

# ROWSLEY PARISH COUNCIL

Clerk: Sian Bacon

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13<sup>th</sup> May 2024

Dear Councillor,

You are summoned to attend an Ordinary Meeting of the Rowsley Parish Council meeting on **Monday 20<sup>th</sup> May 2024 at 7.30pm in the WI Room at Rowsley Village Hall.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,

Sian Bacon

## AGENDA

- |  | <i>Report / Action<br/>Required</i>               |
|--|---|
| 1. Apologies for absence   | To approve  |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest<br>Please note:<br>a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.<br>The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note   |
| 3. Public speaking<br>a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.<br>b) If the Police Liaison Officer, a County Council, Peak Park or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.<br>c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.  | To note and<br>action                             |
| 4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -<br>Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item<br>Item no y. This item title will then be the item to be discussed with press and public excluded .....  |   |
| 5. To approve the Minutes of the Meetings held on Monday 18 <sup>th</sup> March 2024   | To approve  |
| 6. Matters Arising from the last meeting (non-decision making) <ul style="list-style-type: none"><li>• Anti-Social Behaviour</li><li>• Correspondence – actioned as agreed</li></ul>   | To discuss  |
| 7. Chatsworth Road <ul style="list-style-type: none"><li>• Update on bins and other issues</li><li>• Chatsworth Road Playground update</li></ul>   | To discuss<br>To discuss                          |
| 8. Caudwell's Mill Update  | To discuss  |
| 9. Planning Applications<br>New: <ul style="list-style-type: none"><li>• Derbyshire Dales - None</li></ul> Existing: <ul style="list-style-type: none"><li>• Peak Park:<ul style="list-style-type: none"><li>○ NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending</li><li>○ DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending</li></ul></li><li>• Derbyshire County Council – None</li><li>• Derbyshire Dales – None</li></ul>  | To discuss  |
| 10. Bus stops, Recreation Ground and Playground <ul style="list-style-type: none"><li>• Rospa Playground Inspection</li><li>• Car boots</li><li>• Handyman update</li><li>• Travellers and recreation ground security arrangements</li></ul>   | To note<br>To discuss<br>To discuss<br>To discuss |



- Beeley Parish Council Agenda Papers
- Rural Bulletins
- Peak Park Parishes Forum Information
- Rural Matters Newsletter
- Peak Park Authority Press Releases
- Derbyshire Dales District Council Press Releases
- Neighbourhood Alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Rowsley Village Hall WI Room - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND: \_

- Monday 22<sup>nd</sup> July 2024
- Monday 16<sup>th</sup> September 2024
- Monday 25<sup>th</sup> November 2024

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**MINUTES**

**For the meeting held on Monday 18<sup>th</sup> March 2024 in the WI Room at Rowsley Village Hall.**

**Councillors present:** Kevin Rowney Victoria Friend (Chair) **Apologies:** None  
Cllr S Hobson Jo Wildgoose  
(DDDC & DCC) Robert Hockley

**Others:** PCSO Boswell

**PART 1 – NON CONFIDENTIAL ITEMS**

*Report / Action  
Required*  
Approved

1. Apologies for absence – Cllr K Potter & Sian Bacon - Clerk (illness)
2. Cllr Wildgoose declared an interest in the allotments
3. Public Speaking

Noted

**Cllr Sue Hobson (DDDC & DCC)**

Cllr Hobson reported that the DDDC Traveller Working Party want to make the decisions about travellers in the Environment committee which is made up of 15 Councillors instead of decisions coming to the full council of 34 Councillors. Cllr Hobson is totally against the proposals and will be opposing this at the DDDC April Full Council Meeting.

Another proposal that has been put forward by the DDDC is that car parks that are currently free in villages will start charging £2 per day. Cllr Hobson is also opposed to this and noted that the cost could then keep increasing and people would chose to park on the roads instead which would add to traffic problems.

**PCSO Boswell (SNT)**

Cllr Friend

PCSO Boswell – reported that there has only been one crime reported in Rowsley which was a public order offense of verbal abuse.

PCSO Boswell informed the council of a Derbyshire Cyber crime group that will come and do talks to community groups and asked if the council would be interested.

