

# ROWSLEY PARISH COUNCIL

Clerk: Sian Bacon

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10<sup>th</sup> September 2024

Dear Councillor,

You are summoned to attend an Ordinary Meeting of the Rowsley Parish Council meeting on **Monday 16<sup>th</sup> September 2024 at 7.30pm in the WI Room at Rowsley Village Hall.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,

Sian Bacon

## AGENDA

	<i>Report / Action Required</i>
1. Apologies for absence	To approve
2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest Please note: a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking. The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.	To note
3. To co-opt a new Parish Councillor	To approve
4. Public speaking a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter. b) If the Police Liaison Officer, a County Council, Peak Park or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.	To note and action
5. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item Item no y. This item title will then be the item to be discussed with press and public excluded .....	
6. To approve the Minutes of the Meetings held on Monday 23rd July 2024 and Monday 29th July 2024	To approve
7. Matters Arising from the last meeting (non-decision making) <ul style="list-style-type: none"><li>• Anti-Social Behaviour</li><li>• Caudwell's Mill Update</li><li>• Correspondence – actioned as agreed</li></ul>	To discuss
8. Update on Public Meeting on Travellers and Consultation	To discuss
9. Car Park Charging Consultation	To discuss
10. Chatsworth Road <ul style="list-style-type: none"><li>• Update on bins and other issues</li><li>• Chatsworth Road Playground update</li></ul>	To discuss To discuss
11. Planning Applications New: <ul style="list-style-type: none"><li>• Derbyshire Dales - None</li></ul> Existing: <ul style="list-style-type: none"><li>• Peak Park:<ul style="list-style-type: none"><li>○ NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending</li><li>○ DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending</li></ul></li><li>• Derbyshire County Council – None</li><li>• Derbyshire Dales – None</li></ul>	To discuss



DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Rowsley Village Hall WI Room - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND: \_

- Monday 25<sup>th</sup> November 2024

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**MINUTES**

**For the meeting held on Monday 29<sup>th</sup> July 2024 in the WI Room at Rowsley Village Hall.**

<b>Councillors present:</b>	Kevin Rowney (Vice-Chair)	Jo Wildgoose Robert Hockley	<b>Apologies:</b>	Victoria Friend Kath Potter Cllr S Hobson (DDDC & DCC)
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**Others:** Sian Bacon (Clerk)

**PART 1 – NON CONFIDENTIAL ITEMS**

- |  | <i>Report / Action<br/>Required</i> |
|--|-------------------------------------|
| 1. Apologies for absence – Cllrs V Friend, K Potter and S Hobson (DDDC & DCC)  | Approved                            |
| 2. Cllr Wildgoose declared an interest in the allotments   | Noted                               |
| 3. Public Participation - None   |                                     |
| 4. There were no items on the agenda to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960).   |                                     |
| 5. The Minutes of the Meetings held on Monday 20 <sup>th</sup> May 2024 were approved.   | Approved                            |
| 6. Matters Arising (non-decision making) <ul style="list-style-type: none"> <li>• Anti-social Behaviour in the village – No reports</li> <li>• Caudwell’s Mill Update – No update</li> <li>• Correspondence – actioned as agreed.</li> </ul>   | Noted                               |
| 7. Update on Public Meeting on Travellers – Cllr Rowney reported that the extraordinary meeting last Tuesday was well attended. The leaflet has been delivered everywhere apart for Chesterfield Road which Cllr Hockley will do. Cllr Rowney will do Peak Village. Cllr Rowney has been counting cars in the car park to show usage. There are posters to be collected tomorrow. There were 52 cyclists seen today using the trail. The Post Office will take the hard copy consultations for distribution. The other sites have been viewed by Cllr Rowney. It was noted that one site at Middleton is a field which looks to be the better choice. The other sites seem unsuitable. The consultation ends 22 <sup>nd</sup> September. Cllr Wildgoose will be attending the DDDC Community and Environment Committee meeting to raise the issues with the consultation. All questions should be sent to <a href="mailto:travellers@derbyshiredales.gov.uk">travellers@derbyshiredales.gov.uk</a> | Cllrs<br>Hockley &<br>Rowney        |
| 8. Chatsworth Road <ul style="list-style-type: none"> <li>• Update on bins and other issues<br/>Cllr Hockley reported that he had been in contact with the officers at DDDC who had attended and issued an enforcement notice to those who have left the bins out.</li> </ul>  | Noted                               |
| <ul style="list-style-type: none"> <li>• Cllr Rowney raised the behaviour of motorbikes causing choke spots and mounting the pavements. The Clerk will raise this with the PCSO and Highways.</li> </ul>   | Clerk                               |
| <ul style="list-style-type: none"> <li>• Chatsworth Road Playground Update<br/>Cllr Wildgoose noted that Cllr Hobson (DDDC &amp; DCC) had approached the DDDC to look at the playground again. The steps still need work.</li> </ul>   |                                     |
| 9. Planning Applications   | Noted                               |
| New:   |                                     |
| <ul style="list-style-type: none"> <li>• Derbyshire Dales – <ul style="list-style-type: none"> <li>○ 24/00621/FUL - Change of use of the land from agricultural use to recreational use, including erection of gates, fences, bridges, sculptures and other features related to the nature reserve. at Peak Village Estates Chatsworth Road Rowsley Derbyshire – No objection</li> <li>○ 24/00626/FUL - Proposed alterations and two storey rear extension at Toll Bar Cottage Chesterfield Road Rowsley Derbyshire DE4 2NL – No objection</li> </ul> </li> <li>• Peak Park – None</li> </ul>  | Noted                               |
| Existing:  |                                     |

