

ROWSLEY PARISH COUNCIL

Clerk: Sian Bacon

Phone: 07545704384

Email: rowsleyparishcouncil@gmail.com

Web: www.rowsleyparishcouncil.co.uk

20th January 2025

Dear Councillor,

You are summoned to attend an Ordinary Meeting of the Rowsley Parish Council meeting on **Monday 27th January 2025 at 7.30pm in the WI Room at Rowsley Village Hall.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,

Sian Bacon

AGENDA

- | | <i>Report / Action
Required</i> |
|--|-------------------------------------|
| 1. Apologies for absence | To approve |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council, Peak Park or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and
action |
| 4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded | |
| 5. To approve the Minutes of the Meeting held on Monday 25 th November 2024 | To approve |
| 6. Matters Arising from the last meeting (non-decision making) <ul style="list-style-type: none">• Caudwell's Mill Update• Correspondence – actioned as agreed | To discuss |
| 7. Chatsworth Road <ul style="list-style-type: none">• Update on bins and other issues• Chatsworth Road Playground update | To discuss
To discuss |
| 8. Planning Applications
New: <ul style="list-style-type: none">• Peak Park - None• Derbyshire Dales - None Existing: <ul style="list-style-type: none">• Peak Park:<ul style="list-style-type: none">○ NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending○ DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending• Derbyshire County Council – None• Derbyshire Dales – None | To discuss |
| 9. Bus stops, Recreation Ground and Playground <ul style="list-style-type: none">• Handyman Update | To note |
| 10. Allotments <ul style="list-style-type: none">• Plot update | To note |
| 11. Burial Gound Update | To note |

- | | | |
|---------------------------------------|--|--|
| 12. Biodiversity Plans | <ul style="list-style-type: none"> • To purchase Bird Boxes • To purchase Seed Bombs | To discuss
To discuss
To discuss |
| 13. Road and Footpath issues | | To discuss |
| 14. Finance and Audit | <ul style="list-style-type: none"> - Accounts to 20th January 2025 – Appendix A - New expenditure to approve: <ul style="list-style-type: none"> o Clerk’s wages – £446.80 o HMRC – PAYE – £46.40 o Mad4 Ink – Newsletter printing - £120.00 o RVH – Hall Hire -£7.00 - Expenditure to note: <ul style="list-style-type: none"> o BT – Direct Debit – £50.40 quarterly - Income to Note: <ul style="list-style-type: none"> o Interest – £24.15 o DCC – Rent - £50.00 | To approve
To approve

To note

To note |
| 15. Village Hall | <ul style="list-style-type: none"> • Update • Community Projects | To note
To note |
| 16. Parish magazine | <ul style="list-style-type: none"> • Parish Magazine article content | To note |
| 17. Feedback from meetings & training | <ul style="list-style-type: none"> • DDDC Planning Training • Severn Trent Community Funding Meeting • Traveller Action Group Meeting | To note |
| 18. Correspondence | <ul style="list-style-type: none"> • DALC professional development courses | To note |
| 19. For Information | | To note |
| 20. DALC (circulated by email) | <ul style="list-style-type: none"> • January Newsletter | To note |
| 21. Reading (circulated by email): | <ul style="list-style-type: none"> • Beeley Parish Council Agenda Papers • Rural Bulletins • Peak Park Parishes Forum Information • Rural Matters Newsletter • Peak Park Authority Press Releases • Derbyshire Dales District Council Press Releases • Neighbourhood Alerts | All to be read |

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Rowsley Village Hall WI Room - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND: _

- Monday 24th March 2025
- Monday 28th April 2025 (Annual Parish Meeting)
- Monday 2nd June 2025 (Annual Parish Council Meeting)
- Monday 28th July 2025
- Monday 22nd September 2025
- Monday 24th November 2025

ROWSLEY PARISH COUNCIL

Clerk: Sian Bacon

Phone: 07545704384

Email: rowsleyparishcouncil@gmail.com

Web: www.rowsleyparishcouncil.co.uk

MINUTES

For the meeting held on Monday 25th November 2024 in the WI Room at Rowsley Village Hall.