A review was held at the end of January regarding Road Safety, Speeding, and parking near white lines and at present all offences continue. Fears have been raised due to burglaries committed in Hope valley From Hathersage to Tideswell it is the residents of that areas number one concern, whereas in Bakewell burglaries are the number three concern with road safety being number one. In Rowsley road safety is the number one concern. PSCO Boswell has encouraged the council to ask the Grouse and Claret to report the vandalism of the electric charging points as he has not been informed of this crime. Cllr Friend will call in and ask them to report.

Cllr Potter had asked for an item to come up in public speaking via an email regarding affordable homes to be built on the land near Church Lane as mentioned previously. The initial thoughts of the Parish Council are that this is probably not a viable option.

4. Travellers on Old Station Road Carpark – This was covered in the Public Participation section.
5. There were no items on the agenda to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960).

6. The Minutes of the Meetings held on Monday 22<sup>nd</sup> January 2024 were approved. Approved

7. Matters Arising (non-decision making) Noted

- Anti-social Behaviour in the village – this was discussed in Public Participation.
- Correspondence – actioned as agreed.

Chairman’s Signature ..... Date.....

8. Chatsworth Road
- Update on bins and other issues  
Cllr Hockley reported there is no update. Cllr Hockley
  - Chatsworth Road Playground Update  
Cllr Hockley reported that the playground was strimmed today by the Clean and Green Team.
9. Caudwell's Mill Update – This was covered in the Village Hall Update
10. Planning Applications Noted
- New:
- Derbyshire Dales – None
  - Peak Park – None
- Existing: Noted
- Peak Park:
    - NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending
    - NP/DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending
  - Derbyshire County Council – None
  - Derbyshire Dales – None
11. Bus stops, Recreation Ground and Playground Noted
- Rospa Playground inspection – the inspection will be held in May.
  - Car boots – The Car boot organiser has agreed to pay half for the track and with the contract though it is yet to be signed. The first boot will not go ahead on the 31<sup>st</sup> March as the ground is too wet. Cllrs Hockley and Rowney will check the ground condition the week of the 31<sup>st</sup> and the Clerk will send Cllr Rowney the organisers details. The track will be done when the weather improves. It was agreed no boots can start until the large puddle at the end of the mesh on the grounds has dried up. Noted
12. Allotments
- Work required to summer house update – This will be discussed at the next meeting.
13. Burial Gound Noted
- There has been one burial at the grounds and one headstone approved
14. Flooding Plan Approved
- It was **RESOLVED** to authorise up not £300 for 2 emergency kits and 6 flooding road signs to be stored at the summer house. The kits will include the items listed in the flood policy though it was agreed to have a WhatsApp group rather than radios as radios need a licence.
15. Road Issues – a WhatsApp group to report problems is being considered and will be discussed at the next meeting. Noted
16. Biodiversity Plans 2024 – it was agreed that there would be a 'no mow May' in the burial ground. The Clerk and Cllr Friend will formalise the policy when the Clerk is better. There is also a lot of frogspawn in the pond at present. Cllr Friend & Clerk
17. Finance and Audit
- Internal Auditor 2024– it was **RESOLVED** to approve Mr Brian Wood as the auditor for the last financial year. Approved
  - Haddon Ground Rent – There has been a small increase to the rent for this year. Noted
  - Accounts to 11<sup>th</sup> March 2024 – Appendix A Approved
  - New expenditure to approve: Approved
    - Clerk's wages – £413.50
    - HMRC – PAYE - £42.80
    - Handyman wages – £518.75
    - Neville Fox – Car Park Repairs - £840.00
    - Rowsley Village Hall March Hire - £22.50
  - Expenditure to note: Noted
    - Parish Magazine (10 issues yearly) - £93
    - BT – Direct Debit – £50.40 quarterly
  - Income to Note: Noted
    - Interest - £45.29