Chairman’s Signature ..... Date.....

- Peak Park:
    - NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending
    - NP/DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending
  - Derbyshire County Council – None
  - Derbyshire Dales – None
10. Bus stops, Recreation Ground and Playground
- Car boots – Cllr Rowney reported that he and Cllr Hockley have been checking the ground and it's been good over the past few weeks.
  - Handyman Update – The Clerk reported that the Handyman has resigned. Cllr Hockley will do the playground check for August and Cllr Wildgoose will clear the East Lodge bus stop. The Clerk will continue to advertise the position. Cllr Hockley, Wildgoose & Clerk
  - Travellers and recreation ground security – it was agreed to look at this in November for the following year budget.
11. Allotments
- Work required to summer house update – Cllr Rowney has spoken to the handyman and will get the quote next week. Cllr Rowney
- There is one starter plot and one and a half plots available although the Clerk has been discussing letting the full plot with a resident. Clerk
12. Burial Gound – there is due to be a burial on Thursday 8<sup>th</sup> August
13. Road Issues – Rowsley Bar looks quite good. There have been speed checks done on the A6.
14. IT for business continuity
- Laptop for Clerk – it was agreed to put this in the budget for the next financial year.
  - .gov email addresses – it was agreed to look at this at the next meeting.
15. Finance and Audit
- Accounts to 22<sup>nd</sup> July 2024 – Appendix A Approved
  - To approve the insurance for 2024/25 – It was **RESOLVED** to accept the quote from Gallager for £468.65 Approved
  - To discuss and approve the new banking arrangements report – it was **RESOLVED** to accept the recommendations in the report and Cllrs Hockley, Friend, Rowney and Wildgoose will become signatories. Approved Clerk
  - New expenditure to approve: Approved
    - Clerk's wages (monthly) – £401.70
    - HMRC – PAYE (monthly) – £54.60
    - Handyman wages (May and June) - £318.74
    - Neville Fox – recreation ground posts - £720.00
    - Rowsley Village Hall July Hire - £45.00
    - Rowsley Village Hall Mag delivery - £50.00
    - PPPF – Subs 2024 - £6.00
    - Community Heartbeat Trust – Defib supplies - £25.14
    - Clerk – Stamps - £6.80
    - A Allcock – Mowing - £1220.00
    - Bollard Security – Bollards - £1374.00
  - Expenditure to note:
    - Parish Magazine (10 issues yearly) - £96
    - BT – Direct Debit – £50.40 quarterly
  - Income to Note:
    - Interest - £44.89
    - HMRC VAT - £843.76
    - DCC MMA - £315.00 Noted
    - DCC Rent - £50
    - Magazine income - £25.00
    - Car Boot - £1994.00
    - Burial Ground - £250.00 Noted
16. Village Hall
- Update – Cllr Wildgoose reported that the next meeting is in September and she will attend. Noted
  - Community Projects – No update