Councillors present:	Victoria Friend (Chair) Kevin Rowney (Vice-Chair)	Jo Wildgoose Robert Hockley Dene Quittenton- Shaw	Apologies:	None
Others:	Sian Bacon (Clerk)	Cllr S Hobson (DDDC & DCC)	2x	Parishioners

PART 1 – NON CONFIDENTIAL ITEMS

- | | <i>Report / Action
Required</i> |
|---|-------------------------------------|
| 1. Apologies for absence – None | Approved |
| 2. Cllr Wildgoose declared an interest in the allotments | Noted |
| 3. It was RESOLVED to vary the business to move Cllr Hobson’s report to after the update on the Travellers and consultation. | Approved |
| 4. Public Participation – Mrs Fell the magazine editor reported that there had been issues with the current printers of the Parish Magazine and no magazines have been received for October and November due to the printer not sending the magazine and there has been no contact from the printers. A quote has been retrieved from Mad4ink for 300 copies at £120 per issue. Mad4ink is a local Bakewell firm making it easier to visit if there is an issue in the future. Thanks were given to Mrs Fell for the leaflet that was published for October and November. | |

Police Report

Since the date of the last meeting on 16/09/2024 there has been 1 crime with a community impact in the Rowsley area. 07/11/2024 Shop Theft. Peak Village, Rowsley. Suspect enters store and takes items from within without offering payment.

Incidents of note - Following reports of anti- social behaviour the SNT have conducted patrols to identify any offenders and deter any such further issues. Following this action we have had no further reports to date.

We are also aware of a number of complaints of traffic congestion in the area due to the Christmas markets recently. Unfortunately, Derbyshire Constabulary were not part of any planning meetings for the Christmas Market at Chatsworth this year. Any representations or correspondence relating to this matter should be directed to the Highways department at Derbyshire County Council in the hopes that a solution can be found to prevent issues in the future.

Other information - As the Christmas season approaches, we know that many parents may be considering purchasing their children an electric scooter or E- scooter. Unfortunately, what many people do not know or understand is that these can only be used on PRIVATE land with the permission of the owner. Derbyshire Constabulary has as part of their efforts to crack down on anti-social behaviour updated their policy on the seizing of electric scooters and this will now happen in all cases without any prior warning where a scooter is found being ridden in contravention of the law. DC would not therefore recommend the purchase of a scooter as most people will not have access to suitable land to ride them safely and legally. For more information please go to the Derbyshire Constabulary website and search for E-Scooters.

- | | |
|--|----------|
| 5. There were no items on the agenda to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960). | |
| 6. The Minutes of the Meeting held on Monday 16 th September 2024 were approved. | Approved |

7. Matters Arising (non-decision making) Noted
- Caudwell’s Mill Update – No update
 - Correspondence – actioned as agreed.

8. Update on Travellers and Consultation – Cllr Friend reported that she had attended the meeting on Thursday and given a speech. The three reasons cited as to why the car park on Old Station Close has been removed as a permanent site are concerns about flooding, safeguarding of any possible future railway line and the use of the land as a car park. Cllr Hobson voted against the proposals put forward by the DDDC Officers. It was noted that half of the Gypsy and Traveller Working Group (G&TWG) have seen the Ark report and half have not. The Clerk will write to insist that all of the G&TWG see the report and copy in all of the Clerk’s from areas where there are temporary sites. The Consultation results are still not available. Clerk

Sue Hobson (DDDC and DCC)

DCC have approved funding for the extension of the White Peak Loop through the Station Road carpark. This has been sent to the DDDC.

The Waste and Recycling survey for DDDC is ongoing.

Thankyou to everyone attending the meeting on Thursday. It was noted that the recommendations should have been taken one at a time.

There is a Full council meeting this week and Cllr Hobson will query where the notes from the Traveller public meetings are and ask for a proper timeline for the traveller decisions. It was noted that the monitoring officer was talking to the meeting chair during the public representations.

Weather warning emails have been sent to the Clerk.

It was noted that the old playground behind Chatsworth Road has been grass seeded where the equipment has been removed.

The flooding on the car park photos from Cllr Rowney have been forwarded to the DDDC.

Cllr Friend has looked at the government guidelines for permanent traveller sites and the site will need to correspond to their requirements to receive funding from the government which requires utility blocks for each individual pitch. It was noted this will be very expensive.