- Burial Fee - £550.00
- Rec Ground Rent - £50.00

18. Village Hall

- Update – Cllr Wildgoose gave the following update: Noted  
 Finances are on track with the projections as shown in the accounts. the hall needs approx 11-12k per annum to run, currently booking bring in 6-7k. the shortfall is made up of donations, grants and fundraising. a full audit was done due to all the changes in personnel and the whole banking/accounting system used by the hall – everything is in order. Noted  
 The village hub is well attended and going strong the parent and toddler section is very well attended.  
 Paper Kite are booked for a village New Year’s Eve party.  
 Lord and Lady Manners visited they think there is some agreement to park cars at Caudwell’s as the hall is losing bookings due to parking- this is going to be looked into as soon as groundworks in the car park are completed.  
 they were very interested in the possible retro fit of solar panels grey water waste recycling solar panels and heat pumps.  
 I&I manners have been speaking to an estate in Dorset who have made a 100-year village plan and were thinking of maybe having one in Rowsley.  
 Lady Edward wants to reopen Caudwell’s mill and would like to talk further.  
 Lady Edward is keen on reducing speed in the village- she has asked to be included in meetings of the village hall.  
 Health and safety is all up to date
- Community Projects – No update
- Defibrillator Training – This will take place on the 26<sup>th</sup> March at 6pm in the Village Hall.

19. Parish magazine

- January Parish Magazine article content – the following items will be placed in the magazine: Clerk
  - 1) Parish Councillor Vacancy
  - 2) Flood wardens and Flood Plan
  - 3) Bus Service increase
  - 4) No Mow May
  - 5) Frogspawn in the Community Garden pond
  - 6) Litter Pick update
  - 7) Car boots to recommence in April
  - 8) Parish Meeting Date
  - 9) Parish Council Meeting Dates Clerk
  - 10) Litter Pick date
- New Delivery Person needed – The Clerk reported that the editor has offered to put together a group to deliver the mag with the fee going to the Village Hall. This was approved. Approved

20. Staffing Committee Terms of Reference – this will be approved in May. Clerk

21. Feedback from Meetings and Training –

- Chatsworth Event Meeting – Cllr Friend attended the meeting and reported that the road is to be coned for the following dates: Cllr Friend  
 the Horse Trails - 18<sup>th</sup> & 19<sup>th</sup> May,  
 Plant festival – 7<sup>th</sup> -9<sup>th</sup> June,  
 Ibiza Concert - 13<sup>th</sup> July,  
 Country fair – 30<sup>th</sup> & 31<sup>st</sup> August, & the 1<sup>st</sup> September,  
 Bonfire Night – 1<sup>st</sup> & 2<sup>nd</sup> November,  
 Christmas Markets - 9<sup>th</sup> November to the 1<sup>st</sup> December on weekends

22. Correspondence

- DCC - Bus Service Improvement Plan (BSIP) – it was noted that increasing bus services is good for the residents. The Clerk will put this in the magazine. Clerk
- Derbyshire Children’s Holiday Centre have made a request for grant funding this will be discussed at the May meeting.
- Parish & Town Council Liaison Forum 16 April 2024 – Cllr Wildgoose has offered to attend Cllr Wildgoose
- Dalc recommend registering for a .gov.uk domain as a Parish Council – the Clerk will look into this Clerk
- ANPR Crime Commissioner project – the council is not interested in taking part in the scheme at this time.

- 23. For Information
  - The car park at the recreation ground has been repaired.
  
- 24. DALC (circulated by email) Noted
  - February Newsletter
  - March Newsletter
  
- 25. Reading (circulated by email): Noted
  - Peak District News and Views
  - Beeley Parish Council Agenda Papers
  - Rural Bulletins
  - Peak Park Parishes Forum Information
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DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND:

- Monday 16<sup>th</sup> April 2024 – Parish Meeting
- Monday 20<sup>th</sup> May 2024 – Annual Parish Council Meeting followed by and Ordinary Meeting
- Monday 22<sup>nd</sup> July 2024
- Monday 23<sup>rd</sup> September 2024
- Monday 25<sup>th</sup> November 2024