17. Parish magazine
- July/ August Parish Magazine article content – the following items have been placed in the magazine:
    - 1) Parish Councillor Vacancy
    - 2) Allotment availability
    - 3) Handyman advert
    - 4) Parish Council Meeting Dates
    - 5) Traveller site consultation
18. Policy Approval:
- Staffing Committee Terms of Reference – It was **RESOLVED** to accept the Staffing Committee Terms of Reference as presented by the Clerk. This will be placed on the website. Approved Clerk
  - Social Media Policy - It was **RESOLVED** to accept the Social Media Policy as presented by the Clerk. It will be placed on the website. Approved Clerk
19. Feedback from Meetings and Training  
 Flood Warden Training – Cllr Rowney – reported that he has another one in October and will feedback after this session. Cllr Rowney will take the flood plan to the next session.
20. Correspondence
- Annual Parishes Day – 12<sup>th</sup> October 2024 – Cllr Potter will attend Cllr Potter
  - Offer of picnic bench from resident – it was agreed to accept the residents offer and put the bench in the Community Garden. Cllr Rowney and Hockley will organise the collection. Cllrs Rowney & Hockley
  - Green Event at Bakewell Agricultural Centre on Saturday 17th August 10am - 3pm Noted
21. For Information Noted
- The bollards work at the Recreation Ground has been completed.
22. DALC (circulated by email) Noted
- July Newsletter
23. Reading (circulated by email): Noted
- Peak District News and Views
  - Beeley Parish Council Agenda Papers
  - Rural Bulletins
  - Peak Park Parishes Forum Information
  - Rural Matters Newsletter
  - Peak Park Authority Press Releases
  - Derbyshire Dales District Council Press Releases
  - Neighbourhood Alerts

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- Monday 16<sup>th</sup> September 2024
- Monday 25<sup>th</sup> November 2024

**Rowsley Parish Council**

Bank Rec. As at 9th September 2024

	RBS Current £	RBS Reserve £	Summary £
Cash Book : Bal b/fwd current A/C 1st April 2024	50.00	15,882.91	15,932.91
plus : receipts	17,485.26	589.67	
less : payments	-17,000.27		
To deposit	-484.99		
	<u>50.00</u>	<u>16,472.58</u>	<u>16,522.58</u>
Unpresented chqs			0.00
Unpresented receipts			0.00
Balance	<u><b>50.00</b></u>	<u><b>16,472.58</b></u>	<u><b>16,522.58</b></u>
Bank : Current A/C - 22/07/2024	50.00	0.00	50.00
Deposit A/C - 22/07/2024	0.00	16,472.58	16,472.58
			0.00
	<u><b>50.00</b></u>	<u><b>16,472.58</b></u>	<u><b>16,522.58</b></u>
difference	0.00	0.00	0.00

