

ROWSLEY PARISH COUNCIL

Clerk: Sian Bacon

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MINUTES

For the meeting held on Monday 20th May 2024 in the WI Room at Rowsley Village Hall.

Councillors present: Kevin Rowney Victoria Friend (Chair) **Apologies:** PCSO Boswell
Kath Potter Jo Wildgoose
Cllr S Hobson Robert Hockley
(DDDC & DCC)

Others: Sian Bacon (Clerk)

PART 1 – NON CONFIDENTIAL ITEMS

- | | <i>Report / Action
Required</i> |
|--|--|
| 1. Apologies for absence – PCSO Boswell | Approved |
| 2. Cllr Wildgoose declared an interest in the allotments | Noted |
| 3. It was RESOLVED to move the public speaking item to 13 | |
| 4. There were no items on the agenda to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960). | |
| 5. The Minutes of the Meetings held on Monday 18 th March 2024 were approved. | Approved |
| 6. Matters Arising (non-decision making) | Noted |
| <ul style="list-style-type: none"> • PCSO Boswell attended a Community Hub to discuss cyber crime. • .gov.uk email address – the Clerk has spoken to DALC regarding this as part of business continuity planning and there are websites which come with .gov.uk email addresses. The Clerk will look into these and find out costs. • Staffing committee tor – this will be presented at the next meeting • Anti-social Behaviour in the village – this was discussed in Public Participation. • Correspondence – actioned as agreed. | |
| 7. Chatsworth Road | |
| <ul style="list-style-type: none"> • Update on bins and other issues
Cllr Hockley reported there is no resolution as yet. The officer at DDDC hasn't sorted this despite it being raised a year ago. There is a walkaround tomorrow with platform housing which Cllr Hockley is attending and he will raise the issue there. • Chatsworth Road Playground Update
Cllr Hockley reported that the playground steps haven't got a plan from the college still. The council will table this and budget for it next year. It will be raised with Platform at the walkaround tomorrow. | Cllr
Hockley

Cllr
Hockley |
| 8. Caudwell's Mill Update – No update | |
| 9. Planning Applications | Noted |
| New: | |
| <ul style="list-style-type: none"> • Derbyshire Dales – None • Peak Park – None | |
| Existing: | Noted |
| <ul style="list-style-type: none"> • Peak Park: <ul style="list-style-type: none"> ○ NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending ○ NP/DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending • Derbyshire County Council – None • Derbyshire Dales – None | |
| 10. Bus stops, Recreation Ground and Playground | |

Chairman's Signature Date.....

- Rospa Playground inspection – the inspection has been held and the Clerk will sit with the Handyman and put together a list for repair. The swings will be looked at for replacement. Clerk
- Car boots – there have been three boots so far and the contract is signed. The Clerk has received payment for two and the track is completed. Noted
- Travellers and recreation ground security – in the medium term the Clerk will look into the installation of a height barrier at the entrance to the car park. Clerk
- It was **RESOLVED** that 6x6 posts will be placed from the tree along the fence from the car park to stop the fence being removed. Approved
- It was **RESOLVED** to accept the quote of £699 from Bollard Security for two security posts to be placed on the recreation ground at the children’s play area entrance and the car park gate. Approved
- Handyman Update – the handyman is currently working on repainting the telephone box. Dates will be sent out for repairing the summerhouse roof when the weather permits. The fence at the recreation has been repaired and the bench at the community gardens has been moved and fitted.

11. Allotments

- Work required to summer house update – this was covered in the handyman update.
- Allotment Inspection Update – the Clerk reported that the allotment inspections were held with her and Cllr Friend. There are 3 plots that are not up to standard though Cllr Wildgoose reported that one had begun work now. The other two have not paid their fees either so the Clerk is in process of taking these plots back for readvertising. It was agreed that next year during ‘no mow May’ paths will be mown to the benches in the community garden. The Clerk is meeting with the mowing contractor on Wednesday to discuss the maintenance of the allotment paths and a tree surgeon on Thursday to discuss removal of the trees growing from the wall. Clerk

12. Burial Gound – it was reported that the burial ground has been mowed and in the future moss spraying for the paths will be organised with the allotments once in May time and once in October time. Clerk

13. Public Speaking Noted

Cllr Sue Hobson (DDDC & DCC)

Cllr Hobson reported that the local plan is online now. The Clerk will put the video on Facebook for residents. Clerk

Cllr Hobson will be attending the Platform housing walk around.

Rowsley Bar is being resurfaced from the 10th June from top to the bottom and the A619 through Baslow will be closed over night from the 3rd June to the 7th June.