**Rowsley Parish Council**  
 Bank Rec. As at 15th May 2024

	RBS Current £	RBS Reserve £	Summary £
Cash Book : Bal b/fwd current A/C 1st April 2024	50.00	15,882.91	15,932.91
plus : receipts	10,930.50	9,467.84	
less : payments	-1,484.19		
To deposit	-9,446.31		
	<u>50.00</u>	<u>25,350.75</u>	<u>25,400.75</u>
Unpresented chqs			0.00
Unpresented receipts			0.00
Balance	<u><b>50.00</b></u>	<u><b>25,350.75</b></u>	<u><b>25,400.75</b></u>
Bank : Current A/C - 15/05/2024	50.00	0.00	50.00
Deposit A/C - 15/05/2024	0.00	25,350.75	25,350.75
			0.00
	<u><b>50.00</b></u>	<u><b>25,350.75</b></u>	<u><b>25,400.75</b></u>
difference	0.00	0.00	0.00

Signed by Responsible Finance Officer

\_\_\_\_\_ Date

Signed by Chairman

\_\_\_\_\_ Date



ROWSLEY PARISH COUNCIL		Monthly Budget Monitoring			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2024/25		Year to Date at 15/05/2024			Full Year Projection		
Date	13th May 2024	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	2	To Date	To Date	£	Projected	For Year	£
<b>PAYMENTS</b>	<b>Administration</b>						
	Staff wages	726.70	1,166.67	439.97	0.00	7,000.00	7,000.00
	Clerk's expenses	306.57	58.33	(248.24)	0.00	350.00	350.00
	PAYE	54.60	83.33	28.73	0.00	500.00	500.00
	Audit fees	0.00	8.75	8.75	0.00	52.50	52.50
	Hall Hire & Rent	45.00	41.67	(3.33)	0.00	250.00	250.00
	Subscriptions	0.00	75.00	75.00	0.00	450.00	450.00
	Communication including website and parish magazine	96.00	250.00	154.00	0.00	1,500.00	1,500.00
	Insurance	0.00	83.33	83.33	0.00	500.00	500.00
	Snow	0.00	0.00	0.00	0.00	0.00	0.00
	Training	50.00	83.33	33.33	0.00	500.00	500.00
		1,278.87	1,850.42	571.55	0.00	11,102.50	11,102.50
	<b>Ground Maintenance</b>						
	Grass cutting	0.00	666.67	666.67	0.00	4,000.00	4,000.00
	Recreation Ground	120.00	166.67	46.67	0.00	1,000.00	1,000.00
	Allotment	0.00	83.33	83.33	0.00	500.00	500.00
	Community Garden	50.00	8.33	(41.67)	0.00	50.00	50.00
	Bus Stops	0.00	0.00	0.00	0.00	0.00	0.00
	Footpaths	0.00	460.00	460.00	0.00	460.00	460.00
		170.00	1,385.00	1,215.00	0.00	6,010.00	6,010.00
	Misc	0.00	416.67	416.67	0.00	2,500.00	2,500.00
	Safety	0.00	41.67	41.67	0.00	250.00	250.00
		0.00	458.33	458.33	0.00	2,750.00	2,750.00
	<b>S137 Grants</b>						
	S137 grants	0.00	166.67	166.67	0.00	1,000.00	1,000.00
		0.00	166.67	166.67	0.00	1,000.00	1,000.00
	<b>Total Payments</b>	<b>1,448.87</b>	<b>3,860.42</b>	<b>2,411.55</b>	<b>0.00</b>	<b>20,862.50</b>	<b>20,862.50</b>
	VAT	35.32	0.00	(35.32)	0.00	0.00	0.00
	<b>Total Payments after VAT</b>	<b>1,484.19</b>	<b>3,860.42</b>	<b>2,376.23</b>	<b>0.00</b>	<b>20,862.50</b>	<b># 20,862.50</b>
		<b>Actual £</b>	<b>Budget £</b>	<b>Difference</b>	<b>Actual £</b>	<b>Budget £</b>	<b>Difference</b>
		<b>To Date</b>	<b>To Date</b>	<b>£</b>	<b>Projected</b>	<b>For Year</b>	<b>£</b>
	Grant	0.00	83.33	(83.33)	0.00	500.00	-500.00
	Bank Interest	21.53	41.67	(20.14)	0.00	250.00	-250.00
	Communication	280.00	50.00	230.00	0.00	300.00	-300.00
	Allotment	237.50	51.67	185.83	0.00	310.00	-310.00
	Recreation Ground	762.00	1,000.00	(238.00)	0.00	6,000.00	-6,000.00
	Burial Ground	100.00	166.67	(66.67)	0.00	1,000.00	-1,000.00
	DDDC Reimbursements	1,051.00	175.17	875.83	0.00	1,051.00	-1,051.00
	Rent	0.00	33.33	(33.33)	0.00	200.00	-200.00
	Footpath Grant	0.00	52.50	(52.50)	0.00	315.00	-315.00
	Vat	0.00	33.33	(33.33)	0.00	200.00	-200.00
	<b>Total Receipts before precept</b>	<b>2,452.03</b>	<b>1,687.67</b>	<b>764.36</b>	<b>0.00</b>	<b>10,126.00</b>	<b>(10,126.00)</b>
<b>RECEIPTS</b>	Precept	8,500.00	1,416.67	7,083.33	0.00	8,500.00	-8,500.00
		<b>10,952.03</b>	<b>3,104.33</b>	<b>7,847.70</b>	<b>0.00</b>	<b>18,626.00</b>	<b>(18,626.00)</b>
		<b>9,467.84</b>	<b>-756.08</b>	<b>10,223.92</b>	<b>0.00</b>	<b>-2,236.50</b>	<b>-39,488.50</b>