Signed by Responsible Finance Officer

\_\_\_\_\_ Date

Signed by Chairman

\_\_\_\_\_ Date

		Monthly Budget Monitoring					
ROWSLEY PARISH COUNCIL		Year to Date at 09/09/2024			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2024/25		7					
Date	9th September 2024	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	7	To Date	To Date	£	Projected	For Year	£
<b>PAYMENTS</b>	<b>Administration</b>						
	Staff wages	2,652.24	4,083.33	1,431.09	0.00	7,000.00	7,000.00
	Clerk's expenses	313.37	204.17	(109.20)	0.00	350.00	350.00
	PAYE	273.00	291.67	18.67	0.00	500.00	500.00
	Audit fees	52.50	30.63	(21.88)	0.00	52.50	52.50
	Hall Hire & Rent	112.50	145.83	33.33	0.00	250.00	250.00
	Subscriptions	415.98	262.50	(153.48)	0.00	450.00	450.00
	Communication including website and parish magazine	726.40	875.00	148.60	0.00	1,500.00	1,500.00
	Insurance	468.65	291.67	(176.98)	0.00	500.00	500.00
	Snow	0.00	0.00	0.00	0.00	0.00	0.00
	Training	50.00	291.67	241.67	0.00	500.00	500.00
		5,064.64	6,476.46	1,411.82	0.00	11,102.50	11,102.50
	<b>Ground Maintenance</b>						
	Grass cutting	1,220.00	2,333.33	1,113.33	0.00	4,000.00	4,000.00
	Recreation Ground	7,077.00	583.33	(6,493.67)	0.00	1,000.00	1,000.00
	Allotment	0.00	291.67	291.67	0.00	500.00	500.00
	Community Garden	605.82	29.17	(576.65)	0.00	50.00	50.00
	Bus Stops	0.00	0.00	0.00	0.00	0.00	0.00
	Footpaths	0.00	460.00	460.00	0.00	460.00	460.00
		8,902.82	3,697.50	(5,205.32)	0.00	6,010.00	6,010.00
	Misc	1,239.38	1,458.33	218.95	0.00	2,500.00	2,500.00
	Safety	98.95	145.83	46.88	0.00	250.00	250.00
		1,338.33	1,604.17	265.84	0.00	2,750.00	2,750.00
	<b>S137 Grants</b>						
	S137 grants	0.00	583.33	583.33	0.00	1,000.00	1,000.00
		0.00	583.33	583.33	0.00	1,000.00	1,000.00
	<b>Total Payments</b>	<b>15,305.79</b>	<b>12,361.46</b>	<b>(2,944.33)</b>	<b>0.00</b>	<b>20,862.50</b>	<b>20,862.50</b>
	VAT	1,694.48	0.00	(1,694.48)	0.00	0.00	0.00
	<b>Total Payments after VAT</b>	<b>17,000.27</b>	<b>12,361.46</b>	<b>(4,638.81)</b>	<b>0.00</b>	<b>20,862.50</b>	<b># 20,862.50</b>
		<b>Actual £</b>	<b>Budget £</b>	<b>Difference</b>	<b>Actual £</b>	<b>Budget £</b>	<b>Difference</b>
		<b>To Date</b>	<b>To Date</b>	<b>£</b>	<b>Projected</b>	<b>For Year</b>	<b>£</b>
	Grant	0.00	291.67	(291.67)	0.00	500.00	-500.00
	Bank Interest	104.68	145.83	(41.15)	0.00	250.00	-250.00
	Communication	305.00	175.00	130.00	0.00	300.00	-300.00
	Allotment	247.50	180.83	66.67	0.00	310.00	-310.00
	Recreation Ground	4,673.00	3,500.00	1,173.00	0.00	6,000.00	-6,000.00
	Burial Ground	1,450.00	583.33	866.67	0.00	1,000.00	-1,000.00
	DDDC Reimbursements	1,051.00	613.08	437.92	0.00	1,051.00	-1,051.00
	Rent	100.00	116.67	(16.67)	0.00	200.00	-200.00
	Footpath Grant	315.00	183.75	131.25	0.00	315.00	-315.00
	Vat	843.76	116.67	727.09	0.00	200.00	-200.00
	<b>Total Receipts before precept</b>	<b>9,089.94</b>	<b>5,906.83</b>	<b>3,183.11</b>	<b>0.00</b>	<b>10,126.00</b>	<b>(10,126.00)</b>
<b>RECEIPTS</b>	Precept	8,500.00	4,958.33	3,541.67	0.00	8,500.00	-8,500.00
		<b>17,589.94</b>	<b>10,865.17</b>	<b>6,724.77</b>	<b>0.00</b>	<b>18,626.00</b>	<b>(18,626.00)</b>
		<b>589.67</b>	<b>-1,496.29</b>	<b>2,085.96</b>	<b>0.00</b>	<b>-2,236.50</b>	<b>-39,488.50</b>