

**ROWSLEY PARISH COUNCIL**

Clerk: Sian Bacon

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**ANNUAL PARISH COUNCIL MEETING MINUTES**

**For the meeting held on 20<sup>th</sup> May 2024 in The WI Room, Village Hall, Rowsley**

**Councillors present:** Jo Wildgoose      Robert Hockley      **Apologies:**      PCSO Boswell & Kath Potter  
 Kevin Rowney      Victoria Friend  
 (Chair)

**Others:**      Sian Bacon (Clerk)

		<i>Action Required</i>																																																												
1.	Election of Chairman Cllr Wildgoose nominated Cllr Friend and Cllr Hockley seconded. This was unanimously approved.																																																													
2.	Election of Vice-Chairman Cllr Friend nominated Cllr Rowney and Cllr Wildgoose seconded. This was unanimously approved.																																																													
3.	Apologies for absence were received from Cllr Potter and PCSO Boswell																																																													
4.	The Minutes of the Annual General Meeting held on 22nd May 2023 were approved.																																																													
5.	The Certificate of Exemption 2023/24 was approved and will be submitted to the External Auditor and placed on the website.	Clerk																																																												
6.	The Annual Governance Statement 2023/24 was approved and will be placed on the website.	Clerk																																																												
7.	The Annual Accounting Statement 2023/24 was approved and will be placed on the website.	Clerk																																																												
8.	The Internal Audit for 2023/24 was noted and will be placed on the website.	Clerk																																																												
9.	End of Year Accounts 2023/24 The 2023/24 End of Year Accounts were approved Bank Rec. As at 31st March 2024																																																													
	<table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:40%;"></th> <th style="width:15%; text-align: right;">RBS Current £</th> <th style="width:15%; text-align: right;">RBS Reserve £</th> <th style="width:30%; text-align: right;">Summary £</th> </tr> </thead> <tbody> <tr> <td>Cash Book</td> <td></td> <td></td> <td></td> </tr> <tr> <td>: Bal b/fwd current A/C 1st April 2023</td> <td style="text-align: right;">50.00</td> <td style="text-align: right;">20,366.59</td> <td style="text-align: right;">20,416.59</td> </tr> <tr> <td>plus : receipts</td> <td style="text-align: right;">14,369.2</td> <td style="text-align: right;">4</td> <td style="text-align: right;">-4,483.68</td> </tr> <tr> <td></td> <td style="text-align: right;">-</td> <td></td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;">19,142.3</td> <td></td> <td></td> </tr> <tr> <td>less : payments</td> <td style="text-align: right;">6</td> <td></td> <td></td> </tr> <tr> <td>To deposit</td> <td style="text-align: right;">4,773.12</td> <td></td> <td></td> </tr> <tr> <td></td> <td style="text-align: right; border-top: 1px solid black;">50.00</td> <td style="text-align: right; border-top: 1px solid black;">15,882.91</td> <td style="text-align: right; border-top: 1px solid black;">15,932.91</td> </tr> <tr> <td>Unpresented chqs</td> <td></td> <td></td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>Unpresented receipts</td> <td></td> <td></td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>Balance</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">50.00</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">15,882.91</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">15,932.91</td> </tr> <tr> <td>Bank :</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Current A/C - 31/03/24</td> <td style="text-align: right;">50.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">50.00</td> </tr> <tr> <td>Deposit A/C - 31/03/24</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">15,882.91</td> <td style="text-align: right;">15,882.91</td> </tr> </tbody> </table>		RBS Current £	RBS Reserve £	Summary £	Cash Book				: Bal b/fwd current A/C 1st April 2023	50.00	20,366.59	20,416.59	plus : receipts	14,369.2	4	-4,483.68		-				19,142.3			less : payments	6			To deposit	4,773.12				50.00	15,882.91	15,932.91	Unpresented chqs			0.00	Unpresented receipts			0.00	Balance	50.00	15,882.91	15,932.91	Bank :				Current A/C - 31/03/24	50.00	0.00	50.00	Deposit A/C - 31/03/24	0.00	15,882.91	15,882.91	
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Chairman's Signature ..... Date.....

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				<u><b>15,932.91</b></u>	
	difference	0.00	0.00	0.00	
10.	Appointments to outside bodies: <ul style="list-style-type: none"> <li>• Outside bodies – Cllr Potter</li> <li>• Village Hall Committee – Cllr Wildgoose</li> <li>• Car boot Checks – Cllr Hockley and Cllr Rowney</li> </ul>				
11.	Code of Conduct This was approved				
12.	Register of Interest Forms These have been completed by all Councillors. (send to VM				All
13.	APCM Closed move on to Council meeting at 7.38pm				

DATE OF NEXT AGM

- Monday 26<sup>th</sup> May 2025 –held at 7.30pm in the Village Hall