The grit bins on Rowsley Bar were raised and it was noted that big grit piles are being dumped by the DCC. The Clerk will receive an email with solutions to this problem which she will circulate to the Councillors. Clerk

Travellers – Cllr Hobson reported that Old Station Close car park has been put back on the list for consultation. Cllr Hobson has objected strongly to this. It was also reported that there will be meetings in the summer holidays for the DDDC this year so this issue may be discussed during the summer. It was agreed that residents should be encouraged to email DDDC to object to the proposals. The proposed sites are the Fishpond at Ashbourne, Matlock station, Matlock Bath station, Temple car park and Rowsley Old Station Close. Cllr Friend noted that it was not clear how long temporary is as there is no permanent site to move the travellers to. She also reported that the mess left at the recreation ground by travellers two weeks ago was horrible. Last time the travellers were on the car park the DDDC said it was a well-managed site but there was no management at all. Cllr P Slack (DDDC) reportedly told the working group to send them to Rowsley. Some Gypsy and Traveller working group members are also having meetings before the meetings with Sue Hobson excluded which possibly could lead to decisions being made before they should be. It was noted that this is predetermination and not acceptable. It was agreed that if Rowsley is on the short list then the Parish Council will insist that as part of the consultation process the DDDC committee come to Rowsley for a public meeting. It was noted that Cllr Flitter (DDDC) had previously stated that car parks are not suitable locations for the travellers. There is a DDDC meeting on Thursday 30th May to discuss the issue and a request for people to speak will be put on Facebook. Cllrs Wildgoose and Rowney will attend the meeting. Clerk
Cllrs
Rowney &
Wildgoose

Cllr Hobson reported that he flooding issue on Hinkley court has been picked up by the DDDC and is being dealt with.

Cllr Friend raised that the drop kerb is out of alignment for the village hall. The village hall committee would like a white line painted to stop people parking and blocking the entrance however Highways have reported that they don't do white lines anymore. People are parking across part of the drive which is stopping disabled people from parking on the drive. Cllr Hobson recommended the Council ask for a line on the DCC portal.

Clerk & Cllr Friend

Cllr Potter (Peak Park)

Cllr Potter reported that Mr Hart the previous chair of Rowsley Parish Council is turning 90 and a card will be sent from the Council.

Cllr Potter

PCSO Boswell (SNT)

PCSO Boswell – reported via the Clerk that Between 25.03.24 and 20.05.24 there has been 2 reported crimes in Rowsley and these are: 1x Criminal damage and 1x assault

Between 25.04.24 and 20.05.24 there have been incidents involving an encampment of the playing fields off School Lane, an RTC, traffic congestion due to a broken down vehicle and an ASB incident involving noise nuisance.

“Update on Priorities Following consultation in April this year with the community and reviews of your concerns, passed to us at Community Engagement events and through surveys: You have indicated that you would wish for Road Safety and Burglary to continue as our priorities. We will therefore continue with our efforts to improve Road Safety and provide crime prevention / target advice to reduce burglaries from taking place in the local area over the coming months and will be posting updates regarding our work on our social media channels – Facebook, X (Twitter) and Derbyshire Alert.”

“Please mention that we continue to engage with local community via regular “street meets” in the village and surrounding area. These give members of the local community the opportunity to speak with members of the Safer Neighbourhood Team and ask any questions or pass on any concerns they may have. Anyone attending the street meets is encouraged to fill in a survey stating what, if any, issues or concerns they have regarding policing of their local area. These surveys then go towards helping us choose our local priorities. I would encourage anyone to come along and tell us any issues or even just to meet the team and have a chat.”

14. Road Issues – any road issues will be reported to the Clerk on the RPC WhatsApp group. The Handy Man jobs will be sent to the Clerk.

All

15. Biodiversity Plans 2024 – the Clerk and Cllr Friend have found a policy structure and will fill it in over the next month. A wildflower section on the Recreation ground was proposed for behind the football post corner and some wildflowers to be planted on the Community Garden. Daffodils will be replanted in the carpark corner at the recreation ground.

