Noted
- Update – Cllr Wildgoose gave the following update: Noted
 Bookings remain strong and rates will remain the same for now.
 The Committee were very thankful of the donation of £350 from The Parish Council towards the Burco heater.
 The Community hub is still going strong and well attended.
 The Committee were very welcoming to the idea of the Flood Plan and have said that sand or bags could be stored behind the hall in appropriate watertight containers.
 Ready for deployment.
 There has been a problem with condensation in the hall, it will be monitored and hope fully sorted with improved ventilation. Thankfully it doesn’t appear to be a leaking problem.
 Financial reports were sent to The Parish Council prior to the meeting

- Community Projects – No update

21. Parish magazine
- January Parish Magazine article content – the following items will be placed in the magazine: Clerk
 - 1) Parish Councillor Vacancy
 - 2) Flood wardens and Flood Plan
 - 3) Police Reporting Information
 - 4) Rowsley Bar repairs
 - 5) Defib training
 - 6) Parish Council Meeting Dates
 - 7) New Delivery Person
 - 8) Litter Pick date
 - New Delivery Person needed – The Clerk reported that the current delivery person has quit so a new person will be advertised for. Clerk
22. Staffing Committee – It was **RESOLVED** to form a committee with Cllrs Friend, Wildgoose and Hockley. Cllr Rowney will stand as reserve. Approved
- The Clerk will produce Terms of Reference. Clerk
23. Feedback from Meetings and Training –
- Flood meeting – K Rowney – Covered by Sue Hobson
24. Correspondence
- Sarah Dines MP - Kings’ portrait offer – Cllr Wildgoose will ask the Village Hall Committee if they would be interested in a portrait. Cllr Wildgoose
25. For Information
- The last starter plot allotment has been let.
26. DALC (circulated by email) Noted
- January Newsletter
27. Reading (circulated by email): Noted
- Peak District News and Views
 - Beeley Parish Council Agenda Papers
 - Rural Bulletins
 - Peak Park Parishes Forum Information
 - Rural Matters Newsletter
 - Peak Park Authority Press Releases
 - Derbyshire Dales District Council Press Releases
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Rowsley Parish Council

Bank Rec. As at 11th March 2024

	RBS Current £	RBS Reserve £	Summary £
Cash Book : Bal b/fwd current A/C 1st April 2023	50.00	20,366.59	20,416.59
plus : receipts	14,284.24	-1,971.83	
less : payments	-16,525.91		
To deposit	2,241.67		
	<u>50.00</u>	<u>18,394.76</u>	<u>18,444.76</u>
Unpresented chqs			0.00
Unpresented receipts			0.00
Balance	<u>50.00</u>	<u>18,394.76</u>	<u>18,444.76</u>
Bank : Current A/C - 11/03/24	50.00	0.00	50.00
Deposit A/C - 11/03/24	0.00	18,394.76	18,394.76
	<u>50.00</u>	<u>18,394.76</u>	<u>0.00</u>
	<u>50.00</u>	<u>18,394.76</u>	<u>18,444.76</u>
difference	0.00	0.00	0.00

Signed by Responsible Finance Officer

_____ Date

Signed by Chairman

_____ Date

		Monthly Budget Monitoring					
ROWSLEY PARISH COUNCIL		Year to Date at 11/03/2024			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2023/24		12					
Date	11th March 2024	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	12	To Date	To Date	£	Projected	For Year	£
PAYMENTS	Administration						
	Clerk's salary	4,914.80	4,800.00	(114.80)	0.00	4,800.00	4,800.00
	Clerk's expenses	292.80	350.00	57.20	0.00	350.00	350.00
	PAYE	446.00	500.00	54.00	0.00	500.00	500.00
	Audit fees	52.50	45.00	(7.50)	0.00	45.00	45.00
	Hall Hire & Rent	157.50	300.00	142.50	0.00	300.00	300.00
	Subscriptions	516.84	450.00	(66.84)	0.00	450.00	450.00
	Communication including website and parish magazine	1,002.20	1,500.00	497.80	0.00	1,500.00	1,500.00
	Insurance	434.21	500.00	65.79	0.00	500.00	500.00
	Snow	0.00	0.00	0.00	0.00	0.00	0.00
	Training	90.00	500.00	410.00	0.00	500.00	500.00
		7,906.85	8,945.00	1,038.15	0.00	8,945.00	8,945.00
	Ground Maintenance						
	Grass cutting	3,903.00	3,500.00	(403.00)	0.00	3,500.00	3,500.00
	Recreation Ground	3,549.72	10,500.00	6,950.28	0.00	10,500.00	10,500.00
	Allotment	308.00	500.00	192.00	0.00	500.00	500.00
	Community Garden	0.00	50.00	50.00	0.00	50.00	50.00
	Bus Stops	0.00	0.00	0.00	0.00	0.00	0.00
	Footpaths	230.00	440.00	210.00	0.00	440.00	440.00
		7,990.72	14,990.00	6,999.28	0.00	14,990.00	14,990.00
	Safety	248.34	250.00	1.66	0.00	250.00	250.00
		248.34	250.00	1.66	0.00	250.00	250.00
	S137 Grants						
	S137 grants	350.00	2,000.00	1,650.00	0.00	2,000.00	2,000.00
		350.00	2,000.00	1,650.00	0.00	2,000.00	2,000.00
	Total Payments	16,495.91	26,185.00	9,689.09	0.00	26,185.00	26,185.00
	VAT	30.00	0.00	(30.00)	0.00	0.00	0.00
	Total Payments after VAT	16,525.91	26,185.00	9,659.09	0.00	26,185.00	26,185.00
		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
	Grant	100.00	500.00	(400.00)	0.00	500.00	-500.00
	Bank Interest	269.84	30.00	239.84	0.00	30.00	-30.00
	Communication	198.00	300.00	(102.00)	0.00	300.00	-300.00
	Allotment	308.24	300.00	8.24	0.00	300.00	-300.00
	Recreation Ground	5,796.00	5,000.00	796.00	0.00	5,000.00	-5,000.00
	Burial Ground	1,180.00	1,000.00	180.00	0.00	1,000.00	-1,000.00
	DDDC Reimbursements	0.00	1,051.00	(1,051.00)	0.00	1,051.00	-1,051.00
	Rent	150.00	200.00	(50.00)	0.00	200.00	-200.00
	Footpath Grant	0.00	315.00	(315.00)	0.00	315.00	-315.00
	Vat	0.00	1,000.00	(1,000.00)	0.00	1,000.00	-1,000.00
	Total Receipts before precept	8,002.08	9,696.00	(1,693.92)	0.00	9,696.00	(9,696.00)
RECEIPTS	Precept	6,552.00	6,552.00	0.00	0.00	6,552.00	-6,552.00
		14,554.08	16,248.00	(1,693.92)	0.00	16,248.00	(16,248.00)
		-1,971.83	-9,937.00	7,965.17	0.00	-9,937.00	-42,433.00