

Rowsley Parish Council

Minutes of the Annual Meeting held on Wednesday 18th June 2025

Present: Councillors V Friend, R Hockley and K Rowney

Apologies: J Wildgoose

Absent: K Potter and D Quittenton-Shaw

In Attendance: S Stockdale – Locum Clerk

26/1 Election of Chairman

The first item of business transacted was the election of Chairman. Councillor Hockley proposed and Councillor Rowney seconded that Councillor Friend be elected as Chairman. There being no further nominations it was agreed that Councillor Friend be elected as Chairman of the Parish Council for the period to the next Annual Meeting of the Council. Councillor Friend signed the Declaration of Acceptance and took the Chair.

26/2 Election of Vice Chairman

Councillor Friend proposed and Councillor Hockley seconded that Councillor Rowney be elected as Vice Chairman. There being no further nominations it was agreed that Councillor Rowney be elected as Vice Chairman of the Parish Council for the period to the next Annual Meeting of the Council.

26/3 Minutes of the Annual General Meeting held on 20th May 2024

RESOLVED: That the minutes are accepted as a true and correct record and that the Chairman be authorised to sign them.

26/4 Annual Governance Statement

Annual Governance Statement (Section 1) The Locum Clerk/Responsible Financial Officer certified that the financial position of the authority and its income and expenditure presented fairly the financial position in accordance with Regulation 12 (1) of the Accounts and Audit Regulations 2015. The Locum Clerk submitted the Annual Governance Statement (Section 1) of the Annual Return. This was considered by members and approved. **RESOLVED:** That the Annual Governance Statement (Section 1) is approved and that the Chairman and Locum Clerk be authorised to sign the return.

26/5 Annual Accounting Statement

Accounting Statements (Section 2) The Locum Clerk submitted the Accounting Statements (Section 2) of the Annual Return. This was considered by members and approved. **RESOLVED:** That the Accounting Statements (Section 2) is approved and that the Chairman and Locum Clerk be authorised to sign the return.

26/6 Appointments to Outside Bodies

The following appointments to Outside Bodies were agreed:

Village Hall Committee – Councillors V Friend, K Rowney and J Wildgoose
Car Boot checks - R Hockley and K Rowney

26/7 Code of Conduct

There were no amendments made to the Code of Conduct.

26/8 Register of Interests Forms

The Chairman reminded members that Register of Interest Forms need to be kept up to date.

26/9 Accounts for Payment

		Net	VAT	Total
C Stone	Recreation Grounds/Allotments	195.00	0.00	195.00
J Wildgoose	Allotment Skip	265.00	53.00	318.00
A Allcock	Mowing	1198.00	0.00	1198.00
EM Audit	Internal Audit	57.00	0.00	57.00

There being no further business the Chairman declared the meeting closed at 7.45pm