It was reported that there had been an accident at the Northwood Lane recycling centre.

This was the second incident at this site. Cllr Hobson has queried what procedures have been put in place.

It was noted that people now needed to register their vehicles to access the recycling centre.

9. Chatsworth Road
- Update on bins and other issues – None
 - Chatsworth Road Playground Update – it was noted that the equipment has all been removed and the DDDC has closed the site off completely. There is no plan to replace the playground equipment which the Parish Council completely disagrees with. How can there be no money for children’s play equipment when the DDDC is about to spend tens of thousands of pounds on temporary traveller sites that will be obsolete when the permanent sites are opened?
 - Traffic from the Christmas Markets – Cllr Friend met with officers from DCC and Chatsworth to discuss the traffic issues. Residents and road users are unhappy with the situation. The road was backed up to Northwood Lane to the east and out of the village to the west on the first Monday. This was due to roadworks at Bakewell on the first Monday, which meant that satnavs were sending people along Chatsworth Road instead of Bakewell which caused additional problems.

The conclusion for 2025 is to cone Hinkley Court to help with traffic flow. The methodist chapel and first few houses near to the bend will be coned to give drivers a clear view on all days. Very bottom section will also be coned as well for the first few houses on all days. Priority give way signs will be put in place. Three-way temporary traffic lights will be placed on the A6 on heavy traffic days. On the weekend the whole road will be coned. It was noted that it might not be appropriate to cone in front of the bottom few houses due to some residents needing care. It was noted that someone would need to monitor the cones as they get smashed. It was agreed to approve the measures and request that at the February events meeting at Chatsworth that Bakewell, Haddon and the police are invited.

- | | |
|--|--|
| 10. Planning Applications | Noted |
| New: | |
| <ul style="list-style-type: none"> • Peak Park Local Plan Review – The Clerk will put together a response. • Derbyshire Dales – None • Peak Park – None | Clerk |
| Existing: | |
| <ul style="list-style-type: none"> • Peak Park: <ul style="list-style-type: none"> ○ NP/DDD/0317/0204 - Burntwood Quarry – variation of conditions – Pending ○ NP/DDD/1198537 - Stanton Moor Quarry – Determination of Conditions – Pending • Derbyshire County Council – None • Derbyshire Dales – None | Noted |
| 11. Bus stops, Recreation Ground and Playground | |
| <ul style="list-style-type: none"> • Car boots – The car boots have finished for the year. • To Hire a New Parish Council Handyman – It was RESOLVED to offer the job to Mr Carl Stone who has been interviewed | Clerk
Approved |
| 12. Allotments | |
| <ul style="list-style-type: none"> • Plot Update – there are still one and a half plots available. | Noted |
| 13. Burial Gound | |
| <ul style="list-style-type: none"> • Burial Ground Fees 2025 – it was RESOLVED to leave the fees as they are. | Approved |
| 14. Road Issues – The Clerk will chase up the trees on East Lodge property. There is a tree down on a telephone line which has been reported. | Clerk |
| 15. Finance and Audit | |
| <ul style="list-style-type: none"> - Accounts to 19th November 2024 – Appendix A - Mowing Contract 2025 – It was RESOLVED to accept the quote from A Allcock for the 2025 year - Budget 2025/26 – It was RESOLVED to accept the budget at Appendix A for the 2025/26 financial year. - Precept 2025/26 – It was RESOLVED to request a precept of £10,500.00 from DDDC. - Clerk’s Salary Award 2024 – It was RESOLVED to accept the Clerk’s Salary award for 2024 - New expenditure to approve: <ul style="list-style-type: none"> ○ Clerk’s wages – £390.40 ○ HMRC – PAYE – £84.80 ○ Clerk Back Pay – £132.30 ○ Rowsley Village Hall November Hire - £22.50 ○ Haddon Estate – Allotment Rent - £62.33 ○ Haddon Estate – Recreation Ground Rent - £67.48 ○ A Allcock – Mowing - £1500.00 ○ A6 Tree Care – Allotment tree work - £900.00 - Expenditure to note: <ul style="list-style-type: none"> ○ BT – Direct Debit – £50.40 quarterly - Income to Note: <ul style="list-style-type: none"> ○ Interest – £34.16 | Approved
Approved
Approved
Approved
Approved