## Asset Register 2024

Items		Value	Insured	Disposal Date
Bench	Burial Ground	-	-	22nd May 2023
1 x metal gate from Church Yard and signs	Burial Ground	£	- N	
1 x field gate onto adjacent lane	Burial Ground	£	- N	
Walling on East, South and West sides	Burial Ground	£	- N	
War Memorial	Churchyard	£	- Y	
1 x metal field gate into site and sign	Community Garden Allotment	£	- N	
1 x pedestrian gate into site and sign	Community Garden Allotment	£	- N	
Pond	Community Garden Allotment	£	- Y	
Summer House	Community Garden Allotment	£	500.00 Y	
2 x sets of swings (£2,000 each)	Play Ground	£	4,000.00 Y	
1 x multi play unit	Play Ground	£	1,200.00 Y	
2 x spring play units (£500 each)	Play Ground	£	1,000.00 Y	
1 x speed gyro (roundabout)	Play Ground	£	4,039.00 Y	
Rubber safety matting surrounding all play units	Play Ground	£	- Y	
2 Benches	Play Ground	-	-	22nd May 2023
1 x Litter bin	Play Ground	£	100.00 Y	
Bench	Recreation Ground	£	385.00 N	
Bench - Donated	Recreation Ground	£	400.00 N	
2 Picnic tables	Recreation Ground	£	- -	22nd May 2023
1 x Dog Waste litter bins	Recreation Ground	£	- N	
1 x gate to car park from highway	Recreation Ground	£	400.00 Y	
2 x field gates	Recreation Ground	£	- N	
1 x metal field gate from Car Park	Recreation Ground	£	- N	
1 x pedestrian gate	Recreation Ground	£	- N	
2 gates	Recreation Ground	£	- N	
All fencing and signs	Recreation Ground and Play Ground	£	- N	
3 x Notice Boards	School Lane, Church Lane and Chatsworth Road	£	600.00 Y	
Obelisk	Triangle at junction of A6 and School Lane	£	- Y	
Defib in old phonebox	Chatsworth Road		Y	
Security Posts	Recreation Ground	£	840.00 Y	
Defib on Village Hall	Village Hall, School Lane	£	1,895.00 Y	

Jubilee bench & Plaque	Burial Ground	£	413.31	Y
Bench	Recreation Ground	£	374.31	Y
Bench	Community Garden Allotment	£	374.31	Y
Picnic Bench x2	Recreation Ground	£	1,184.76	Y
<b>TOTAL</b>		<b>£</b>	<b>17,705.69</b>	

**Disposal Method**  
Tipped

**Notes**

2 x stolen

Ron Whitehead seat insured

New in 2017

damaged & tipped

One removed in 2016

Not listed according to Peak Park