

# ROWSLEY PARISH COUNCIL

Locum Clerk: S Stockdale

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16 March 2026

Dear Councillor,

You are summoned to attend an Ordinary Meeting of the Rowsley Parish Council meeting on **Monday 23<sup>rd</sup> March 2026 at 7.30pm in the WI Room at Rowsley Village Hall.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,

*S Stockdale*

Mrs S Stockdale  
Locum Clerk

## AGENDA

- |  | <i>Report / Action<br/>Required</i> |
|--|-------------------------------------|
| 1. Apologies for absence   | To approve                          |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest<br>Please note:<br>a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.<br>The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note                             |
| 3. Public speaking<br>a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.<br>b) If the Police Liaison Officer, a County Council, Peak Park or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.<br>c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.  | To note and action                  |
| 4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -<br>Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item<br>Item no y. This item title will then be the item to be discussed with press and public excluded ....."<br>- Personnel Matters  |                                     |
| 5. To approve the Minutes of the Full Council Meeting held on Monday 26 January 2026   | To approve                          |
| 6. Matters Arising from the last meeting (non-decision making)   | To discuss                          |
| 7. To agree the following Policies and Procedures:<br>- Standing Orders<br>- Financial Regulations<br>- Grievance and Disciplinary procedure<br>- Equality and Diversity Policy<br>- Sickness Absence Policy<br>- Health and Safety Policy<br>- IT Policy<br>- Complaints Policy<br>- Biodiversity Policy<br>- GDPR Notice<br>- Code of Conduct Policy<br>- Complaints Procedure<br>- Training and Development Policy<br>- Record Retention Policy<br>- Business Continuity Plan   | To approve                          |

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| 8.  | To agree the updated Asset Register  | To approve   |
| 9.  | To agree the Councils Risk Assessment  | To approve   |
| 10. | Chatsworth Road <ul style="list-style-type: none"> <li>• Update on bins and other issues</li> <li>• Chatsworth Road Playground</li> </ul>  | To discuss<br>To discuss   |
| 11. | Planning Applications <ul style="list-style-type: none"> <li>• None</li> </ul>   | To discuss   |
| 12. | Bus stops, Recreation Ground, Car boots and Playground <ul style="list-style-type: none"> <li>• Inspection report January 2025</li> <li>• Car Boot update</li> <li>• ROSPA report</li> <li>• Play equipment repairs</li> <li>• Benches on A6</li> <li>• Handyman duties</li> <li>• Litter Picking</li> <li>• Mowing 2026 season</li> </ul> | To discuss<br>To discuss<br>To discuss<br>To approve<br>To discuss<br>To discuss<br>To discuss |
| 13. | Allotments <ul style="list-style-type: none"> <li>• Requests for plots update</li> </ul>   | To discuss and<br>approve  |
| 14. | Burial Gound   | To discuss   |
| 15. | Biodiversity Plans   | To discuss   |
| 16. | Road and Footpath issues <ul style="list-style-type: none"> <li>• Beeley landslip and road closure</li> <li>• Chatsworth Road and Chatsworth Events Traffic Management update on SID camera</li> </ul>   | To discuss<br>To update  |
| 17. | Finance and Audit payments and accounts  | To approve   |

	Net	Vat	Total
Village Hall Grant Chairs	600.00		600.00
Village Hall Hire	52.00		52.00
Locum Clerk	526.20		526.20
Wages	392.80		392.80
PAYE	98.00		98.00
Newsletter printing	100.00	20.00	120.00
Haddon Estate	62.33		62.33
V Friend Office Supplies	29.79		29.79
DALC Training	35.00		35.00
Village Hall Hire	68.00		68.00
Newsletter printing	100.00	20.00	120.00
V Friend Printing	20.00		20.00
C Stone	436.92		436.92
	2521.04	40.00	2561.04

**Bank Balances at 27/2/2026**

Current Account	50.00
Reserve Account	11726.96

- |     |   |                          |
|-----|---|--------------------------|
| 18. | Village Hall <ul style="list-style-type: none"> <li>• Update</li> <li>• Community Projects</li> </ul>                           | To note<br>To note       |
| 19. | Parish magazine <ul style="list-style-type: none"> <li>• Parish Magazine article content</li> <li>• Advert Invoicing</li> </ul> | To discuss<br>To discuss |

- |  |                |
|--|----------------|
| 20. Website and .gov email address   | To discuss     |
| 21. Correspondence<br>Circulated by email  | To note        |
| 22. DALC & Training <ul style="list-style-type: none"><li>• Newsletter circulated by email</li></ul> | To note        |
| 23. Reading (prior circulation by email)   | All to be read |
| 24. White Peak Loop continuation   | To discuss     |
| 25. External Meeting Reports   | To note        |

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Rowsley Village Hall WI Room - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND: \_

- 27 April 2026 – Annual Parish Meeting
- 18 May 2026 – Annual Council Meeting
- 27 July 2026 – Full Council Meeting
- 28 September 2026 – Full Council Meeting
- 23 November 2026 – Full Council Meeting