Noted
Noted |
| 16. Village Hall | |
| <ul style="list-style-type: none"> • Update – Cllr Wildgoose reported that the meeting was tomorrow, and she would report back after the meeting. • Community Projects – No update | Noted |
| 17. Parish magazine | |
| <ul style="list-style-type: none"> • To consider a new printer for the Parish Magazine – it was RESOLVED to move the printers to Mad4ink for a cost of £120.00 per issue. • Parish Magazine article content – the following items will be placed in the magazine: <ol style="list-style-type: none"> 1) Allotment availability 2) Travellers report 3) Highways report 4) Parish Council Meeting Dates | Approved
Clerk |
| 18. Feedback from Meetings and Training | |
| <ul style="list-style-type: none"> • Flood Warden Training – the training was cancelled due to the weather, and will hopefully be held before Christmas. | Noted |

- DDDC Community and Environment Committee Meeting – reported in the update on Travellers section. Noted
19. Correspondence
- Parish Statements – The Clerk will submit five statements to the PPPA Clerk
20. For Information – the allotment tree work is completed Noted
21. DALC (circulated by email) Noted
- October Newsletter
 - November Newsletter
22. Reading (circulated by email): Noted
- Peak District News and Views
 - Beeley Parish Council Agenda Papers
 - Rural Bulletins
 - Peak Park Parishes Forum Information
 - Rural Matters Newsletter
 - Peak Park Authority Press Releases
 - Derbyshire Dales District Council Press Releases
 - Neighbourhood Alerts
23. To approve the 2025 Meeting Dates Approved
- Monday 27th January 2025
 - Monday 24th March 2025
 - Monday 28th April 2025 (Annual Parish Meeting)
 - Monday 2nd June 2025 (Annual Parish Council Meeting)
 - Monday 28th July 2025
 - Monday 22nd September 2025
 - Monday 24th November 2025

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND:

- Monday 27th January 2025
- Monday 24th March 2025
- Monday 28th April 2025 (Annual Parish Meeting)
- Monday 2nd June 2025 (Annual Parish Council Meeting)
- Monday 28th July 2025
- Monday 22nd September 2025
- Monday 24th November 2025

Appendix A

		Proposed Budget 2024-45
Expenditure		
Salaries		£8,000.00
Clerk Expenses and home office contribution		£350.00
PAYE		£600.00
Audit and inspections		£52.50
Hall Hire & Rent		£250.00
Subscriptions		£450.00
Communication		£1,500.00
Insurance		£500.00
Snow		£0.00
Training		£250.00
Ground Maintenance	Grass cutting	£5,155.00
	Recreation Ground	£1,000.00
	Burial Ground	£0.00
	Allotment	£500.00
	Community Garden	£500.00
	Bus stops	£0.00
	Footpaths	£0.00
Safety		£500.00
S137 Grants		£1,000.00
Misc		£1,500.00
Total Expenditure		£22,107.50
VAT		£500.00
Total Expenditure		£22,607.50
Income		
Grant		£0.00
Bank Interest		£180.00
Communication		£300.00
Allotment rents		£250.00
Recreation Ground Income		£6,000.00
Burial Ground fees		£1,000.00
Reimbursement from DDDC – Rec Grnd (Grass Cutting etc.)		£1,051.00
Derbyshire County Council (DCC) Rental – School Use of Rec Ground		£200.00
Reimbursement from DCC – Footpath Maintenance Work		£315.00
VAT Rebate		£1,695.00
Precept		£10,500.00
Total Income		£21,491.00

Rowsley Parish Council

Bank Rec. As at 20th January 2025

	RBS Current £	RBS Reserve £	Summary £
Cash Book : Bal b/fwd current A/C 1st April 2024	50.00	15,882.91	15,932.91
plus : receipts	17,535.26	-7,015.63	
less : payments	-24,713.88		
To deposit	7,178.62		
	<u>50.00</u>	<u>8,867.28</u>	<u>8,917.28</u>
Unpresented chqs			0.00
Unpresented receipts			0.00
Balance	<u>50.00</u>	<u>8,867.28</u>	<u>8,917.28</u>
Bank : Current A/C - 20/1/2025	50.00	0.00	50.00
Deposit A/C - 20/1/2025	0.00	8,867.28	8,867.28
			0.00
	<u>50.00</u>	<u>8,867.28</u>	<u>8,917.28</u>
difference	0.00	0.00	0.00

