

## **ROWSLEY PARISH COUNCIL**

Chair: Victoria Friend

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### **MINUTES**

For the meeting held on Monday 22 September 2025 in the WI Room at Rowsley Village Hall

**Present:** Councillor V Friend Chair  
Councillor K Rowney Vice Chair, Councillor R Hockley , Councillor J Wildgoose

**In Attendance:** Councillor S Hobson – Derbyshire County Council  
S Stockdale – Locum Clerk

**Apologies:** Councillor K Potter

#### **26/48          Declarations of Interest**

None

#### **26/49          Public Speaking**

PCSO Boswell reported that there had been no crime reported in the last month. However, there were three Rav 4 cars stolen in the surrounding area and there have been a number of shed break ins. Residents are encouraged to report any suspicious activity to the Police. Residents have reported concerns about the Christmas markets in respect of traffic flow and parking and it is hoped that measures to be put in place will alleviate the issues.

Councillor Hobson advised that she has asked Derbyshire County Council to send an officer responsible for sustainable transport to accompany the Mayor on his upcoming visit. It was suggested that the Peak District National Park Authority may also have an officer who can attend.

The Chairman asked if some maps can be made available which indicate the proposed route through Rowsley for the cycle trail.

Councillor Hobson reminded members about the event at the Level Centre on 1<sup>st</sup> November. She advised that she is seeking an emergency contact at the County Council should there be any issues with the Christmas Markets.

Derbyshire County Council have asked all elected members to nominate two roads in their electoral division that need to be resurfaced. Councillor Hobson advised that she will forward details of the all suggested roads that need resurfacing to the County Council for highway officers to consider.

Councillor Hobson left the meeting.

Councillor Rowney updated members about the Flood Warden scheme. He is currently the only Flood Warden and is compiling a flood plan. Once this has been finalised he will circulate it to members and look to volunteers to also act as Flood Wardens. He is also in the process of obtaining safety equipment which will provide one kit for a Flood Warden.

He advised that he has a meeting planning with the Haddon Estate and it was suggested that they may have a member of staff who would volunteer to be a second Flood Warden.

He has requested that the Environment Agency install a level gauge on the riverbank by The Peacock Hotel.

A storage area is required for sand to be used to fill sandbags in the event of a flood alert. It was suggested that the allotment site or Old Station Close car park could house a storage bin.

Councillor Rowney suggested that members consider producing small video clips for the website as a means of introducing themselves to residents. An alternative for those not wanting to participate in a short video would be a photo and text for the website.

#### **26/50                    Minutes of the Full Council Meeting held on 22 September 2025**

The minutes were approved and signed by the Chairman

#### **26/51                    Matters Arising from the last meetings**

Following the previous meeting the Chairman had contacted the play equipment companies regarding the durability and guarantees on play equipment and the Streetscape equipment would be the best value in this respect. She is now waiting on the site plan from the landscape architect.

#### **26/52                    Chatsworth Road**

Platform Housing has been contacted regarding a proposed bin store for which no consultation had taken place. They have acknowledged the initial contact but have not yet provided any further information. It was agreed that the Locum Clerk will chase the matter up.

#### **26/53                    Planning Applications**

None.

#### **26/54                    Bus stops, Recreation Ground, Car Boots and Playground**

It was agreed that the person who inspects the play equipment will be asked to complete a monthly check list and will work through the ROSPA report regarding required repairs.

The Car Boot organiser has advised that they have finished car boot sales for 2025. It was noted that the recreation ground had remained in good condition.

The Chairman reported that none of the benches on either corner of the A6 and Church Lane are listed in the Councils Asset Register and she is in the process of confirming who they belong to.

#### **26/55                    Allotments**

The Locum Clerk reported that the two plots vacant are in the process of being offered to residents on the waiting list. It was agreed that there would be no charge until 1 April 2026 as the growing season has now finished.

A site inspection will take place on 11 November 2025.

It was agreed to purchase a replacement water tank at a cost of £139.00 plus VAT with £59 for delivery.

**26/56            Burial Ground**

No matters to report.

**26/57            Biodiversity Plans**

The seed mats that are being sourced for an area in the burial ground and community garden and will be ordered in the New Year.

**26/58            Road and Footpath issues**

No matters to report.

**26/59            Finance and Audit – October payments and accounts**

	Net	Vat	Total
PKF Littlejohn	210.00	42.00	252.00
DALC	50.00		50.00
Rowsley Village Hall Hire	22.50		22.50
Playquest	2380.00	476.00	2856.00
HMRC	103.73		103.73
Locum Clerk	436.20		436.20
Mad4Ink	120.00		120.00
V Friend	4.99		4.99

**Bank Balances**

Current Account	50.00
Reserve Account 30/09/2025	19096.90

It was agreed that the budget for 2026/27 will be added to the agenda for the November Council meeting. The Locum Clerk will provide budget figures for consideration at the meeting.

It was agreed that the payroll is outsourced at a cost of £5 per month with an additional amount of £50 per annum to cover HMRC reporting.

**26/60            Village Hall**

No matters to report.

**26/61 Parish Magazine**

It was agreed that the following items are passed forward for publication in the Parish newsletter:

- Co-option onto the Council

**26/62 Co-option onto the Council**

The Locum Clerk reported that there have been no expressions of interest received.

**26/63 Correspondence**

Previously circulated by email.

A Freedom of Information has been received from the Adam Smith Institute and the Locum Clerk will provide the information requested.

**26/64 DALC**

The most recent newsletter was circulated by email.

The meeting closed at 9.20pm.

**Dates of future meetings**

**All meetings held at 7.30pm in the Rowsley Village Hall WI Room. MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND:**

**Monday 24<sup>th</sup> November 2025**