Cllr Friend & Clerk

16. Finance and Audit

- Accounts to 14th May 2024 – Appendix A
- To approve the Asset Register 2024 – it was **RESOLVED** to approve the asset register for 2024.
- To approve the insurance for 2024/25 – this will be raised at the next meeting as the insurance is due for renewal at the end of July.
- New expenditure to approve:
 - o Clerk’s wages (monthly) – £401.70
 - o HMRC – PAYE (monthly) – £54.60
 - o Handyman - £50 from E Morris for bench fixing.
 - o Handyman wages (March & April) - £325.00
 - o Neville Fox – Track ½ payment - £3600.00
 - o Rowsley Village Hall April and May Hire - £45.00
 - o Rowsley Village Hall Defib training - £22.50
 - o Clerk – Telephone box Paint and bin bags - £120.37
 - o Clerk – Home payment 2024 - £250.00
 - o Clerk – Printer ink - £67.89
 - o Village Hall – Magazine delivery April and May - £50.00
 - o Neville Fox – Fence repair equipment - £144.00
 - o Rospa Play Safety – Playground inspection - £93.60
 - o DALC – Subs 24/25 - £374.98
 - o DDDC – Bin emptying - £421.20
 - o East Midlands Audit – Internal Audit - £52.50
 - o S Dockerty – Wood for fence repair - £6.00

Approved

Approved

Noted

Approved

<ul style="list-style-type: none"> - Expenditure to note: <ul style="list-style-type: none"> o Parish Magazine (10 issues yearly) - £96 o BT – Direct Debit – £50.40 quarterly o ICO -Direct Debit - £35 yearly - Income to Note: <ul style="list-style-type: none"> o Interest - £41.13 o Car Boot - £762.00 o Allotment Income - £327.50 o Magazine income - £280.00 o DDDC – Reimbursable expenditure - £1051.00 o DDDC – Precept - £8500.00 o E Morris – Bench - £50.00 o Memorial Fee - £50.00 	<p>Noted</p> <p>Noted</p>
<p>17. Village Hall</p> <ul style="list-style-type: none"> • Update – Cllr Wildgoose reported that she had been unable to attend the meeting but had emailed the accounts to all councillors. It was reported that it was a swift meeting with no problems raised. • Community Projects – No update 	<p>Noted</p> <p>Noted</p>
<p>18. Parish magazine</p> <ul style="list-style-type: none"> • May Parish Magazine article content – the following items will be placed in the magazine: <ol style="list-style-type: none"> 1) Parish Councillor Vacancy 2) Flood wardens and Flood Plan 3) Parish Council Meeting Dates 4) Travellers 5) Travellers on Recreation Ground 6) Police update 7) Local Plan 	<p>Clerk</p>
<p>19. Policy Approval:</p> <ul style="list-style-type: none"> • Standing orders – It was RESOLVED to accept the standing orders as presented by the Clerk. They will be placed on the website. • Financial regulations – It was RESOLVED to accept the Financial Regulations as presented by the Clerk. The Clerk at the next meeting will provide a report on a change of bank to Unity Trust and purchase of a council laptop to comply with the regulations and assist in business continuity. The regulations will be placed on the website. • Risk Assessment - It was RESOLVED to accept the Risk Assessment as presented by the Clerk. It will be placed on the website. • Complaints Procedure - It was RESOLVED to accept the Complaints Procedure as presented by the Clerk. It will be placed on the website. • Equality and Diversity Policy - It was RESOLVED to accept the Equality and Diversity Policy as presented by the Clerk. It will be placed on the website. 	<p>Approved Clerk</p> <p>Approved Clerk</p> <p>Approved Clerk</p> <p>Approved Clerk</p> <p>Approved Clerk</p>
<p>20. Feedback from Meetings and Training – the Clerk will send the forum slides to all councillors.</p>	<p>Clerk</p>
<p>21. Correspondence</p> <ul style="list-style-type: none"> • Flood warden training - 13th June 2024 – Cllr Rowney will attend. • Revised Local Plan Consultation – All Councillors will look at the plans. • Road Closed - A619 Chesterfield Road Baslow for Carriageway Patching Overnight Closures 3rd June to 7th June 2024 19:00 to 05:00 each night 	<p>Cllr Rowney</p> <p>All</p>
<p>22. For Information</p> <ul style="list-style-type: none"> • The track at the Recreation Ground has been completed. • The car boot contract has been signed. 	<p>Noted</p>
<p>23. DALC (circulated by email)</p> <ul style="list-style-type: none"> • April Newsletter • May Newsletter 	<p>Noted</p>

24. Reading (circulated by email):

Noted

- Peak District News and Views
- Beeley Parish Council Agenda Papers
- Rural Bulletins
- Peak Park Parishes Forum Information
- Rural Matters Newsletter
- Peak Park Authority Press Releases
- Derbyshire Dales District Council Press Releases
- Neighbourhood Alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND:

- Monday 22nd July 2024
- Monday 23rd September 2024
- Monday 25th November 2024