Signed by Responsible Finance Officer

_____ Date

Signed by Chairman

_____ Date

		Monthly Budget Monitoring					
ROWSLEY PARISH COUNCIL		Year to Date at 20/01/2025			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2024/25		9					
Date	20th January 2025	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	9	To Date	To Date	£	Projected	For Year	£
PAYMENTS	Administration						
	Staff wages	4,611.54	5,250.00	638.46	7,000.00	7,000.00	0.00
	Clerk's expenses	313.37	262.50	(50.87)	350.00	350.00	0.00
	PAYE	382.20	375.00	(7.20)	500.00	500.00	0.00
	Audit fees	52.50	39.38	(13.13)	52.50	52.50	0.00
	Hall Hire & Rent	164.50	187.50	23.00	250.00	250.00	0.00
	Subscriptions	415.98	337.50	(78.48)	450.00	450.00	0.00
	Communication including website and parish magazine	1,078.70	1,125.00	46.30	1,500.00	1,500.00	0.00
	Insurance	468.65	375.00	(93.65)	468.65	500.00	31.35
	Snow	0.00	0.00	0.00	0.00	0.00	0.00
	Training	50.00	375.00	325.00	500.00	500.00	0.00
		7,537.44	8,326.88	789.44	11,071.15	11,102.50	31.35
	Ground Maintenance						
	Grass cutting	4,895.00	3,000.00	(1,895.00)	0.00	4,000.00	4,000.00
	Recreation Ground	7,144.48	750.00	(6,394.48)	500.00	1,000.00	500.00
	Allotment	962.33	375.00	(587.33)	4,000.00	500.00	(3,500.00)
	Community Garden	1,041.82	37.50	(1,004.32)	7,500.00	50.00	(7,450.00)
	Bus Stops	0.00	0.00	0.00	100.00	0.00	(100.00)
	Footpaths	0.00	460.00	460.00	1,041.82	460.00	(581.82)
		14,043.63	4,622.50	(9,421.13)	13,141.82	6,010.00	(7,131.82)
	Misc	1,339.38	1,875.00	535.62	2,500.00	2,500.00	0.00
	Safety	98.95	187.50	88.55	250.00	250.00	0.00
		1,438.33	2,062.50	624.17	2,750.00	2,750.00	0.00
	S137 Grants						
	S137 grants	0.00	750.00	750.00	1,000.00	1,000.00	0.00
		0.00	750.00	750.00	1,000.00	1,000.00	0.00
	Total Payments	23,019.40	15,761.88	(7,257.53)	27,962.97	20,862.50	(7,100.47)
	VAT	1,694.48	0.00	(1,694.48)	0.00	0.00	0.00
	Total Payments after VAT	24,713.88	15,761.88	(8,952.01)	27,962.97	20,862.50	# (7,100.47)
		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
	Grant	0.00	375.00	(375.00)	0.00	500.00	-500.00
	Bank Interest	162.99	187.50	(24.51)	250.00	250.00	0.00
	Communication	305.00	225.00	80.00	305.00	300.00	5.00
	Allotment	247.50	232.50	15.00	247.50	310.00	-62.50
	Recreation Ground	4,673.00	4,500.00	173.00	6,000.00	6,000.00	0.00
	Burial Ground	1,450.00	750.00	700.00	1,450.00	1,000.00	450.00
	DDDC Reimbursements	1,051.00	788.25	262.75	1,051.00	1,051.00	0.00
	Rent	150.00	150.00	0.00	200.00	200.00	0.00
	Footpath Grant	315.00	236.25	78.75	315.00	315.00	0.00
	Vat	843.76	150.00	693.76	843.76	200.00	643.76
	Total Receipts before precept	9,198.25	7,594.50	1,603.75	10,662.26	10,126.00	536.26
RECEIPTS	Precept	8,500.00	6,375.00	2,125.00	8,500.00	8,500.00	0.00
		17,698.25	13,969.50	3,728.75	19,162.26	18,626.00	536.26
		-7,015.63	-1,792.38	-5,223.26	-8,800.71	-2,236.50	7,636.73